



**City of Sacramento
City Council**

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915 I Street, Sacramento, CA, 95814
www.CityofSacramento.org

Meeting Date: 3/27/2012

Report Type: Consent

Title: Approval of Modifications to the Sacramento Employment and Training Agency Operating Budget, Fiscal Year 2011-2012

Report ID: 2012-00260

Location: Citywide

Recommendation: Pass a Resolution approving the Fiscal Year 2011-2012 Modified Operating Budget for the Sacramento Employment and Training Agency in the amount of \$89,055,604.

Contact: Roy Kim, Fiscal Department Chief, (916) 263-3814, Sacramento Employment and Training Agency

Presenter: None

Department: Other Jurisdiction/Agency

Division:

Dept ID:

Attachments:

1-Description/Analysis

2-Resolution

3-Exhibit A

City Attorney Review

Approved as to Form

Matthew Ruyak

3/22/2012 1:16:57 PM

Approvals/Acknowledgements

Department Director or Designee: John Dangberg - 3/22/2012 12:04:04 PM



Description/Analysis

Issue: The Sacramento Employment and Training Agency (SETA) Governing Board has approved an action that requires the review and approval of the City Council before such action is considered final and authorized.

As approved by the SETA Governing Board/Sacramento City Council/County of Sacramento Board of Supervisors, SETA's original budget for Fiscal Year 2011-12 totaled \$86,695,393. Additional grants received after the final budget was approved necessitate the revision of the original budget to more accurately reflect the anticipated revenues and expenditures of the Agency for 2011-12.

The modified budget of \$89,055,604 includes changes in anticipated revenues and expenses from several funding sources including Head Start/Early Head Start - \$583,856, Workforce Investment Act - \$1,782,358, Refugee Employment Social Services – (\$33,977), and Targeted Assistance - \$27,974.

Policy Considerations: None

Environmental Considerations: N/A

Sustainability: N/A

Commission/Committee Action: None

Rationale for Recommendation: City Council approval is required in accordance with the Joint Powers of Authority Agreement.

Financial Considerations: SETA's Fiscal Year 2011-2012 modified operating budget of \$89,055,604 will be financed by federal grants (\$78,190,109), state grants (\$10,132,495), and other contracts and miscellaneous revenues (\$733,000). Approval of SETA's budget will have no fiscal impact on the City General Fund.

Emerging Small Business Development (ESBD): N/A



RESOLUTION NO.

**APPROVAL OF MODIFICATIONS TO THE FISCAL YEAR 2011-2012
SACRAMENTO EMPLOYMENT AND TRAINING AGENCY (SETA)
OPERATING BUDGET**

Adopted by the Sacramento City Council

BACKGROUND

- A. All necessary estimates of revenues, expenditures and reserves for the 2011-2012 Fiscal Year were prepared and filed, the proposed modified budget was adopted and printed, and hearings thereon were noticed and held as required by Chapter 1 of Division 3, Title 2 of the Government Code (29000 et.seq.)
- B. All proceedings required by law have been duly had and regularly taken concerning the adoption of the final budget for the Sacramento Employment and Training Agency for the Fiscal Year commencing July 1, 2011, and ending June 30, 2012.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

SECTION 1: The amounts set forth in the attached SCHEDULES for expenditures, revenues, reserves and interfund transfers are the adopted modified budget for the Sacramento Employment and Training Agency for the Fiscal Year 2011-2012.

SECTION 2: The Auditor-Controller is authorized and directed to transfer funds and adjust the reserve accounts in the amounts as shown in the modified budget adopted herewith.

SECTION 3: The SCHEDULES described in Section 1 are attached as Exhibit A and made part of this resolution.

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Exhibit A - Schedules



SACRAMENTO EMPLOYMENT & TRAINING AGENCY
JOINT POWERS AGENCY OF THE CITY & COUNTY OF SACRAMENTO
STATE OF CALIFORNIA
SCHEDULE OF CHANGES - ORIGINAL TO REVISED
FISCAL YEAR 2011-2012
Revised March 1, 2012

<u>Program</u>	<u>Original</u>	<u>Changes</u>	<u>Revised Budget</u>
Children & Family Services Department	\$ 55,209,589	\$ 583,856	\$ 55,793,445
Head Start (HS)	41,868,004	583,856	42,451,860
Early Head Start (EHS)	5,156,435	-	5,156,435
HS Expansion	1,023,900	-	1,023,900
EHS Expansion	2,249,508	-	2,249,508
HS Mentor Coaches	105,882	-	105,882
California Dept. of Education (CDE)	3,305,860	-	3,305,860
Child & Adult Care Food Program (CACFP)	1,500,000	-	1,500,000
Workforce Development Department	\$ 31,485,804	\$ 1,776,355	\$ 33,262,159
Workforce Investment Act (WIA) *	19,715,269	1,782,358	21,497,627
DHA One-Stop Share of Cost/CalWorks OJT	3,700,000	-	3,700,000
CalWorks OJT	3,126,635	-	3,126,635
Community Services Block Grant (CSBG)	1,777,318	-	1,777,318
Refugee Employment Social Services (RESS)	741,535	(33,977)	707,558
CalGRIP - City of Sacramento	690,000	-	690,000
Targeted Assistance for Refugees (TA)	376,045	27,974	404,019
Enterprise Zone	360,000	-	360,000
CalTrans	338,590	-	338,590
Victims of Trafficking	287,412	-	287,412
SMUD	210,000	-	210,000
Cal Endowment/Kaiser	80,000	-	80,000
County TOT	63,000	-	63,000
Ticket-to-Work	20,000	-	20,000
Total	\$86,695,393	\$2,360,211	\$89,055,604

