

Meeting Date: 6/24/2014

Report Type: Consent

Report ID: 2014-00414

Title: Sacramento City College Pedestrian/Bicycle Overcrossing Project (T15065700) – Approve Supplemental Agreement

Location: The Sacramento City College Pedestrian/Bicycle Overcrossing Project (T15065700) is located over the Union Pacific Railroad (UPRR) and Regional Transit (RT) Light Rail tracks between the Curtis Park Village development on the east side of the tracks and the Sacramento City College Campus on the west side, District 5

Recommendation: Pass a Motion 1) authorizing the City Manager to execute Supplemental Agreement No. 11 with Drake Haglan and Associates in an amount not to exceed \$59,664; 2) ratifying Supplemental Agreements No. 8, 9, and 10 to City Agreement No. 2010-0789 with Drake Haglan and Associates; and 3) resetting the City Manager’s authority to issue Supplemental Agreements for City Agreement No. 2010-0789.

Contact: Ofelia Avalos, Associate Civil Engineer, (916) 808-5515; Nicholas Theocharides, Engineering Services Manager, (916) 808-5065, Department of Public Works

Presenter: None

Department: Public Works Department

Division: Engineering Services Admin

Dept ID: 15001111

Attachments:

- 1-Description/Analysis
- 2-Background
- 3-Exhibit A (Location Map)
- 4-Supplemental Agreement No. 11 Drake Haglan

City Attorney Review

Approved as to Form
Joe Robinson
6/9/2014 5:41:14 PM

Approvals/Acknowledgements

Department Director or Designee: Jerry Way - 6/5/2014 7:31:42 AM

Description/Analysis

Issue: Supplemental Agreement No. 11 with Drake Haglan and Associates covers additional work to modify the Plans and Specifications to address additional comments from the City and provide construction bidding assistance.

Policy Considerations: The action requested supports the City's General Plan goals of improving the transportation system, expanding public safety, achieving sustainability through reduced dependence on the private automobile, and enhancing livability and economic vitality.

Economic Impacts: This supplemental agreement is expected to create 0.24 total jobs (.14 direct jobs and .10 jobs through indirect and induced activities) and create \$36,839 in total economic output (\$23,220 of direct output and another \$13,619 of output through and induced activities).

The indicated economic impacts are estimates calculated using a calculation tool developed by the Center for Strategic Economic Research (CSER). CSER utilized the IMPLAN input-output model (2009 coefficients) to qualify the economic impacts of a hypothetical \$1 million of spending in various construction categories within the City of Sacramento in an average one-year period. Actual impacts could differ significantly from the estimates and neither the city of Sacramento nor CSER shall be held responsible for consequences resulting from such differences.

Environmental Considerations:

California Environmental Quality Act/National Environmental Policy Act (CEQA/NEPA): The City adopted a Mitigated Negative Declaration (MND) in conformance with CEQA on December 8, 2009. On June 12, 2011, an amendment to the MND was adopted to incorporate the construction of a small section of sidewalk which will enhance pedestrian access to/from the bridge structure, and also to incorporate the relocation of a 21KV SMUD power line.

A NEPA Categorical Exemption was approved on May 26, 2010.

Sustainability Considerations: This project is consistent with Sustainability Master Plan goals to promote and encourage bicycle and pedestrian trips.

Commission/Committee Action: No Commission or Committee action has taken place or is required.

Rationale for Recommendation: The recommended action is necessary in order to proceed to the construction phase.

Financial Considerations: The Sacramento City College Pedestrian/Bicycle Overcrossing Project (T15065700) has a total budget of \$10,543,802. To date, \$3,341,048 has already been expended and staff anticipates an additional \$7,202,754 will be needed to complete the project. As of May 9, 2014, the project has an

unobligated balance of \$7,202,754, which is sufficient to execute Supplemental Agreement No. 11 in the amount of \$59,664 with Drake Haglan and Associates and to cover remaining design staff costs for the Sacramento City College Pedestrian/Bicycle Overcrossing Project (T15065700).

There are no general funds allocated for this project.

Local Business Enterprise (LBE): The agreement with Drake Haglan was originally executed prior to the establishment of the City's LBE program.

Attachment 1

Background:

The Sacramento City College Pedestrian/Bicycle Overcrossing Project (T15065700) proposes to construct a new bicycle/pedestrian crossing that will extend from the Light Rail Transit (LRT) Station at Sacramento City College to the existing and proposed new neighborhoods east of the Union Pacific Railroad (UPRR) tracks. The new crossing will provide a safe and convenient route between the LRT station and the proposed Curtis Park Village residential/commercial development project and existing Curtis Park neighborhood.

On May 15, 2012, Supplemental Agreements No. 1 and No. 2 with Drake Haglan and Associates were ratified.

On December 11, 2012, Supplemental Agreements No. 3 thru No. 7 with Drake Haglan and Associates were ratified.

Supplemental No. 1 in the amount of zero dollars clarified the scope of work and fee schedule.

Supplemental No. 2 in the amount of \$158,300 was to prepare a PS&E package for improvements along 12th Avenue, develop renderings for public outreach, and additional design to incorporate a foundation in the UPRR right-of-way.

Supplemental Agreement No. 3 in the amount of \$79,324 went before City Council on May 15, 2012 to compensate Drake Haglan and Associates for needed utility coordination, preparation of architectural details, and utility potholing.

Supplemental Agreement No. 4 and No. 6 were needed to allow additional personnel to work on this project per the Local Assistance Procedures Manual. No additional funding was required with these supplemental agreements.

Supplemental Agreement No. 5 in the amount of \$94,579.12 added PGH Wong Engineering to provide design services for temporarily relocating the Regional Transit Overhead Catenary System (energized wires) during the construction of the bridge to provide the required clearance.

Supplemental Agreement No. 7 in the amount of \$91,400 compensated Drake Haglan and Associates for additional potholing, additional utility design for the storm drain/sewer system, and for the modifications and re-design of the east ramp stairs due to the changes to the Curtis Park Village Development access road.

Supplemental Agreement No. 8 in the amount of \$0 was needed to add additional personnel to the existing contract with Drake Haglan and Associates.

