



# City of Sacramento City Council

6

915 I Street, Sacramento, CA, 95814  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Meeting Date:** 5/22/2012

**Report Type:** Consent

**Title: Supplemental Agreement: Police Patrol Training Vehicles for the Sacramento Regional Driver Training Authority (E08000100)**

**Report ID:** 2012-00390

**Location:** Citywide

**Recommendation:** Pass a Motion authorizing the City Manager or the City Manager's designee to execute Contract Supplement No. 2 to Contract No. 2011-0250 with Downtown Ford Sales for the purchase of ten Ford Crown Victoria police patrol vehicles in an amount not to exceed \$271,952 for a revised total contract amount not to exceed \$2,701,952; and adopt a Resolution: 1) authorizing the City Manager or the City Manager's designee to: a) increase the revenue and expenditure budgets in the Sacramento Regional Driver Training Authority project (E08000100, Risk Fund, Fund 6502) in the amount of \$330,654; b) increase the FY2011/12 expenditure budget in the Department of General Services (Fleet Fund, Fund 6501) in the amount of \$271,952; and 2) resetting the City Manager authority for revenue and expenditure budget increases.

**Contact:** Keith Leech, Fleet Manager, (916) 808-5869, General Services Department

**Presenter:** None

**Department:** General Services Dept

**Division:** Fleet Management Admin

**Dept ID:** 13001311

## **Attachments:**

---

- 1-Description/Analysis
- 2-Downtown Ford Agreement
- 3-Resolution

---

## **City Attorney Review**

Approved as to Form  
Lan Wang  
5/15/2012 4:46:56 PM

## **City Treasurer Review**

Reviewed for Impact on Cash and Debt  
Russell Fehr  
5/7/2012 10:28:09 AM

## **Approvals/Acknowledgements**

Department Director or Designee: Reina Schwartz - 5/10/2012 12:54:42 PM

Eileen Teichert, City Attorney

Shirley Concolino, City Clerk  
John F. Shirey, City Manager

Russell Fehr, City Treasurer



## Description/Analysis

**Issue:** The Department of General Services, Fleet Management Division, has a need to purchase new police patrol vehicles to be used by the Sacramento Regional Driver Training Authority (SRDTA). The SRDTA has been operating used high mileage vehicles in its program and the maintenance and operational costs are becoming excessive due to the age of the vehicles. Purchasing the recommended new vehicles will substantially reduce the SRDTA operating costs when compared to the existing vehicles being used.

**Policy Considerations:** The recommendations in this report are in accordance with the provisions of City Code Section 3.56, and Resolution 2010-346 prohibiting the City from entering into any contract to purchase goods or services from any business or entity headquartered in Arizona.

### Environmental Considerations:

**California Environmental Quality Act (CEQA):** The Environmental Services Manager has determined that the purchase of vehicles does not have the potential for causing a significant adverse effect on the environment and is therefore exempt under CEQA Guidelines, Section 15061(b)(3).

**Sustainability:** The recommended purchase is consistent with the City's revised Low Emission Vehicle Acquisition Policy (Resolution No. 2004-613) and Fleet Fuel Strategies (Resolution No. 2005-454). The Ford Crown Victoria police patrol vehicle is a flex-fuel vehicle.

**Commission/Committee Action:** Not applicable

**Rationale for Recommendation:** The Department of General Services, Fleet Management Division, has a need to purchase new police patrol vehicles to be used by the Sacramento Regional Driver Training Authority (SRDTA). The SRDTA has been operating used high mileage vehicles in its program and the maintenance and operational costs are becoming excessive due to the age of the vehicles. Purchasing the recommended new vehicles will substantially reduce the SRDTA operating costs when compared to the existing vehicles being used.

**Financial Considerations:** The recommended purchase of ten Ford Crown Victoria police patrol vehicles in an amount not to exceed \$271,952 from Downtown Ford Sales will be made from the Department of General Services FY2011/12 operating budget (Fleet Fund, Fund 6501) and charged to the SRDTA project budget (E08000100, Risk Fund, Fund 6502).

Increasing the revenue and expenditure budgets in the SRDTA project (Risk Fund, Fund 6502) in the amount of \$330,654 will account for additional revenue already received in the project above the existing budget. Upon completion of the recommended budget adjustments, sufficient funds will be available in both the Fleet Fund and the Risk Fund to complete the recommended purchase. Resetting the City Manager authority for revenue and expenditure budget increases up to \$100,000 is recommended in anticipation of future revenue received in the project.

