



City of Sacramento City Council

915 I Street, Sacramento, CA, 95814

www.CityofSacramento.org

Meeting Date: 6/7/2012

Report Type: Consent

Title: Contract: Construction of Golf Cart Charging and Storage Building

Report ID: 2012-00432

Location: 1701 Sutterville Road, District 4

Recommendation: Pass a Motion: 1) approving the transfer of \$125,000 to the William Land Golf Improvement CIP M17400100 from CIP D01000400 and District 4 operating budget; and 2) executing a Memorandum of Understanding ("MOU") with The First Tee of Greater Sacramento ("First Tee") for construction of a golf cart charging and storage building.

Contact: Barbara E. Bonebrake, Director, (916) 808-8225, Convention, Culture and Leisure Department

Presenter:

Department: Convention Culture & Leisure

Division: CCL Administration

Dept ID: 17001011

Attachments:

- 1-Description/Analysis
- 2-First Tee Resolution
- 3-First Tee MOU-First Tee of Greater Sacramento

City Attorney Review

Approved as to Form
Jeffrey Heeren
5/30/2012 4:39:19 PM

City Treasurer Review

Reviewed for Impact on Cash and Debt
Russell Fehr
5/22/2012 11:20:15 AM

Approvals/Acknowledgements

Department Director or Designee: Rebecca Bitter - 5/24/2012 4:41:03 PM

Description/Analysis

Issue: Staff recommends that Council approve the transfer of \$96,330 from District 4 project (D01000400) and \$28,670 from the District 4 operating budget for a total of \$125,000 to the William Land Golf Improvement Program (M17400100) and execute a Memorandum of Understanding (“MOU”) with The First Tee of Greater Sacramento (“First Tee”) for construction of a golf cart charging and storage building. Staff also recommends that an additional not-to-exceed amount of \$30,000 from the balance of CIP M17400100 be allocated if needed to complete the project.

Policy Considerations: This action furthers the City’s goals to preserve and expand recreation opportunities and to optimize public infrastructure.

Environmental Considerations: The Environmental Services Manager has determined that the proposed project is exempt from CEQA under Section Numbers 15303(e) of the CEQA Guidelines. Exemption 15303 (e) relates to the construction of accessory structures.

Sustainability: Not applicable.

Commission/Committee Action: Not applicable.

Rationale for Recommendation: The nonprofit, First Tee, has been managing the golf program at William Land Golf Course through Agreement 98-114 since 1998, originally operating under the name Sacramento Area Youth Golf Association (“SAY Golf”) and was one of the original founding Chapters of the International First Tee Program in 2001. The First Tee of Greater Sacramento is considered one of the leading model youth golf programs in the world currently serving over 6,000 youth golfers in its afterschool programs. First Tee offers Junior Camps, year round playing programs, Girls Golf Programs and programs for the disabled.

In 2005, Council adopted Amendment no. 5 directing staff to execute an MOU between the Parks and Recreation and Convention, Culture and Leisure departments regarding use of the Land Park corporation yard by First Tee for storage and charging of golf carts. First Tee has been storing and charging golf carts in front of one of the maintenance buildings. While this arrangement worked for a while, the carts and charging equipment are continually exposed to the elements, shortening their useful life. There are no other areas in the corporation yard available for cart charging and storage. In addition, having cart storage located in the corporation yard means that the carts must be trailered back and forth to the golf course on a daily basis. Because of the limited space for storing carts at the corporation yard, First Tee has not been able to have the number of carts currently in demand by golfers. Having a building onsite will also allow First Tee to purchase additional carts to meet the demand. Constructing a cart charging and storage building on the course near the pro shop has been a high priority for First Tee and the City.

Financial Considerations: Staff proposes to transfer \$96,330 (General Fund, Fund 1001) from D01000400 and \$28,670 (Fund 1001) from the District 4 operating budget for a total of \$125,000. The current balance of M17400100 is \$30,000 (Golf Fund, Fund 2603). Funding for the project is provided by First Tee for future capital improvements at the golf course and an additional \$15,000 will be deposited on July 1, 2012. Agreement 98-114 with First Tee requires prior written approval from the City for capital improvements at the golf course.

