



# City of Sacramento City Council

915 I Street, Sacramento, CA, 95814  
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**Meeting Date:** 1/8/2013

**Report Type:** Consent

**Title:** Establishing a Capital Improvement Project: Animal Care Surgical Center (C13000700)

**Report ID:** 2013-00023

**Location:** 2127 Front Street, District 4

**Recommendation:** Pass a Resolution: 1) establishing a capital improvement project (CIP) for the Animal Care Surgery Center; 2) authorizing the City Manager or the City Manager's designee to transfer expenditure budget in the amount of \$436,197 from the Animal Care Improvements CIP (\$382,197 in General Fund, Fund 1001, and \$54,000 in 2006 Capital Improvement Revenue Bond funds, Fund 3004) to the Animal Care Surgery Center CIP; 3) authorizing the City Manager or the City Manager's designee to transfer expenditures in the amount of \$74,167 from the Animal Care Improvements CIP (General Fund, Fund 1001) to the Animal Care Surgery Center CIP; and 4) ratifying prior expenditures in the amount of \$74,167 for the Animal Care Surgery Center CIP.

**Contact:** Gina Knepp, Animal Care Services Manager, (916) 808-8333

**Presenter:** None

**Department:** General Services Dept

**Division:** Animal Care Administration

**Dept ID:** 13001141

## **Attachments:**

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1-Description/Analysis

2-Resolution

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### **City Attorney Review**

Approved as to Form  
Lan Wang  
12/28/2012 9:57:29 AM

### **City Treasurer Review**

Reviewed for Impact on Cash and Debt  
John Colville  
12/24/2012 6:44:02 AM

### **Approvals/Acknowledgements**

Department Director or Designee: Keith Leech - 12/27/2012 11:03:17 AM



## Description/Analysis

**Issue:** One of the Animal Care Services Division's goals is to be a leader in the region by saving the lives of lost, abandoned, and unwanted animals. The Animal Care Surgery Center project (Surgery Center) is a key objective in meeting that goal. The Surgery Center will be a 1,200 square foot building located on vacant land at the northeast corner of the Animal Care Shelter at 2127 Front Street. The building will include a surgery preparation room, surgery room with four surgical beds, and a post-surgery recovery room. This project will significantly improve the veterinary services provided by Animal Care Services.

**Policy Considerations:** The recommendations in this report are consistent with the City Strategic Plan goal to improve sustainability and livability by improving services to the community.

**Economic Impacts:** None

**Environmental Considerations:**

**California Environmental Quality Act (CEQA):** This project has been determined to be Categorical Exempt under CEQA Guidelines, Section 15303. A Notice of Exemption is prepared and ready to be filed with the County Clerk.

**Sustainability:** Not applicable

**Commission/Committee Action:** None

**Rationale for Recommendation:** Currently, all medical procedures completed at the Animal Care Shelter are performed in a mobile trailer. The Surgery Center will significantly improve the veterinary services provided by Animal Care Services by:

- Allowing the mobile trailer to be used for community events such as vaccine clinics, spay and neuter programs, and offsite adoption events
- Increasing the capacity for performing spay and neuter surgeries at the Animal Care Shelter
- Improving the adoption process and the number of animals adopted by increasing the number of adoptable animals that can be spayed or neutered prior to adoption, thus eliminating the need to wait for a future scheduled surgery date
- Freeing up more kennel space by increasing the number of adoptions, thus reducing the euthanasia rate
- Allowing the Animal Care Services Division to apply for more grant funding for spay and neuter services for community animals

Design work was started on the Surgery Center in February 2012 when the project was considered to be a sub-project of the existing Animal Care Improvements Capital Improvement Project (CIP). After a further review of the scope of the Animal Care Improvements Capital Improvement Project it was determined that the Surgery Center should be a stand-alone project. Therefore, this report recommends establishing the project, ratifying expenditures already made, and authorizing the transfer of those expenditures from the Animal Care Improvements CIP to the Animal Care Surgery Center CIP.

**Financial Considerations:** This report recommends funding the Surgery Center CIP by transferring \$436,197 in funding from the Animal Care Improvements CIP as follows: \$382,197 in General Fund budget (Fund 1001); and \$54,000 in 2006 Capital Improvement Revenue Bond (CIRB) Fund budget (Fund 3004). The CIRB funding of \$54,000 was appropriated to the Animal Care Improvements CIP from the \$466,667 Council District 2 allocation of Community Reinvestment Capital Improvement Program (CRCIP) funding, which was made available for citywide capital projects. Sufficient funding is available in the Animal Care Improvements CIP to support this transfer. Based on information currently available, funding in the amount of \$436,197 is sufficient to deliver the Surgery Center CIP.

Based on an analysis of utility and maintenance costs for buildings at the Animal Care Shelter, the Surgery Center is expected to incur annual operations and maintenance costs between \$8,000 - \$11,000. This additional expense to the Animal Care Services division will be offset by the elimination of one veterinarian contract with an average annual cost over the last two fiscal years of \$14,215. The veterinarian contract can be eliminated because the Surgery Center will create additional capacity for medical procedures to be performed by Animal Shelter staff.

**Emerging Small Business Development (ESBD):** No goods or services are being purchased as a result of this report.



## **Resolution No. 2013-XXXX**

Adopted by the Sacramento City Council

January 8, 2013

### **ESTABLISH A CAPITAL IMPROVEMENT PROJECT FOR THE ANIMAL CARE SURGERY CENTER (B13001200)**

#### **BACKGROUND**

- A. One of the Animal Care Services Division's goals is to be a leader in the region by saving the lives of lost, abandoned, and unwanted animals. The Animal Care Surgery Center project is a key objective in meeting that goal.
- B. Currently, all medical procedures completed at the Animal Care Shelter are performed in a mobile trailer. The Animal Care Surgery Center will significantly improve the veterinary services provided by Animal Care Services by:
- Allowing the mobile trailer to be used for community events such as vaccine clinics, spay and neuter programs, and offsite adoption events
  - Increasing the capacity for performing spay and neuter surgeries at the Animal Care Shelter
  - Improving the adoption process and the number of animals adopted by increasing the number of adoptable animals that can be spayed or neutered prior to adoption, thus eliminating the need to wait for a future scheduled surgery date
  - Freeing up more kennel space by increasing the number of adoptions, thus reducing the euthanasia rate
  - Allowing the Animal Care Services Division to apply for more grant funding for spay and neuter services for community animals

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The Animal Care Surgery Center project (B13001200) is established as a new capital improvement project (CIP).
- Section 2. The City Manager or the City Manager's designee is authorized to transfer expenditure budget in the amount of \$436,197 from the Animal Care Improvements CIP (\$382,197 in General Fund, Fund 1001, and \$54,000 in 2006 Capital Improvement Revenue Bond funds, Fund 3004) to the Animal Care Surgery Center CIP.

- Section 3. The City Manager or the City Manager's designee is authorized to transfer expenditures in the amount of \$74,167 from the Animal Care Improvements CIP (General Fund, Fund 1001) to the Animal Care Surgery Center CIP.
- Section 4. Prior expenditures in the amount of \$74,167 for the Animal Care Surgery Center are hereby ratified.