

Meeting Date: 4/17/2014

Report Type: Consent

Report ID: 2014-00252

Title: Execution of the Transportation Development Act (TDA) Claim Packet for Fiscal Year 2013/14

Location: Citywide

Recommendation: Pass a Resolution 1) approving the Transportation Development Act claim for reimbursement in the amount of \$308,806 for various bicycle and pedestrian facilities in FY 2013/14; 2) authorizing the City Manager or City Manager's designee to execute and submit the Transportation Development Act claim in the amount of \$308,806 for FY 2013/14 to the Sacramento Area Council of Governments for approval and reimbursement to the Transportation Development Act Fund 2013; and 3) authorizing the City Manager or City Manager's designee to amend the budget in the event that the Transportation Development Act claim amount for FY 2013/14 is actually more or less than the \$308,806 estimate.

Contact: Lucinda Willcox, Program Manager, (916) 808-5052; Nicholas Theocharides, Engineering Services Manager, (916) 808-5065, Department of Public Works

Presenter: None

Department: Public Works Department

Division: Engineering Services Admin

Dept ID: 15001111

Attachments:

- 1-Description/Analysis
- 2-Background Information
- 3-Resolution
- 4-Exhibit A - Transportation Development Act Claim Packet

City Attorney Review

Approved as to Form
Gerald Hicks
3/27/2014 4:15:09 PM

Approvals/Acknowledgements

Department Director or Designee: Jerry Way - 3/27/2014 8:30:17 AM

Description/Analysis

Issue: This is an annual process to claim Transportation Development Act (TDA) funds for reimbursement. These funds are dedicated for off-street bikeway development and maintenance. The projects and funding were approved in the 2013-2018 Capital Improvement Program (CIP). For the current fiscal year, \$308,806 may be claimed for reimbursement from the Sacramento Area Council of Governments (SACOG).

Policy Considerations: Providing bike and pedestrian facilities to promote alternative transportation needs is consistent with the City’s General Plan goals for an integrated, multi-modal transportation system that offers attractive choices among modes including pedestrian paths, public transportation, roadways, and bikeways. This action is consistent with the 2010 Sacramento City/County Bikeway Master Plan and SACOG’s Metropolitan Transportation Plan.

Environmental Considerations:

California Environmental Quality Act (CEQA): This action is an administrative activity, and is not a project under CEQA Guidelines (Title 14 Cal. Code Reg. §15000 et seq.) § 15378 (b)(4). Expenditure of the TDA funds for specific projects is required to undergo CEQA review before projects are implemented.

Sustainability Considerations: This action is consistent with the City’s Sustainability Master Plan. It conforms to the Air Quality Focus Area by improving and optimizing transportation infrastructure.

Commission/Committee Action: Not applicable.

Rationale for Recommendation: In order to receive the City’s allocation, SACOG requires a claim package to be submitted including a resolution by City Council authorizing the filing of a claim.

Financial Considerations: Exhibit A details projects in the FY 2013/14 Capital Improvement Program and provides the status of existing projects with TDA funding. The breakdown for the reimbursements is listed in the following table:

| PROJECT | FUND | CIP | AMOUNT |
|---|------|-----------|-------------------|
| BIKE TRAIL MAINTENANCE PROGRAM | 2013 | K19000100 | \$ 25,000 |
| BIKE TRAIL/PEDESTRIAN BRIDGE REPAIR PROGRAM | 2013 | K19000200 | \$ 103,000 |
| BIKE TRAIL PLANNING PROGRAM | 2013 | K19000300 | \$ 4,000 |
| CITY COLLEGE BIKE/PEDESTRIAN CROSSING | 2013 | T15065700 | \$ 176,806 |
| TOTAL: | | | \$ 308,806 |

Local Business Enterprise (LBE): Not applicable as no goods or services are being purchased with this action.

Background Information:

The Transportation Development Act (TDA) of 1974 allows two percent of the Local Transportation Fund apportionment to be made available exclusively for pedestrian and bicycle facilities. SACOG is the transportation/planning agency for this area and, as such, is responsible for the allocation of Local Transportation Funds to jurisdictions in Sacramento County.