* See Schedule A

**SACRAMENTO EMPLOYMENT & TRAINING AGENCY
 JOINT POWERS AGENCY OF THE CITY & COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 FINAL SCHEDULE OF APPROPRIATIONS
 FISCAL YEAR 2011-2012
 Revised March 1, 2012**

<u>Program</u>	<u>Salaries</u>	<u>Fringe Benefits</u>	<u>Services and Supplies</u>	<u>Fixed Assets Equipment</u>	<u>SETA Operated Costs</u>	<u>Subcontracts or Scholarships</u>	<u>Total Budget</u>
Children & Family Services Department	\$ 17,308,130	\$ 8,450,415	\$ 7,512,275	\$ 814,256	\$ 34,085,076	\$ 21,708,369	\$ 55,793,445
Head Start (HS)	13,569,735	6,609,697	4,621,263	814,256	25,614,951	16,836,909	42,451,860
HS Expansion	73,342	36,818	51,136	-	161,296	862,604	1,023,900
Early Head Start (EHS)	1,565,886	758,471	399,757	-	2,724,114	2,432,321	5,156,435
EHS Expansion	365,960	183,714	123,299	-	672,973	1,576,535	2,249,508
HS Mentor Coaches	69,988	35,365	529	-	105,882	-	105,882
California Dept. of Education (CDE)	1,663,219	826,350	816,291	-	3,305,860	-	3,305,860
Child & Adult Care Food Program (CACFP)	-	-	1,500,000	-	1,500,000	-	1,500,000
Workforce Development Department	\$ 9,475,129	\$ 4,548,063	\$ 3,600,548	\$ 136,701	\$ 17,760,441	\$ 15,501,718	\$ 33,262,159
Workforce Investment Act (WIA) *	6,718,548	3,224,904	2,553,047	136,701	12,633,200	8,864,427	21,497,627
CalWORKs One-Stop Share of Cost	1,287,930	618,206	489,414	-	2,395,550	1,304,450	3,700,000
CalWORKs OJT	-	-	-	-	-	3,126,635	3,126,635
Community Services Block Grant (CSBG)	545,601	261,889	207,328	-	1,014,818	762,500	1,777,318
Refugee Employment Social Services (RESS)	96,625	46,380	36,717	-	179,722	527,836	707,558
CalGRIP - City of Sac	370,968	178,065	140,967	-	690,000	-	690,000
Targeted Assistance for Refugees (TA)	33,651	16,153	12,788	-	62,592	341,427	404,019
Enterprise Zone	193,548	92,903	73,549	-	360,000	-	360,000
CalTrans	86,540	41,539	32,886	-	160,965	177,625	338,590
Victims of Trafficking	54,083	25,960	20,551	-	100,594	186,818	287,412
SMUD	32,258	15,484	12,258	-	60,000	150,000	210,000
Cal Endowment/Kaiser	43,011	20,645	16,344	-	80,000	-	80,000
County TOT	1,613	774	613	-	3,000	60,000	63,000
Ticket-to-Work	10,753	5,161	4,086	-	20,000	-	20,000
Total	\$26,783,259	\$12,998,478	\$11,112,823	\$950,957	\$51,845,517	\$ 37,210,087	\$89,055,604

* See Schedule A

**SCHEDULE A - WIA GRANTS
FISCAL YEAR 2011-2012**

Revised March 1, 2012

<u>Program</u>	<u>Salaries</u>	<u>Fringe Benefits</u>	<u>Services and Supplies</u>	<u>Fixed Assets Equipment</u>	<u>SETA Operated Costs</u>	<u>Subcontracts or Scholarships</u>	<u>Total Budget</u>
ADULT	\$ 2,642,222	\$ 1,268,267	\$ 1,004,044	\$ 66,204	\$ 4,980,737	\$ 3,305,183	\$ 8,285,920
YOUTH	1,185,027	568,813	450,310	24,264	2,228,414	2,830,200	5,058,614
DISLOCATED WORKER	917,589	440,443	348,683	46,233	1,752,948	1,050,467	2,803,415
RAPID RESPONSE	525,989	252,475	199,876	-	978,340	-	978,340
NEG - Public Sector	361,996	173,758	137,558	-	673,312	224,438	897,750
State Energy	267,105	128,210	101,500	-	496,815	240,000	736,815
CalGRIP	237,303	113,906	90,175	-	441,384	166,667	608,051
State Green Innovations	53,763	25,806	20,431	-	100,000	300,000	400,000
15% Clean Energy	162,903	78,194	61,903	-	303,000	147,000	450,000
NEG OJT	52,473	25,187	19,940	-	97,600	302,400	400,000
New Start - 15% Discretionary	10,593	5,085	4,025	-	19,703	177,329	197,032
15% Transition	87,581	42,039	33,280	-	162,900	-	162,900
VEAP - Fresno 15% Discretionary	29,570	14,194	11,236	-	55,000	95,000	150,000
LOS RIOS - Healthforce	60,746	29,158	23,084	-	112,988	-	112,988
15% High Concentration Youth	53,763	25,806	20,431	-	100,000	-	100,000
LOS RIOS - GreenForce	44,624	21,419	16,957	-	83,000	-	83,000
NEG - OJT	1,538	738	584	-	2,860	25,743	28,603
DOL Evaluation	14,194	6,813	5,393	-	26,400	-	26,400
15% Incentive	9,569	4,593	3,637	-	17,799	-	17,799
Total Current Grants	\$ 6,718,548	\$ 3,224,904	\$ 2,553,047	\$ 136,701	\$ 12,633,200	\$ 8,864,427	\$ 21,497,627

