

**Meeting Date:** 7/26/2016

**Report Type:** Consent

**Report ID:** 2016-00723

**Title:** Citywide Printing Services Increase to Signature Reprographics

**Location:** Citywide

**Recommendation:** Pass a Motion: 1) approving increasing the amount by \$550,000 with Signature Reprographics for printing services to a total not-to-exceed amount of \$1.5 million; and 2) authorizing the City Manager or his designee to issue the required purchase orders.

**Contact:** Gary O'Neill, Program Analyst, (916) 808-7432; Allison Sharp, Procurement Manager, (916) 808-5524, Department of Finance

**Presenter:** None

**Department:** Finance

**Division:** Procurement Services

**Dept ID:** 06001511

**Attachments:**

1-Description/Analysis

2-Contract

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**City Attorney Review**

Approved as to Form

Maila Hansen

7/19/2016 9:23:45 AM

**Approvals/Acknowledgements**

Department Director or Designee: Leyne Milstein - 7/5/2016 2:39:54 PM

## Description/Analysis

**Issue Detail:** City departments have an ongoing need for printing, reprographic, and other related services. On April 17, 2013, the Procurement Services division issued Bid No. B13131061012 for citywide printing, reprographic, and related services. City Council awarded contracts to four successful bidders on June 25, 2013, including a contract to Signature Reprographics (contract 2013-0590) for a five-year term. Staff is seeking City Council approval to increase the amount under the contract with Signature Reprographics due to City departments' need for additional services. The scope of services provided by Signature Reprographics will not change.

**Policy Considerations:** The recommendations in this report are in accordance with the City standards for non-professional service agreements (City Code Section 3.56).

**Economic Impacts:** None.

### Environmental Considerations:

**California Environmental Quality Act (CEQA):** This report concerns administrative activities and governmental fiscal activities that do not constitute a "project" as defined by the CEQA Guidelines Sections 15378(b)(2) and 15378(b)(4) and are not subject to the provisions of CEQA (CEQA Guidelines 15060(c)(3)).

**Sustainability:** Under Phase 1 of the City of Sacramento's Climate Action Plan, all applicable "green" alternatives will be considered prior to the purchase of supplies and accessories. The Signature Reprographics contract requires the contractor to adhere to the City's Sustainable Procurement Policy Program. The contractor shall utilize recycled paper with a minimum 30% post-consumer waste content.

**Commission/Committee Action:** Not applicable.

**Rationale for Recommendation:** The original contract was for five years with a not-to-exceed amount of \$950,000. The amount spent per year has averaged about \$300,000, hence the request to increase the not-to-exceed amount of the contract to \$1.5 million. The original amount was underestimated because development in the City has increased since 2013 and caused a greater need for services such as plan sets and scanning services.

**Financial Considerations:** Provided that sufficient funding is available, purchases will be made from various departmental operating and project budgets. The contract's not-to-exceed amount will increase by \$550,000, from \$0.95 million to \$1.5 million, over the five-year period of the contract.

**Local Business Enterprise (LBE):** Signature Reprographics is a LBE.



Requires Council Approval:  No  YES Meeting: 7/26/19

Real Estate  Other Party Signature Needed  Recording Requested

General Information

Table with 2 columns: Description and Value. Rows include: Type: Non Professional Services, PO Type: FNPR, Attachment: Supplement No.: 2, Original Doc Number: 2013-0590, \$ Not to Exceed: \$1,500,000.00, Other Party: Signature Reprographics, Certified Copies of Document: 0, Project Name: Printing Services, Deed: [X] None, [ ] Included, [ ] Separate, Project Number: n/a, Bid Transaction #: B13131061012, LBE: yes

Department Information

Department: Finance Division: Procurement Services
Project Mgr: Gary O'Neill Supervisor: Allison Sharp
Phone Number: 916-808-7432 Org Number: 06001521
Comment:

Review and Signature Routing

Table for signature routing with columns: Department, Signature or Initial, Date. Includes entries for Project Mgr (Gary O'Neill), Division Mgr (Allison Sharp), and City Attorney (Maila Hansen).