In the 2013-2018 Capital Improvement Program Budget Resolution 2013-0198, the City Council authorized funds for maintenance and repair of existing bikeways and development of new bikeways throughout the City of Sacramento. In order to receive the City's allocation, SACOG requires a claim package to be submitted, including a resolution by City Council authorizing the filing of a claim. The claim package details new projects and provides the status of existing TDA projects.

The following table represents the active and open projects as of March 20, 2014, and the status of the remaining required expenditures of \$710,390:

| PROJECT | AMOUNT APPROVED INCLUDING FY13/14 ALLOCATION | EXPENSES | BALANCE | COMMENTS |
|--|---|-----------------|----------------|--|
| Freeport Shores Bike/Pedestrian Bridge (K1500000) | \$461,000 | \$363,266 | \$97,734 | Construction estimated to be complete in Fall 2014. |
| I-80 @ W Canal Bike Bridge (K1502000) | \$929,452 | \$929,452 | \$0 | Project is complete. |
| Guy West Bridge Rehabilitation (K15105000) | \$150,000 | \$150,000 | \$0 | Project will begin construction in Summer 2014 |
| Two Rivers Trail Phase II (K15125000) | \$135,150 | \$81,052 | \$54,098 | In environmental review process. |
| Bike Trail Maintenance (K19000100) | \$866,700 | \$841,700 | \$25,000 | Ongoing activity. |
| Bike Trail Repair (K19000200) | \$952,957 | \$650,400 | \$302,557 | Ongoing activity. |
| Bike Trail Planning (K19000300) | \$88,962 | \$82,014 | \$6,948 | Ongoing activity. |
| East Drain Canal Bikeway (K19006000) | \$65,000 | \$24,618 | \$40,382 | Project currently in Design. Construction expected to start in 2015. |
| State & Federal Local Grant Match (T15007200) | \$1,420 | \$0 | \$1,420 | To be reprogrammed in FY14. |
| Train Horn Quiet Zones (T15058200) | \$15,000 | \$15,000 | \$0 | Complete. |
| City College Bike/Pedestrian Crossing (T15065700) | \$462,392 | \$280,141 | \$182,251 | Project is scheduled to commence construction in Summer 2014 and construction estimated completion is Spring 2015. |
| City College Alternate Modes Improvement (T15065701) | \$30,500 | \$30,500 | \$0 | Complete. |
| | \$4,158,533 | \$3,448,143 | \$710,390 | |

RESOLUTION NO.

Adopted by the Sacramento City Council

APPROVING SUBMITTAL OF THE TRANSPORTATION DEVELOPMENT ACT CLAIM FOR FISCAL YEAR 2013/2014

BACKGROUND:

- A. The Transportation Development Act (TDA) of 1974 allows two percent of Local Transportation Fund apportionment to be made available exclusively for pedestrian and bicycle facilities.
- B. In the 2013-2018 Capital Improvement Program Budget Resolution 2013-0198, City Council authorized use of the TDA funds for maintenance and repair of existing bikeways and development of new bikeways throughout the City of Sacramento.
- C. The Sacramento Area Council of Governments has estimated the amount of TDA funds available to the City of Sacramento for pedestrian and bicycle facilities in FY 2013/14 to be \$308,806.
- D. Sacramento Area Council of Governments requires a claim package be submitted in order to receive the TDA allocation, including a resolution approved by City Council authorizing the filing of the claim.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The TDA claim for reimbursement in the amount of \$308,806 for various bicycle and pedestrian facilities in FY 2013/14 is approved.
- Section 2. The City Manager or City Manager's designee is authorized to execute and submit the TDA claim packet in the amount of \$308,806 for FY 2013/14 to the Sacramento Area Council of Governments for approval and reimbursement to the TDA fund, Fund 2013.
- Section 3. The City Manager or City Manager's designee is authorized to amend the budget in the event that the TDA claim amount for FY 2013/14 is actually more or less than the \$308,806 estimate.
- Section 4. The TDA claim Packet for FY 2013/14 attached as Exhibit A is made a part of this Resolution.