The cost estimate for this project is \$200,000. Staff proposes to contribute up to \$155,000 to the project through this MOU with the following terms:

- Project dollars of \$125,000 and an additional amount up to \$30,000 from the balance of M17400100 may be allocated to the project.
- Any funding needed beyond the City's maximum contribution of \$155,000 in M17400100 must be provided by First Tee and must be in place prior to execution of a contract for construction.
- First Tee may use fundraising or in-kind contributions to complete the project.
- First Tee may draw against the \$155,000 during the term of the project as outlined below:
 - 20% for planning and design work through completion of construction plans,
 - 70% upon execution of construction contract for the project, and
 - 10% after a final inspection by the City and issuance of the Certificate of Occupancy.
- Should the project be deemed infeasible, an alternate project may be approved by the City Manager consistent with the terms in Agreement 98-114.

Emerging Small Business Development (ESBD): Not applicable.



RESOLUTION NO.

Adopted by the Sacramento City Council

TRANSFER OF \$125,000 TO THE WILLIAM LAND GOLF IMPROVEMENT PROGRAM (M17400100) FROM DISTRICT 4 PROJECT (D01000400) AND THE DISTRICT 4 OPERATING BUDGET, AND AN ADDITIONAL NOT-TO-EXCEED AMOUNT OF \$30,000 FROM THE EXISTING BALANCE OF M17400100 TO BE USED TO CONSTRUCT A GOLF CART CHARGING AND STORAGE FACILITY

BACKGROUND

- A. The nonprofit, First Tee, has been managing the golf program at William Land Golf Course through Agreement No. 98-114 between the City and First Tee since 1998.
- B. The William Land Golf Improvement Program (M17400100) was established for the purpose of making capital improvements at the golf course consistent with Agreement No. 98-114. Constructing a golf cart charging and storage facility has been a high priority for both First Tee and the City.
- C. The transfer of \$125,000 to M17400100 will provide funding for the purpose of constructing a golf cart charging and storage facility at the golf course. An additional not-to-exceed amount of \$30,000 from the balance of M17400100 should be allocated if needed to complete the project.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. Authorize the City Manager, or his designee, to execute a Memorandum of Understanding between the City and First Tee for the construction of a golf cart charging and storage facility.
- Section 2. Approve the transfer of \$96,330 from D01000400 (District 4 Project Fund 1001) and \$28,670 (Fund 1001) from the District 4 operating budget for a total of \$125,000 to M17400100.
- Section 3. Approve the use of an additional not-to-exceed amount of \$30,000 from the existing balance of M17400100 if needed to complete the project.
- Section 4. Exhibit A is a part of this Resolution.



**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF SACRAMENTO
AND THE FIRST TEE OF GREATER SACRAMENTO
REGARDING A \$155,000 CAPITAL IMPROVEMENT GRANT**

This Memorandum of Understanding (“MOU”) is made as of _____ by and between the City of Sacramento, a Charter municipal corporation (“City”) and The First Tee of Greater Sacramento, a nonprofit corporation (“Grantee”). City and Grantee shall be referred to herein collectively as the “Parties.”

RECITALS

Grantee operates and maintains the William Land Golf Course for the benefit of the Sacramento community, particularly golf programs and instructions for youth. The Sacramento City Council has awarded Grantee up to \$155,000.00 for the purpose of making certain improvements to William Land Golf Course, hereinafter referred to as the “Project.”

AGREEMENT

The Parties enter into this MOU for the purpose of completing the Project in accordance with the directives, objectives and goals of the City as stated herein. Accordingly, and in consideration of the mutual covenants and promises contained herein, THE PARTIES AGREE AS FOLLOWS:

1. Operating Agreement. The terms of the operating agreement between the City and Grantee, City Agreement No. 98-114, dated June 30, 1998, and the amendments thereto, City Agreement numbers 98-114-1 through 98-114-6 are part of this MOU for all purposes. Where the terms of City Agreement No. 98-114 and its amendments conflict with the terms of this MOU, this MOU shall control.
2. Project Description. Grantee shall cause to be constructed a golf cart charging and storage building on the William Land Golf Course property. Should this Project be deemed infeasible, however, an alternate project may be approved by the City Manager consistent with the terms in Agreement 98-114 and the amendments thereto.
3. City Funding. The City agrees to provide up to \$155,000.00 to the Grantee for the cost to construct the Project (“Project Costs”). Project Costs shall mean and include costs related to all contracts for the construction of the Project, and costs associated with all other contracts for professional and other services necessary, in the City’s judgment, to implement and complete construction, together with all planning and design costs. Project Costs also shall include, but not be limited to, the engineering estimates and the Project elements included therein, construction inspection fees, permit fees, and whichever of the following costs or fees, if any, may be applicable: environmental documentation (whether prepared by

outside consultants or City staff), City project administration, plan check and inspection fees.

4. Project Completion. Grantee shall complete the Project by June 30, 2014.
5. Project Approvals.
 - A. Project Schedule. Grantee shall submit a Project schedule to the Director of the City's Convention, Culture and Leisure Department "Director" no later than December 30, 2012 for review and approval. The schedule shall include all phases of the Project. Grantee shall notify the Director in writing if it cannot meet the Project schedule. The Director will thereafter notify Grantee if submission of a revised schedule is required.
 - B. Planning, Design and Construction. Grantee shall submit plans for each phase of the Project to the Director for review and approval. The Director shall provide a written response to the Grantee within 10 business days. Project phases include, but are not limited to, planning, design, and construction. Design and construction plans shall be sufficiently detailed to permit the Director to make fully informed decisions concerning the plans. Construction plans shall be submitted for approval in advance of any construction. The Director's approval of plans pursuant to this section shall not constitute approval of such plans in any manner except as required by this MOU.
 - C. Competitive Bidding. Formal competitive bidding is required for all contracts with an estimated value of \$100,000 or more. All bid requirements shall be in conformance with the Sacramento City Code. Grantee shall prepare and submit bid documents for the Project to the Director for review and approval.
 - D. Contracts. All contracts for the Project between Grantee and any other party shall require the review and approval of the Director. Construction contracts shall include: (i) provisions mandating compliance with all requirements applicable to the construction of a "public project" under the Sacramento City Code, as well as all other applicable laws and regulations, including without limitation the payment of prevailing wages and compliance with all applicable provisions of the Americans with Disabilities Act; and (ii) bonding, insurance and indemnity provisions as may be required by the City.
6. Project Construction. All work shall be performed in a good and workmanlike manner, shall substantially comply with any plans and specifications approved by the City, and shall comply with all applicable governmental permits, laws, ordinances, and regulations. Grantee shall obtain building permits for the Project, if required.
7. Grantee Reporting Requirements. Grantee shall submit the following reports to the Director in both written and electronic forms:
 - A. Project budget to the City by December 30, 2012. Thereafter, a monthly Project budget report by the 15th of each month for the preceding month.

- B. Semi-annual Project income and expense statements in conformance with generally accepted accounting principles due on the first day of January and July of each year.
 - C. Semi-annual Project status reports, including a brief narrative of activities, due on the first day of January and July of each year.
 - D. Final Project status report, including photographs of completed Project and proof of payments, to be submitted within 30 days of Project completion.
8. Distribution of Funds. The Project Costs funds of \$125,000 will be located in the William Land Golf Improvement CIP M17400100. An additional amount of Project Costs up to \$30,000 from the current balance of M17400100 may be allocated to the project. Any funding needed beyond the City's maximum contribution amount of \$155,000 must be supplied by the Grantee and must be in place prior execution of a contract for construction ("Other Funding"). Grantee may use fundraising or in-kind contributions to complete the project. First Tee may draw against the City's contribution during the term of the project as outlined below:
- A. 20% for planning and design work through completion of construction plans
 - B. 70% upon execution of a contract for construction of the Project
 - C. 10% after a final inspection by the City and issuance of the Certificate of Occupancy.
9. Maintenance and Inspection of Records. Project funds distributed to Grantee shall be used only for the Project and Grantee shall maintain a separate accounting for such funds. Grantee shall place Project funds in a separate, designated, restricted fund for this purpose. No other monies from any other source, including Other Funding as specified in paragraph 8, shall be commingled with Project Costs in such designated fund. During performance of this MOU, and for a period of three (3) years after completing the Project, Grantee shall maintain all accounting and financial records related to the Project and this MOU and shall keep and make such records available for inspection and audit by representatives of the City upon reasonable written notice.
10. Licenses, Permits, Etc. Grantee represents and warrants the Grantee has all licenses, permits, City Business Operations Tax Certificate, qualifications, and approvals of whatsoever nature that are legally required for Grantee to perform the terms of this MOU. Grantee represents and warrants that Grantee shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this MOU any licenses, permits, and approvals that are legally required for Grantee to provide such performance.
11. Indemnity and Hold Harmless.
- A. Indemnity: Grantee shall indemnify and save harmless, City, its officers and employees, and each and every one of them, from and against all actions, damages, costs, liability, claims, demands, losses, judgments, penalties, costs and expenses of every type and