[ ] Send Interoffice Mail [X] Notify for Pick Up

Authorization section with fields for Signature or Initial, Date, and City Mgr: Yes [ ] No [ ]

For City Clerk Processing box containing fields for Finalized: Initial, Date, Imaged: Initial, Date, and Received: (City Clerk Stamp Here)

## CONTRACT SUPPLEMENT (Nonprofessional Services)

Project Title and Job Number: Printing Services Date: 07/05/2016  
 Purchase Order #: Varies by Department / Division Contract Supplement No.: 2

The City of Sacramento ("City") and SIGNATURE REPROGRAPHICS, 620 Sunbeam Avenue, Sacramento CA 95811 ("Contractor"), as parties to that certain Nonprofessional Services Agreement designated as Agreement Number 2013-0590, including any prior contract supplements modifying the agreement (the agreement and contract supplements are hereafter collectively referred to as the "Agreement"), hereby supplement and modify the Agreement as follows:

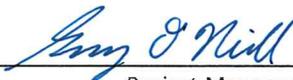
1. The scope of Services specified in Exhibit A of the Agreement is amended as follows:
  - a.) The Not-To-Exceed amount of the contract is increased.
  - b.) Pricing spreadsheets are reformatted pursuant to Attachment 1-5. The unit price rates have not been changed.
2. In consideration of the additional and/or revised services described in section 1, above, the maximum not-to-exceed amount that is specified in Exhibit B of the Agreement for payment of Contractor's fees and expenses, is increased by \$550,000.00, and the Agreement's maximum not-to-exceed amount is amended as follows:

Agreement's original not-to-exceed amount:	\$950,000.00
Net change by previous contract supplements:	\$0.00
Not-to-exceed amount prior to this contract supplement:	\$950,000.00
Increase by this contract supplement:	\$550,000.00
New not-to exceed amount including all contract supplements:	\$1,500,000.00

3. Contractor agrees that the amount of increase or decrease in the not-to-exceed amount specified in section 2, above, shall constitute full compensation for the additional and/or revised services specified in section 1, above, and shall fully compensate Contractor for any and all direct and indirect costs that may be incurred by Contractor in connection with such additional and/or revised services, including costs associated with any changes and/or delays in work schedules or in the performance of other services or work by Contractor.
4. Contractor warrants and represents that the person or persons executing this contract supplement on behalf of Contractor has or have been duly authorized by Contractor to sign this contract supplement and bind Contractor to the terms hereof.
5. Except as specifically revised herein, all terms and conditions of the Agreement shall remain in full force and effect, and Contractor shall perform all of the services, duties, obligations, and conditions required under the Agreement, as supplemented and modified by this contract supplement.

Approval Recommended By:

Approved As To Form By:

  
 \_\_\_\_\_  
 Project Manager

  
 \_\_\_\_\_  
 City Attorney

Approved By:

  
 \_\_\_\_\_  
 Contractor

Attested To By:

Approved By:

\_\_\_\_\_  
 City of Sacramento

\_\_\_\_\_  
 City Clerk

## Attachment 1 - Printing Service Contract Pricing

### PRICE SCHEDULE A: PHOTOCOPYING

The City is to furnish reproduction-ready artwork. Design costs are additional.

One side = one impression per sheet. Two sides = two impressions per sheet.

Minimum = 1,000 impressions.

Signature uses 20# bond for black copies; on color copies they use 28# bond so that the colors don't show through on the back side (especially on two-sided documents).

Item #	Size	Color of outputted images	Sides	Paper	UOM	Unit Price	Minimum Charge	Enter Your Quantity	Your price is...
1	8 ½ x 11	Black	one	20# white bond	impression	\$ 0.035	\$ 35.00		\$ -
2	8 ½ x 11	Color	one	28# white bond	impression	\$ 0.160	\$ 160.00		\$ -
3	8 ½ x 14	Black	one	20# white bond	impression	\$ 0.015	\$ 15.00		\$ -
4	8 ½ x 14	Color	one	28# white bond	impression	\$ 0.150	\$ 150.00		\$ -
5	11 x 17	Black	one	20# white bond	impression	\$ 0.030	\$ 30.00		\$ -
6	11 x 17	Color	one	28# white bond	impression	\$ 0.190	\$ 190.00		\$ -
7	8 ½ x 11	Black	two	20# white bond	impression	\$ 0.030	\$ 30.00		\$ -
8	8 ½ x 11	Color	two	28# white bond	impression	\$ 0.160	\$ 160.00		\$ -
9	8 ½ x 14	Black	two	20# white bond	impression	\$ 0.030	\$ 30.00		\$ -
10	8 ½ x 14	Color	two	28# white bond	impression	\$ 0.180	\$ 180.00		\$ -