Table of Contents:

Exhibit A – Transportation Development Act Claim Packet

TRANSPORTATION

DEVELOPMENT ACT

CLAIM PACKET

Sacramento Area Council of Governments
1415 L Street, Suite 300
Sacramento, CA 95814

**TRANSPORTATION DEVELOPMENT ACT
CLAIM CHECKLIST**

Please check the following, items as being either included with the attached TDA claim package or are on file at SACOG.

| Item | Claimant | Attached | On File |
|--|--|-------------------|-------------------|
| • TDA-1 Annual Transportation Development Claim | All Claimants | <u> X </u> | N/A |
| • TDA-2 Project and Expenditure Plan (for the fiscal year of this claim and the prior fiscal year) | All Claimants | <u> X </u> | N/A |
| • TDA-3 Status of Previously Approved Projects | All Claimants | <u> X </u> | N/A |
| • TDA-4 Statement of Conformance | All Claimants | <u> X </u> | N/A |
| • TDA-5 TDA Claim Certification | All Claimants | <u> X </u> | N/A |
| • Resolution by governing body that authorized the claim | All Claimants | <u> X </u> | N/A |
| • CHP Safety Compliance Report (Completed within the past 13 months) | Claimants for transit service | <u> </u> | <u> </u> |
| • Statement of projected or estimated revenues and Expenditures for the prior fiscal year | Claimants for transit service | <u> </u> | <u> </u> |
| • Adopted or proposed budget for the fiscal year of the Claim and the prior fiscal year | Claimants for transit service | <u> </u> | <u> </u> |
| • Signed copy of transit service contract | Claimants for transit service | <u> </u> | <u> </u> |
| • Area wide transfer agreement, resolution | Claimants that allow inter-sys transfers | <u> </u> | <u> </u> |
| • Information establishing eligibility under efficiency criteria | Claimants for revenue-based STA funds. | <u> </u> | <u> </u> |
| • Certification that claim is consistent with Capital Improvement Program | Claimants for bike/ped facilities | <u> </u> | <u> </u> |
| • Compliance w/ PUC Sec. 99155 & 99155.5 | Claimants for transit service | <u> </u> | <u> </u> |
| • STA Operator Qualifying Criteria calculation based on section 99314.6 | Claimants for transit service | <u> </u> | <u> </u> |
| • Copy of Ten Year Capital & Operations Program | Claimants for transit service | <u> </u> | <u> </u> |

TDA-1

TRANSPORTATION DEVELOPMENT ACT CLAIM

TO: Sacramento Area Council of Governments

1415 L Street, Suite 300
Sacramento, CA 95814

FROM: Claimant: City of Sacramento

Address: 915 I Street, Ste. 2000

City: Sacramento Zip Code: 95814

Contact Person: Lucinda Willcox

Phone: (916) 808-5052 Email: LWillcox@cityofsacramento.org

The above claimant hereby requests, in accordance with authority granted under the Transportation Development Act and applicable rules and regulations adopted by the Sacramento Area Council of Governments (SACOG), that its request for funding be approved as follows:

LTF \$308,806 (FY 2013/2014)

