

Meeting Date: 2/16/2016

Report Type: Consent

Report ID: 2016-00146

Title: Supplemental Agreements Nos. 4 and 5 for Design Services for American River Parkway Enhancements at Sutter's Landing Park

Location: 28th Street Adjacent to the American River, District 3

Recommendation: Pass a Motion: authorizing the City Manager, or City Manager's designee, to enter into a Supplemental Agreement No. 5 for landscape architecture design services with H.T. Harvey and Associates for the American River Parkway Enhancements at Sutter's Landing Park project (L19167200) in an amount not to exceed \$28,826, and ratifying Supplemental Agreement No. 4 for landscape architecture design services in the amount of \$9,501.

Contact: C. Gary Hyden, Park Planning and Development Manager, (916) 808-1949, Department of Parks and Recreation

Presenter: None

Department: Parks & Recreation Department

Division: Park Development Services

Dept ID: 19001121

Attachments:

1-Description/Analysis

2-Background

3-Map

4-Supplemental Agreement #5

City Attorney Review

Approved as to Form

Sheryl Patterson

2/9/2016 2:57:33 PM

Approvals/Acknowledgements

Department Director or Designee: Pamela Sloan - 2/1/2016 9:51:45 AM

Description/Analysis

Issue Detail: On April 8, 2014, the City Council approved City Agreement 2014-0321 for \$232,340 for professional design services with H. T. Harvey and Associates to include design, agency permit processing, construction document preparation and construction administration assistance services for the Sutter's Landing Park American River Parkway Enhancement Project (L19167200). The American River Parkway Enhancement Project is a Proposition 84 grant funded project that would design and construct a 2/3 mile segment of the Two Rivers Trail, restore nearly 3 acres of habitat along the American River, and install interpretive signage and benches.

During the initial design process, the American River Flood Control District (ARFCD) opposed the trail alignment location on the levee top and suggested an alternative location at the toe of the levee. On June 23, 2015, the City Council approved Supplemental Agreement Number 2 (City Agreement 2014-0321-2) to incorporate modifications to the design resulting from the relocated trail in an amount not to exceed \$66,284.

Staff is now requesting the City Council ratify Supplemental Agreement Number 4 in the amount of \$9,501 for the preparation of a wetland delineation, mapping and preparation of a jurisdictional waters report as required by the United States Army Corps of Engineers (USACE) for the project, and submittal of the technical report and maps to the USACE. With Supplement Number 3, the total amount slightly exceeded the City Manager's contract authority. Staff is also requesting the City Council approve Supplemental Agreement Number 5 for \$28,826 to provide additional design services for the proposed trail alignment to comply with American's with Disabilities Act (ADA) requirements. These supplemental agreements bring the H. T. Harvey and Associates Agreement total to \$379,653. A detailed description of each Supplemental Agreement is included in the Background Section.

Policy Considerations: This action is needed to complete the American River Parkway Enhancement Project design and permitting and is consistent with Sacramento City Code Chapter 3.64 regarding professional service agreements

Economic Impacts: Not applicable.

Environmental Considerations: California Environmental Quality Act (CEQA): This report concerns administrative activities that does not constitute a "project" as defined by Section 15378(b)(2) of the CEQA Guidelines (Title 14 Cal. Code Reg. § 15000 et seq.).

Sustainability: Not applicable.

Commission/Committee Action: Not applicable.

Rationale for Recommendation: H.T. Harvey and Associates was selected as the consultant for the Sutter's Landing Park American River Parkway Enhancement project (L19167200) based on the specifics of their proposal, as well as their qualifications and previous experience with City habitat enhancement projects. They are conversant with the design and agency approvals and permits process for this project, and the City's required methods to accomplish the work. Given that they are the prime consultant for the project, assigning the additional

design and permitting services tasks to H.T. Harvey and Associates is the best choice for moving the project forward.

Financial Considerations: There are sufficient funds in L19167200 for Supplemental Agreements No. 4 and No.5 to Contract No. 2014-0321.

Sutter's Landing Park is an existing park; the annual maintenance and utilities costs are already covered in the Department of Parks and Recreation's operation budget for maintenance, water, and utility costs.

Local Business Enterprise (LBE): Not applicable.

Background:

The project at Sutter's Landing Park includes development of a two-third mile multi-use trail with interpretive signage to enhance public use along the American River Parkway. A gateway at Sutter's Landing Park with significant entry improvements will also be developed. In addition restoration of over three acres on the south bank of the American River with native understory vegetation is also part of this project.

City Agreement 2014-0321 (C2014-0321) with H. T. Harvey and Associates was approved April 8, 2014 for \$232,340. It entailed design development, assistance with agency approvals and permits, construction documents, engineering, ecological, biological, environmental, and construction administration services related to designing and constructing the American River Parkway Enhancements at Sutter's Landing Park.