description, including, but not limited to, any fees and/or costs reasonably incurred by City's staff attorneys or outside attorneys and any fees and expenses incurred in enforcing this provision (hereafter collectively referred to as "Liabilities"), to the extent such Liabilities are caused by or arise from any negligent act or omission, recklessness or willful misconduct of Grantee, its contractors, subcontractors or agents, and their respective officers and employees, in connection with the performance or nonperformance of this MOU, whether or not (i) such Liabilities also are caused in part by the passive negligence of the City, its officers or employees, (ii) the City, its officers or employees reviewed, accepted or approved any service or work project performed or provided by the Grantee, its contractors, subcontractors or agents, and their respective officers and employees, or (iii) such Liabilities are litigated, settled or reduced to judgment.

- B. **Obligation to Defend:** Grantee shall, upon City's request, defend at Grantee's sole cost any action, claim, suite, cause of action or portion thereof that asserts or alleges Liabilities caused by or arising from any negligent act or omission, recklessness or willful misconduct of Grantee, its contractors, subcontractors or agents, and their respective officers and employees, in connection with the performance or nonperformance of this MOU, whether such action, claim, suit, cause of action or portion thereof is well founded or not.
- C. **Insurance Policies; Intellectual Property Claims:** Except as may be expressly provided in this Section, the existence or acceptance by City of any of the insurance policies or coverages described in this MOU shall not affect or limit any of the City's rights under this Section, nor shall the limits of such insurance limit the liability of Grantee hereunder. The provisions of this Section shall survive any expiration or termination of this MOU.

12. **Insurance.** During the entire term of this MOU, Grantee shall maintain the insurance coverage described in this Section.

Grantee, at its sole cost and expense and for the full term of this MOU, shall obtain and maintain at least all of the following minimum insurance requirements prior to commencing any activities under this MOU.

It is understood and agreed by the Grantee that its liability to the City shall not in any way be limited to or affected by the amount of insurance coverage required or carried by the Grantee in connection with this MOU.

A. **Minimum Scope and Limits of Insurance Coverage**

- (1) **Commercial General Liability Insurance** providing coverage at least as broad as ISO CGL Form 00 01 on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than one million dollars (\$1,000,000) per occurrence. The policy shall

provide contractual liability and products and completed operations coverage for the term of the policy.

- (2) Automobile Liability Insurance providing coverage at least as broad as ISO Form CA 00 01 on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than one million dollars (\$1,000,000) per occurrence. The policy shall provide coverage for owned, non-owned and/or hired autos as appropriate to the operations of the Grantee.

No automobile liability insurance shall be required if Grantee completes the following certification:

“I certify that a motor vehicle will not be used in the performance of any work or services under this agreement.” _____ (Grantee initials)

- (3) Workers’ Compensation Insurance with statutory limits, and Employers’ Liability Insurance with limits of not less than one million dollars (\$1,000,000). The Worker’s Compensation policy shall include a waiver of subrogation for contracts involving construction or maintenance, or if required by the City by selecting the option below:

_____ Workers’ Compensation waiver of subrogation in favor of the City is required for all work performed by the Grantee.

No Workers’ Compensation insurance shall be required if Grantee completes the following certification:

“I certify that my business has no employees, and that I do not employ anyone. I am exempt from the legal requirements to provide Workers' Compensation insurance.” _____ (Grantee initials)

- (4) Professional Liability Insurance providing coverage on a claims made basis for errors, omissions or malpractice with limits of not less than one million (\$1,000,000) dollars if required by the City by selecting the option below:

_____ Professional liability insurance is required and must be continued for at least _____ years(s) following the performance of the terms of this MOU.

