



# City of Sacramento City Council

915 I Street, Sacramento, CA, 95814  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Meeting Date:** 6/7/2012

**Report Type:** Consent

**Title:** Del Paso Property and Business Improvement District–FY 2012/13 Annual Proceedings

**Report ID:** 2012-00157

**Location:** District 2

**Recommendation:** Pass a Resolution approving the Del Paso Boulevard PBID Annual report, establishing a budget and levying an assessment for Fiscal Year (FY) 2012/13

**Contact:** Sini Makasini, Administrative Analyst, (916) 808-7967, Mark Griffin, Program Manager (916) 808-8788, Finance Department

**Presenter:** None

**Department:** Finance

**Division:** Public Improvement Finance

**Dept ID:** 06001321

**Attachments:**

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- 1-Description/Analysis
- 2-Schedule of Proceedings
- 3-Resolution

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**City Attorney Review**

Approved as to Form  
Jeffrey Heeren  
5/22/2012 5:58:01 PM

**City Treasurer Review**

Reviewed for Impact on Cash and Debt  
John Colville  
5/17/2012 1:44:46 PM

**Approvals/Acknowledgements**

Department Director or Designee: Leyne Milstein - 5/22/2012 10:38:03 AM

## Description/Analysis

**Issue:** The PBID Law of 1994 requires the Del Paso Boulevard PBID (District) to file an Annual Report (Report) with the City Clerk and for City Council to approve the Report as filed, together with assessments and budgets for Fiscal Year (FY) 2012/13. Approval of the District's Report will authorize the City to collect assessments in the amount sufficient to provide funding for: 1) security services, maintenance, image enhancement programs, marketing, and advocacy within the District for FY2012/13 and; 2) to establish the associated budget.

The Report does not change the scope of services or any other aspect of the District's legal structure as established in the Management District Plan approved at formation of the District. The assessment rates will not increase for FY2012/13.

The District Advisory Board has prepared the Report, which is on file with Public Improvement Financing, which the City Clerk has designated as the custodian of such records. The report addresses the proposed budgets, assessments, and services to be provided.

**Policy Considerations:** This action is consistent with the requirements of State law and will continue to provide funding for a multitude of services within the District.

### Environmental Considerations:

**California Environmental Quality Act (CEQA):** Under CEQA guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

**Sustainability:** There are no sustainability considerations applicable to the formation or renewal and administration of an assessment district.

**Commission/Committee Action:** None

**Rationale for Recommendation:** The actions in the recommended resolution are required by the California Streets and Highways Code Part 7 (beginning with Section 36600) of Division 18.

**Financial Considerations:** Financing of the District will be provided by the levy of assessments upon real property that benefits from improvements and activities of the District. The District does not plan to issue bonds.

Assessments are unchanged from the current year. The City of Sacramento participates as a property owner in the District. City-owned properties will have a total annual assessment of approximately \$43,263. As the Redevelopment Agency Successor Agency, the City will also pay an additional \$15,494 this year for a total annual assessment of about \$58,757. Funding to pay the City's assessment is included in the FY2012/13 Proposed Budget.

The District assessment budget for FY2012/13 is \$362,398, as shown on Exhibit B to the resolution. The District will receive approximately \$356,975 for operations. The City will retain \$5,423 to cover City administrative costs. The annual operating budget for the District will be adjusted to reflect the Council approved assessments and expenditure plans.

**Emerging Small Business Development (ESBD):** City Council approval of these proceedings is not affected by City policy related to the ESBD Program.