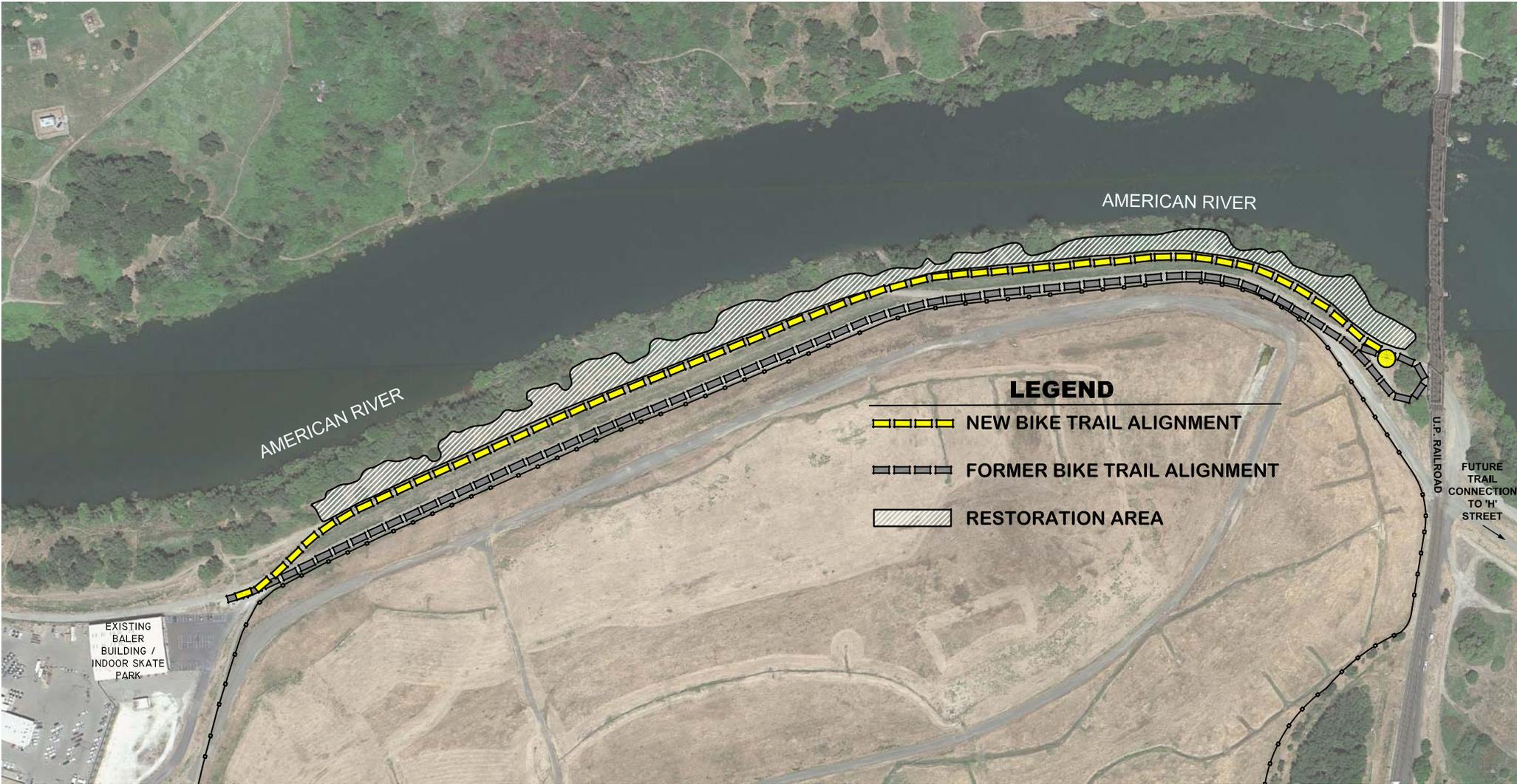
C2014-0321-1 (\$24,983): Prepare a trail realignment feasibility study; attend an additional community meeting.

C2014-0321-2: Assist City with Agency reviews, approvals and permits; prepare 75% and 100% construction document packages; assist with bidding and contract award; assist with construction administration.

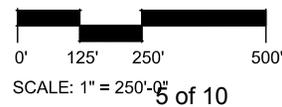
C2014-0321-3 (\$17,719): Additional technical analysis and coordination pertaining to Central Valley Flood Protection Board encroachment permit and U.S. Army Corps of Engineers 408 permission.

C2014-0321-4 (\$9,501): Additional permitting services tasks, including providing a wetland delineation and mapping the project site as requested by the USACE.