B. Additional Insured Coverage.

- (1) Commercial General Liability Insurance: The City, its officials, employees and volunteers shall be covered by policy terms or endorsement as additional insureds as respects general liability arising out of activities performed by or on behalf of Grantee, products and completed operations of Grantee, and premises

owned, leased or used by Grantee. The general liability additional insured endorsement must be signed by an authorized representative of the insurance carrier for contracts involving construction or maintenance, or if required by the City by selecting the option below:

_____ Additional insured endorsement must be signed by an authorized representative of the insurance carrier.

If the policy includes a blanket additional insured endorsement or contractual additional insured coverage, the above signature requirement may be fulfilled by submitting that document with a signed declaration page referencing the blanket endorsement or policy form.

- (2) Automobile Liability Insurance: The City, its officials, employees and volunteers shall be covered by policy terms or endorsement as additional insureds as respects auto liability.

C. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

- (1) Except for professional liability, Grantee's insurance coverage shall be primary insurance as respects City, its officials, employees and volunteers. Any insurance or self-insurance maintained by City, its officials, employees or volunteers shall be in excess of Grantee's insurance and shall not contribute with it.
- (2) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to City, its officials, employees or volunteers.
- (3) Coverage shall state that Grantee's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- (4) City will be provided with thirty (30) days written notice of cancellation or material change in the policy language or terms.

D. Acceptability of Insurance

Insurance shall be placed with insurers with a Bests' rating of not less than A:V. Self-insured retentions, policy terms or other variations that do not comply with the requirements of this Section 11 must be declared to and approved by the City Risk Management Division in writing prior to execution of this MOU.

E. Verification of Coverage

- (1) Grantee shall furnish CITY with certificates and required endorsements

evidencing the insurance required. The certificates and endorsements shall be forwarded to the Director. Copies of policies shall be delivered to the CITY on demand. Certificates of insurance shall be signed by an authorized representative of the insurance carrier.

- (2) The City may withdraw its offer of contract or cancel this MOU if the certificates of insurance and endorsements required have not been provided prior to execution of this MOU. The City may withhold payments to Grantee and/or cancel the MOU if the insurance is canceled or Grantee otherwise ceases to be insured as required herein.

F. Subcontractors

Grantee shall require and verify that all consultants, sub-consultants, contractors, and subcontractors maintain insurance coverage that meets the minimum scope and limits of insurance coverage specified in subsection A, above.

13. Regulations and Ordinances. Grantee shall, at all times, comply with and abide by all pertinent or applicable regulations and ordinances of the City of Sacramento and County of Sacramento and the laws of the State of California and the United States insofar as the same or any of them are applicable and shall obtain and keep in effect all necessary permits and licenses required for any and all operations permitted herein.
14. Waiver. Neither City approval of the Project, nor distribution of Project Costs for the Project, nor any acceptance by the City of the performance of Grantee, its contractors, subcontractors or agents, and their respective officers and employees under this MOU, nor any waiver by City of any default, breach or condition precedent, shall be construed as a waiver of any provision of this MOU, nor as a waiver of any other default, breach or condition precedent or any other right thereunder.
15. Severability. If any portion of the MOU or the application thereof to any person or circumstance shall be held invalid or unenforceable, the remainder of this MOU shall not be affected thereby and shall be enforced to the greatest extent permitted by law.
16. Assignment Prohibited. Grantee shall not assign any right or obligation pursuant to this MOU without the written consent of the City. Any attempted or purported assignment without the City's written consent shall be void and of no effect.
17. No Agency. Neither party, nor any of its agents, contractors or employees are or shall be considered to be the agents of any other party in connection with the performance of any of act under this MOU.
18. No Partnership Relationship. It is understood and agreed that Grantee is an independent organization and that no relationship of employer-employee, partnership or joint venture exists between the Parties hereto for any purpose whatsoever. Except as expressly provided in this MOU, Grantee and Grantee's personnel shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent, nor to bind City to

any obligations whatsoever. City shall not control the activities of Grantee, and City and City's personnel shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent, nor to bind City to any obligations whatsoever.