STA None

Submitted By: John F. Shirey

Title: City Manager

Date: _____

TDA-2

ANNUAL PROJECT AND EXPENDITURE PLAN

| Claimant: City of Sacramento | | Fiscal Year: 2013-2014 | | | | | | | | | |
|---|------------------|------------------------|-----------|---------------|------------------|-----------|---------------------------|--------------------|------------------|-----------|--------------------|
| Project Title and TDA Article Number | | SOURCES OF FUNDING | | | | | | | | | |
| | | TDA LTF | TDA STA | Transit Fares | Measure A | Road Fund | Developer Fees/Const. Tax | Federal/State | Other | TOTAL | |
| K19000100 – Bike Trail Maintenance Program | \$25,000 | | | | | | | | | | \$25,000 |
| K19000200 – Bike Trail/Pedestrian Bridge Repair Program | \$103,000 | | | | | | | | | | \$103,000 |
| K19000300 – Bike Trail Planning Program | \$4,000 | | | | | | | | | | \$4,000 |
| T15065700 – City College Bike/Pedestrian Crossing | \$176,806 | | | | \$188,000 | | | \$2,571,391 | \$359,091 | | \$3,295,288 |
| TOTAL REQUEST | \$308,806 | \$ | \$ | \$ | \$188,000 | \$ | \$ | \$2,571,391 | \$359,091 | \$ | \$3,427,288 |

TDA-3
STATUS OF PREVIOUSLY APPROVED PROJECTS

Instructions: Describe the status of all prior fiscal year TDA claim projects and any projects from previous years, which are still active.

- Include both operating and capital projects
- Approved amounts should be as specified in TDA claims approved by SACOG
- Expenditures should be to date
- Project status should be either "Complete" or "Active"

| Fiscal Year | Project Title | Amount Approved | | Expenditures As of 03-20-2014 | | Project Status |
|--------------|--|--------------------|-----------|----------------------------------|-----------|----------------|
| | | LTF | STA | LTF | STA | |
| | Freeport Shores Bike/Pedestrian Bridge (K15000000) | \$461,000 | | \$363,266 | | Active |
| | I-80 @ W Canal Bike Bridge (K15020000) | \$929,452 | | \$929,452 | | Complete |
| | Guy West Bridge Rehabilitation (K15105000) | \$150,000 | | \$150,000 | | Active |
| | Two Rivers Trail Phase II (K15125000) | \$135,150 | | \$81,052 | | Active |
| | Bike Trail Maintenance (K19000100) | \$866,700 | | \$841,700 | | Active |
| | Bike Trail Repair (K19000200) | \$952,957 | | \$650,400 | | Active |
| | Bike Trail Planning (K19000300) | \$88,962 | | \$82,014 | | Active |
| | East Drain Canal Bikeway (K19006000) | \$65,000 | | \$24,618 | | Active |
| | State & Federal Local Grant Match (T15007200) | \$1,420 | | \$0 | | Active |
| | Train Horn Quiet Zones (T15058200) | \$15,000 | | \$15,000 | | Active |
| | City College Bike/Pedestrian Crossing (T15065700) | \$462,392 | | \$280,141 | | Active |
| | City College Alternative Modes Improvement (T15065701) | \$30,500 | | \$30,500 | | Complete |
| TOTAL | | \$4,158,533 | \$ | \$3,448,143 | \$ | |

TDA-4
STATEMENT OF CONFORMANCE

Form TDA-4 must be completed and signed by the Administrative Office of the submitting claimant.

The City of Sacramento hereby certifies that the Transportation Development Act claim for fiscal year(s) 2013-2014 in the amount of \$ 308,806 (LTF) and \$ 0 (STA) for a total of \$ 308,806 conforms with the requirements of the Transportation Development Act and applicable rules and regulations. (See Attachment A for listing of conformance requirements)

Certified by Chief Financial Officer: Leyne Milstein

Title: Finance Director

Date: _____

TDA-5

TDA Claim Certification Form

I, Leyne Milstein, Chief Finance Officer for the City of Sacramento, do hereby attest, as required under the California Code of Regulations, Title 21, Division 3, Chapter 2, Section 6632, to the reasonableness and accuracy of the following:

- (a) The attached budget or proposed budget for FY 2013/2014.
- (b) The attached certification by the Department of the California Highway Patrol verifying that N/A is in compliance with Section 1808.1 of the Vehicle Code, as required in Public Utilities Code Section 99251.
- (c) The estimated amount of \$308,806 maximum eligibility for moneys from the local transportation fund and the state assistance fund, as defined in Section 6634, is \$ 308,806.

(Signature)

Chief Financial Officer

City of Sacramento (agency name)

(Date)