



City of Sacramento City Council

915 I Street, Sacramento, CA, 95814

www.CityofSacramento.org

Meeting Date: 1/31/2012

Report Type: Consent

Title: Execution of the Transportation Development Act (TDA) Claim Packet for Fiscal Year 2011/12

Report ID: 2012-00035

Location: Citywide

Recommendation: Pass a Resolution : 1) approving the Transportation Development Act claim for reimbursement in the amount of \$292,601 for various bicycle and pedestrian facilities in Fiscal Year 2011/12 (FY2011/12); 2) authorizing the City Manager or City Manager's designee to execute and submit the Transportation Development Act claim in the amount of \$292,601 for FY2011/12 to the Sacramento Area Council of Governments for approval and reimbursement to Transportation Development Act Funds, Fund 2013; and 3) authorizing the City Manager or City Manager's designee to amend the budget in the event that the Transportation Development Act claim amount for FY 2011/12 actually received is more or less than the \$292,601 estimate.

Contact: Sonja Jarvis, Senior Accountant Auditor, (916) 808-8824; J.P. Tindell, Park Planning and Development Manager, (916) 808-1955, Department of Parks and Recreation

Presenter: None

Department: Parks & Recreation Department

Division: Park Development Services

Dept ID: 19001121

Attachments:

-
- 1-Description/Analysis
 - 2-Background
 - 3-Resolution
 - 4-Exhibit A (TDA Claim Packet)

City Attorney Review

Approved as to Form
Sheryl N. Patterson
1/17/2012 8:56:39 AM

City Treasurer Review

Reviewed for Impact on Cash and Debt
Russell Fehr
12/19/2011 12:59:21 PM

Approvals/Acknowledgements

Department Director or Designee: Jim Combs - 1/11/2012 4:43:41 PM

Eileen Teichert, City Attorney

Shirley Concolino, City Clerk
John F. Shirey, City Manager

Russell Fehr, City Treasurer

Description/Analysis

Issue: This is an annual process to “claim” Transportation Development Act (TDA) funds. Applications are completed and need to be submitted to the Sacramento Area Council of Governments (SACOG) for reimbursement. For the current fiscal year, \$292,601 may be claimed for reimbursement. Staff recommends authorizing the City Manager or City Manager’s designee to execute and submit the claim for the aforementioned dollar amount, and to adjust the budget if the actual amount received is more or less than the claim. The City has dedicated these funds to off-street bikeway development and implementation is coordinated with the Department of Transportation. The projects and funding have been approved in the 2011-2016 Capital Improvement Program (CIP).

Policy Considerations: Providing Parks and Recreation facilities is consistent with the City’s strategic plan to achieve sustainability and liveability and to expand economic development throughout the City. This action is in compliance with the 2011 Sacramento City / County Bikeway Master Plan and SACOG’s Metropolitan Transportation Plan.

Environmental Considerations:

California Environmental Quality Act (CEQA): It has been determined that the action of executing the TDA claim for FY2011/12 and applying to SACOG for TDA funds for bicycle and pedestrian facilities for FY2011/12 is an administrative activity is not a project subject to environmental review under CEQA Guidelines (Title 14 Cal. Code Reg. § 15000 et seq.) Section 15378 (b)(4). Also, projects involving maintenance and repair of existing bicycle and pedestrian trails are categorically exempt from CEQA review under Section 15301(c), and new trails within existing rights of way is also exempt under Section 15304(h). Expenditure of the TDA funds for specific projects which are not categorically exempt will be required to first undergo CEQA review before funds are committed and the project implemented.

Sustainability Considerations: Not applicable.

Committee/Commission Action: Not applicable.

Rationale for Recommendation: In order to receive the City's allocation, SACOG requires a claim package to be submitted including a resolution by City Council authorizing the filing of a claim. The claim package details new projects, provides the status of existing TDA projects, and highlights program changes.

Financial Considerations: City staff is ready to process the FY2011/12 TDA claim in the amount of \$292,601 (Fund 2013) relating to the costs of the category of improvements listed below. In order to receive an allocation, SACOG requires a claim package to be

submitted attached as Exhibit A. The claim package details proposed new projects, provides the status of existing TDA projects, and highlights program changes. The breakdown for the reimbursements is listed in the following table:

<u>PROJECT</u>	<u>FUND</u>	<u>CIP</u>	<u>AMOUNT</u>
Bike Trail Maintenance	2013	K19000100	\$ 25,000
Bike Trail Repair	2013	K19000200	\$103,000
Bike Trail Planning	2013	K19000300	\$ 4,000
TDA Match	2013	K19000400	\$160,601
TOTAL:			\$292,601.00

This report completes the process and allows staff to submit the necessary paperwork to SACOG.

