

**Meeting Date:** 2/24/2015

**Report Type:** Consent

**Report ID:** 2015-00148

**Title: Reject Bids: Citywide Janitorial Services (B15061521001)**

**Location:** Citywide

**Recommendation:** Pass a Motion 1) rejecting all bids for B15061521001 for Citywide Janitorial Services (categories 1 – 9); and 2) authorizing the City Manager or his designee to execute a contract supplement through July 31, 2015, with ISS Facility Services Inc. in the amount of \$157,500, for a total contract not to exceed amount of \$2,957,500.

**Contact:** Gary O'Neill, Procurement Analyst, (916) 808-7432; Craig Lymus, Procurement Services Manager, (916) 808-5524, Department of Finance

**Presenter:** None

**Department:** Finance

**Division:** Procurement Services

**Dept ID:**

**Attachments:**

1-Description/Analysis

2-Attachment 1 - Bid Analysis

3-Contract Supplement

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**City Attorney Review**

Approved as to Form

Lan Wang

2/13/2015 1:36:28 PM

**Approvals/Acknowledgements**

Department Director or Designee: Leyne Milstein - 2/12/2015 9:17:25 AM

## Description/Analysis

**Issue Detail:** The City of Sacramento has ongoing requirements for janitorial services for City facilities, including the City Hall buildings and 42 other buildings located throughout the city. Procurement Services bid the purchase of janitorial services in July 2014. Seven bids were received. Staff has identified concerns for City Council about exceptions in the Living Wage Ordinance. Consequently, staff is recommending rejecting the bids for schedules 1 – 9, amending the LWO, and re-bidding with an improved process.

**Policy Considerations:** The recommendation in this report is in accordance with City Code Section 3.56, *Purchasing of Supplies and Services*, and Section 3.58, *Living Wage*.

**Economic Impacts:** None

**Environmental Considerations:** None.

**Sustainability:** Compliance with AP-4003 Sustainable Purchasing Policy (SPP) is a requirement for this contract. The contractor agrees to supply the City with environmentally preferable products. The City may terminate this contract or take other appropriate actions if the contractor fails to comply or provide adequate supporting documentation to substantiate compliance with the SPP and requirements specified in the contract.

**Commission/Committee Action:** Not applicable

**Rationale for Recommendation:** Staff determined during the evaluation of bids that City Code 3.58 pertaining to Living Wage requires revision in order to assure fair competition for City services.

**Financial Considerations:** Sufficient funding is available in the FY2014/15 budget for janitorial services through June 30, 2015. Services provided after June 30, 2015, are subject to funding availability in FY2015/16 budget. Council authorization is being requested to extend the contract with ISS Facility Services Inc. for current services through July 31, 2015.

**Local Business Enterprise (LBE):** ISS Facility Services Inc. was awarded the current contract prior to the LBE program implementation.

**Attachment 1**

**BID EVALUATION – SCHEDULES 1 THROUGH 9**

- ABM Onsite Services – West, Inc., West Sacramento, CA with an office in Sacramento, CA
- Crossroads Facility Services, Inc., Sacramento, CA
- ISS Facility Services, Sacramento, CA
- Jani-King of California, Sacramento, CA
- Lincoln Training Center, Roseville, CA with an office in Sacramento, CA
- Twin III Building Maintenance, Vallejo, CA
- Universal Building Services and Supply Co. Richmond, CA, with an office in Sacramento, CA

(ISS and Twin III were deemed non-responsive for failure to meet all the requirements of the bid.)