**Emerging Small Business Development (ESBD):** Downtown Ford Sales is not certified as an emerging/small business.



Requires Council Approval:  No  YES Meeting: 5/22/2012



General Information

Type: Commodity

CHANGE: Supplement CH #: 2

\$ Not to Exceed: \$ 2,701,952

Original Contract Number: 2011-0250

Original Contract Amount: \$1,600,000

Contractor: Downtown Ford Sales

Project Name: EVOC Training Vehicles and Financing Approval

Project Number:

Bid Transaction #:

E/SBE-DBE-M/WBE:

Department Information

Department: General Services

Division: Fleet Management

Project Mgr: Rowie Sizemore

Division Mgr: Keith Leech

Contract Services: Debbie Reeder

Phone Number: 808-4078

Org Number: 13001511

Comment:

Review and Signature Routing

Department	Signature or Initial	Date
Project Mgr:	<i>Rowie Sizemore</i>	4/16/12
Contract Services:	<i>Debra Reeder</i>	4/16/2012

City Attorney	Signature or Initial	Date
City Attorney:	<i>AW</i>	4/17/12

Send Interoffice Mail  Notify for Pick Up

Authorization	Signature or Initial	Date
Schwartz, Reina Department Director:		
City Mgr: yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

Contract Cover/Routing Form: Must Accompany ALL Contracts

This coversheet is to remain with the original signed Contract.

(Council Approval - Yellow)

For City Clerk Processing	
Finalized:	
Initial:	
Date:	
Imaged:	
Initial:	
Date:	
Received:	
<small>(City Clerk Stamp Here)</small>	

**CONTRACT SUPPLEMENT  
(Supplies)**

**Bid Title and Number: Ford Crown Victoria Police Interceptors**  
**Purchase Order #:**

**Date: 4/13/2012**  
**Contract Supplement No.:2**

The City of Sacramento ("City") and **Downtown Ford Sales** ("Contractor"), as parties to that certain contract awarded for the above Bid and designated as **City Contract Number 2011-0250** including any prior contract supplements modifying said contract (said contract and contract supplements are hereafter collectively referred to as the "Contract"), hereby supplement and modify the Contract as follows:

The Contract is amended as follows: To purchase an additional 10 Crown Victoria's and the purchase price for each unit will be \$27,195.15, tax included.

Contract's original not-to-exceed amount:	<u>\$1,600,000</u>
Net change by previous contract supplements:	<u>\$830,000</u>
Not-to-exceed amount prior to this contract supplement:	<u>\$2,430,000</u>
Increase by this contract supplement:	<u>\$271,952</u>
New not-to exceed amount including all contract supplements:	<u>\$2,701,952</u>

Contractor agrees that the compensation specified herein shall constitute full compensation for the Contract amendment specified in section 1, above, and shall fully compensate Contractor for any and all direct and indirect costs that may be incurred by Contractor in connection with such amendment, including costs associated with any changes and/or delays in work schedules or in the performance of other services or work by Contractor.

Contractor warrants and represents that the person or persons executing this contract supplement on behalf of Contractor has or have been duly authorized by Contractor to sign this contract supplement and bind Contractor to the terms hereof.

Except as specifically revised herein, all terms and conditions of the Contract shall remain in full force and effect, and Contractor shall perform all of the services, duties, obligations, and conditions required under the Contract, as supplemented and modified by this contract supplement.

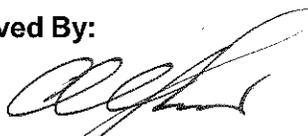
**Approval Recommended By:**

  
\_\_\_\_\_  
Project Manager

**Approved As To Form By:**

  
\_\_\_\_\_  
City Attorney

**Approved By:**

  
\_\_\_\_\_  
Contractor

**Attested To By:**

**Approved By:**

\_\_\_\_\_  
City of Sacramento

\_\_\_\_\_  
City Clerk



## **RESOLUTION NO. 2012-XXXX**

Adopted by the Sacramento City Council

**May 22, 2012**

### **BACKGROUND**

- A. The Department of General Services, Fleet Management Division, has a need to purchase new police patrol vehicles to be used by the Sacramento Regional Driver Training Authority (SRDTA). The SRDTA has been operating used high mileage vehicles in its program and the maintenance and operational costs are becoming excessive due to the age of the vehicles. Purchasing the recommended new vehicles will substantially reduce the SRDTA operating costs when compared to the existing vehicles being used.
- B. On February 22, 2011, City Council adopted Resolution No. 2011-096 awarding a contract in the amount of \$1.6 million to Downtown Ford Sales for the purchase of replacement Ford Crown Victoria police patrol vehicles. On April 10, 2012, City Council passed a motion authorizing the City Manager to execute Contract Supplement No. 1 with Downtown Ford Sales to increase the contract amount to \$2.43 million for the purchase of an additional 44 police patrol vehicles for the Police Department.
- D. Contract Supplement No. 2 in an amount not to exceed \$271,952 will provide sufficient contract authority to purchase ten additional Ford Crown Victoria police patrol vehicles to be used by the SRDTA.

### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or the City Manager's designee is hereby authorized to increase the revenue and expenditure budgets in the SRDTA project budget (E08000100, Risk Fund, Fund 6502) in the amount of \$330,654.
- Section 2. The City Manager or the City Manager's designee is hereby authorized to increase the FY2011/12 expenditure budget in the Department of General Services (Fleet Fund, Fund 6501) in the amount of \$271,952.
- Section 3. The City Manager's administrative authority for modifications to the revenue and expenditure budgets is hereby reset.