(A) Photocopying

### Attachment 1 - Printing Service Contract Pricing

Item #	Size	Color of outputted images	Sides	Paper	UOM	Unit Price	Minimum Charge	Enter Your Quantity	Your price is...
11	11 x 17	Black	two	20# white bond	impression	\$ 0.059	\$ 59.00		\$ -
12	11 x 17	Color	two	28# white bond	impression	\$ 0.295	\$ 295.00		\$ -
13	8 ½ x 11	Color	one	28# white bond	impression	\$ 0.200	\$ 120.00		\$ -
14	8 ½ x 14	Color	one	28# white bond	impression	\$ 0.190	\$ 190.00		\$ -
15	11 x 17	Color	one	28# white bond	impression	\$ 0.350	\$ 35.00		\$ -
16	8 ½ x 11	Color	one	67# bristol	impression	\$ 0.070	\$ 70.00		\$ -
17	8 ½ x 14	Color	one	67# bristol	impression	\$ 0.060	\$ 60.00		\$ -
18	11 x 17	Color	one	67# bristol	impression	\$ 0.120	\$ 120.00		\$ -

(A) Photocopying



## Attachment 2 - Printing Services Contract Pricing

### PRICE SCHEDULE B: LARGE DOCUMENT REPRODUCTION (Plan sets, etc.)



Includes: 1:1 image reproduction, or enlargement, or reduction for plan sets, blueprints, or other large documents.

Square footage is calculated from the final document size, not the original document size.

Note = round fractions less than 1/2 down ↓ (or round up to "1") and 1/2 and greater up ↑ to the nearest whole number.

AEC = Architecture, Engineering and Construction.

Per Signature Reprographics: 20# bond is used on black images; color inks are run on 24# bond or 32# presentation bond for high-quality "presentation" posters, etc.

Per Signature Reprographics: Vellum is sem-translucent and is used for comparing plans as you can "see" through vellum when it is in contact with another printer sheet. The weight is based on the intended use by the City division. Two common weights are 17# and 20# vellum.

Per Signature Reprographics: Mylar is very durable and is/was used for "100 year" or "permanent plans" before digital storage became popular. There are still some agencies that require it for their "record set" architectural drawings. The usual thickness is 4 mil.

Item #	Description	Size	Color of outputted image(s)	Substrata	UOM	Unit Price	Minimum Charge	Enter sheet width (inches)	Enter sheet height (inches)	{ = square feet per sheet } Min. "1".	Enter Sheets in Set	Enter number of Sets	Total Sheets Ordered	Line Items Total Sq Ft	Your price is...
19	1:1 Image	1 to 10 square feet	Black & white	20# white bond	square foot	\$ 0.005	\$3.00			0			0	0	\$0.00000
20	1:1 Image	11 to 20 square feet	Black & white	20# white bond	square foot	\$ 0.005	\$3.00			0			0	0	\$0.00000

