



# City of Sacramento City Council

915 I Street, Sacramento, CA, 95814  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Meeting Date:** 6/12/2012

**Report Type:** Consent

**Title:** Neighborhood Water Quality District Annual Report

**Report ID:** 2012-00166

**Location:** District 8

**Recommendation:** Pass a Resolution adopting the Neighborhood Water Quality District annual budget and levying assessment for Fiscal Year (FY) 2012/13.

**Contact:** Diane Morrison, Program Specialist, (916) 808-7535; Mark Griffin, Fiscal Manager, (916) 808-8788, Finance Department

**Presenter:** None

**Department:** Finance

**Division:** Public Improvement Finance

**Dept ID:** 06001321

## **Attachments:**

---

- 1-Description/Analysis
- 2-Background
- 3-Resolution, Adopting the NWQD Annual Budget

---

### **City Attorney Review**

Approved as to Form  
Jeffrey Heeren  
5/31/2012 3:36:31 PM

### **City Treasurer Review**

Reviewed for Impact on Cash and Debt  
Russell Fehr  
5/29/2012 9:21:02 AM

### **Approvals/Acknowledgements**

Department Director or Designee: Leyne Milstein - 5/31/2012 11:24:48 AM



## Description/Analysis

**Issue:** Sacramento City Code requires, for all assessment districts, the annual presentation of a budget and proposed assessments to City Council for approval. Approval of the District's annual budget will authorize the City to collect assessments in the amount sufficient to provide funding for maintenance of water quality areas and landscaping improvements which are located in and/or adjacent to residential subdivisions in this district for Fiscal Year (FY) 2012/13.

**Policy Considerations:** This action supports Best Management Practices to provide funding for maintenance of wetland areas identified in the U.S. Army Corps of Engineers' Nationwide Permits, Water Quality Swales and Detention areas, and landscaping improvements located in and/or adjacent to residential subdivisions in this district for FY2012/13.

**Sustainability Considerations:** There are no sustainability considerations applicable to the administration of an assessment district.

**Environmental Considerations:** Under California Environmental Quality Act ("CEQA") guidelines, annual proceedings of an assessment district do not constitute a project, and are therefore exempt from review.

**Committee/Commission Action:** None

**Rationale for Recommendation:** The actions in the recommended resolution are required by the Sacramento City Code, as set forth in Section 3.124.190, for annual proceedings of an existing district.

**Financial Considerations:** The District is self-supporting. The cost of maintenance for the Water Quality Mitigation Program will be funded through the District. The total assessment amount for the five subdivisions in the District for FY2012/13 is estimated to be \$51,195 in support of services of \$84,601. The difference, or deficit, is intentional and will result in appropriate reductions in the fund balance to stay at levels adequate to fund all but the most major repairs. In the event of major repairs, the assessment can be raised to levels adequate for funding.

The cost for each subdivision, as well as a breakdown of cost per single-family lot, is provided in Exhibit B of the resolution and detailed in the Engineer's Report on file with the City Clerk.

The annual operating budgets of affected departments will be adjusted to reflect these Council approved assessments and expenditure plans.

**Emerging Small Business Development (ESBD):** City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

## BACKGROUND

On July 23, 1991, City Council approved formation of the Neighborhood Water Quality District (“District”), formerly known as the Meadowview Estates Maintenance District. This district provides funding for maintenance of water quality areas and landscaping improvements which are located in and/or adjacent to residential subdivisions. The specific activities approved for the District include:

For landscaped areas:

The work to be performed consists of furnishing all tools, equipment, apparatus, facilities, labor, material, supplies, and utilities necessary or desirable to maintain and service the landscaping, irrigation systems, drainage structures, and water quality features. Maintenance work may include but not be limited to periodic mowing of grass, trimming of trees and shrubs, and fertilizing, together with the regular furnishing of water for irrigation of all plant material, and the repair, maintenance, and replacement of irrigation systems, drainage structures, water quality features, planted materials, and amenities.