SACRAMENTO EMPLOYMENT & TRAINING AGENCY
 JOINT POWERS AGENCY OF THE CITY & COUNTY OF SACRAMENTO
 STATE OF CALIFORNIA
 SCHEDULE OF APPROPRIATIONS BY LINE ITEM
 FISCAL YEAR 2011-2012
 Revised March 1, 2012

Fund Center **4704780**

EXPENDITURES	Total Budget
10111000 REGULAR EMPLOYEES	\$ 26,620,448
10112200 EXTRA HELP IN LIEU	\$ 156,351
10112400 COMMITTEE MEMBERS	\$ 6,460
Total Labor	\$ 26,783,259
10121000 RETIREMENT	\$ 6,408,993
10121300 RETIREMENT HEALTH SAVINGS	\$ 170,686
10122000 OASDHI	\$ 1,981,934
10123000 GROUP INS	\$ 3,344,600
10124000 WORK COMP INS	\$ 710,572
10125000 SUI INS	\$ 347,372
10128000 HEALTH CARE - RETIREES	\$ 34,321
Total Fringes	\$ 12,998,478
20200500 ADVERTISING	\$ 62,846
20202400 PERIODICAL/SUBSCRIPT	\$ 5,188
20202900 BUS/CONFERENCE EXP	\$ 107,172
20203500 ED/TRAINING SVC	\$ 340,182
20203600 ED/TRAINING SUPPLIES	\$ 762,065
20203700 TUITION REIMBURSEMENT	\$ 919
20203900 EMP TRANSPORTATION	\$ 139,054
20205300 INS-BONDS/GEN PROP	\$ 263,654
20206100 MEMBERSHIP DUES	\$ 36,370
20207600 OFFICE SUPPLIES	\$ 173,933
20208100 POSTAL SVC	\$ 1,305
20208500 PRINTING SVC	\$ 37,501
20211100 BLDG MAINT SVC	\$ 913,256
20217100 RENTS/LEASES/RL PROP	\$ 3,645,529
20218100 CONST SVC/SUP	\$ 360,117
20219100 ELECTRICITY	\$ 307,198
20219200 NATURAL GAS / LPG / FUEL OIL	\$ 22,900
20219700 TELEPHONE SVC	\$ 59,255
20220500 AUTO MAINT SVC	\$ 62,440
20222700 CELLPHONE/PAGER	\$ 16,063
20223600 FUEL/LUBRICANTS	\$ 100,842
20226100 OFFICE EQ MAINT SVC	\$ 84,655
20226500 INVENTORIAL EQ	\$ 143,377
20227500 RENT/LEASE EQ	\$ 220,059
20227503 POSTAGE METERING	\$ 28,285
20232100 CUSTODIAL SVC	\$ 476,680
20233200 FOOD/CATERING SUP	\$ 884,629
20234200 KITCHEN SUP	\$ 224,411
20244300 MEDICAL SVC	\$ 20,525
20250500 ACCOUNTING SVC	\$ 248,510
20253100 LEGAL SVC	\$ 174,976
20257100 SECURITY SVC	\$ 158,560
20258200 PUBLIC RELATIONS	\$ 131,370
20259100 OTHER PROF SVC	\$ 357,550
20281100 DATA PROCESSING SVC	\$ 319,758
20289800 OTHER OP EXP SUP	\$ 105,935
20289900 OTHER OP EXP SVC	\$ 81,383
20292500 GS PURCHASING SVC	\$ 23,613
20293406 TRANSPORTATION SVCS	\$ 10,758
Total Services & Supplies	\$ 11,112,823
30310100 SUBGRANTS	\$ 37,210,087
43430300 EQUIPMENT-GOV'T	\$ 950,957
Grand Total	\$ 89,055,604
REVENUE	
95956900 STATE AID OTHER MI	\$ 10,132,495
95959900 FED AID-MISC PROG	\$ 78,190,109
97979000 MISC OTHER	\$ 733,000
Total Revenue	\$ 89,055,604