(B) Large Document

### Attachment 2 - Printing Services Contract Pricing

Item #	Description	Size	Color of outputted image(s)	Substrata	UOM	Unit Price	Minimum Charge	Enter sheet width (inches)	Enter sheet height (inches)	{ = square feet per sheet } Min. "1".	Enter Sheets in Set	Enter number of Sets	Total Sheets Ordered	Line Items Total Sq Ft	Your price is...
21	1:1 Image	Over 20 square feet	Black & white	20# white bond	square foot	\$ 0.120	\$3.00			0.00					\$0.00000
22	1:1 Image	1 to 10 square feet	Color	20# white bond	square foot	\$ 0.500	\$5.00			0.00					\$0.00000
23	1:1 Image	11 to 20 square feet	Color	20# white bond	square foot	\$ 0.500	\$5.50			0.00					\$0.00000
24	1:1 Image	Over 20 square feet	Color	20# white bond	square foot	\$ 0.750	\$15.75			0.00					\$0.00000
25	Enlargement or Reduction	1 to 10 square feet	Black & white	20# or 24# white bond	square foot	\$ 0.005	\$3.00			0.00					\$0.00000
26	Enlargement or Reduction	11 to 20 square feet	Black & white	20# or 24# white bond	square foot	\$ 0.005	\$3.00			0.00					\$0.00000
27	Enlargement or Reduction	Over 20 square feet	Black & white	20# or 24# white bond	square foot	\$ 0.120	\$3.00			0.00					\$0.00000
28	1:1 Image	1 to 10 square feet	Black & white	17# or 20# Vellum	square foot	\$ 0.005	\$3.00			0.00					\$0.00000
29	1:1 Image	11 to 20 square feet	Black & white	17# or 20# Vellum	square foot	\$ 0.005	\$3.00			0.00					\$0.00000

(B) Large Document



### Attachment 2 - Printing Services Contract Pricing

Item #	Description	Size	Color of outputted image(s)	Substrata	UOM	Unit Price	Minimum Charge	Enter sheet width (inches)	Enter sheet height (inches)	{ = square feet per sheet } Min. "1".	Enter Sheets in Set	Enter number of Sets	Total Sheets Ordered	Line Items Total Sq Ft	Your price is...
30	1:1 Image	Over 20 square feet	Black & white	17# or 20# Vellum	square foot	\$ 0.250	\$5.25			0					\$0.00000
31	1:1 Image	1 to 10 square feet	Color	17# or 20# Vellum	square foot	\$ 0.005	\$3.00			0					\$0.00000
32	1:1 Image	11 to 20 square feet	Color	17# or 20# Vellum	square foot	\$ 0.005	\$3.00			0					\$0.00000
33	1:1 Image	Over 20 square feet	Color	17# or 20# Vellum	square foot	\$ 0.250	\$5.25			0					\$0.00000
34	1:1 Image	1 to 10 square feet	Black & white	4 mil Mylar	square foot	\$ 0.005	\$3.00			0					\$0.00000
35	1:1 Image	11 to 20 square feet	Black & white	4 mil Mylar	square foot	\$ 0.005	\$3.00			0					\$0.00000
36	1:1 Image	Over 20 square feet	Black & white	4 mil Mylar	square foot	\$ 0.100	\$3.00			0					\$0.00000
37	1:1 Image	1 to 10 square feet	Color	4 mil Mylar	square foot	\$ 0.005	\$3.00			0					\$0.00000
38	1:1 Image	11 to 20 square feet	Color	4 mil Mylar	square foot	\$ 0.005	\$3.00			0					\$0.00000

(B) Large Document



### Attachment 2 - Printing Services Contract Pricing

Item #	Description	Size	Color of outputted image(s)	Substrata	UOM	Unit Price	Minimum Charge	Enter sheet width (inches)	Enter sheet height (inches)	{ = square feet per sheet } Min. "1".	Enter Sheets in Set	Enter number of Sets	Total Sheets Ordered	Line Items Total Sq Ft	Your price is...
39	1:1 Image	Over 20 square feet	Color	4 mil Mylar	square foot	\$ 0.100	\$3.00			0					\$0.00000
40	Enlargement or Reduction	Per square foot	Black & white	17# or 20# Vellum	square foot	\$ 0.050	\$3.00			0					\$0.00000
41	Enlargement or Reduction	Per square foot	Black & white	4 mil Mylar	square foot	\$ 0.050	\$3.00			0					\$0.00000
42	Large Format Color Plots	1 to 10 square feet	Color	20# bond or engineering bond	square foot	\$ 0.100	\$3.00			0					\$0.00000
43	Large Format Color Plots	11 to 20 square feet	Color	20# bond or engineering bond	square foot	\$ 0.100	\$3.00			0					\$0.00000
44	Large Format Color Plots	Over 20 square feet	Color	20# bond or engineering bond	square foot	\$ 0.750	\$7.50			0					\$0.00000
45	Large Format Color "AEC" Plots	1 to 10 square feet	Color	20# bond or engineering bond	square foot	\$ 0.100	\$3.00			0					\$0.00000
46	Large Format Color "AEC" Plots	11 to 20 square feet	Color	20# bond or engineering bond	square foot	\$ 0.100	\$3.00			0					\$0.00000
47	Large Format Color "AEC" Plots	Over 20 square feet	Color	20# bond or engineering bond	square foot	\$ 0.450	\$4.50			0					\$0.00000

