

Meeting Date: 8/25/2015

Report Type: Consent

Report ID: 2015-00665

Title: Amending the Fiscal Year (FY) 2015/16 Adopted City Budget for Downtown Sacramento and Mack Road Property and Business Improvement Districts

Location: Districts 4, 7, and 8

Recommendation: Pass 1) a Resolution amending the Fiscal Year (FY) 2015/16 approved Operating Budget for the Downtown Sacramento Property and Business Improvement District; and 2) a Resolution amending the Fiscal Year (FY) 2015/16 approved Operating Budget for the Mack Road Property and Business Improvement District.

Contact: Sini Makasini, Administrative Analyst, (916) 808-7967; Mark Griffin, Manager, (916) 808-8788, Department of Finance

Presenter: None

Department: Finance

Division: Public Improvement Finance

Dept ID: 06001321

Attachments:

1-Description/Analysis

2-Background

3-Resolution Amending FY2015-16 Budget Downtown Sacramento PBID

4-Resolution Amending FY2015-16 Budget Mack Road PBID

City Attorney Review

Approved as to Form

Michael W. Voss

8/18/2015 3:54:24 PM

Approvals/Acknowledgements

Department Director or Designee: Leyne Milstein - 8/10/2015 3:59:17 PM

Description/Analysis

Issue Detail: On April 23 and June 9, 2015, Council approved the renewals, Management District Plans (MDP), assessments, and associated fiscal year (FY) 2015/16 budgets for the Downtown Sacramento and Mack Road Property and Business Improvement Districts (Districts) by Resolutions 2015-0091 and 2015-0166 respectively.

Due to the timing and finalization of District Budgets within the MDP, Staff is recommending City Council amend the FY2015/16 Approved Budget for both Districts in order to reflect the actual MDP budgets for FY2015/16.

Policy Considerations: The resolution approving the FY2015/16 Operating and Capital Improvement Program Budgets (Resolution 2015-0169) requires that all appropriation changes in excess of \$100,000 be approved by Council by resolution.

Environmental Considerations: Under the California Environmental Quality Act (CEQA) Guidelines, the renewal of a District does not constitute a project and is therefore exempt from review pursuant to Guidelines Section 15378(b)(4).

Rationale for Recommendation: Approval will permit the disbursement of assessments to the District governing boards consistent with the MDPs.

Financial Considerations: As adopted, FY2015/16 Approved Budget contains only the carryover amounts from the prior fiscal year. As such, the FY2015/16 Approved Budget should be amended to provide for the disbursement of assessments consistent with the Council approved MDPs and budgets. For the Downtown Sacramento District the MDP was adopted with a budget of \$2,716,643, compared to the carryover budget of \$2,609,140, an increase of \$107,503. For the Mack Road District the MDP was adopted with a budget of \$649,621, compared to the carryover budget of \$404,983, an increase of \$244,638. For the Mack Road District the large increase reflects the greatly enlarged area of the District.

All funding for services provided are generated from special benefit assessments for the specified purposes of the District. The attached resolutions will align the FY2015/16 Approved Budget with the Council approved MDP budget amounts.

Local Business Enterprise (LBE): Not applicable.

BACKGROUND

The Downtown Sacramento Property and Business Improvement District (Downtown PBID), Fund 2221

On April 23, 2015, Council approved Resolution No. 2015-0091, adopting the annual budget and levying assessment for the Downtown PBID. The Downtown PBID was originally established by the City Council and approved by the property owners on June 13, 1995. The Downtown PBID provides for economic development, marketing, security, and maintenance services with the intent of continuing to create a positive economic atmosphere in the Downtown Sacramento area.

The Mack Road Property and Business Improvement District (PBID), Fund 2242

On June 9, 2015, Council approved Resolution No. 2015-0166, adopting the annual budget and levying assessment for the Mack Road PBID, which was originally established by the City Council and approved by the property owners on August 5, 2010. The Mack Road PBID provides funding for security patrol, street and landscape maintenance; economic development outreach and activities to convey a positive image for the area; and promotion of events and marketing, advocating consumer awareness of services available in the Mack Road commercial corridor.

RESOLUTION NO.