Category No.	Locations	Bidder names & Bid amounts						
		ABM	Crossroads	ISS	Jani-King	Lincoln	Twin III	Universal
1	City Hall & 300 Richards	\$37,188.98	\$46,667.00	\$38,163.01	\$73,340.18	\$27,908.61	No bid	\$36,598.00
2	South Area Corp. Yard	\$6,051.20	\$10,376.00	\$10,672.07	\$14,454.17	\$5,089.02	No bid	\$15,553.00
3	North Area Corp. Yard	\$1,226.56	\$2,518.00	\$2,138.37	\$3,504.29	\$1,043.60	No bid	\$2,818.00
4	Dept. of Utilities	\$8,239.64	\$12,968.00	\$9,659.19	\$14,384.41	\$7,099.72	\$56,799.00	\$11,108.00
5	DGS Recycling & Solid Waste	\$2,791.58	\$4,640.00	\$3,774.56	\$4,692.82	\$2,012.16	No bid	\$6,105.00
6	Animal Care	\$523.93	\$1,200.00	\$1,490.76	\$1,735.18	\$409.94	No bid	\$1,034.00
7	Public Safety	\$2,801.21	\$5,292.00	\$3,941.01	\$7,469.18	\$2,737.10	\$26,743.00	\$4,063.00
8	911 Call Center	\$6,716.37	\$6,232.00	\$6,216.49	\$9,248.21	\$2,281.83	\$15,770.00	\$7,828.00
9	Convention Center offices	\$944.82	\$1,255.00	\$4,351.73	\$1,933.95	\$634.79	No bid	\$1,355.00
<b>MONTHLY TOTAL</b>		<b>\$66,484.29</b>	<b>\$91,148.00</b>	<b>\$86,462.00</b>	<b>\$130,762.39</b>	<b>\$49,216.77</b>	<b>\$99,312.00</b>	<b>\$86,462.00</b>
<b>ANNUAL TOTAL</b>		<b>\$797,811.48</b>	<b>\$1,093,776.00</b>	<b>\$1,037,544.00</b>	<b>\$1,569,148.68</b>	<b>\$590,601.24</b>	<b>\$1,191,744.00</b>	<b>\$1,037,544.00</b>

# CONTRACT SUPPLEMENT (Nonprofessional Services)

**Project Title and Job Number:** City-wide Janitorial Services  
**Purchase Order #:** 25262

**Date:** 02/11/2015  
**Contract Supplement No.:** 6

The City of Sacramento ("City") and ISS Facilities Service, Inc. ("Contractor"), as parties to that certain Nonprofessional Services Agreement designated as Agreement Number 2010-0208, including any prior contract supplements modifying the agreement (the agreement and contract supplements are hereafter collectively referred to as the "Agreement"), hereby supplement and modify the Agreement as follows:

- The scope of Services specified in Exhibit A of the Agreement is amended as follows:  
The contract is extended through 07/30/2015. The monthly charge will increase 2.75% at each location for a new monthly total of \$46,211.12. The Contractor is to furnish to the City a Performance Bond effective 03/16/2015 (the minimum available duration for the bond is six months). The cost of the bond is not-to-exceed \$1670.00 and shall be invoiced in one lump sum on the invoice for March 2015 services.
- In consideration of the additional and/or revised services described in section 1, above, the maximum not-to-exceed amount that is specified in Exhibit B of the Agreement for payment of Contractor's fees and expenses, is Increased / Decreased by \$157,500.00, and the Agreement's maximum not-to-exceed amount is amended as follows:

Agreement's original not-to-exceed amount:	<u>\$2,600,000 00</u>
Net change by previous contract supplements:	<u>\$200,000.00</u>
Not-to-exceed amount prior to this contract supplement:	<u>\$2,800,000 00</u>
Increase/Decrease by this contract supplement:	<u>\$157,500.00</u>
New not-to exceed amount including all contract supplements:	<u>\$2,957,500 00</u>

- Contractor agrees that the amount of increase or decrease in the not-to-exceed amount specified in section 2, above, shall constitute full compensation for the additional and/or revised services specified in section 1, above, and shall fully compensate Contractor for any and all direct and indirect costs that may be incurred by Contractor in connection with such additional and/or revised services, including costs associated with any changes and/or delays in work schedules or in the performance of other services or work by Contractor.
- Contractor warrants and represents that the person or persons executing this contract supplement on behalf of Contractor has or have been duly authorized by Contractor to sign this contract supplement and bind Contractor to the terms hereof.
- Except as specifically revised herein, all terms and conditions of the Agreement shall remain in full force and effect, and Contractor shall perform all of the services, duties, obligations, and conditions required under the Agreement, as supplemented and modified by this contract supplement.

**Approval Recommended By:**

**Approved As To Form By:**

\_\_\_\_\_  
Project Manager  
**Approved By:**

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Contractor  
**Approved By:**

**Attested To By:**

\_\_\_\_\_  
City of Sacramento

\_\_\_\_\_  
City Clerk