



# City of Sacramento City Council

915 I Street, Sacramento, CA, 95814  
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**Meeting Date:** 5/15/2012

**Report Type:** Consent

**Title:** Appointment and Establishment of Salary for Interim City Attorney

**Report ID:** 2012-00485

**Location:** Citywide

**Recommendation:** Pass a Resolution 1) Appointing the Interim City Attorney, 2) establishing the salary for the Interim City Attorney.

**Contact:** Geri Hamby, Director, (916) 808-7173, Human Resources Department

**Presenter:** None

**Department:** Human Resources / Office of City Attorney

**Division:** HR Administration

**Dept ID:** 08001011

**Attachments:**

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1-Description/Analysis  
2-Resolution

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**City Attorney Review**

Approved as to Form  
GMartinez  
5/14/2012 9:48:16 AM

**City Treasurer Review**

Reviewed for Impact on Cash and Debt  
Russell Fehr  
5/10/2012 11:54:39 AM

**Approvals/Acknowledgements**

Department Director or Designee: Geri Hamby - 5/11/2012 10:38:50 AM



## Description/Analysis

**Issue:** The position of City Attorney will be vacated effective May 18, 2012. The City Council conducted internal and external interviews to select an Interim City Attorney. At the conclusion of this process, the City Council agreed to appoint Sandra Talbott as Interim City Attorney.

The City Council is vested with the authority to establish the salary of Charter Officers, including the Interim City Attorney. The Council desires to establish the salary for the Interim City Attorney at \$183,644 per year.

**Policy Considerations:** The Council last set the salary of the City Attorney by resolution in 2008. With the vacancy in the office of City Attorney, it is necessary that the City Council appoint an Interim City Attorney and establish the level of compensation for the Interim City Attorney.

**Environmental Considerations:** Under the California Environmental Quality Act (CEQA) guidelines, continuing administrative activities do not constitute a project and are therefore exempt from review.

**Sustainability Considerations:** Not applicable.

**Rationale for Recommendation:** The existing vacancy of the Office of the City Attorney.

**Financial Considerations:** The City Attorney position is an existing budgeted full-time equivalent position. The Interim City Attorney's annual salary will be \$183,644, which is within the City's current Salary Schedule pay range of \$157,708 – \$236,652. And, the benefits of the Interim City Attorney are consistent with the Personnel Resolution Covering Unrepresented Officers and Employees.

**Emerging Small Business Development (ESBD):** Not applicable.



## **RESOLUTION NO.**

Adopted by the Sacramento City Council

### **APPOINTMENT AND ESTABLISHMENT OF SALARY FOR INTERIM CITY ATTORNEY**

#### **BACKGROUND**

- A. The City Council is obligated to appoint an Interim City Attorney as the City Attorney position will become vacant on May 18, 2012.
- B. The City Council is charged with setting the level of compensation for Charter Officers, including the Interim City Attorney.
- C. The City Council has concluded internal and external interviews for the Interim City Attorney position.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Council hereby appoints Sandra Talbott as Interim City Attorney.
- Section 2. The City Council authorizes an annual salary of \$183,644 for the Interim City Attorney position.
- Section 3. The City Council authorizes the benefits of the Interim City Attorney to be as provided for the City Attorney in the Personnel Resolution Covering Unrepresented Officers and Employees.
- Section 4. The salary and benefits of the Interim City Attorney shall be effective on May19, 2012.