For water quality areas:

The work to be performed consists of the maintenance and repair of the wetland areas identified in the U.S. Army Corps of Engineers’ Nationwide Permits, Water Quality Swales and Detention areas. Specifically, the work may include but is not limited to maintenance of seasonal wetlands, mowing fire breaks, litter control and patrolling, repair and/or replacement of post and cable, keeping of contractor’s records, and any related work necessary to comply with the conditions of the Corps Permit. The work will also include landscape (i.e. trees & native grasses) maintenance of the water quality detention basin. Pumping, hauling, and disposal of collected wastes shall be in accordance with all appropriated state, federal, and local regulations.

At the time of formation, the initial district included the Meadowview Estates. Since that time, the City Council has annexed four additional subdivisions to the District.



# RESOLUTION NO.

Adopted by the Sacramento City Council

## ADOPTING THE NEIGHBORHOOD WATER QUALITY DISTRICT ANNUAL BUDGET AND LEVYING ASSESSMENT FOR FISCAL YEAR (FY) 2012/13

### BACKGROUND:

- A. The Neighborhood Water Quality District (“District”) formerly known as the Meadowview Estates Maintenance District, as depicted in Exhibit A, was established by the City Council and approved by the property owners on July 23, 1991.
- B. The City Council established the District under Chapter 3.124 of the Sacramento City Code, and has previously levied assessments on property in the District to pay for maintenance related to the water quality mitigation program and related services to be provided within the District, all in accordance with Chapter 3.124.
- C. Assessments for all subdivisions within the District are at or below the highest authorized amount for this district shown on Exhibit B.
- D. The Council is fully advised in this matter.

### BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1.** The City Council finds and determines that the background statements A through D are true and correct.
- Section 2.** The Supervising Engineer of the Department of Transportation, the person designated by this Council as the Engineer of Work for the District, is hereby directed to file an annual report in accordance with the provisions of Section 3.124.190 of the Sacramento City Code.
- Section 3.** The City Council
  - (a) Adopts the annual budget set forth in the FY2012/13 Engineer’s Annual Report.
  - (b) Levies the assessment set forth in the FY2012/13 Engineer’s Annual Report.
  - (c) Directs the City Clerk to record in the office of the county recorder the assessment diagram and notice in substantially the form described in Streets and Highways Code Section 3114.
- Section 4.** Exhibits A and B are part of this resolution.

