



City of Sacramento City Council

915 I Street, Sacramento, CA, 95814
www.CityofSacramento.org

Meeting Date: 2/5/2013

Report Type: Consent

Title: Establish Capital Improvement Project: North 12th Complete Street Plan

Report ID: 2013-00037

Location: District 3

Recommendation: Pass a Resolution: (1) establishing the North 12th Complete Street Plan (S15131900) as a new Capital Improvement Project and (2) authorizing the City Manager to appropriate \$25,000 (Richards Boulevard Transportation Development Impact Fee) to the North 12th Complete Street Plan (S15131900).

Contact: Fedolia "Sparky" Harris, Senior Planner, 808-2996; Hector Barron, City Traffic Engineer, (916) 808-2669, Department of Public Works

Presenter: None

Department: Public Works Department

Division: Transportation Division

Dept ID: 15001911

Attachments:

1-Description/Analysis

2-Background

3-Resolution

4-Attachment

City Attorney Review

Approved as to Form
Gerald Hicks
1/28/2013 3:03:45 PM

City Treasurer Review

Reviewed for Impact on Cash and Debt
Russell Fehr
1/9/2013 10:37:22 AM

Approvals/Acknowledgements

Department Director or Designee: Jerry Way - 1/23/2013 1:38:26 PM

Description/Analysis

Issue: The North 12th Complete Street Plan (S15131900) will provide the planning necessary to transform 12th Street between North B Street and the American River into a complete street incorporating safety, accessibility, energy efficiency and aesthetic improvements for all modes consistent with the SACOG Blueprint, the River District Specific Plan, the adopted Metropolitan Transportation Plan/Sustainable Communities Strategy, and the Sacramento 2030 General Plan. Planning for this corridor will be undertaken in a collaborative process involving all relevant City departments as well as SACOG, Regional Transit, Caltrans, and the community. The establishment of a Capital Improvement Project and appropriation of funds are necessary to fulfill our match obligation for the joint effort and to begin work on this project.

Policy Considerations: This project is consistent with the General Plan promoting the goal to provide a transportation system that is effectively planned, managed, operated, and maintained and the goal to provide complete streets that balance the diverse needs of users of the public right-of-way.

Economic Impacts: None.

Environmental Considerations:

California Environmental Quality Act (CEQA): The establishment of a CIP and appropriation of funds are not subject to the provisions of CEQA. Under CEQA general rule 15061-B-3, CEQA applies only to projects, which have the potential for causing a significant effect on the environment. This action will have no effect on the environment and, therefore, is not subject to CEQA.

Sustainability Considerations: This project is consistent with Sustainability Master Plan goals to help improve health of residents by promoting walking and bicycling. This project will also reduce dependence on the private automobile, shorten long commutes, decrease the use of fossil fuels, and help meet air quality standards by providing an array of transportation choices near jobs for a balanced, healthy city.

Other: None.

Commission/Committee Action: None.

Rationale for Recommendation: The establishment of a Capital Improvement Project and appropriation of funds are necessary to pursue this project.

Financial Considerations: Planning for the North 12th Complete Street Plan (S15131900) is being funded with \$250,000 from a 2012-13 Environmental Justice Grant awarded by Caltrans on August 15, 2012. The City of Sacramento will provide the requisite \$25,000 local match with funds on hand from the Richards Boulevard Transportation Development Impact Fee.

There are no general funds planned or allocated to this project.

Emerging Small Business Development (ESBD): None, since no goods or services are being procured with this action.

Background

The City of Sacramento was awarded a 2012-13 Environmental Justice Grant from Caltrans for \$250,000 to develop the North 12th Complete Street Plan on August 15, 2012. The City of Sacramento will match the grant funding with \$25,000 from the Richards Boulevard Transportation Development Impact Fee program. Establishment of a capital improvement project (CIP) and appropriation of funds are necessary to properly account for the expenditures related to this effort. This plan will identify a long-range vision for the 12th street corridor as a more inviting and usable place for all users. The plan will identify operational enhancements, aesthetic improvements, and other concepts, which will enable pedestrians, cyclists, transit riders, and motorists to comfortably share this important facility. This long-range plan will envision a re-invention of 12th street as a place that is friendly for businesses and is a suitable gateway to Downtown Sacramento.

In addition, Sacramento Housing and Redevelopment Agency has recently allocated \$90,000 in Community Development Block Grant funds to the 12th street corridor for 2013. These funds will be used to advance the initial phase of improvements identified in the North 12th Complete Street Plan.

RESOLUTION NO.

Adopted by the Sacramento City Council

ESTABLISH A CAPITAL IMPROVEMENT PROJECT AND APPROPRIATE FUNDS FOR THE NORTH 12TH COMPLETE STREET PLAN (S15131900)

BACKGROUND

- A. The City of Sacramento was awarded a 2012-13 Environmental Justice Grant from Caltrans for \$250,000 to develop the North 12th Complete Street Plan on August 15, 2012. The City of Sacramento will match the grant funding with \$25,000 from the Richards Boulevard Transportation Development Impact Fee program. Establishment of a capital improvement project (CIP) and appropriation of funds are necessary to properly account for the expenditures related to this effort.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The North 12th Complete Street Plan (S15131900) is established as a new Capital Improvement Project.
- Section 2. The City Manager is authorized to appropriate \$25,000 (Richards Boulevard Transportation Development Impact Fee) to the North 12th Complete Street Plan (S15131900).
- Section 3. The City Manager is authorized to increase the North 12th Complete Street Plan (S15131900) project's revenue and expenditure budgets by \$275,000 (Fund 3703).