C2014-0321-5 (\$28,826): Additional survey and grading design work.



SUTTER'S LANDING PARK





Requires Council Approval:

No

YES

Meeting: 2-16-16

Real Estate

Other Party Signature Needed

Recording Requested

General Information

Type: Public Project	PO Type: Formal Bid-Prof Service	Attachment: Supplement No.: 5
\$ Not to Exceed: \$ 28,826.00		Original Doc Number: 2014-0321
Other Party: H.T. HARVEY and ASSOCIATES		Certified Copies of Document::
Project Name: Sutter's Landing Park-American River Parkway Enhancements		Deed: <input type="checkbox"/> None <input type="checkbox"/> Included <input type="checkbox"/> Separate
Project Number: L19167200	Bid Transaction #: P14190021006	LBE: 5%

Department Information

Department: Parks and Recreation

Division: PPDS

Project Mgr: TIN-WAH WONG

Supervisor: Gary Hyden

Contract Services: Tim Hopper

Date: 1-14-16

Division Mgr: GARY HYDEN

PM Phone Number: 808-5540

Org Number: 19001121

Comment:

Review and Signature Routing

Department	Signature or Initial	Date
Project Mgr:	TH FOR TWW <i>[Signature]</i>	1-26-16
Accounting:		
Contract Services:	Tim Hopper <i>[Signature]</i>	1-14-16
Supervisor:	Gary Hyden	
Division Manager:	Gary Hyden	

City Attorney	Signature or Initial	Date
City Attorney:	Sheryl Patterson <i>[Signature]</i>	2-27-16

Call Tim Hopper x8173 Notify for Pick Up

Authorization	Signature or Initial	Date
Combs, James Department Director:		
City Mgr: yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

Contract Cover/Routing Form: Must Accompany ALL Contracts; however, is not part of the contract. (01-01-09)

For City Clerk Processing

Finalized:

Initial:

Date:

Imaged:

Initial:

Date:

Received:
(City Clerk Stamp Here)

SUPPLEMENTAL AGREEMENT- CITY MANAGER APPROVAL

Project Title and Job Number: Sutter's Landing Park-American River Parkway Enhancements, L19-1672-00
Date: 1-14-16
Purchase Order #: 23827 **Supplemental Agreement No.:** 5

The City of Sacramento ("City") and **H.T. Harvey and Associates** ("Contractor"), as parties to that certain Professional Services Agreement designated as Agreement Number **C2014-0321** , including any and all prior supplemental agreements modifying said agreement (said agreement and supplemental agreements are hereafter collectively referred to as the "Agreement"), hereby supplement and modify the Agreement as follows:

1. The scope of Services specified in Exhibit A of the Agreement is amended as follows:
Additional design services task to include the preparation of revised contour grading plans/cross section profiles for the proposed multi-use trail including field survey and project specific aerial photo. Revised planned completion date for the study is March 31, 2016.
2. In consideration of the additional and/or revised services described in section 1, above, the maximum not-to-exceed amount that is specified in Exhibit B of the Agreement for payment of Contractor's fees and expenses, is **increased by \$28,826.00** and said maximum not-to-exceed amount is amended as follows:

Agreement's original not-to-exceed amount :	\$ 232,340.00
Net change by previous supplemental agreements:	\$ 118,487.00
Not-to-exceed amount prior to this supplemental agreement:	\$ 350,827.00
Increase by this supplemental agreement:	\$ 28,826.00
New not-to exceed amount including all supplemental agreements:	\$ 379,653.00

3. Contractor agrees that the amount of increase or decrease in the not-to-exceed amount specified in section 2, above, shall constitute full compensation for the additional and/or revised services specified in section 1, above, and shall fully compensate Contractor for any and all direct and indirect costs that may be incurred by Contractor in connection with such additional and/or revised services, including costs associated with any changes and/or delays in work schedules or in the performance of other services or work by Contractor .
4. Contractor warrants and represents that the person or persons executing this supplemental agreement on behalf of Contractor has or have been duly authorized by Contractor to sign this supplemental agreement and bind Contractor to the terms hereof.
5. Except as specifically revised herein, all terms and conditions of the Agreement shall remain in full force and effect, and Contractor shall perform all of the services, duties, obligations, and conditions required under the Agreement, as supplemented and modified by this supplemental agreement.

