



City of Sacramento City Council

915 I Street, Sacramento, CA, 95814
www.CityofSacramento.org

Meeting Date: 5/22/2012

Report Type: Consent

Title: 12th Street Maintenance District No. 2008-02 - Fiscal Year (FY) 2012/13 Annual Report

Report ID: 2012-00155

Location: District 4

Recommendation: Pass a Resolution adopting the 12th Street Maintenance District No. 2008-02 annual budget and establishing the service fees for FY2012/13.

Contact: Jodie Vong, Administrative Analyst, (916) 808-8243; Mark Griffin, Program Manager, (916) 808-8788, Finance Department

Presenter: None

Department: Finance

Division: Public Improvement Finance

Dept ID: 06001321

Attachments:

- 1-Description/Analysis
- 2-Schedule of Proceedings
- 3-Resolution

City Attorney Review

Approved as to Form
Jeffrey Heeren
5/7/2012 4:19:37 PM

City Treasurer Review

Reviewed for Impact on Cash and Debt
Russell Fehr
5/7/2012 10:27:10 AM

Approvals/Acknowledgements

Department Director or Designee: Leyne Milstein - 5/7/2012 12:57:57 PM



Description/Analysis:

Issue: The 12th Street Maintenance District No. 2008-02 (District) was formed on August 7, 2008, to provide funding for sidewalk cleaning and landscape maintenance within the District. The City Code requires an annual budget to be presented to the City Council for approval. Approval will authorize the City to collect service fees to provide funding for maintenance of the District in FY2012/13.

Policy Considerations: The purpose of the District is to provide a means for recovery of costs incurred by the City for the additional services provided by the District.

Environmental Considerations

California Environmental Quality Act (CEQA): Under the California Environmental Quality Act (CEQA) guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

Sustainability Considerations: There are no sustainability considerations applicable to the administration of an assessment district.

Committee/Commission: None

Rationale for Recommendation: The actions in the recommended Resolutions are required by City Code Chapter 3.128.

Financial Considerations: The proposed service fee will be used to defray expenses associated with the maintenance services and administration provided in the District. The proposed service fee rate for FY2012/13 will be \$1.95 per linear foot of the property frontage on 12th Street. The assessment per foot is \$1.63 less than the maximum allowed and \$1.53 less than the current year. These reductions are possible because sufficient fund balance has now been built up since the District was reformed in 2008.

The total assessment for FY2012/13 is projected at \$8,152, with an expense budget of \$8,176 as shown on Exhibit B to the resolution.

The amount charged to the property owners is proposed to be approximately \$156 per year for a typical 80 foot wide parcel. The total district budget will cover necessary maintenance services. In the event of major repairs, the assessment can be raised in future years to levels adequate for funding. This District does not contain any Redevelopment Agency Successor Agency parcels. There is no impact to the General Fund.

The annual operating budget for the District will be adjusted to reflect the Council approved assessments and expenditure plans.

Emerging Small Business Development (ESBD): City Council approval of these proceedings is not affected by City policy related to the ESBD Program.



SCHEDULE OF PROCEEDINGS

12th STREET MAINTENANCE DISTRICT NO. 2008-02 FY2012/13 SCHEDULE

May 22, 2012	Council Approves District Budget and Establishes Service Fee for FY2012/13
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August 2012	Service Fee Placed on Sacramento County Tax Roll
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RESOLUTION NO.

Adopted by the Sacramento City Council

ADOPTING THE FISCAL YEAR (FY) 2012/13 BUDGET FOR THE 12th STREET MAINTENANCE DISTRICT AND ESTABLISHING THE SERVICE FEES CHARGED TO OWNERS OF PROPERTY WITHIN THE DISTRICT

BACKGROUND:

- A. The 12th Street Maintenance District No. 2008-02 was established by the City Council on August 7, 2008, by Resolution No. 2008-552.
- B. Property owners within the boundaries of the District, shown on Exhibit A to this Resolution, are charged a service fee to cover the cost of delivering maintenance services that are greater than normal city services.
- C. The City Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. The City Council finds and determines that the background statements A through C are true and correct.

Section 2. The City Council has determined that the FY2012/13 costs for the 12th Street Maintenance District No. 2008-02 are as shown on Exhibit B to this resolution.

Section 3. The City Council has determined that the additional costs shall be wholly borne by the property owners in the area.

Section 4. The City Council fixes the fee for each property owner as shown on Exhibit C to this resolution and orders the fee be placed on the County Assessor's Tax Roll for FY2012/13.

Section 5. Exhibits A, B, and C are part of this resolution.

Table of Contents:

Exhibit A: District Map

Exhibit B: FY2012/13 District Budget and Service Fee Rate

Exhibit C: Service Fee Schedule

EXHIBIT A

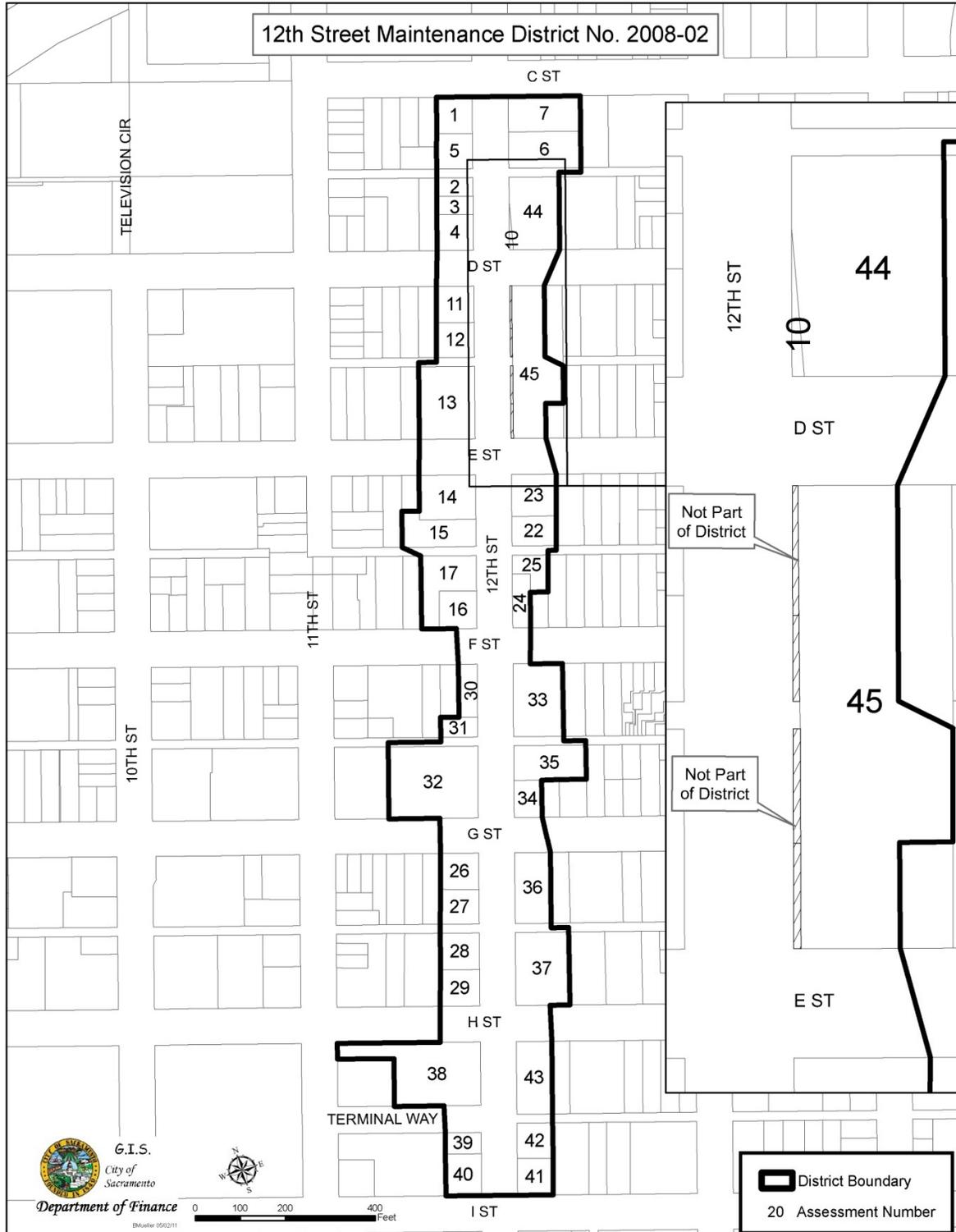


EXHIBIT B

**12TH STREET MAINTENANCE DISTRICT NO. 2008-02
FY2012/13 DISTRICT BUDGET**

Estimated Beginning Fund Balance	\$12,557
Total Assessed to Property Owners	<u>\$8,152</u>
Total Resources	<u><u>\$20,709</u></u>
Maintenance Tasks	
Street Maintenance (Department of Transportation)	\$5,060
Contract Administration & Inspection	\$700
Administrative Costs	
Public Improvement Financing	
Administration	\$1,211
Parcel reporting	\$152
Accounting	
Administration	\$966
County Billing	<u>\$87</u>
Total Expenditures	<u><u>\$8,176</u></u>
Estimated Ending Fund Balance	<u><u>\$12,533</u></u>
Year-Over-Year Change in Fund Balance	<u>(\$24)</u>

SERVICE FEE RATE

Neighborhood	Service Fee Per Linear Foot for FY2012/13
12 th Street Maintenance District No. 2008-02	\$1.95

EXHIBIT C
12th Street Maintenance District
Service Fee Schedule FY2012/13

Assmt No.	APN	Frontage (Linear Feet)	FY2012/13 Service Fee
1	00200750110000	80	\$156.00
2	00200750140000	40	\$78.00
3	00200750150000	40	\$78.00
4	00200750160000	80	\$156.00
5	00200750240000	80	\$156.00
6	00200820010000	80	\$156.00
7	00200820020000	80	\$156.00
10	00200820250000	122	\$237.90
11	00201150110000	80	\$156.00
12	00201150120000	80	\$156.00
13	00201150130000	160	\$312.00
14	00201160080000	100	\$195.00
15	00201160090000	60	\$117.00
16	00201160110000	80	\$156.00
17	00201160580000	80	\$156.00
22	00201220010000	70	\$136.50
23	00201220020000	90	\$175.50
24	00201220240000	120	\$234.00
25	00201220250000	40	\$78.00
26	00201560110000	80	\$156.00
27	00201560120000	80	\$156.00
28	00201560130000	80	\$156.00
29	00201560140000	80	\$156.00
30	00201570070000	120	\$234.00
31	00201570080000	40	\$78.00
32	00201570130000	160	\$312.00
33	00201610010000	160	\$312.00
34	00201610190000	80	\$156.00
35	00201610200000	80	\$156.00
36	00201620010000	160	\$312.00
37	00201620200000	160	\$312.00
38	00600450020000	140	\$273.00
39	00600460010000	47	\$91.65
40	00600460070000	93	\$181.35
41	00600510160000	80	\$156.00
42	00600510170000	80	\$156.00
43	00600510210000	160	\$312.00
44	00200820270000	38.73	\$75.52
45	00201210400000	341.72	\$666.35
	Total	3822.45	\$8,151.88