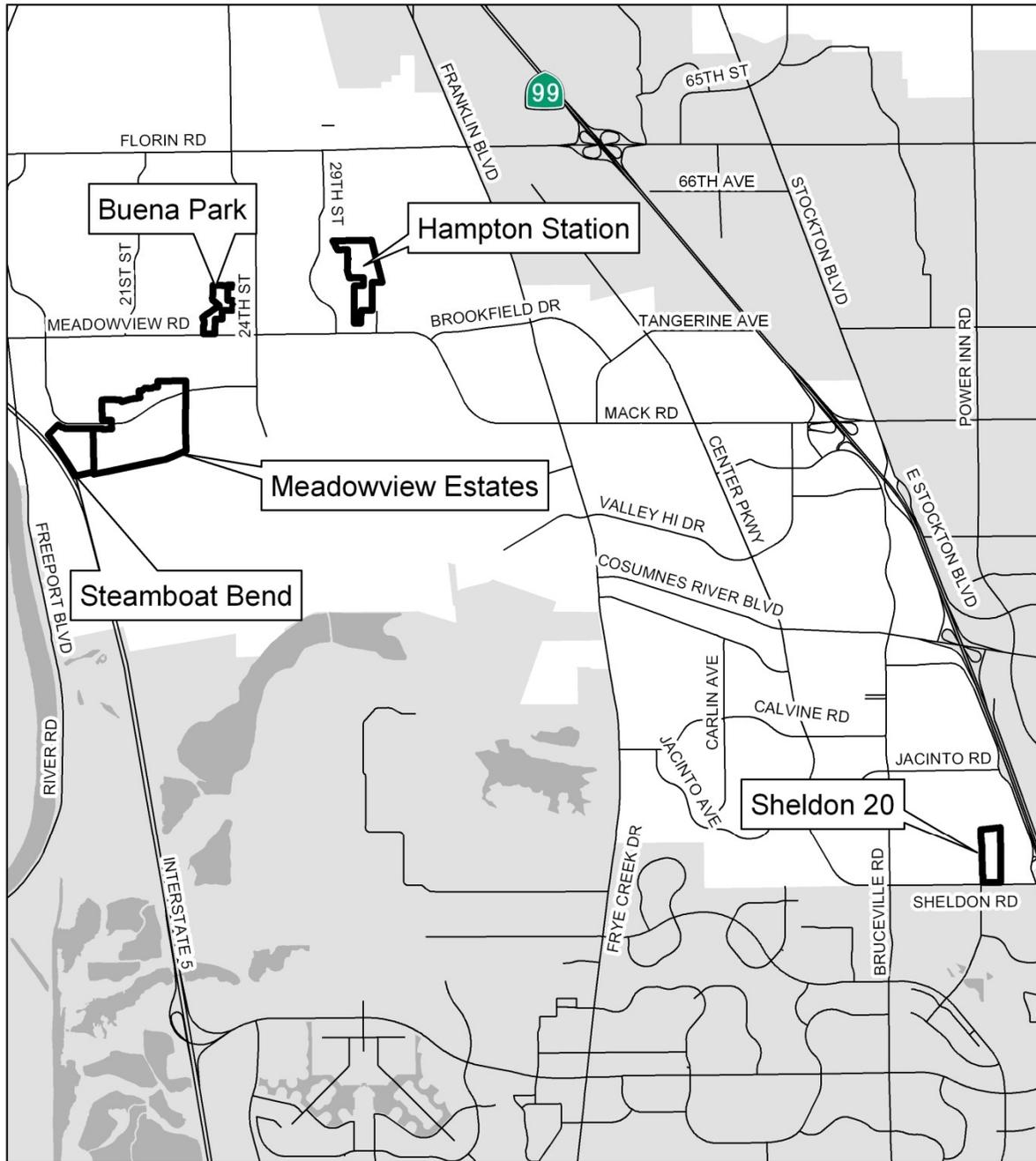
**Table of Contents:**

Exhibit A: District Map -1 Page

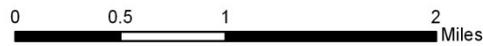
Exhibit B: FY2012/13 District & Parcel Assessment -1 Page

# EXHIBIT A

## Neighborhood Water Quality District 2003-03



 G.I.S.  
City of  
Sacramento  
Planning Department  
BMueller, 3/06/08



**EXHIBIT B**

**NEIGHBORHOOD WATER QUALITY DISTRICT  
FY2012/13  
DISTRICT AND PARCEL ASSESSMENT**

**DISTRICT ASSESSMENT**

	FY2012/13 Budget		Surplus/ (deficit)	
Neighborhood	Expenditures	Expenditures and Ending Fund Balance	(Beginning Fund Balance)	FY2012/13 Assessed
Buena Park	\$10,184	\$26,994	\$22,569	\$4,425
Meadowview Estates	\$21,828	\$173,621	\$169,121	\$4,500
Steamboat Bend	\$14,135	\$39,274	\$30,774	\$8,500
Sheldon 20	\$7,866	\$35,181	\$28,951	\$6,230
Hampton Station	\$30,588	\$67,507	\$39,967	\$27,540
<b>Total</b>	<b>\$84,601</b>	<b>\$342,577</b>	<b>\$291,382</b>	<b>\$51,195</b>

**PARCEL ASSESSMENT**

Neighborhood	# of Lots	Maximum Authorized	Actual FY2011/12	Authorized FY2012/13
Buena Park	59	\$400.01	\$47.12	\$75.00
Meadowview Estates	450	\$298.82	\$10.00	\$10.00
Steamboat Bend	146	\$179.30	\$58.22	\$58.22
Sheldon 20	89	\$249.57	\$89.88	\$70.00

Hampton Station Subdivision	Maximum Authorized	Actual FY2011/12	Authorized FY2012/13
Developed and Undeveloped Residential	\$122.57 per parcel	\$117.13 per parcel	\$117.13 per parcel
Non-Residential Lot 93	\$3,217.88	\$3,108.04	\$3,108.04
Non-Residential Lot 94	\$1,995.44	\$1,926.85	\$1,926.85
Non-Residential Lot 98	\$1,836.01	\$1,772.78	\$1,772.78