Approval Recommended By:

Approved As To Form By:



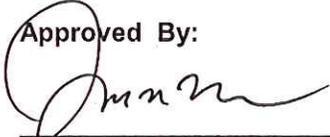
Project Manager 1/14/16
Date



Senior Deputy City Attorney Date

Approved By:

Attested To By:



Contractor Name/Title 1/19/16
Date
Joseph M. Howard Principal

City Clerk Date

Approved By:

John Shirey, City Manager Date

EXHIBIT A

American River Parkway Enhancements at Sutter's Landing Park Addendum #5 to Scope of Services

H. T. Harvey & Associates (HTH) is pleased to submit this addendum to our existing contract for the American River Parkway Enhancements at Sutter's Landing Park. This addendum covers additional survey and grading design work, by our teaming partner Mark Thomas & Company, related to the multi-use lower alignment.

Please let us know if you have any questions or suggested changes. Our proposal is a firm offer for a 60-day period.

Task 13.3 Additional Grading Design

Supplemental Survey

Additional topography surveys are required to prepare a detailed grading plan for the multi-use path lower alignment.

We will set two (2) survey control points which can be used during construction of the grading plan. The control will be based on the City of Sacramento Control Network. The control points will be set on either end of the construction zone and will be outside of the immediate construction limits. This layout will ensure the contractor has access to the control points on either side of the project.

This task includes one (1) day of additional field survey, along with a project specific aerial photo. The photo will be geospatially oriented and will also provide 3D photogrammetry. Using the photogrammetry will provide overall 3D ground surface which can be supplemented with limited ground surveys.

Additional Grading Design

We will prepare additional grading plans for the proposed multi-use path. The anticipated sheets for the grading plan are as follows:

- Title Sheet (1)
- Typical Section (1)
- Plan / Profile (3)
- Contour grading (3)

We will also prepare annotated general cross-sections (Scale 1"=10') which can be used during construction and slope stake notes to ensure quality in construction work, especially in relation to the maximum slope requirements of the multi-use path.

Deliverables

- Project Control Points (2), set in field and shown on grading plans
- Supplemental Topographic Survey (40 scale; 1-foot Contour Interval)
- Additional Grading Plans – PDF and Hard Copies (34x24 Full Size and 18x12 Half Size)
- Annotated General Cross-Sections – PDF and Hard Copies (34x24 Full Size and 18x12 Half Size)

EXHIBIT A

Assumptions

- Water Pollution Control Plans and Storm Water Pollution Prevention Plan will be prepared by others.
- No additional permitting support is required.
- No additional utility coordination is required.
- One (1) round of review and revisions for the grading plans are included in this scope. Additional revisions will be billed on a time and materials basis.

EXHIBIT A

Project Name: American River Parkway Enhancements at Sutter's Landing Park – Addendum 5 Additional Services
 Project Number: 3325-02
 Date: 11 January 2016

Task budgets highlighted in yellow are additional to the original budget

Staff Time Estimates

Task	Personnel Hours by Task									HTH Cost by Task	HTH Direct Expenses	Mark Thomas & Company	M. Nilla Engineering	MIG Inc	MIBK	Total Project Cost
	Joe Howard Principal, Landscape Architect	Debra Bishop Senior Associate Restoration Ecologist	Laurel Kelly Landscape Architect	Karen Verpeet Landscape Architect	Carrie Jensen Restoration Landscape Designer	Sarah Von Lehman Restoration Landscape Designer	Graphic/GIS	Support								
Design Development (lump sum)	\$ 215.00	\$ 215.00	\$ 163.00	\$ 163.00	\$ 132.00	\$ 100.00	\$ 105	\$ 80								
1 Start-up Meeting																
2 Preliminary Design Concept (including Review Meeting)																
3 Design Development Package																
4 Design Development Review Meeting*																
5 Assist City with Agency Reviews, Approvals & Permits																
5.1 OPTIONAL TASK: Hydraulic Model Analysis																
75% Complete Construction Documents (lump sum)																
6 Prepare & Submit 75% Complete Construction Document Package																
7 75% Construction Documents Complete Review Meeting																
100% Complete Construction Documents (lump sum)																
8 Prepare & Submit 100% Complete Construction Document Package																
9 100% Construction Documents Complete Review Meeting*																
Bidding & Contract Award (lump sum)																
10 Assistance with Bidding and Contract Award																
Construction Administration (not to exceed)																
11 Assistance with Construction Administration																
12 Expansion of Existing Tasks (allowance revised)																
13.3 Additional Grading Design	2		2	8	4			1	\$ 2,668	\$ -	\$ 23,780	\$ -	\$ -	\$ -	\$ -	\$ 28,826
Total Labor Hours	2	0	2	8	4	0	0	1		\$0	\$23,780	\$0	\$0	\$0	\$0	Total Cost
TOTAL COST	\$ 430	\$ -	\$ 326	\$ 1,304	\$ 528	\$ -	\$ -	\$ 80	\$2,668	\$0	\$26,158	\$0	\$0	\$0	\$0	\$28,826

Total costs include 10% markup on subcontractors