19. Ownership of Project. City and Grantee acknowledge that the completed Project will be the property of the City.
20. Binding Effect. This MOU shall be binding on the heirs, executors, administrators, successors and assigns of the Parties, subject to the provisions of Section 16, above.
21. Time of Essence. Time is expressly declared to be in the essence of this MOU. City shall use its best efforts to expedite reviews and Project approvals.
22. Entire Agreement. This document contains the entire agreement between the Parties concerning the Project and supersedes whatever oral or written understanding they may have had prior to the execution of this MOU. No alteration to the terms of this MOU shall be valid unless approved in writing by Grantee, and by City, in accordance with applicable provisions of the Sacramento Municipal Code.
23. Specific Performance by Grantee. Because the benefit to the derived by the City from the full performance by Grantee of the terms of this MOU is the development and improvement of community facilities intended to benefit members of the public, and because such benefit exceeds to an immeasurable and unascertainable extent the amount of Bond funds furnished by the City pursuant to the terms of this MOU, Grantee agrees that the return of the Bond funds disbursed under this MOU would be inadequate compensation to the City for any breach of this MOU by Grantee. The Grantee further agrees therefore, that the appropriate remedy in the event of a breach of this MOU by the Grantee shall be the specific performance of this MOU, unless otherwise agreed to by the City.
24. Term; Suspension; Termination.
 - A. This MOU shall become effective on the date that it is approved by both Parties, and shall continue in effect until both Parties have fully performed their respective obligations under this MOU, unless sooner terminated as provided herein.
 - B. City shall have the right at any time to temporarily suspend Grantee's performance hereunder, in whole or in part, by giving a written notice of suspension to Grantee. If City gives such notice of suspension, Grantee shall immediately suspend its activities under this MOU, as specified in such notice.
 - C. City shall have the right to terminate this MOU at any time by giving a written notice of termination to Grantee. If the City terminates this MOU:
 1. Grantee shall, not later than five days after such notice of termination, deliver to City copies of all writings, documents or reports prepared pursuant to this MOU.
 2. Grantee shall deliver to City an accounting of actual costs incurred up to the termination date and Grantee shall return to City all funds not incurred as actual

costs within 30 days of the notice of termination.

25. Disputes. The Parties shall attempt to resolve any disputes they may have in good faith, beginning with the Director and Grantee's Project Representative. Should they be unable to reach resolution, they shall refer the dispute to City Manager or his designee. Should the Parties be unable to reach resolution, they shall refer the dispute to non-binding mediation before a mutually agreeable mediator. If the Parties are unable to agree upon the mediator, the Parties will request appointment of a mediator by the American Arbitration Association. Each party shall pay its own costs and be responsible to pay one-half of the mediator's costs.

26. Party Representatives. The representatives for the Parties with respect to this MOU are:

For Grantee: Dave Roughton, Chairman
 The First Tee of Greater Sacramento
 3649 Fulton Avenue
 Sacramento, CA 95821
 Telephone: 916-971-2206

For City: Barbara E. Bonebrake, Director
 Convention, Culture and Leisure Department
 1030 15th Street, Suite 250
 Sacramento, CA 95814
 Telephone: 916-808-8225

27. Notices. All notices and orders that may be given under this MOU may be served by first class mail or in person to City at the Convention, Culture and Leisure Department, 1030 15th Street, Suite 250, Sacramento, CA 95814; and to The First Tee of Greater Sacramento, 3649 Fulton Avenue, Sacramento, CA 95821, or such address as either may provide to the other in writing. Service shall be deemed complete upon deposit in the mail or upon delivery.

28. Authority. The person signing this MOU for Grantee hereby represents and warrants that he/she is fully authorized to sign this MOU on behalf of Grantee and to bind Grantee to the performance of its obligations hereunder.

CITY OF SACRAMENTO

GRANTEE:
FIRST TEE OF GREATER SACRAMENTO
A non-profit corporation

John F. Shirey
City Manager

Dave Roughton
Chairman

APPROVED AS TO FORM:

ATTEST:

CITY CLERK