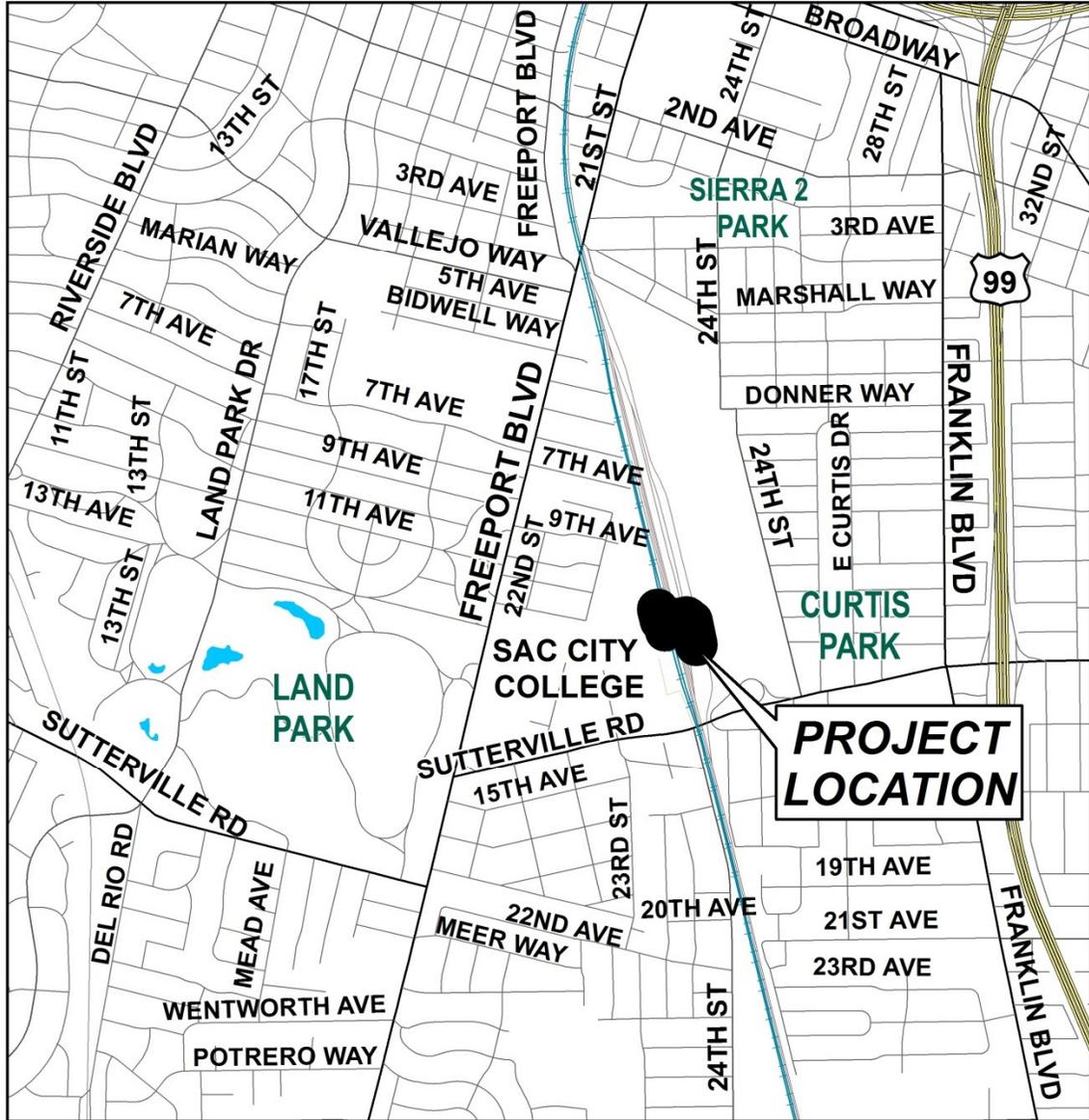
Supplemental Agreement No. 9 in the amount of \$45,000 included the reallocation of budgets in multiple tasks and additional work for project management, coordination with UPRR, SMUD, Surewest, Petrovich Development, right-of-way coordination, and the design modifications to the fencing required by Regional Transit.

Supplemental Agreement No. 10 in the amount of \$61,766 compensated Drake Haglan and Associates for the additional design analysis required to reconcile the design with the independent check and Contractor inquiries. It also included the initial bidding support, bid analysis, and additional coordination with UPRR and Regional Transit.

Supplemental Agreement No. 11 in the amount of \$59,664 will compensate Drake Haglan and Associates to revise the Plans and Specifications to reduce the construction costs by an estimated \$1.5 million dollars. Additionally, it includes the preparation of additive alternative bid items, performing an independent check analysis for the structural modifications, preparing additional plats and legal descriptions required by the UPRR for the temporary track crossing, coordination with the Curtis Park Village development for the recently constructed sound wall, preparing addendums, and providing construction assistance during the bid advertisement period.

EXHIBIT A

Location Map for
Sacramento City College
Pedestrian/Bicycle Overcrossing Project
(T15065700)



**City of Sacramento
SUPPLEMENTAL AGREEMENT**

Contract #: 2010-0789-11

Purchase Order #:

Supplemental Agreement #: 11

Job#: T15065700

Project Title: City College Light Rail Station Pedestrian/Bicycle Crossing

The City of Sacramento ("City") and Drake Haglan and Associates Inc., ("Contractor"), as parties to that certain Professional Services Agreement designated as Agreement Number 2010-0789 including any and all prior supplemental agreements modifying said agreement (said agreement and supplemental agreements are hereby collectively referred to as the "Agreement"), hereby supplement and modify the Agreement as follows:

- 1. The Scope of Services specified in Exhibit A of the Agreement is amended as follows:

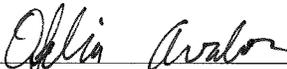
See Exhibit A

- 2. In consideration of the additional and/or revised services described in section 1, above, the maximum not-to-exceed amount that is specified in Exhibit B of the Agreement of Payment of Contractor's fees and expenses, is increased by \$59,664.49 and said maximum not-to-exceed amount is amended as follows:

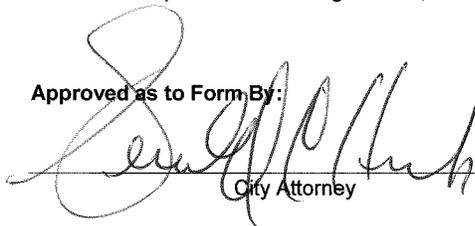
The original not-to-exceed amount:	<u>\$1,335,000.00</u>
The net change by previous Supplemental Agreements:	<u>\$530,370.00</u>
The not-to-exceed amount prior to this Supplemental Agreements:	<u>\$1,865,370.00</u>
The contract sum will be increased by this Supplemental Agreement:	<u>\$59,664.49</u>
The new not-to-exceed amount including all Supplemental Agreements:	<u>\$1,925,034.49</u>

- 3. Contractor agrees that the amount of increase or decrease in the not-to-exceed amount specified in section 2, above, shall constitute full compensation for additional and/or revised services specified in section 1, above, and shall fully compensate Contractor for any and all direct and indirect costs that may be incurred by Contractor in connection with such additional and/or revised services, including costs associated with any changes in work schedules or in the performance of other services or work by Contractor. The time for the performance of the agreement is increased by 0 Days by reason of the performance of the work required by this Supplemental Agreement.
- 4. Contractor warrants and represents that the person or persons executing this supplemental agreement on behalf of Contractor has or have been duly authorized by Contractor to sign this supplemental agreement and bind Contractor to the terms hereof.
- 5. Except as specifically revised herein, all terms and conditions of the Agreement shall remain in full force and effect, and Contractor shall perform all the services, duties, obligations and conditions required under the Agreement, as supplemented and modified by this supplemental agreement.

Approval Recommended By:


Project Manager

Approved as to Form By:


City Attorney

Approved By:


Contractor

Approved By:

Attested to By:

City of Sacramento

June 17, 2014
Executed Date

City Clerk

Exhibit A
City College Light Rail Station Pedestrian/Bicycle Crossing
2010-0789
05/02/14

<i>Description</i>	<i>Amount</i>
Supplemental Agreement #11	
PCO # 12.0 Client Initiated Changes	\$59,664.49
05/02/14 Please see attached letter dated May 2, 2014 which includes a detailed breakdown of the proposed work by task. This amendment is to modify the project plans, including incorporating the addendum notes, assistance during bidding, revising the plans for a base bid package, independent check for structure modifications and additional work requested by RT and UP for a temporary track crossing.	
PCO # 13.0 Client Initiated Changes	\$0.00
05/02/14 Revised 10-H Forms attached.	
2 Items	Total for Change Order # 11
	\$59,664.49

2 Items	Total for Contract # 2010-0789	\$59,664.49
Totals By Reason	Changed/Unforeseen Conditions	\$0.00
	Changes to Bid Documents	\$0.00
	Client Initiated Changes	\$59,664.49



May 2, 2014

Ofelia Avalos
City of Sacramento
Department of Transportation
915 I Street, 2nd Floor
Sacramento, CA 95814

**SUBJECT: T15065700 - City College LRS Bridge- Project Fee Amendment Request
Amendment No. 11: Additional Plans and Specification Modifications**

Dear Ms. Avalos:

As agreed to in our meeting on May 1, 2014, we have reduced our requested contract amendment for plan and specification modifications. To further assist with the budget, I (as the Project Manager) and Kevin Ross (the Project Engineer), will not change any hours to the project for the re-advertisement. We have also reduced the budget for coordination with UPRR and Petrovich Development. These tasks will be completed at no cost to the City.