## **SCHEDULE OF PROCEEDINGS**

### **DEL PASO BOULEVARD PROPERTY AND BUSINESS IMPROVEMENT DISTRICT NO. 2010-01 FY2012/13 SCHEDULE**

<b>June 7, 2012</b>	<b>Council Approves District Budget and Orders Annual Levy for FY2012/13</b>
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August 2012      Assessment Tax Roll to County



## RESOLUTION NO.

Adopted by the Sacramento City Council

### APPROVING THE ANNUAL REPORT FOR THE DEL PASO BOULEVARD PROPERTY AND BUSINESS IMPROVEMENT DISTRICT (PBID) AND LEVYING ASSESSMENT FOR FISCAL YEAR (FY) 2012/13

#### BACKGROUND

- A. The Del Paso Boulevard Property and Business Improvement District (“District”), the boundaries of which are depicted in Exhibit A, was renewed by the City Council and the property owners on July 20, 2010, for a 10 year term commencing January 1, 2011.
- B. The City Council established the District under the Property and Business Improvement District Law of 1994 (California Streets and Highway Code, Sections 36600 to 36671) (“PBID Law”) and has previously levied assessments on property in the District to pay for improvements and services to be provided within the District, in accordance with the PBID Law.
- C. The District provides for security services, maintenance, image enhancement programs, marketing, and advocacy with the intent of continuing to create a positive atmosphere in the District. All services are as defined within the Annual Report, and by reference made a part of this resolution which is separately bound and on file with Public Improvement Financing, which the City Clerk has designated as the custodian of such records.
- D. The FY2012/13 assessment rates will not increase from the previous year, and are still below the highest authorized amount for the District.
- E. The City Council is fully advised in this matter.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

**Section 1.** The City Council finds that the background statements in paragraphs A through E are true and correct.

**Section 2.** The annual budget and assessments as set forth in the FY2012/13 Annual Report are authorized.

**Section 3.** Exhibits A and B are part of this resolution.

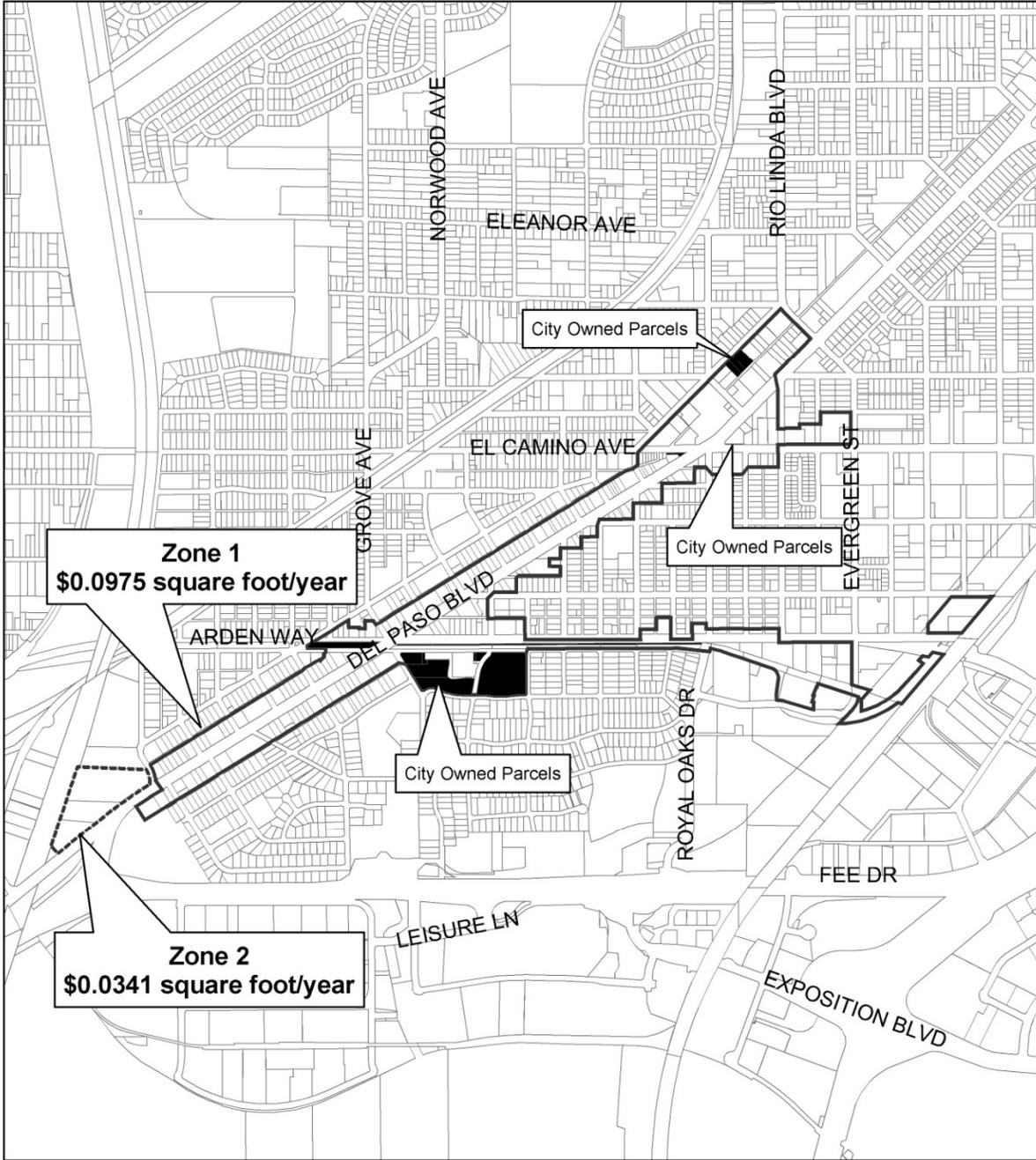
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Exhibit A: District Map