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRANSPORTATION PLANNING, MS-32
1120 N STREET
P.O. BOX 942874
SACRAMENTO, CA 94274-0001
PHONE (916) 651-6882
FAX (916) 653-4570
TTY 711
www.dot.ca.gov

[Back to Report Table of Contents](#)



*Flex your power!
Be energy efficient!*

August 15, 2012

Mr. John Shirey
Executive Director
City of Sacramento
915 I Street, 2nd Floor
Sacramento, CA 95814

Dear Mr. Shirey:

On behalf of the California Department of Transportation (Caltrans), Division of Transportation Planning, I am pleased to offer congratulations to the City of Sacramento for the recent award of a Fiscal Year 2012-13 Environmental Justice Planning grant.

Project Title: North 12th Complete Street Plan
Grant Award: \$250,000
Grant Expiration: February 28, 2015

In accepting this grant, your organization agrees to partner with Caltrans to improve mobility across California while addressing the needs of the community. Your efforts will help integrate land use, housing, and transportation to achieve a prosperous economy, quality environment, and equity for all people in California.

The following program conditions must be fulfilled in order to develop a Fund Transfer Agreement (contract) between your agency and Caltrans. These conditions are critical for a clear and concise contract to be developed in a timely manner. If your agency does not meet these conditions by **Monday, October 15, 2012, at 12:00 p.m.**, Caltrans reserves the right to rescind this grant award.

If the below conditions require you to make revisions to multiple documents, you must ensure that the changes are consistent between all documents. When making revisions refer to the sample documents and the Fiscal Year 2012-13 Transportation Planning Grant Application Guide located at the following website: http://www.dot.ca.gov/hq/tpp/offices/ocp/ej_cbtpp_toolbox.html

Program Conditions

- **Grant Application** - Local cash match sources can include sales tax, special bond measures, local or federal funds, but cannot be money **already earmarked for other programs or projects**. The City of Sacramento needs to assure Caltrans that Richards Boulevard transportation impact fees can be used as a source of local cash match for this grant.

- **Scope of Work and Project Timeline** - The scope of work and project timeline need to be consistent with one another. 1) Revise the deliverable for Task 1.4 - Quarterly Reporting to read "quarterly reports". 2) Include a task for invoicing. The deliverable needs to be "invoice packages." 3) Revise deliverables for Task 3.6 - Multi-media Outreach so they are consistent on both the scope of work and project timeline. 4) Include a task for "City Council Presentation and Adoption." 5) With the addition of tasks, ensure that cash match is distributed on a proportional basis throughout each task identified in the project timeline.
- **Project Timeline** - 1) Revise Task 1.1 -Project Kick-off Meeting to take place in February, before Task 1.3 - RFP for Consultant Services. 2) An in-kind match is not being provided; therefore, the "in-kind" column needs to be deleted from the project timeline.
- **Consultant Procurement** -You have identified in your scope of work and project timeline that a consultant will be procured for this project. Please be advised that applicants and sub-applicants are not permitted to use consultants currently on retainer or previously procured for another project. All consultant procurement transactions must be conducted using a fair and competitive process that is consistent with 49 CFR, Part 18.36 and Local Assistance Procedures Manual, Chapter 10. Revise the deliverable on the project timeline and scope of work for Task 1.3 to include a copy of the procurement procedures and a signed consultant contract.

The following requirements must also be addressed:

- It is imperative that your agency review the Fund Transfer Agreement (contract) template. If there are terms of the contract that your agency objects to, contact your Caltrans District Liaison **prior to** the due date to submit program conditions. This template is posted at the following link: [Fund Transfer Agreement](#)
- Your agency needs to ensure that funding agreements with sub-recipients, if any, are in place prior to execution of the contract.
- Your agency is responsible for notifying all stakeholders, including sub-recipients, of the status of your grant application.

Once it has been determined that all conditions have been satisfied, the contract process can begin. A signed, executed contract between your agency and Caltrans is required prior to project start-up. Should the contract be executed before the expected start date of February 1, 2013, Caltrans will adjust the project timeline to reflect an earlier start date. This will allow your agency more time to work on the project.

Caltrans wishes to be an active partner in this project. Your Caltrans District Liaison will be a great resource and should be included when planning both technical advisory and community meetings. In addition, the district liaison will help to ensure the approved scope of work, project timeline, and project funding is maintained throughout the life of the contract.

Mr. John Shirey
August 15, 2012
Page 3

Please contact Nora Hogan, your District Liaison, at (530) 634-7799 to discuss the program conditions and the contract process. You will need to provide Nora with the above program conditions, submitted as a package on or before **Monday, October 15, 2012, at 12:00 p.m.**

Congratulations on your grant award. Caltrans looks forward to highlighting its successes and value to the people of California at the end of the contract.

Sincerely,

Original signed by

ALYSSA BEGLEY
Chief, Office of Community Planning

c: Ed Philpot, Branch Chief, Grants/Public Engagement, Office of Community Planning
Nora Hogan, Associate Transportation Planner