This amendment request is to modify the project plans, including incorporating the addendum notes, revising the plans for a "base-bid" package, adding the requested additional additive alternative plan sheets for various aesthetic items, and preparing the PS&E for the re-advertisement. This includes:

- Revising the plan sheets to include the Additive Alternative bid items:
- Independent check analysis for the structure modifications.
- Preparing addendum material for incorporation into the bid set.
- Revising the estimate and project specifications to include the addendums and additive alternative bid items to reduce the bid.
- Additional work by DHA and the subconsultants to incorporate the addendums,
- Additional plats and legal's required by the new UPRR representative for a temporary track crossing,
- Responding to requests for information from bidders during the bidding period.

This will reduce project costs for consulting fees by over \$25,000.

Drake Haglan and Associates would like to request that \$1,000 be reallocated from Task 2.3 to the Other Direct Cost budget, and that an additional \$300 be added to the Other Direct Cost Budget, for a total ODC increase of \$1,300.

Drake Haglan and Associates would like to request that \$230 be reallocated from Task 2.3 to Task 3.5 in order to fund the full scope of work in the Preliminary Design phase.

TASK	CURRENT CONTRACT BUDGET	AMENDMENT REQUEST			REVISED CONTRACT AMOUNT
		DHA LABOR	SUB-CONSULTANT	TOTAL REQUEST	
1.1 - PROJECT MANAGEMENT	\$94,497.33	\$0.00	\$0.00	\$0.00	\$94,497.33
1.2 - KICKOFF MEETING	\$3,026.28	\$0.00	\$0.00	\$0.00	\$3,026.28
2.1- UPRR/PUC/RT COORDINATION	\$41,275.44	\$0.00	\$0.00	\$0.00	\$41,275.44
2.2 - LOS RIOS COORDINATION	\$13,369.19	\$0.00	\$0.00	\$0.00	\$13,369.19
2.3- PETROVICH DEVELOPMENT COORDINATION	\$10,308.23	(\$1,230.00)	\$0.00	(\$1,230.00)	\$9,078.23
3.1 - PRELIMINARY RIGHT OF WAY RESEARCH	\$5,726.41	\$0.00	\$0.00	\$0.00	\$5,726.41
3.2 - UTILITY COORDINATION	\$14,521.05	\$0.00	\$0.00	\$0.00	\$14,521.05
3.3 -SURVEYS AND BASE MAP	\$69,312.96	\$0.00	\$1,446.95	\$1,446.95	\$70,759.91
3.4 - GEOTECHNICAL INVESTIGATION AND FOUNDATION REPORT	\$75,191.70	\$0.00	\$0.00	\$0.00	\$75,191.70
3.5 - PRELIMINARY DESIGN	\$292,357.45	\$230.00	\$0.00	\$230.00	\$292,587.45
3.6 - PRELIMINARY ARCHITECTURAL DESIGN	\$68,129.72	\$0.00	\$0.00	\$0.00	\$68,129.72
3.7 - NEPA REVALIDATION	\$4,281.52	\$0.00	\$0.00	\$0.00	\$4,281.52
3.8 - PROJECT REPORT	\$18,205.78	\$0.00	\$0.00	\$0.00	\$18,205.78
4.1.1 - PREPARE 60% PS&E	\$369,934.99	\$0.00	\$0.00	\$0.00	\$369,934.99
4.1.2 - PREPARE 90% PS&E	\$217,315.29	\$0.00	\$0.00	\$0.00	\$217,315.29
4.1.3 - PREPARE 100% PS&E	\$181,390.89	\$0.00	\$0.00	\$0.00	\$181,390.89

TASK	CURRENT CONTRACT BUDGET	AMENDMENT REQUEST			REVISED CONTRACT AMOUNT
		DHA LABOR	SUB-CONSULTANT	TOTAL REQUEST	
4.1.4 - SUBMIT BID SET	\$81,755.44	\$33,953.92	\$8,000.00	\$57,833.13	\$139,588.14
4.1.5 - LANDSCAPE & IRRIGATION DESIGN	\$23,680.93	\$0.00	\$0.00	\$0.00	\$23,680.93
4.2 - TECHNICAL PEER REVIEW	\$6,025.00	\$0.00	\$0.00	\$0.00	\$6,025.00
4.3 - INDEPENDENT CHECK	\$115,608.65	\$0.00	\$11,890.72	\$11,890.72	\$127,499.37
4.4 - PUBLIC OUTREACH	\$27,660.01	\$0.00	\$0.00	\$0.00	\$27,660.01
4.5 - PERMITTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.6- ARCHITECTURAL DESIGN AND DETAILING	\$41,863.40	\$0.00	\$1,600.00	\$1,600.00	\$43,463.40
4.7 - POTHOLING	\$11,438.90	\$0.00	\$0.00	\$0.00	\$11,438.90
4.8 - RT OCS DESIGN SERVICES	\$44,579.00	\$0.00	\$0.00	\$0.00	\$44,579.00
5.1.1 - BID PERIOD CONSULTATION	\$0.00	\$2,472.90	\$0.00	\$2,472.90	\$2,472.90
6.1 -FOUNDATION PROJECT MANAGEMENT	\$1,134.85	\$0.00	\$0.00	\$0.00	\$1,134.85
6.2 - FOUNDATION PS&E	\$22,745.60	\$0.00	\$0.00	\$0.00	\$22,745.60
6.3 - FOUNDATION CONTRACT CONSTRUCTION SUPPORT	\$7,740.48	\$0.00	\$0.00	\$0.00	\$7,740.48
6.4 - BRIDGE PS&E MODIFICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER DIRECT	\$2,293.51	\$1,300.00	\$0.00	\$1,300.00	\$3,593.51
	\$1,865,370.00	\$36,726.82	\$22,937.67	\$59,664.49	\$1,925,034.49

The amount of the requested amendment for the additional scope of work is \$59,664 which revises the current contract amount from \$1,865,370 to a total of \$1,925,034.

If you have any questions or would like further clarification of any of these documents, please call me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Dennis M. Haglan". The signature is fluid and cursive, with a large initial "D" and "H".

Dennis M. Haglan, P.E.
Project Manager
Drake Haglan & Associates

CITY OF SACRAMENTO 10-H FORM

Approved with Supplement # (type Original if it is the Original): For Reference
 CONTRACTOR Name: Lucy Co. Date: 3/4/2014
 Project Name: City College Pedestrian Overcrossing
 Project #: T15065700

Fringe Benefit % 25.09%	+	*Overhead % 135.15%	=	Combined % 160.24%
Profit %:		10.00%		
[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A				
A x Profit % = B		A + B = Actual Fully Loaded Hourly Rate		

Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate
X		President	Lucy Eidam	\$81.00	\$231.87	\$231.87
		Project Manager	Nicole Quinonez	\$25.00	\$71.57	\$71.57
		Outreach Coordinator	Julie Tcha	\$13.00	\$37.21	\$37.21
		Designer	Nicolas Solberg	\$30.00	\$85.88	\$85.88

Total Other Direct Costs (ODC)	[Estimated Total ODC Amount Shall Be Contract Totals (cumulative)]	Description	Rate	Units	Total	
		Travel (milage)	At Cost			
		Lunch Meals	At Cost			
		Plan Reproduction	At Cost			
		Outside Photocopies	At Cost			
		Overnight Service	At Cost			
		Color Copies	At Cost			
		Graphics	At Cost			
		Misc	At Cost		\$1.00	2910
		Permitting	At Cost			
		Traffic Control Equipment	At Cost			
		Laboratory analysis	At Cost			
		Drilling	At Cost			
			At Cost			
			At Cost			
Estimated Total ODC Amount:					\$2,910.00	

COST PROPOSAL (SUPPLEMENTAL #11)

Sacramento City College POC

		Kuchman Architects								
Staff Name and or Classification	Bob Kuchman Principal	David Summey Architect	Bryan Do Project Manager	Draftsman	Clerical	Hours Subtotal	Total Cost			
								Hours	Total Cost	
Approved										
Flat Hourly Billing Rate	\$ 184.53	\$ 150.98	\$ 117.43	\$ 104.01	\$ 67.10					
Hours	1	4	5	1	1	12	\$ 1,546.66			
Task 4										
4.6 Architectural Design										
Task 4 Subtotal						12	\$ 1,546.66			
Total	1	4	5	1	1	12	1546.655			
Other Direct Costs							\$ 53.34			
Grand Total							\$ 1,600.00			