(B) Large Document



### Attachment 2 - Printing Services Contract Pricing

Item #	Description	Size	Color of outputted image(s)	Substrata	UOM	Unit Price	Minimum Charge	Enter sheet width (inches)	Enter sheet height (inches)	{ = square feet per sheet } Min. "1".	Enter Sheets in Set	Enter number of Sets	Total Sheets Ordered	Line Items Total Sq Ft	Your price is...
48	Digital Imaging, Large Document, 8.5x11 to 36x48 inches	1 to 10 pages	Black & white	Digital	square foot	\$ 0.065	\$3.00			0.00					\$0.00000
49	Digital Imaging, Large Document, 8.5x11 to 36x48 inches	11 to 100 pages	Black & white	Digital	square foot	\$ 0.065	\$3.00			0.00					\$0.00000
50	Digital Imaging to PDF file	8-1/2 x 11	Black & white	Digital	square foot	\$ 0.065	\$3.00			0.00					\$0.00000

(B) Large Document



## Attachment 3 - Printing Services Contract Pricing

### PRICE SCHEDULE E: LAMINATING SERVICES



Note = round fractions less than 1/2 down ↓ (or round up to "1") and 1/2 and greater up ↑ to the nearest whole number.

Per Signature: "Encapsulation" is when there is a small lip of lamination surrounding the document for complete protection against moisture and wear; contrast to lamination that is trimmed flush against the document edges and does not provide the same level of moisture protection.

Item #	Description	UOM	Unit Price	Minimum Charge	Enter sheet width (feet)	Enter sheet height (feet)	{ = square feet per sheet }	Enter number of units	Your price is...
73	Gloss finish for mounted work	square foot	\$ 2.00	\$8.00			0		\$ -
74	Matte finish for mounted work	square foot	\$ 2.00	\$8.00			0		\$ -
75	Gloss finish for unmounted work, "Encapsulation", 6 mils thick	square foot	\$ 1.48	\$14.80			0		\$ -
76	Gloss finish for unmounted work, "Encapsulation", 10 mils thick	square foot	\$ 2.48	\$24.80			0		\$ -
77	Matte finish for unmounted work, "Encapsulation", 6 mils thick	square foot	\$ 1.98	\$19.80			0		\$ -
78	Matte finish for unmounted work, "Encapsulation", 10 mils thick	square foot	\$ 2.98	\$29.80			0		\$ -

(E) Laminating

## Attachment 4 - Printing Services Contract Pricing

### PRICE SCHEDULE F: 20lb. BOND PAPER



The City is to furnish reproduction-ready artwork. Design costs are additional.

Black = black ink

**One color** = one PMS color; custom color matches & mixes are an additional charge

**Full Color** = four color process

Item #	Size	Ink color(s)	Sides?	Paper	UOM	Number of impressions	Unit Price	Minimum Charge	Enter Total Impressions	Your price is...
79	8-1/2 x 11	one color	one	20# white bond	impressions	5,000 to 9,999	\$ 0.055	\$ 275.00		\$ -
80	8-1/2 x 11	one color	one	20# white bond	impressions	10,000 to 19,999	\$ 0.040	\$ 400.00		\$ -
81	8-1/2 x 11	one color	one	20# white bond	impressions	20,000 to 29,999	\$ 0.038	\$ 760.00		\$ -
82	8-1/2 x 11	one color	one	20# white bond	impressions	30,000 to 39,999	\$ 0.032	\$ 960.00		\$ -
83	8-1/2 x 11	one color	one	20# white bond	impressions	40,000 to 49,999	\$ 0.028	\$ 1,120.00		\$ -
84	8-1/2 x 11	one color	two	20# white bond	impressions	1,000 to 4,999	\$ 0.0525	\$ 52.50		\$ -
85	8-1/2 x 11	one color	two	20# white bond	impressions	5,000 to 9,999	\$ 0.045	\$ 225.00		\$ -

