



# City of Sacramento City Council

3

915 I Street, Sacramento, CA, 95814  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Meeting Date:** 2/28/2012

**Report Type:** Consent

**Title:** City Signatory Authority for City Properties: Proposed Midtown Sacramento Property and Business Improvement District (PBID) No. 2012-02

**Report ID:** 2012-00064

**Location:** District 4

**Recommendation:** Pass a Resolution designating the City Manager as the signatory authority for all City-owned properties to be included in the proposed Midtown Sacramento PBID No. 2012-02

**Contact:** Sini Makasini, Finance Department, Administrative Analyst, (916) 808-7967; Mark Griffin, Finance Department, Program Manager, (916) 808-8788

**Presenter:** None

**Department:** Finance

**Division:** Public Improvement Finance

**Dept ID:** 06001321

**Attachments:**

---

- 1-Description/Analysis
- 2-Background
- 3-Resolution Designating City Manager to Sign

---

**City Attorney Review**

Approved as to Form  
Jeffrey C. Heeren  
2/21/2012 10:57:32 AM

**City Treasurer Review**

Reviewed for Impact on Cash and Debt  
Russell Fehr  
2/9/2012 3:43:01 PM

**Approvals/Acknowledgements**

Department Director or Designee: Leyne Milstein - 2/16/2012 2:11:58 PM

## Description/Analysis

**Issue:** The property and business owners within Midtown Sacramento have proposed to renew the Midtown Sacramento Property and Business Improvement District (PBID) for a five (5) year term. The City currently owns four assessed parcels within the proposed PBID. Participation in the proposed PBID will serve the public interest by providing security services, street maintenance, parking services, and marketing efforts to enhance economic development. In order for the City to participate in the PBID, Council must delegate the authority to act on behalf of the City-owned properties in order to sign the property owner's petition and assessment ballot on behalf of the City properties that will participate in the Midtown Sacramento PBID.

**Policy Considerations:** The recommended action authorizes the City Manager or the City Manager's designee to sign a property owner's petition and assessment ballot on behalf of all City properties that will participate in the proposed Midtown Sacramento PBID.

### Environmental Considerations:

**California Environmental Quality Act (CEQA):** Under the California Environmental Quality Act (CEQA) guidelines, authorizing City Manager approval for proposed business and property improvement districts do not constitute a project, and are therefore exempt from review.

**Sustainability:** There are no sustainability considerations applicable to the formation process and administration of a special district.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** The actions in the recommended Resolution are required by the California Streets and Highways Code Part 7 (beginning with Section 36600) of Division 18.

**Financial Considerations:** If the proposed PBID is renewed, the City of Sacramento will participate as a property owner in the District. City-owned properties will have a total first-year annual assessment of approximately \$22,250. This is an increase by \$1770 due to the assumption of SHRA properties. Future assessment rates may be subject to an increase of no more than 3% annually. Funds are currently budgeted for continued participation in the PBID.

**Emerging Small Business Development (ESBD):** City Council approval of these proceedings is not affected by City policy related to the ESBD Program.



## **BACKGROUND**

The Midtown Sacramento PBID was approved by City Council on August 9, 2007, in accordance with the PBID Area Law of 1994, and became effective on January 1, 2008. The property owners within the District would like to renew the District for a five (5) year term.

The PBID provides for clean and safe programs, marketing/advocacy promotion with the intent of continuing to create a positive business atmosphere in the District.

The attached resolution provides the City Manager or the City Manager's designees the authority to sign a property owner's petition and assessment ballot on behalf of all City properties that will participate in the Midtown Sacramento PBID.



# RESOLUTION NO.

Adopted by the Sacramento City Council

## DESIGNATING THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEES AS THE SIGNATURE AUTHORITY FOR ALL CITY- OWNED PROPERTIES TO BE INCLUDED IN THE MIDTOWN SACRAMENTO PROPERTY AND BUSINESS IMPROVEMENT DISTRICT NO. 2012-02

### BACKGROUND:

- A. The property and business owners in Midtown Sacramento propose to renew the Midtown Sacramento Property and Business Improvement District (Midtown Sacramento PBID) for a five (5) year term under the PBID Law of 1994, as authorized by the California Streets and Highways Code, Part 7 (beginning with Section 36600) of Division 18.
- B. The City owns the following four assessed properties within the proposed Midtown Sacramento PBID:  
  
006-0124-011-0000  
007-0042-001-0000  
007-0174-003-0000  
007-0273-004-0000
- C. City-owned properties will have a total first-year annual assessment of approximately \$22,250. Future assessment rates may be subject to an increase of no more than 3% annually. Funds are currently budgeted for continued participation in the PBID.
- D. The City Council has determined that the public interest will be served by having City properties participate in the Midtown Sacramento PBID.

### BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

**Section 1** The City Manager or the City Manager's designees are designated as the signature authority for all City-owned properties to be included in the proposed Midtown Sacramento Property and Business Improvement District No. 2012-02

**Section 2** Exhibit A is part of this resolution.