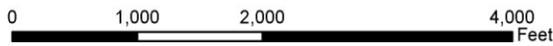
Exhibit B: FY2012/13 District & Parcel Assessment

EXHIBIT A

**Del Paso Boulevard  
Property and Business Improvement District 2010-01**



 G.I.S.  
City of  
Sacramento  
Department of Finance  
BMueller, 04/14/10



## EXHIBIT B

### DEL PASO BOULEVARD PROPERTY AND BUSINESS IMPROVEMENT DISTRICT FY2012/2013 DISTRICT BUDGET & PARCEL ASSESSMENT

Estimated Beginning Fund Balance	0
Total Assessed to Property Owners	<u>362,398</u>
	Total Resources <u><u>362,398</u></u>
PBID Activities	
Estimated Disbursement	356,975
Administrative Costs	
Public Improvement Financing	
Administration	4,111
Parcel reporting	160
Accounting	
Administration	966
County Billing	186
	Total Expenditures <u><u>362,398</u></u>
Estimated Ending Fund Balance	<u><u>0</u></u>
Year-Over-Year Change in Fund Balance	<u><u>0</u></u>

### PARCEL ASSESSMENT

The annual assessment rates are based on special benefit received. These special benefits have been calculated based on an allocation of program costs and a calculation per square feet. The cost to a property owner in Zone 1 is \$0.0975 per parcel square foot, while the cost to a property owner in Zone 2 is \$0.0341 per parcel square foot. Tax exempt properties are assessed at 50% of the respective Zone 1 or Zone 2 assessment rates. Additionally, parcels in Zone 1 with an auto-wrecking land use will be subject to an assessment of \$0.02925 per parcel square foot, while parcels of the same land use in Zone 2 will be subject to an assessment of \$0.0102 per parcel square foot.

Property Classification	Rate per Parcel Square Foot Zone 1	Rate per Parcel Square Foot Zone 2
Commercial Property	\$0.0975	\$0.0341
Religious and Tax- Exempt Property	\$0.04875 (50% Rate)	\$0.0170 (50% Rate)
Auto Wrecking Property	\$0.02925 (30% Rate)	\$0.0102 (30% Rate)
Residential (4 units or less)	Not Assessed	Not Assessed