Emerging Small Business Development (ESBD): Not applicable.



Background

The Transportation Development Act (TDA) of 1974 allows two percent (2%) of the Local Transportation Fund apportionment to be made available exclusively for pedestrian and bicycle facilities. The Sacramento Area Council of Governments (SACOG) is the transportation / planning agency for this area and, as such, is responsible for the allocation of Local Transportation Funds to jurisdictions in Sacramento County.

In the *Fiscal Year 2011-2016 Capital Improvement Program Budget* resolution (2011-391), City Council authorized funds for maintenance and repair of existing bikeways and development of new bikeways throughout the City of Sacramento. In order to receive the City's allocation, SACOG requires a claim package to be submitted including a resolution by City Council authorizing the filing of a claim. The claim package details new projects, provides the status of existing TDA projects, and highlights program changes.

RESOLUTION NO. 2012-

Adopted by the Sacramento City Council

APPROVING SUBMITTAL OF THE TRANSPORTATION DEVELOPMENT ACT CLAIM FOR FISCAL YEAR 2011/2012

BACKGROUND:

- A. The Transportation Development Act (TDA) of 1974 allows two percent of Local Transportation Fund apportionment to be made available exclusively for pedestrian and bicycle facilities.
- B. In the *2011-2016 Capital Improvement Program Budget* (Resolution 2011-391), City Council authorized use of the TDA funds for maintenance and repair of existing bikeways and development of new bikeways throughout the City of Sacramento.
- C. The Sacramento Area Council of Governments has estimated the amount of TDA funds available to the City of Sacramento for pedestrian and bicycle facilities in FY 2011/12 to \$292,601.
- D. Sacramento Area Council of Governments requires a claim package be submitted in order to receive the TDA allocation, including a resolution approved by City Council authorizing the filing of the claim.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The TDA claim for reimbursement in the amount of \$292,601 for various bicycle and pedestrian facilities in Fiscal Year (FY) 2011/12 is approved.
- Section 2. The City Manager or City Manager's designee is authorized to execute and submit the TDA claim packet in the amount of \$292,601 for FY2011/12 to the Sacramento Area Council of Governments for approval and reimbursement to the TDA fund, Fund 2013.

Section 3. The City Manager or City Manager's designee is authorized to amend the budget in the event that the TDA claim amount for FY2011/12 actually received is more or less than the \$292,601 estimate.

Section 4. The TDA Claim Packet for FY2010/11 attached as Exhibit A is made a part of this Resolution.

Table of Contents:

Exhibit A – Transportation Development Act Claim Packet



Exhibit A

**TRANSPORTATION
DEVELOPMENT ACT
CLAIM PACKET**

Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814

TRANSPORTATION DEVELOPMENT ACT
CLAIM CHECKLIST

Please check the following items as being either included with the attached TDA claim package or are on files at SACOG.

<u>Item</u>	<u>Claimant</u>	<u>Attached</u>	<u>On File</u>
• TDA –1 Annual Transportation Development Claim	All claimants	<u> X </u>	N/A
• TDA-2 Project and Expenditure Plan (for the fiscal year of this claim)	All claimants	<u> X </u>	N/A
• TDA-3 Status of Previously Approved Projects (operating and capital)	All claimants	<u> X </u>	N/A
• TDA-4 Statement of Conformance	All claimants	<u> X </u>	N/A
• TDA-5 TDA Claim Certification	All claimants	<u> X </u>	N/A
• Resolution by governing body that authorized the claim	All claimants	<u> X </u>	N/A
• CHP Safety Compliance Report (completed with the past 13 months)	Claimants for transit service	_____	_____
• Statement of projected or estimated revenues and expenditures for the prior fiscal year.	Claimants for transit service	_____	_____
• Adopted or proposed budget for the fiscal year of the claim	Claimants for transit service	_____	_____
• Signed copy of transit service contract	Claimants for transit service	_____	_____
• Areawide transfer agreement, resolution	Claimants that Allow inter-sys transfers	_____	_____
• Information establishing eligibility under efficiency criteria	Claimants for Revenue-based STA funds	_____	_____
• Certification that claim is consistent with Capital Improvement Program	Claimants for bike/pedestrian facilities	_____	_____
• Compliance with PUC Sections 99155 and 99155.5	Claimants for Transit service	_____	_____

TDA-1

TRANSPORTATION DEVELOPMENT ACT CLAIM

TO: Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814

FROM: **Claimant:** City of Sacramento
 Address: 915 I Street, 5th Floor
 City: Sacramento **Zip Code:** 95814
 Contact Person: Sonja Jarvis **Phone:** (916) 808-8824

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the Sacramento Area Council of Governments (SACOG), that its request for funding be approved as follows:

LTF \$292,601 (FY2011-2012)