(F) Printing 20lb bond

### Attachment 4 - Printing Services Contract Pricing

Item #	Size	Ink color(s)	Sides?	Paper	UOM	Number of impressions	Unit Price	Minimum Charge	Enter Total Impressions	Your price is...
86	8-1/2 x 11	one color	two	20# white bond	impressions	10,000 to 19,999	\$ 0.025	\$ 250.00		\$ -
87	8-1/2 x 11	one color	two	20# white bond	impressions	20,000 to 29,999	\$ 0.023	\$ 460.00		\$ -
88	8-1/2 x 11	one color	two	20# white bond	impressions	30,000 to 39,999	\$ 0.021	\$ 630.00		\$ -
89	8-1/2 x 11	one color	two	20# white bond	impressions	40,000 to 49,999	\$ 0.021	\$ 840.00		\$ -
90	8-1/2 x 11	two colors	one	20# white bond	impressions	5,000 to 9,999	\$ 0.066	\$ 330.00		\$ -
91	8-1/2 x 11	two colors	one	20# white bond	impressions	10,000 to 19,999	\$ 0.0424	\$ 424.00		\$ -
92	8-1/2 x 11	two colors	one	20# white bond	impressions	20,000 to 29,999	\$ 0.0423	\$ 846.00		\$ -
93	8-1/2 x 11	two colors	one	20# white bond	impressions	30,000 to 39,999	\$ 0.0268	\$ 804.00		\$ -
94	8-1/2 x 11	two colors	one	20# white bond	impressions	40,000 to 49,999	\$ 0.0248	\$ 992.00		\$ -
95	8-1/2 x 11	two colors	two	20# white bond	impressions	1,000 to 4,999	\$ 0.058	\$ 58.00		\$ -
96	8-1/2 x 11	two colors	two	20# white bond	impressions	5,000 to 9,999	\$ 0.056	\$ 280.00		\$ -

(F) Printing 20lb bond



### Attachment 4 - Printing Services Contract Pricing

Item #	Size	Ink color(s)	Sides?	Paper	UOM	Number of impressions	Unit Price	Minimum Charge	Enter Total Impressions	Your price is...
97	8-1/2 x 11	black + one color	two	20# white bond	impressions	10,000 to 19,999	\$ 0.038	\$ 380.00		\$ -
98	8-1/2 x 11	black + one color	two	20# white bond	impressions	20,000 to 29,999	\$ 0.029	\$ 580.00		\$ -
99	8-1/2 x 11	black + one color	two	20# white bond	impressions	30,000 to 39,999	\$ 0.026	\$ 780.00		\$ -
100	8-1/2 x 11	black + one color	two	20# white bond	impressions	40,000 to 49,999	\$ 0.024	\$ 960.00		\$ -
101	8-1/2 x 14	black + one color	one	20# white bond	impressions	5,000 to 9,999	\$ 0.091	\$ 455.00		\$ -
102	8-1/2 x 14	black + one color	one	20# white bond	impressions	10,000 to 19,999	\$ 0.065	\$ 650.00		\$ -
103	8-1/2 x 14	black + one color	two	20# white bond	impressions	1,000 to 4,999	\$ 0.119	\$ 119.00		\$ -
104	8-1/2 x 14	black + one color	two	20# white bond	impressions	5,000 to 9,999	\$ 0.076	\$ 380.00		\$ -
105	8-1/2 x 14	black + one color	two	20# white bond	impressions	10,000 to 19,999	\$ 0.056	\$ 560.00		\$ -
106	11 x 17	black + one color	one	20# white bond	impressions	5,000 to 9,999	\$ 0.087	\$ 435.00		\$ -
107	11 x 17	black + one color	one	20# white bond	impressions	10,000 to 19,999	\$ 0.062	\$ 620.00		\$ -

