

**Meeting Date:** 5/27/2014

**Report Type:** Consent

**Report ID:** 2014-00319

**Title:** Fiscal Year (FY) 2014/15 Proposed Operating Budget for the Sacramento City-County Office of Metropolitan Water Planning

**Location:** Citywide

**Recommendation:** Receive and consider for final budget adoption.

**Contact:** Tom Gohring, Executive Director, (916) 808-1998, Department of Citywide and Community Support, Sacramento City-County Office of Metropolitan Water Planning

**Presenter:** None

**Department:** Community Support

**Division:** CCOMWP

**Dept ID:** 80004101

**Attachments:**

1-Description/Analysis

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**City Attorney Review**

Approved as to Form  
Joe Robinson  
4/30/2014 10:10:53 AM

**Approvals/Acknowledgements**

Department Director or Designee: Tom Gohring - 4/24/2014 2:46:20 PM

## Description/Analysis

**Issue Detail:** The FY2014/15 proposed operating budget for the Sacramento City-County Office of Metropolitan Water Planning (CCOMWP) includes estimated revenue, program support transfers, and expenditures necessary to maintain staffing levels and fund prior Water Forum program and service commitments in FY2014/15. Service commitments include work on the Lower American River Flow Management Standard Update Project, an essential requirement of the Water Forum Agreement (WFA).

**Policy Considerations:** This recommendation is consistent with the Mayor and City Council's mission to protect, preserve, and enhance the quality of life for present and future generations.

### Environmental Considerations:

**California Environmental Quality Act (CEQA):** Continuing administrative activities and government fiscal activities of this nature do not constitute a project and are therefore exempt from CEQA review [CEQA Guidelines § 15378(b)(2) and (b)(4)].

**Sustainability:** Approval of the FY2014/15 Proposed Operating Budget for the CCOMWP is consistent with the following City of Sacramento's Sustainability Master Plan Goals.

**Sustainability Goal No. 7 - Parks, Open Space, and Habitat Conservation** is promoted by the second coequal objective of the WFA "To preserve the fishery, wildlife, recreational, and aesthetic values of the lower American River."

**Sustainability Goal No. 8 - Water Resources and Flood Protection** is supported by the first coequal objective of the WFA "To provide a reliable water supply for planned development to the year 2030."

**Commission/Committee Action:** The proposed budget was reviewed and approved by the Water Forum Coordinating Committee on February 27, 2014 and by the Water Forum Successor Effort (WFSE) Plenary on March 13, 2014.

**Rationale for Recommendation:** Approval of the FY2014/15 proposed operating budget will enable the Water Forum to continue its services and projects related to regional water resource issues, including implementation of the Habitat Management Element, development of the lower American River Flow Management Standard, and regional assistance on water conservation program implementation.

**Financial Considerations:** The proposed FY2014/15 operating budget for the City-County Office of Metropolitan Water Planning Fund (7103) and the Habitat Management Element Fund (7104) is \$1,517,213 in revenues and \$2,767,213 in expenditures. There was one staffing change since the Administrative Analyst position was reclassified to a Program Specialist as approved by the Sacramento City Council during its FY2013/14 budget process. The related \$22,230 increase is offset by salary savings in the vacant Program Manager. The revenue and expenditure budgets for both funds are detailed in Table One.. There are sufficient available fund balances in Funds 7103 and 7104 to support the additional expenditures of \$1,250,000 not covered by revenue and program support transfers. The Water Forum Coordinating Committee approved the use of these available fund balances on February 27, 2014, to support activities associated with the adoption of a revised lower American River Flow Management Standard that is more protective of the aquatic resources

and is one the WFA's seven elements, also critical to meeting its coequal objectives.

The proposed City of Sacramento's cost share is \$464,113, providing \$264,362 for WFSE services and programs in Fund 7103 and \$199,751 for HME services and programs in Fund 7104. These City funds are included in the FY2014/15 Department of Utilities Water Fund 6005 proposed budget as program support transfers.

Revenue and offsets - 7103

The projected total amount needed for expenses is cost shared by the water purveyor signatories according to the formula outlined in the WFA and is based primarily on the number of active water connections for each purveyor.

Revenue and offsets - 7104

Revenue and offsets for Fund 7104 are cost shared by the City and County of Sacramento and other diverters of non-Central Valley Project (CVP) water from the lower American River. Contributions to this fund are adjusted each year for inflation according to the Construction Cost Index as outlined in the WFA.

Expenditures - 7103

The revenue and offsets for Fund 7103 are \$917,961 and the expenditures are \$1,267,962. The difference of \$350,000 will be absorbed by the use of available fund balance.

Expenditures - 7104

The revenue and offsets for Fund 7104 are \$599,252 and expenditures are \$1,499,251. The difference of \$900,000 will be absorbed by the use of available fund balance.

**Local Business Enterprise (LBE):** Not applicable.

**Table 1**

**FY2014/15 Proposed Revenue**

**Fund 7103**

County of Sacramento - Zone 13	\$477,813
City of Sacramento (budgeted as program support transfer)	264,362
City of Roseville	78,217
City of Folsom	37,933
Placer County Water Agency	19,827
Sacramento Municipal Utility District	17,107
San Juan Water District in Placer County	13,522
El Dorado County Water Agency	<u>9,180</u>
Subtotal	\$917,961

**Fund 7104**

Sacramento County - Zone 13	\$399,501
City of Sacramento (budgeted as program support transfer)	<u>199,751</u>
Subtotal	<u>599,252</u>
Total	\$1,517,213

**FY2014/15 Proposed Expenses**

**Fund 7103**

Staff labor / benefits	\$459,748
Office space, parking, local transportation	38,514
Transportation / travel	4,000
City Attorney / administrative costs	49,000
Communications / technology	17,600
Outreach/supplies	55,600
LAR Flow Management Standard (consultants)	358,000
Technical support (consultants)	165,000
Mediation / facilitation (consultants)	75,500
Water conservation (consultants)	<u>45,000</u>
Subtotal	\$1,267,962

**Fund 7104**

LAR Flow Management Standard (consultants)	\$1,366,251
LAR Monitoring and Technical Support (consultants)	113,000
Mediation / facilitation (consultants)	<u>20,000</u>
Subtotal	<u>1,499,251</u>
Total:	\$2,767,213

**FY2014/15 Budget Fund Analysis**

	Beginning of FY2013/14	Ending of FY2013/14
Fund 7103	\$ 353,000	\$ 366,000
Fund 7104	<u>1,499,000</u>	<u>1,653,000</u>
Available Fund Balance	\$1,852,000	\$2,019,000