CITY OF SACRAMENTO 10-H FORM

Approved with Supplement # (type Original if it is the Original): #11
 CONTRACTOR Name: Kuchman Architects Date: 3/4/2014
 Project Name: City College Pedestrian Overcrossing
 Project #: T15065700

Fringe Benefit % 10.00%	+ *Overhead % 195.00%	=	Combined % 205.00%
Profit %: 10.00%			
[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A			
A x Profit % = B		A + B = Actual Fully Loaded Hourly Rate	

Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate
X		Principal	Bob Kuchman	\$55.00	\$184.53	\$184.53
		Architect	Dave Summey	\$45.00	\$150.98	\$150.98
		Project Manager	Bryan Do	\$35.00	\$117.43	\$117.43
		Colorist	Trish Houlihan	\$35.00	\$117.43	\$117.43
		Draftsman		\$31.00	\$104.01	\$104.01
		Graphics Technician		\$22.00	\$73.81	\$73.81
		Clerical		\$20.00	\$67.10	\$67.10

Total Other Direct Costs (ODC)	Description	Rate	Units	Total
		At Cost		
[Estimated Total ODC Amount Shall Be Contract Totals (cumulative)]	Travel (milage)	At Cost	1	153.34
	Lunch Meals	At Cost		
	Plan Reproduction	At Cost		
	Outside Photocopies	At Cost	\$1.00	250
	Overnight Service	At Cost	\$1.00	55.55
	Color Copies	At Cost		
	Graphics	At Cost	\$1.00	200
	Misc	At Cost		
	Permitting	At Cost		
	Traffic Control Equipment	At Cost		
	Laboratory analysis	At Cost		
	Drilling	At Cost		
		At Cost		
		At Cost		
		At Cost		
Estimated Total ODC Amount:				\$658.89

- List all Professional and Supervisory staff by Classification and Name. For staff not listed by name, a current payroll document identifying their actual base hourly rate shall be provided with every invoice that they are billing time to. The approved flat hourly billing rates for all employees will be calculated and reimbursed based on their actual base hourly rates per the date noted above. Unless CITY Project Manager assigns a fair and reasonable flat hourly billing rate for selected employees. Approved flat hourly billing rates for new employees hired after the date of this cost proposal will not exceed (or shall be in line with) the rates of similar personnel with similar experience listed on this cost proposal. The approved flat hourly billing rate shall be all-inclusive, including all mark-ups, fringe, and overhead expenses and profit.
- Key Staff shall be determined by CITY Project Manager. (i.e. Project Manager, a specific Principal Engineer, a specific Structural Engineer, etc. Note Key staff with an "X" in the Key Staff column.
- The employees' actual base hourly rates used to negotiate the flat hourly billing rates in this 10-H Form are the rates that were effective per the date noted above. Addition of new staff or addition of a SUBCONTRACTOR not previously listed on the approved 10-H Form(s) shall require an executed Supplement Agreement. No work shall commence until the Supplemental Agreement is executed and written notification has been provided by CITY Project Manager. New staff shall be paid at the same or lower approved flat hourly billing rate of the previously approved or similar classification. In addition, if the substitution involves Key Staff, CONTRACTOR must request and justify the need for the substitution and obtain approval from CITY Project Manager. Substituted Key Staff shall be as qualified as the original. The executed Supplemental Agreement shall include updated 10-H Forms for CONTRACTOR and SUBCONTRACTOR(S).
- Approved flat hourly billing rates include all standard equipment including laptop, camera, cell phone, truck, standard personal safety equipment. CITY Project Manager shall approve any other direct costs.
- Note employees/classifications that are subject to prevailing wage requirements with an "X" in the Prevailing Wage column. Prevailing Wage specified is based on current Department of Industrial Relations (DIR) determination. CONTRACTOR shall be responsible for any future adjustments to the prevailing wage, including but not limited to, base hourly rates and employer payments as determined by the DIR. CONTRACTOR is responsible for paying the appropriate rate, including escalations that take place during the term of the Agreement. CONTRACTOR shall be reimbursed at the above listed approved flat hourly billing rates.
- Overtime may be reimbursed to classifications where it is required by their union contracts (Prevailing Wage classifications). Overtime will not be charged unless prior written approval is received by CITY Project Manager. CITY shall pay CONTRACTOR at the approved overtime rates noted above. CONTRACTOR shall pay prevailing wage employees per prevailing wage guidelines. For more information on applicable prevailing wages, please visit the following website: <https://www.dir.ca.gov/OPRL/PWD/>
- Parking, tolls and local transportation costs resulting from commuting to and from the employee's residence to the job site are not reimbursable.
- The Project will not reimburse CONTRACTOR for costs to relocate its staff to the geographic area of the contract. The Project will not reimburse CONTRACTOR for any per diem.
- ODC items are to be in compliance with Code of Federal Regulations, Title 48 Part 31 [Federal Acquisition Regulations (FAR) cost principles] and the firm's company-wide allocation policies and charging practices with all clients including federal government, state government, local agencies and private clients.

By signing here, you agree to the terms above, and attest that all information is accurate and true.

SEE SIGNATURE ATTACHED PAGE

CONTRACTOR/SUBCONTRACTOR Project Manager's Signature
 (type/print name here)

COST PROPOSAL (SUPPLEMENTAL #11)

Sacramento City College POC

		Drake Haglan											
Staff Name and or Classification	Dennis Haglan Principal	Kevin Ross Principal	Guoping Xu Senior Engineer, Range C	Rebecca Bautista Engineer, Range A	Alex Barba CAD Manager	Dresbach CAD, Range B	Alan Hyde CAD, Range A	Hours Subtotal	Total Cost				
Task 1	Approved												
2.1 UPRR/PUC/RT Crdntn	Flat Hourly												
2.3 Petrovich Dvlpmnt. Cordntn.	Billing Rate	\$ 189.14	\$ 189.14	\$ 164.86	\$ 95.92	\$ 97.42	\$ 104.91	\$ 53.96				\$ -	
	Hours	0	0	0	0	0	0	0	0	0	0	\$ (1,230.00)	
Task 2 Subtotal		0	0	0	0	0	0	0	0	0	0	\$ (1,230.00)	Reallocated to Task 3 and ODC's
Task 3												\$ 230.00	Reallocated from Task 3
Task 3.5 Prelim. Design												\$ 230.00	
Task 4													
4.1.4 Submit Bid Set	Hours	0	0	128	50	35	34	20	267	20	267	\$ 33,953.92	
Task 4 Subtotal		0	0	128	50	35	34	20	267	20	267	\$ 33,953.92	
Task 5													
5.1.1 Bid Period Consultation	Hours	0	0	15	0	0	0	0	15	0	15	\$ 2,472.90	
Task 5 Subtotal		0	0	15	0	0	0	0	15	0	15	\$ 2,472.90	
Total		0	0	128	50	35	34	20	282	20	282	\$ 35,426.82	
Other Direct Costs												\$ 1,300.00	\$300 new + \$1000 reallocated from Task 3
Grand Total												\$ 36,726.82	

CITY OF SACRAMENTO 10-H FORM

Approved with Supplement # (type Original if it is the Original): #11
 CONTRACTOR Name: Drake Haglan & Associates Date: 3/4/2014
 Project Name: City College Pedestrian Overcrossing
 Project #: T15065700

Fringe Benefit %	+	*Overhead %	=	Combined %
0.00%		172.50%		172.50%
Profit %:		10.00%		
[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A				
A x Profit % = B		A + B = Actual Fully Loaded Hourly Rate		

Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate
X		Principal	Dennis Haglan	\$63.10	\$189.14	\$189.14
		Principal	Craig Drake	\$63.10	\$189.14	\$189.14
X		Principal	Kevin Ross	\$63.10	\$189.14	\$189.14
		Principal	Eli Aramouni	\$63.10	\$189.14	\$189.14
		Principal	Matt Satow	\$63.10	\$189.14	\$189.14
		Senior Engineer, Range D	Jose Silva	\$79.00	\$236.80	\$236.80
		Senior Engineer, Range C	Dave Melis	\$62.80	\$188.24	\$188.24
		Senior Engineer, Range C	Anthony Dubovik	\$65.00	\$194.84	\$194.84
X		Senior Engineer, Range C	Guoping Xu	\$55.00	\$164.86	\$164.86
		Senior Engineer, Range C	James Gomez	\$57.00	\$170.86	\$170.86
		Senior Engineer, Range C	Guowei Li	\$55.00	\$164.86	\$164.86
		Senior Engineer, Range B	Jeff Elmensdorp	\$48.56	\$145.56	\$145.56
		Senior Engineer, Range B	Dave Franke	\$50.00	\$149.88	\$149.88
		Senior Engineer, Range B	Stacey Alliguie	\$44.90	\$134.59	\$134.59
		Senior Engineer, Range B	Matt Lampa	\$45.00	\$134.89	\$134.89
		Senior Engineer, Range B	Melissa McConnell	\$45.00	\$134.89	\$134.89
		Senior Engineer, Range A	Scott Jones	\$42.00	\$125.90	\$125.90
		Senior Engineer, Range A	Matt Burgard	\$42.00	\$125.90	\$125.90
		Senior Engineer, Range A	Jennifer Grant	\$39.45	\$118.25	\$118.25
		Senior Engineer, Range A	Lihong Liu	\$40.00	\$119.90	\$119.90
X		CAD Manager	Alex Barba	\$32.50	\$97.42	\$97.42
		Administrative Specialist	Karen Drebert	\$34.35	\$102.96	\$102.96
		Engineer, Range A	Rebecca Bautista	\$32.00	\$95.92	\$95.92
		Environmental Coordinator, Range B	Jennifer Hildebrandt	\$36.00	\$107.91	\$107.91
		CAD Drafts Person, Range B	Keith Dresbach	\$35.00	\$104.91	\$104.91
		CAD Drafts Person, Range B	Chuan Hua	\$34.00	\$101.92	\$101.92
		CAD Drafts Person, Range A	Alan Hyde	\$18.00	\$53.96	\$53.96
		Assistant Engineer, Range B	Amber Castle-Keane	\$26.44	\$79.25	\$79.25
		Project Administration, Range C	Theresa Bautista	\$28.00	\$83.93	\$83.93
		Assistant Engineer, Range B	Anthony Boyes	\$26.44	\$79.25	\$79.25
		Assistant Engineer, Range A	Ryan Kotey	\$26.44	\$79.25	\$79.25
		Assistant Engineer, Range A	Jennifer Ramponi	\$26.44	\$79.25	\$79.25
		Senior Engineer, Range C	Ryan Moore	\$60.00	\$179.85	\$179.85
		Assistant Engineer, Range A	Stephanie Morales	\$31.00	\$92.92	\$92.92

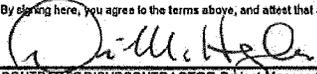
Total Other Direct Costs (ODC)	[Estimated Total ODC Amount Shall Be Contract Totals (cumulative)]	Description	Rate	Units	Total	
		Travel (milage)	At Cost		1	982.91
		Lunch Meals	At Cost			
		Plan Reproduction	At Cost		\$1.00	1250
		Outside Photocopies	At Cost		\$1.00	46.2
		Overnight Service	At Cost		\$1.00	64.4
		Color Copies	At Cost			
		Graphics	At Cost			
		Misc	At Cost		\$1.00	1250
		Permitting	At Cost			
		Traffic Control Equipment	At Cost			
		Laboratory analysis	At Cost			
		Drilling	At Cost			
			At Cost			
			At Cost			
	At Cost					
	At Cost					
	At Cost					
	At Cost					
	At Cost					
Estimated Total ODC Amount:					\$3,593.51	

Approved with Supplement # (type Original If it is the Original): #11
 CONTRACTOR Name: Drake Haglan & Associates Date: 3/4/2014
 Project Name: City College Pedestrian Overcrossing
 Project #: T15065700

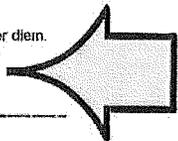
Fringe Benefit % 0.00%	+ *Overhead % 172.50%	=	Combined % 172.50%			
Profit %: 10.00%						
[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A						
A x Profit % = B		A + B = Actual Fully Loaded Hourly Rate				
Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate

- List all Professional and Supervisory staff by Classification and Name. For staff not listed by name, a current payroll document identifying their actual base hourly rate shall be provided with every invoice that they are billing time to. The approved flat hourly billing rates for all employees will be calculated and reimbursed based on their actual base hourly rates per the date noted above. Unless CITY Project Manager assigns a fair and reasonable flat hourly billing rate for selected employees. Approved flat hourly billing rates for new employees hired after the date of this cost proposal will not exceed (or shall be in line with) the rates of similar personnel with similar experience listed on this cost proposal. The approved flat hourly billing rate shall be all-inclusive, including all mark-ups, fringe, and overhead expenses and profit.
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- Approved flat hourly billing rates include all standard equipment including laptop, camera, cell phone, truck, standard personal safety equipment. CITY Project Manager shall approve any other direct costs.
- Note employees/classifications that are subject to prevailing wage requirements with an "X" in the Prevailing Wage column. Prevailing Wage specified is based on current Department of Industrial Relations (DIR) determination. CONTRACTOR shall be responsible for any future adjustments to the prevailing wage, including but not limited to, base hourly rates and employer payments as determined by the DIR. CONTRACTOR is responsible for paying the appropriate rate, including escalations that take place during the term of the Agreement. CONTRACTOR shall be reimbursed at the above listed approved flat hourly billing rates.
- Overtime may be reimbursed to classifications where it is required by their union contracts (Prevailing Wage classifications). Overtime will not be charged unless prior written approval is received by CITY Project Manager. CITY shall pay CONTRACTOR at the approved overtime rates noted above. CONTRACTOR shall pay prevailing wage employees per prevailing wage guidelines. For more information on applicable prevailing wages, please visit the following website: <https://www.dir.ca.gov/OPRL/PWD/>
- Parking, tolls and local transportation costs resulting from commuting to and from the employee's residence to the job site are not reimbursable.
- The Project will not reimburse CONTRACTOR for costs to relocate its staff to the geographic area of the contract. The Project will not reimburse CONTRACTOR for any per diem.
- ODC items are to be in compliance with Code of Federal Regulations, Title 48 Part 31 [Federal Acquisition Regulations (FAR) cost principles] and the firm's company-wide allocation policies and charging practices with all clients including federal government, state government, local agencies and private clients.

By signing here, you agree to the terms above, and attest that all information is accurate and true.