(F) Printing 20lb bond



### Attachment 4 - Printing Services Contract Pricing

Item #	Size	Ink color(s)	Sides?	Paper	UOM	Number of impressions	Unit Price	Minimum Charge	Enter Total Impressions	Your price is...
108	11 x 17	black + one color	two	20# white bond	impressions	1,000 to 4,999	\$ 0.114	\$ 114.00		\$ -
109	11 x 17	black + one color	two	20# white bond	impressions	5,000 to 9,999	\$ 0.065	\$ 325.00		\$ -
110	11 x 17	black + one color	two	20# white bond	impressions	10,000 to 19,999	\$ 0.058	\$ 580.00		\$ -
111	8-1/2 x 11	two colors	one	20# white bond	impressions	5,000 to 9,999	\$ 0.039	\$ 195.00		\$ -
112	8-1/2 x 11	two colors	one	20# white bond	impressions	10,000 to 19,999	\$ 0.024	\$ 240.00		\$ -
113	8-1/2 x 11	two colors	one	20# white bond	impressions	20,000 to 29,999	\$ 0.017	\$ 340.00		\$ -
114	8-1/2 x 11	two colors	one	20# white bond	impressions	30,000 to 39,999	\$ 0.0144	\$ 432.00		\$ -
115	8-1/2 x 11	two colors	one	20# white bond	impressions	40,000 to 49,999	\$ 0.013	\$ 520.00		\$ -
116	8-1/2 x 11	two colors	two	20# white bond	impressions	1,000 to 4,999	\$ 0.0575	\$ 57.50		\$ -
117	8-1/2 x 11	two colors	two	20# white bond	impressions	5,000 to 9,999	\$ 0.0165	\$ 82.50		\$ -
118	8-1/2 x 11	two colors	two	20# white bond	impressions	10,000 to 19,999	\$ 0.021	\$ 210.00		\$ -

(F) Printing 20lb bond



### Attachment 4 - Printing Services Contract Pricing

Item #	Size	Ink color(s)	Sides?	Paper	UOM	Number of impressions	Unit Price	Minimum Charge	Enter Total Impressions	Your price is...
119	8-1/2 x 11	two colors	two	20# white bond	impressions	20,000 to 29,999	\$ 0.0155	\$ 310.00		\$ -
120	8-1/2 x 11	two colors	two	20# white bond	impressions	30,000 to 39,999	\$ 0.0136	\$ 408.00		\$ -
121	8-1/2 x 11	two colors	two	20# white bond	impressions	40,000 to 49,999	\$ 0.0127	\$ 508.00		\$ -
122	8-1/2 x 14	two colors	one	20# white bond	impressions	1,000 to 4,999	\$ 0.183	\$ 183.00		\$ -
123	8-1/2 x 14	two colors	one	20# white bond	impressions	5,000 to 9,999	\$ 0.053	\$ 265.00		\$ -
124	8-1/2 x 14	two colors	one	20# white bond	impressions	10,000 to 19,999	\$ 0.0361	\$ 361.00		\$ -
125	8-1/2 x 14	two colors	two	20# white bond	impressions	1,000 to 4,999	\$ 0.075	\$ 75.00		\$ -
126	8-1/2 x 14	two colors	two	20# white bond	impressions	5,000 to 9,999	\$ 0.022	\$ 110.00		\$ -
127	8-1/2 x 14	two colors	two	20# white bond	impressions	10,000 to 19,999	\$ 0.0163	\$ 163.00		\$ -
128	11 x 17	two colors	one	20# white bond	impressions	1,000 to 4,999	\$ 0.173	\$ 173.00		\$ -
129	11 x 17	two colors	one	20# white bond	impressions	5,000 to 9,999	\$ 0.049	\$ 245.00		\$ -