Adopted by the Sacramento City Council

AMENDING THE FISCAL YEAR 2015/16 ADOPTED BUDGET FOR THE DOWNTOWN SACRAMENTO PROPERTY AND BUSINESS IMPROVEMENT DISTRICT FUND 2221

BACKGROUND

- A. The Downtown Sacramento Property and Business Improvement District No. 2014-06 (District), the boundaries of which are depicted in Exhibit A, was established by the City Council and approved by the property owners on April 14, 2015.
- B. The City Council established the District under the Property and Business Law of 1994 (California Streets and Highway Code – Sections 36600 to 36671) (PBID Law) and has previously levied assessments on property in the District to pay for improvements and services to be provided within the District, all in accordance with the PBID Law.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1 The background statements in paragraphs A and B above are true.
- Section 2 The Fiscal Year (FY) 2015/16 assessment/revenue and expenditure budgets in Fund 2221 are increased by \$107,503 to \$2,716,643 as set forth in Exhibit B.
- Section 3 The Finance Director is hereby authorized to expend \$1,440 of the budgeted funds for the Department of Finance to provide services for the District, as set forth in Exhibit B, which will be reimbursed by the District.
- Section 4 Exhibits A and B are part of this resolution.

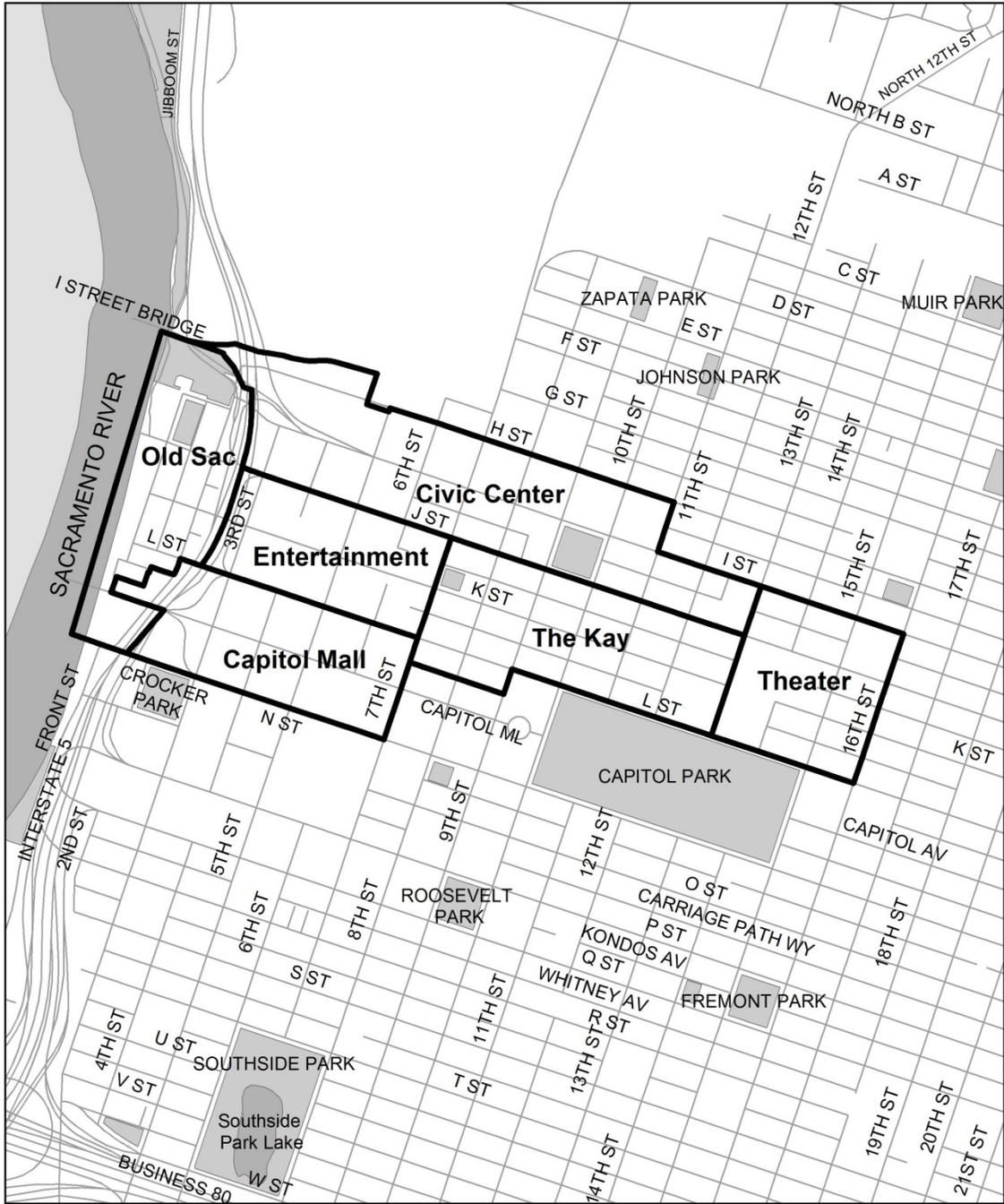
Table of Contents:

Exhibit A: District Map

Exhibit B: FY2015/16 District Budget

EXHIBIT A

Downtown Sacramento Property and Business Improvement District (PBID) 2014-06



City of
SACRAMENTO
Finance Department
B Mueller 11/10/14

 Downtown Sacramento PBID
 Parks

0 0.125 0.25 0.5 Miles



EXHIBIT B

**DOWNTOWN SACRAMENTO (FUND 2221)
PROPERTY AND BUSINESS IMPROVEMENT DISTRICT
FY2015/16 ASSESSMENT BUDGET**

Estimated Beginning Fund Balance	-
Total Assessed to Property (Business) Owners	<u>2,716,643</u>
Total Resources	<u>\$2,716,643</u>
PBID Activities	
Estimated Disbursement	2,715,203
Administrative Costs	
Public Improvement Financing (PIF)	
Administration	-
Parcel reporting	166
Accounting	
Administration	958
County Billing	<u>316</u>
Total Expenditures	<u>\$2,716,643</u>
Estimated Ending Fund Balance	<u>-</u>
Year-Over-Year Change in Fund Balance	-

RESOLUTION NO.

Adopted by the Sacramento City Council

AMENDING THE FISCAL YEAR 2015/16 ADOPTED BUDGET FOR THE MACK ROAD PROPERTY AND BUSINESS IMPROVEMENT DISTRICT, FUND 2242

BACKGROUND

- A. The Mack Road Property and Business Improvement District No. 2014-05 (District), the boundaries of which are depicted in Exhibit A, was established by the City Council and approved by the property owners on June 2, 2015.
- B. The City Council established the District under the Property and Business Law of 1994 (California Streets and Highway Code – Sections 36600 to 36671) (PBID Law) and has previously levied assessments on property in the District to pay for improvements and services to be provided within the District, all in accordance with the PBID Law.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1 The background statements in paragraphs A and B above are true.
- Section 2 The Fiscal Year (FY) 2015/16 assessment/revenue and expenditure budgets in Fund 2242 are increased by \$244,638 to \$649,621 as set forth in Exhibit B.
- Section 3 The Finance Director is hereby authorized to expend \$1,247 of the budgeted funds for the Department of Finance to provide services for the District, as set forth in Exhibit B, which will be reimbursed by the District.
- Section 4 Exhibits A and B are part of this resolution.