 CONTRACTOR/SUBCONTRACTOR Project Manager's Signature
 (type/print name here) DENNIS M. HAGLAN



CITY OF SACRAMENTO 10-H FORM

Approved with Supplement # (type Original if it is the Original): For Reference

CONTRACTOR Name: Cardno

Date: 3/4/2014

Project Name: City College Pedestrian Overcrossing

Project #: T15065700

		Fringe Benefit %	+ *Overhead %	=	Combined %	
		0.00%	170.46%		170.46%	
		Profit %:	10.00%			
$[\text{Actual Base Hourly Rate Paid to Employee} + (\text{Actual Base Hourly Rate Paid to Employee} \times \text{Combined \%})] = \text{A}$ $\text{A} \times \text{Profit \%} = \text{B} \quad \text{A} + \text{B} = \text{Actual Fully Loaded Hourly Rate}$						
Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate
X		Project Director	Robert Hendrick	\$59.31	\$176.45	\$176.45
		CAD Technician	Kevn Cutshaw	\$25.55	\$76.00	\$76.00
				\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00

Total Other Direct Costs (ODC)	[Estimated Total ODC Amount Shall Be Contract Totals (cumulative)]	Description	Rate	Units	Total	
		Travel (milage)	At Cost			
		Lunch Meals	At Cost			
		Plan Reproduction	At Cost			
		Outside Photocopies	At Cost			
		Overnight Service	At Cost			
		Color Copies	At Cost			
		Graphics	At Cost			
		Misc	At Cost			
		Permitting	At Cost			
		Traffic Control Equipment	At Cost			
		Laboratory analysis	At Cost			
		Drilling	At Cost			
			At Cost			
			At Cost			
			At Cost			
Estimated Total ODC Amount:					\$0.00	

CITY OF SACRAMENTO 10-H FORM

Approved with Supplement # (type Original if it is the Original): For Reference

CONTRACTOR Name: Callander Associates

Date: 3/4/2014

Project Name: City College Pedestrian Overcrossing

Project #: T15065700

Fringe Benefit % 38.00%	+ *Overhead % 122.00%	=	Combined % 160.00%
Profit %: 10.00%			
[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A			
A x Profit % = B		A + B = Actual Fully Loaded Hourly Rate	

Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate
X		Principal	Erik Smith	\$56.17	\$160.65	\$160.65
		Associate	Daniel Miller	\$43.62	\$124.75	\$124.75
		Landscape Architect (4)	Melissa Ruth	\$35.37	\$101.16	\$101.16
		Assistant (4)	Jon Bowhay	\$21.00	\$60.06	\$60.06
		Word Processor	Sonja Ditto	\$24.20	\$69.21	\$69.21

Total Other Direct Costs (ODC)	[Estimated Total ODC Amount Shall Be Contract Totals (cumulative)]	Description	Rate	Units	Total	
		Travel (milage)	At Cost			
		Lunch Meals	At Cost			
		Plan Reproduction	At Cost	\$1.00	500	
		Outside Photocopies	At Cost	\$1.00	1200	
		Overnight Service	At Cost	\$1.00	100	
		Color Copies	At Cost			
		Graphics	At Cost	\$1.00	100	
		Misc	At Cost	\$1.00	300	
		Permitting	At Cost			
		Traffic Control Equipment	At Cost			
		Laboratory analysis	At Cost			
		Drilling	At Cost			
			At Cost			
			At Cost			
		Estimated Total ODC Amount:				\$2,200.00

Sacramento City College POC		Blackburn Consulting			
Staff Name and or Classification	Dave Morrell Sr. Project Manager	Ashley Lokteff Assistant	Hours	Subtotal	Total Cost
Approved					
Flat Hourly Billing Rate	\$ 170.67	\$ 59.88			
Task 4	1	29	5	35	\$ 4,978.40
4.1.4 Submit Bid Set	1	29	5	35	\$ 4,978.40
Task 4 Subtotal					\$ 4,978.40
Total	1	29	5	35	\$ 4,978.40
Other Direct Costs					\$ 21.60
Grand Total					\$ 5,000.00

CITY OF SACRAMENTO 10-H FORM

Approved with Supplement # (type Original if it is the Original): #11

CONTRACTOR Name: Blackburn Consulting

Date: 3/4/2014

Project Name: City College Pedestrian Overcrossing

Project #: T16068700

Fringe Benefit %	+	*Overhead %	=	Combined %
41.00%		131.20%		172.20%
Profit %:		10.00%		
[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A				
A x Profit % = B A + B = Actual Fully Loaded Hourly Rate				

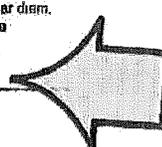
Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate
X		Principal In Charge	Robert Lokkeff	\$67.00	\$170.67	\$170.67
		Senior Project Manager	Eric Nichols	\$47.00	\$140.73	\$140.73
		Senior Project Manager	Dave Marrell	\$51.92	\$155.48	\$155.48
		Senior Engineer/Geologist	Nicola Hart	\$40.00	\$119.77	\$119.77
		Project Engineer/Geologist	Kristy Chapman O'Hara	\$24.00	\$71.68	\$71.68
		Drafting	Mike Robertson	\$33.00	\$88.81	\$88.81
		Assistant	Tyler McCrea	\$18.50	\$49.40	\$49.40
		Assistant	Ashley Lokkeff	\$20.00	\$59.88	\$59.88

Total Other Direct Costs (ODC)	Description	Rate	Units	Total
		At Cost		
[Estimated Total ODC Amount Shall Be Contract Totals (cumulative)]	Postage/ Reproduction	At Cost		200
	Mileage	At Cost		385.6
	County and City Permits	At Cost		2477
	Traffic Control Equipment	At Cost		116
	Drilling	At Cost		11250
	Laboratory Analysis	At Cost		7000
	UPRR Permits	At Cost		4893
	UPRR Insurance Premium	At Cost		2300
	UPRR Permit Expedite	At Cost		0
	UPRR Safety Training	At Cost		800
	UPRR Flagger	At Cost		1725
		At Cost		
Estimated Total ODC Amount:				\$30,916.60

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- ODC items are to be in compliance with Code of Federal Regulations, Title 48 Part 31 (Federal Acquisition Regulations (FAR) cost principles) and the firm's company-wide allocation policies and charging practices with all clients including federal government, state government, local agencies and private clients.

By signing here, you agree to the terms above, and attest that all information is accurate and true.

CONTRACTOR/SUBCONTRACTOR Project Manager's Signature



Approved with Supplement # (type Original if it is the Original): #11
 CONTRACTOR Name: Blackburn Consulting Date: 3/4/2014
 Project Name: City College Pedestrian Overcrossing
 Project #: T15065700

		Fringe Benefit %	+	*Overhead %	=	Combined %
		41.00%		131.20%		172.20%
		Profit %:				10.00%
		[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A				
		A x Profit % = B		A + B = Actual Fully Loaded Hourly Rate		
Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate
			(types/print name here) Robert Lokteff			

COST PROPOSAL (SUPPLEMENTAL #11)

Sacramento City College POC

		Biggs Cardoso & Associates						
		Staff Name and or Classification	Mahvash Harms Principal	Dan Devlin Principal	Martin Bodemar Engineering Manager	Joshua Gerlach Staff Engineer	Hours Subtotal	Total Cost
Approved								
Flat Hourly								
Billing Rate		\$ 250.75	\$ 221.25	\$ 156.35	\$ 97.35			
Hours		4	4	24	64	96	\$ 11,870.72	
Task 4								
4.3 Independent Check								
Task 4 Subtotal		\$ 1,002.99	\$ 884.99	\$ 3,752.37	\$ 6,230.36	\$ 96	\$ 11,870.72	
Total								
Other Direct Costs							\$ 20.00	
Grand Total							\$ 11,890.72	

CITY OF SACRAMENTO 10-H FORM

Approved with Supplement # (type Original if it is the Original): #11
 CONTRACTOR Name: Biggs Cardoso & Associates Date: 3/4/2014
 Project Name: City College Pedestrian Overcrossing
 Project #: T15065700

Fringe Benefit % 0.00%	+ *Overhead % 168.18%	=	Combined % 168.18%
Profit %: 10.00%			
[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A			
A x Profit % = B		A + B = Actual Fully Loaded Hourly Rate	

Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate
		Principal	Mahvash Harms	\$85.00	\$250.75	\$250.75
		Principal	Dan Devlin	\$75.00	\$221.25	\$221.25
		Engineering Manager	Ines Li	\$54.00	\$159.30	\$159.30
X		Engineering Manager	Martin Bodemar	\$53.00	\$156.35	\$156.35
		Engineering Manager	Greg Kenning	\$51.00	\$150.45	\$150.45
		Senior Engineer	Tracy Abbott	\$45.00	\$132.75	\$132.75
		Senior Engineer	Sarah Moyles	\$45.00	\$132.75	\$132.75
		Senior Engineer	Joel Visaya	\$45.00	\$132.75	\$132.75
		Project Engineer	Ramya Spaulding	\$44.00	\$129.80	\$129.80
		Project Engineer	Carlos Vesquez	\$42.00	\$123.90	\$123.90
		Staff Engineer	Karl Cruz	\$33.00	\$97.35	\$97.35
		Staff Engineer	Joshua Gerlach	\$33.00	\$97.35	\$97.35
		Staff Engineer	Matthew Frechette	\$33.00	\$97.35	\$97.35
		Staff Engineer	Yu-Chen Lin	\$37.00	\$109.15	\$109.15
		Staff Engineer	Gregory Tolan	\$34.00	\$100.30	\$100.30
		Staff Engineer	David Van Zanen	\$33.00	\$97.35	\$97.35
		Assistant Engineer	Sara Hedayati	\$31.00	\$91.45	\$91.45
		Assistant Engineer	Amer Youssef	\$28.00	\$82.60	\$82.60
		Proejct Admin Range B	Yvonne Mac	\$24.00	\$70.80	\$70.80

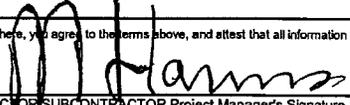
Total Other Direct Costs (ODC)	[Estimated Total ODC Amount Shall Be Contract Totals (cumulative)]	Description	Rate	Units	Total	
		Travel (milage)	At Cost		1	550
		Lunch Meals	At Cost			
		Plan Reproduction	At Cost			
		Outside Photocopies	At Cost			
		Overnight Service	At Cost		\$1.00	364
		Color Copies	At Cost			
		Graphics	At Cost			
		Misc	At Cost			
		Permitting	At Cost			
		Traffic Control Equipment	At Cost			
		Laboratory analysis	At Cost			
		Drilling	At Cost			
			At Cost			
			At Cost			
Estimated Total ODC Amount:					\$914.00	

Approved with Supplement # (type Original if it is the Original): #11
 CONTRACTOR Name: Biggs Cardosa Associates, Inc. Date: 3/4/2014
 Project Name: City College Pedestrian Overcrossing
 Project #: T15065700

Fringe Benefit %		+	*Overhead %		=	Combined %	
0.00%			168.18%			168.18%	
Profit %:			10.00%				
[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A							
A x Profit % = B			A + B = Actual Fully Loaded Hourly Rate				
Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate	

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- ODC items are to be in compliance with Code of Federal Regulations, Title 48 Part 31 [Federal Acquisition Regulations (FAR) cost principles] and the firm's company-wide allocation policies and charging practices with all clients including federal government, state government, local agencies and private clients.

By signing here, you agree to the terms above, and attest that all information is accurate and true.


 CONTRACTOR/SUBCONTRACTOR Project Manager's Signature
 (type/print name here) Mahvash Harms

COST PROPOSAL (SUPPLEMENTAL #11)

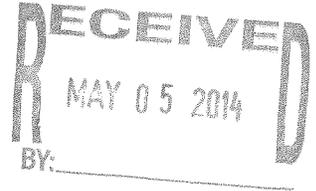
Sacramento City College POC										
Y&C										
Staff Name and or Classification	Dan Yau Engineer XII	Kin Chan Engineer X	Meng Yang Engineer IV	Victor Bailazar Engineer I	Hours Subtotal	Hours Subtotal	Hours Subtotal	Hours Subtotal	Hours Subtotal	Total Cost
Approved										
Fiat Hourly Billing Rate	\$ 199.72	\$ 170.99	\$ 78.54	\$ 58.34						
Hours	1	12	5	5	23	23	23	23	23	2,936.05
Task 4										
4.1.4 Submit Bid Set										
Task 4 Subtotal	1	12	5	5	23	23	23	23	23	2,936.05
Total	1	12	5	5	23	23	23	23	23	2,936.05
Other Direct Costs										63.95
Grand Total										\$ 3,000.00

Sacramento City College POC		Mark Thomas & Co.			
Staff Name and or Classification	Matt Stringer Land Surveyor II	Ryan Michalak Survey Technician	Hours Subtotal	Total Cost	
Approved					
Flat Hourly Billing Rate \$	132.61	\$ 76.38			
Hours	4	12	16	\$ 1,446.95	
Task 3					
3.3 Surveys & Base Map					
Task 3 Subtotal	4	12	16	1,446.95	
Total	4	12	16	1,446.95	
Other Direct Costs					
Grand Total				\$ 1,446.95	



MARK THOMAS & COMPANY

Providing Engineering, Surveying & Planning Services



April 30, 2014

OFFICES

- Cupertino
- Fresno
- Irvine
- Oakland
- Sacramento
- Salinas
- San Mateo
- San Jose
- Walnut Creek

Mr. Dennis Haglan
Drake Haglan & Associates
11060 White Rock Road, Suite 200
Rancho Cordova, CA 95670

**RE: SACRAMENTO CITY COLLEGE UPRR PEDESTRIAN OVERCROSSING PROJECT MANAGER
CHANGE REQUEST**

Dear Mr. Haglan:

We have prepared this letter to officially request that Drake Haglan & Associates (DHA) allow Mark Thomas & Company, Inc. (MTCO) to make a change in project manager and project engineer for the Sacramento City College UPRR Pedestrian Overcrossing Project. I would propose to take over for Adrian Engel as the PM for this project; in this capacity I will take over the internal management at MTCO and all day to day correspondence with DHA. We would also like to continue having Adrian Engel, now with Echelon Transportation Group, involved in the project. He will be providing construction support for the project.

We have included updated 10H forms for both MTCO and Echelon Transportation Group.

We appreciate your understanding in making this change. Should you have any questions please do not hesitate to give me a call.

Sincerely,

MARK THOMAS & COMPANY, INC.

Matt Brogan, PE
Senior Associate/Division Manager

CITY OF SACRAMENTO 10-H FORM

Approved with Supplement # (type Original if it is the Original): #11
 CONTRACTOR Name: Mark Thomas & Co. Date: 5/2/2014
 Project Name: City College Pedestrian Overcrossing
 Project #: T15065700

Fringe Benefit %	+	*Overhead %	=	Combined %
43.45%		104.61%		148.06%
Profit %:		10.00%		
[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A				
A x Profit % = B A + B = Actual Fully Loaded Hourly Rate				

Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate
		Principal	Rob Himes	\$92.00	\$251.04	\$251.04
X		Engineering Manager II	Matt Brogan	\$72.00	\$196.46	\$196.46
		Engineering Manager II	Po Chen	\$95.50	\$260.59	\$260.59
		Engineer X	Lance Schrey	\$65.72	\$179.33	\$179.33
		Engineer VII	Julie Passalacqua	\$44.40	\$121.15	\$121.15
X		Engineer VII	Matt Brogan	\$54.30	\$148.17	\$148.17
		Engineer IV	Bill Shunk	\$40.00	\$109.15	\$109.15
		Engineer VII	Peter Trinh	\$40.00	\$109.15	\$109.15
		Engineer III	Bryan Stone	\$30.13	\$82.21	\$82.21
		Engineer Technician II	Galina Boyko	\$25.87	\$70.59	\$70.59
		Land Surveyor II	Albert DeLeon	\$56.16	\$153.24	\$153.24
		Land Surveyor II	Matt Stringer	\$48.60	\$132.61	\$132.61
		Survey Technician	Ryan Michalak	\$27.99	\$76.38	\$76.38
		2 Person Field Party	Misc.	\$65.66	\$179.16	\$179.16
		Engineer II	Troung Pham	\$31.22	\$85.19	\$85.19
		Engineer I	Stephen Nelson	\$30.50	\$83.22	\$83.22
		Engineer III	Victor Sherby	\$34.25	\$93.46	\$93.46
		Engineer Technician II	Janet Doty	\$31.63	\$86.31	\$86.31
		Engineer Technician Assistant	Spencer Lee	\$15.00	\$40.93	\$40.93
		Engineer Technician Assistant	Spencer Ord	\$13.00	\$35.47	\$35.47
		Inspector IV	Jason Hickey	\$40.50	\$110.51	\$110.51
		Project Surveyor I	Brandon Benton	\$33.74	\$92.06	\$92.06
		Survey Technician	Chris Davis	\$25.00	\$68.22	\$68.22
		Survey Technician	Sam McIntyre	\$20.00	\$54.57	\$54.57

