

Meeting Date: 6/4/2013

Report Type: Consent

Report ID: 2013-00504

Title: Position Reclassification for the Entertainment and Sports Center (ESC) Project

Location: Citywide

Issue: To facilitate the planned opening of Sacramento's new Entertainment and Sports Center (ESC) by the start of the 2016/2017 National Basketball Association (NBA) season, the City has convened a team of staff resources to successfully manage and deliver this significant community project. One position reclassification is proposed as a result of changing job scope and responsibilities.

Recommendation: Pass a Resolution approving proposed reclassification of 1.0 Full Time Equivalent (FTE) Program Specialist to Senior Development Project Manager in the Community Development Department.

Contact: John Dangberg, Assistant City Manager, (916) 808-1222, Office of the City Manager

Presenter: None

Department: City Manager

Division: Executive Office

Dept ID:

Attachments:

1-Description Analysis

2-Resolution

City Attorney Review

Approved as to Form

Matthew Ruyak

5/30/2013 1:27:19 PM

Approvals/Acknowledgements

Department Director or Designee: John Dangberg - 5/28/2013 6:59:42 PM

Description/Analysis

Policy Considerations: The City's commitment to assign appropriate staff in order to achieve timely delivery of the ESC project is noted in the March 26, 2013 Council-approved Term Sheet.

Economic Impacts: None.

Environmental Considerations:

California Environmental Quality Act (CEQA): This report concerns administrative activities that will not have any significant effect on the environment and that do not constitute a "project," as defined by CEQA Guidelines sections 15061(b)(3), 15378(b)(2).

Sustainability: Not applicable.

Commission/Committee Action: None.

Rationale for Recommendation: The complexity of the ESC project requires responsibilities that exceed the degree of responsibility currently provided for in the job description for a member of the ESC team. The City desires to utilize a Community Development Department's Program Specialist to manage and coordinate elements of the ESC project including entitlements, environmental review, development, outreach, etc. Given these responsibilities, it is appropriate to reclassify the position to a Senior Development Project Manager.

Financial Considerations: The annual financial impact of the job reclassification is approximately \$10,600.

Emerging Small Business Development (ESBD): There are no ESBD considerations with this report.

RESOLUTION NO.
POSITION RECLASSIFICATION FOR THE
ENTERTAINMENT AND SPORTS CENTER (ESC) PROJECT

Adopted by the Sacramento City Council

BACKGROUND

- A. On March 26, 2013, the City Council adopted Resolution 2013-0080 approving a non-binding Preliminary Term Sheet with an Investment Group for private development of a downtown Entertainment and Sports Center (ESC).
- B. Under the Preliminary Term Sheet the City agreed to work with the Investor Group in a cooperative and commercially reasonable manner to open the ESC by September 2016 and assign the appropriate planning, engineering, building, safety and other staff to enable the parties to achieve such a timeline.
- C. The City has aligned staff resources to manage and deliver this community project.
- D. The complexity of the ESC project requires duties and responsibilities that exceed those provided for in the Program Specialist position.
- E. Given the added duties and responsibilities, it is appropriate to reclassify the position to a Senior Development Project Manager.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1: The reclassification of 1.0 Full Time Equivalent (FTE) Program Specialist to Senior Development Project Manager in the Community Development Department is approved.