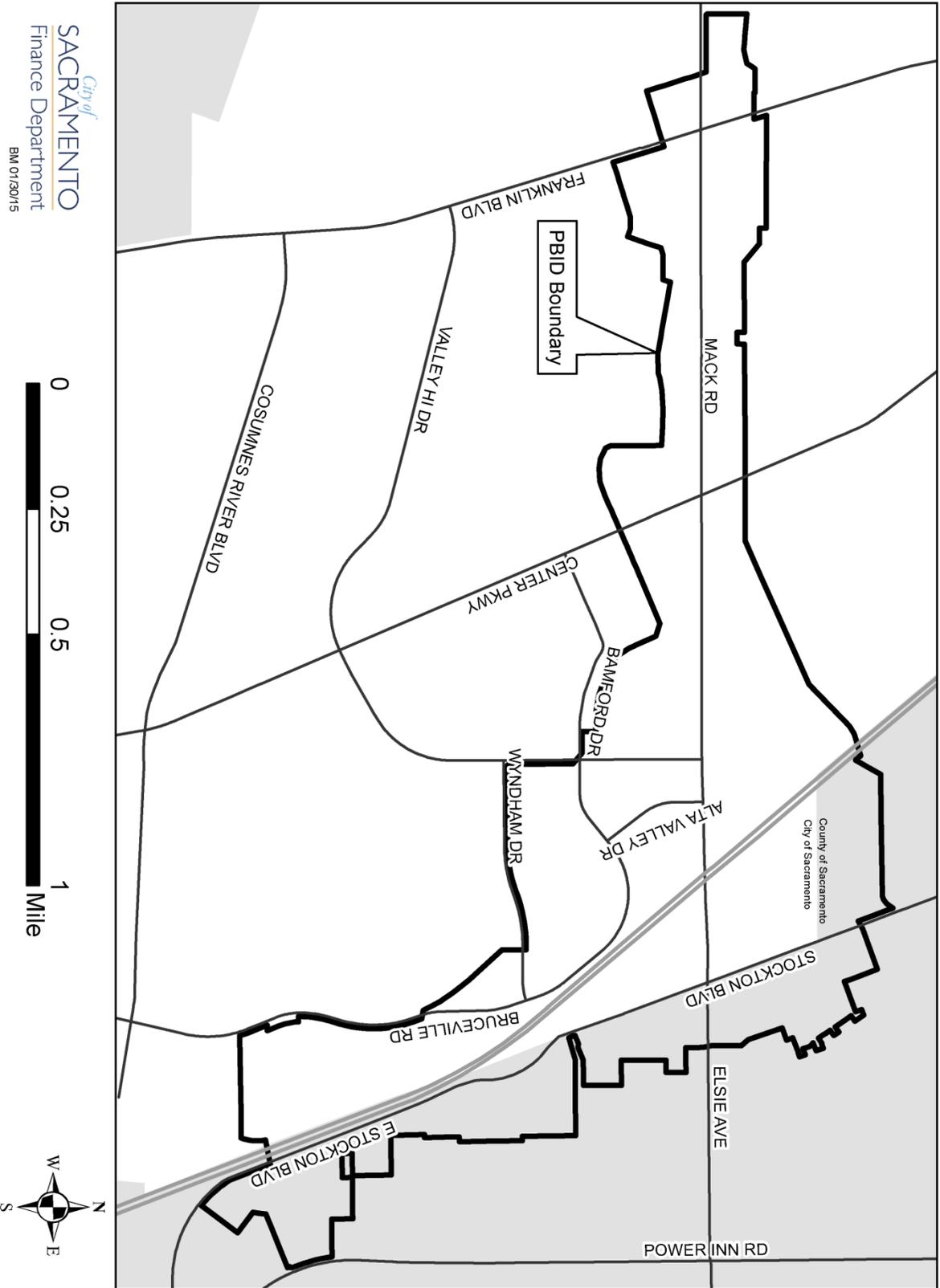
Table of Contents:

Exhibit A: District Map

Exhibit B: FY2015/16 District Budget

Mack Road Property and Business Improvement District No. 2014-05

EXHIBIT A



City of
SACRAMENTO
Finance Department
BM 01/30/15

EXHIBIT B

**MACK ROAD (FUND 2242)
PROPERTY AND BUSINESS IMPROVEMENT DISTRICT
FY2015/16 ASSESSMENT BUDGET**

Estimated Beginning Fund Balance	-
Total Assessed to Property (Business) Owners	<u>649,621</u>
Total Resources	<u><u>\$649,621</u></u>
PBID Activities	
Estimated Disbursement	648,374
Administrative Costs	
Public Improvement Financing (PIF)	
Administration	-
Parcel reporting	154
Accounting	
Administration	958
County Billing	<u>135</u>
Total Expenditures	<u><u>\$649,621</u></u>
Estimated Ending Fund Balance	<u><u>-</u></u>
Year-Over-Year Change in Fund Balance	-