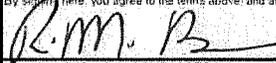
Total Other Direct Costs (ODC)	Description	Rate	Units	Total
		At Cost		
[Estimated Total ODC Amount Shall Be Contract Totals (cumulative)]	Travel (milage)	At Cost		
	Lunch Meals	At Cost		
	Plan Reproduction	At Cost		
	Outside Photocopies	At Cost	\$1.00	1.34
	Overnight Service	At Cost		
	Color Copies	At Cost		
	Graphics	At Cost		
	Misc	At Cost		
	Permitting	At Cost	\$1.00	6500
	Traffic Control Equipment	At Cost		
	Laboratory analysis	At Cost		
	Drilling	At Cost		
		At Cost		
		At Cost		
		At Cost		
Estimated Total ODC Amount:				\$6,501.34

Approved with Supplement # (type Original if it is the Original): 11
 CONTRACTOR Name: Mark Thomas & Company, Inc. Date: 5/13/2014
 Project Name: Sacramento City College Light Rail Station
 Pedestrian/Bicycle Crossing
 Project #: T15065700

Fringe Benefit %		+	*Overhead %		=	Combined %	
43.45%			104.61%			148.06%	
Profit %:			10.00%				
[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A							
A x Profit % = B			A + B = Actual Fully Loaded Hourly Rate				
Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate	

- List all Professional and Supervisory staff by Classification and Name. For staff not listed by name, a current payroll document identifying their actual base hourly rate shall be provided with every invoice that they are billing time to. The approved flat hourly billing rates for all employees will be calculated and reimbursed based on their actual base hourly rates per the date noted above. Unless CITY Project Manager assigns a fair and reasonable flat hourly billing rate for selected employees. Approved flat hourly billing rates for new employees hired after the date of this cost proposal will not exceed (or shall be in line with) the rates of similar personnel with similar experience listed on this cost proposal. The approved flat hourly billing rate shall be all-inclusive, including all mark-ups, fringe, and overhead expenses and profit.
- Key Staff shall be determined by CITY Project Manager. (i.e. Project Manager, a specific Principal Engineer, a specific Structural Engineer, etc. Note Key staff with an "X" in the Key Staff column.
- The employees' actual base hourly rates used to negotiate the flat hourly billing rates in this 10-H Form are the rates that were effective per the date noted above. Addition of new staff or addition of a SUBCONTRACTOR not previously listed on the approved 10-H Form(s) shall require an executed Supplemental Agreement. No work shall commence until the Supplemental Agreement is executed and written notification has been provided by CITY Project Manager. New staff shall be paid at the same or lower approved flat hourly billing rate of the previously approved or similar classification. In addition, if the substitution involves Key Staff, CONTRACTOR must request and justify the need for the substitution and obtain approval from CITY Project Manager. Substituted Key Staff shall be as qualified as the original. The executed Supplemental Agreement shall include updated 10-H Forms for CONTRACTOR and SUBCONTRACTOR(S).
- Approved flat hourly billing rates include all standard equipment including laptop, camera, cell phone, truck, standard personal safety equipment. CITY Project Manager shall approve any other direct costs.
- Note employees/classifications that are subject to prevailing wage requirements with an "X" in the Prevailing Wage column. Prevailing Wage specified is based on current Department of Industrial Relations (DIR) determination. CONTRACTOR shall be responsible for any future adjustments to the prevailing wage, including but not limited to, base hourly rates and employer payments as determined by the DIR. CONTRACTOR is responsible for paying the appropriate rate, including escalations that take place during the term of the Agreement. CONTRACTOR shall be reimbursed at the above listed approved flat hourly billing rates.
- Overtime may be reimbursed to classifications where it is required by their union contracts (Prevailing Wage classifications). Overtime will not be charged unless prior written approval is received by CITY Project Manager. CITY shall pay CONTRACTOR at the approved overtime rates noted above. CONTRACTOR shall pay prevailing wage employees per prevailing wage guidelines. For more information on applicable prevailing wages, please visit the following website: <https://www.dir.ca.gov/OPRL/PWD/>
- Parking, tolls and local transportation costs resulting from commuting to and from the employee's residence to the job site are not reimbursable.
- The Project will not reimburse CONTRACTOR for costs to relocate its staff to the geographic area of the contract. The Project will not reimburse CONTRACTOR for any per diem.
- ODC items are to be in compliance with Code of Federal Regulations, Title 48 Part 31 (Federal Acquisition Regulations (FAR) cost principles) and the firm's company-wide allocation policies and charging practices with all clients including federal government, state government, local agencies and private clients.

By signing here, you agree to the terms above, and attest that all information is accurate and true.


 CONTRACTOR/SUBCONTRACTOR Project Manager's Signature
 (type/print name here) Matt Brogan

CITY OF SACRAMENTO 10-H FORM

Approved with Supplement # (type Original if it is the Original):

CONTRACTOR Name: Echelon Transportation Group Date: 4/29/2014
 Project Name: Sacramento City College Light Rail Station
Pedestrian/Bicycle Crossing
 Project #: T15065700

Fringe Benefit %		+	Overhead %	=	Combined %
18.00%			123.00%		141.00%
Profit %:			10.00%		
[Actual Base Hourly Rate Paid to Employee + (Actual Base Hourly Rate Paid to Employee x Combined %)] = A					
A x Profit % = B		A + B = Actual Fully Loaded Hourly Rate			

Key Staff	Prevailing Wage	Classification	Name	Actual Base Hourly Rate Paid to Employee For Reference Only (Does not include any Fringe or OH)	Actual Fully Loaded Hourly Rate For Reference Only (Includes Fringe, OH & Profit)	Approved Flat Hourly Billing Rate
		Project Manager	Adrian Engel	\$58.00	\$153.76	\$153.76
		Project Engineering	William Shunk	\$46.00	\$121.95	\$121.95
		Graduate Intern	Greg Behrens	\$20.00	\$53.02	\$53.02
					\$0.00	\$0.00

Total Other Direct Costs (ODC) (Estimated Total ODC Amount Shall Be)	Description	Rate	Units	Total
		At Cost		
		At Cost		
	Estimated Total ODC Amount:			\$0.00

- List all Professional and Supervisory staff by Classification and Name. For staff not listed by name, a current payroll document identifying their actual base hourly rate shall be provided with every invoice that they are billing time to. The approved flat hourly billing rates for all employees will be calculated and reimbursed based on their actual base hourly rates per the date noted above. Unless CITY Project Manager assigns a fair and reasonable flat hourly billing rate for selected employees. Approved flat hourly billing rates for new employees hired after the date of this cost proposal will not exceed (or shall be in line with) the rates of similar personnel with similar experience listed on this cost proposal. The approved flat hourly billing rate shall be all-inclusive, including all mark-ups, fringe, and overhead expenses and profit.
- Key Staff shall be determined by CITY Project Manager. (i.e. Project Manager, a specific Principal Engineer, a specific Structural Engineer, etc. Note Key staff with an "X" in the Key Staff column.
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- The Project will not reimburse CONTRACTOR for costs to relocate its staff to the geographic area of the contract. The Project will not reimburse CONTRACTOR for any per diem.
- ODC items are to be in compliance with Code of Federal Regulations, Title 48 Part 31 [Federal Acquisition Regulations (FAR) cost principles] and the firm's company-wide allocation policies and charging practices with all clients including federal government, state government, local agencies and private clients.

By signing here, you agree to the terms above, and attest that all information is accurate and true:

CONTRACTOR/SUBCONTRACTOR Project Manager's Signature
 (type/print name here) ADRIAN ENGA