STA None

Submitted by: John F. Shirey
Title: City Manager
Date: _____

TDA-2

ANNUAL PROJECT AND EXPENDITURE PLAN

Claimant: City of Sacramento	Fiscal Year: FY 2011-2012
<i>SOURCES OF FUNDING</i>	

Project Title and TDA Article Number	TDA LTF	TDA STA	Transit Fares	Measure A	Road Fund	Dev Fees/ Const. Tax	Fed/ State	Othe r	Total
K19000100 - Bike Trail Maintenance	25,000								25,000
K19000200 - Bike Trail Repair	103,000								103,000
K19000300 - Bike Trail Planning	4,000								4,000
K19000400 - TDA Federal and State	160,601								160,601
TOTAL REQUEST	\$292,601								\$292,601

TDA-3

STATUS OF PREVIOUSLY APPROVED PROJECTS

Instructions: Describe the status of all prior fiscal year TDA claim projects and any projects from previous years, which are still active.

- Include both operating and capital projects
- Approved amounts should be as specified in TDA claims approved by SACOG
- Expenditures should be to date
- Project Status should be either “Complete” or “Active”

Fiscal Year	Project Title	Amount Approved	Amount Approved	Expenditures as of 12/7/11	Expenditures	Project Status
		LTF	STA	LTF	STA	
	HB61 Sac State Bikeway	44,000		44,000		Complete
	K19003000 Two Rivers Bike Trail	35,000		35,000		Complete
	RM64 FY05/06 Seal Coat	35,775		35,775		Complete
	PSCL_TV37 Bikeway MP	33,344		33,344		Complete
	R15072007 Street Seals	23,977		23,977		Complete
	K15980001 Sac River PH1	26,900		26,900		Complete
	K15980002 Sac RiverPHII	115,881		115,881		Complete
	K15940000 Ueda Parkway	602,056		602,056		Complete
	K19000100 Bike Trail Maintenance	816,700		751,299		Active
	K19000200 Bike Trail Repair	708,822		593,392		Active
	K19000300 Bike Trail Planning	80,962		79,408		Active
	K19000400 Fed & State Grant	168,668		202		Active
	K15000000 Freeport Shores Bike/Ped. Bridge	161,000		113,302		Active
	K15020000 I-80 & W. Canal	767,759		767,759		Active
	L19191000 Garden Hwy Rvr Obser	1,089		1,089		Complete

	R15072012 FY07/08 Street Seals	30,533		30,531		Complete
	K19005000 N. Laguna Bike Trail	100,000		100,000		Complete
	K19005100 N. Laguna Wildlife Bike Trail	100,000		100,000		Complete
	T15058200 Train Horn Quiet zones	15,000		0		Active
	T15065700 City College Bike/Ped Xing	237,000		92,243		Active
	T15100002 American River Bike Trail @ Howe	50,000		39,653		Active
	K15030000 R Street Bike/Ped Bridge HC51	4,210		4,210		Complete
	K15105000 Guy West Bridge Scoping Study	150,000		108,579		Active
	K15115000 North Natomas Bicycle Connect	102,400		1,118		Active
	K19000201 Bike Trail Recon Toscaro	61,893		61,893		Complete
	K19000202 Laguna Creek Bike Trail Repair	40,000		322		Active
	K15115001 NNTMA Mid-Block X-ings Phase 1	62,600		0		Active
	K15125000 Two Rivers Trail Phase II	57,150		0		Active
	K19004000 Garden Hwy – Bike Trail	51,481		0		Active
Total		\$4,684,199		\$3,761,932		

TDA-4

STATEMENT OF CONFORMANCE

Form TDA-4 must be completed and signed by the Administrative Office of the submitting claim.

The **City of Sacramento** hereby certifies that the Transportation Development Act claim for fiscal year(s) **2011–2012** in the amount of **\$292,601** (LTF) and **\$ -0-** (STA) for a total of **\$292,601** conforms with the requirements of the Transportation Development Act and applicable rules and regulations. (See Attachment A for listing of conformance requirements)

Certified By: John F. Shirey
Title: City Manager
Date: _____

TDA-5

TDA Claim Certification Form

I, **Leyne Milstein**, Chief Finance Officer for the **City of Sacramento**, do hereby attest, as required under the California Code of Regulations, Title 21, Division 3, Chapter 2, Section 6632, to the reasonableness and accuracy of the following:

1. The attached budget or proposed budget for FY 2011/2012.
2. The attached certification by the Department of the California Highway Patrol verifying that N/A is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251.
3. The estimated amount of **\$292,601** maximum eligibility for moneys from the local transportation fund and the state assistance fund, as defined in Section 6634, is **\$292,601.**

(Signature)
Chief Financial Officer
City of Sacramento _____ (agency name)

(Date)