(F) Printing 20lb bond

### Attachment 4 - Printing Services Contract Pricing

Item #	Size	Ink color(s)	Sides?	Paper	UOM	Number of impressions	Unit Price	Minimum Charge	Enter Total Impressions	Your price is...
130	11 x 17	two colors	one	20# white bond	impressions	10,000 to 19,999	\$ 0.034	\$ 340.00		\$ -
131	11 x 17	two colors	two	20# white bond	impressions	1,000 to 4,999	\$ 0.0698	\$ 69.80		\$ -
132	11 x 17	two colors	two	20# white bond	impressions	5,000 to 9,999	\$ 0.0217	\$ 108.50		\$ -
133	11 x 17	two colors	two	20# white bond	impressions	10,000 to 19,999	\$ 0.0158	\$ 158.00		\$ -
134	8-1/2 x 11	Full Color	one	20# white bond	impressions	1,000 to 4,999	\$ 0.200	\$ 200.00		\$ -
135	8-1/2 x 14	Full Color	one	20# white bond	impressions	5,000 to 9,999	\$ 0.124	\$ 620.00		\$ -
136	8-1/2 x 14	Full Color	one	20# white bond	impressions	10,000 to 19,999	\$ 0.112	\$ 1,120.00		\$ -
137	8-1/2 x 14	Full Color	two	20# white bond	impressions	1,000 to 4,999	\$ 0.118	\$ 118.00		\$ -
138	8-1/2 x 14	Full Color	two	20# white bond	impressions	5,000 to 9,999	\$ 0.0625	\$ 312.50		\$ -
139	8-1/2 x 14	Full Color	two	20# white bond	impressions	10,000 to 19,999	\$ 0.051	\$ 510.00		\$ -
140	11 x 17	Full Color	one	20# white bond	impressions	1,000 to 4,999	\$ 0.350	\$ 350.00		\$ -

(F) Printing 20lb bond



### Attachment 4 - Printing Services Contract Pricing

Item #	Size	Ink color(s)	Sides?	Paper	UOM	Number of impressions	Unit Price	Minimum Charge	Enter Total Impressions	Your price is...
141	11 x 17	Full Color	one	20# white bond	impressions	5,000 to 9,999	\$ 0.350	\$ 1,750.00		\$ -
142	11 x 17	Full Color	one	20# white bond	impressions	10,000 to 19,999	\$ 0.200	\$ 2,000.00		\$ -
143	11 x 17	Full Color	two	20# white bond	impressions	1,000 to 4,999	\$ 0.140	\$ 140.00		\$ -
144	11 x 17	Full Color	two	20# white bond	impressions	5,000 to 9,999	\$ 0.077	\$ 385.00		\$ -
145	11 x 17	Full Color	two	20# white bond	impressions	10,000 to 19,999	\$ 0.032	\$ 320.00		\$ -

(F) Printing 20lb bond



# Attachment 5 - Printing Services Contract Pricing

## PRICE SCHEDULE J: WHITE TABS (5 bank tabs)



Note = Check price rates; overall it may be cheaper to buy a greater number of sets.  
 Tab positions are: left, left center, center, right center, and right.

Item #	Size	Ink color	Sides?	Paper	UOM	Quantity Range	Price per set	Enter Your Number of Sets	Your price is...
294	9 x 11	Black	one	90# white index	per set of 5 tabs	1 to 29 sets	\$ 3.40		\$ -
295	9 x 11	Black	one	90# white index	per set of 5 tabs	30 to 49 sets	\$ 2.90		\$ -
296	9 x 11	Black	one	90# white index	per set of 5 tabs	50 to 99 sets	\$ 2.60		\$ -
297	9 x 11	Black	one	90# white index	per set of 5 tabs	100 to 199 sets	\$ 2.45		\$ -
298	9 x 11	Black	two	90# white index	per set of 5 tabs	1 to 29 sets	\$ 6.20		\$ -
299	9 x 11	Black	two	90# white index	per set of 5 tabs	30 to 49 sets	\$ 5.20		\$ -
300	9 x 11	Black	two	90# white index	per set of 5 tabs	50 to 99 sets	\$ 4.60		\$ -
301	9 x 11	Black	two	90# white index	per set of 5 tabs	100 to 199 sets	\$ 4.20		\$ -

(J) Tabs