

Meeting Date: 8/16/2016

Report Type: Consent

Report ID: 2016-00807

Title: Suspend Competitive Bidding and Authorize Request for Proposal Process to Establish On Call Swimming Pool Maintenance and Repair Contractors (Two-Thirds Vote Required)

Location: Citywide

Recommendation: Pass a Motion 1) suspending competitive bidding in the best interests of the City; and 2) authorizing issuance of a Request for Proposal (RFP) to solicit contractors to perform on-call swimming pool maintenance and repair services for City pool facilities.

Contact: Katherine Robbins, Administrative Officer, (916) 808-1562; Jill Nunes, Recreation Manager, (916) 808-6095, Department of Parks and Recreation

Presenter: None

Department: Parks & Recreation Department

Division: Aquatics

Dept ID: 19001521

Attachments:

1-Description/Analysis

City Attorney Review

Approved as to Form
Sheryl Patterson
8/1/2016 9:39:31 AM

Approvals/Acknowledgements

Department Director or Designee: Shannon Brown - 7/26/2016 10:29:33 AM

Description/Analysis

Issue Detail: The City is responsible for the pool maintenance and repairs for 17 City pools and wading pools and not all of the work can be performed by staff. There is a need to have on-call contractors available to expeditiously respond to repair pool systems and facilities to keep the pools open. Pool repairs are considered “public projects” under City Code Chapter 3.60. The recommendation in this report is to suspend competitive bidding to allow use of a Request for Proposals (RFP) solicitation process to establish an on call list of contractors to perform as needed swimming pool repairs and maintenance for a three year term. The RFP process may result in one or more firms being issued a contract for the work to be performed by issuance of a task order. It is anticipated that the contract amounts will not exceed \$100,000.

Policy Considerations: City Code Section 3.60.170 allows for suspension of competitive bidding for public projects when upon two-thirds vote of the City Council, an alternative procurement process is found to be in the best interests of the City.

Economic Impacts: None

Environmental Considerations:

California Environmental Quality Act (CEQA): The recommendation in this report involves an administrative activity in and repairs of existing facilities is exempt from environmental review in accordance with Sections 15301 and 15378(b)(2) of the CEQA Guidelines.

Sustainability: In accordance with the 2035 General Plan’s Climate Action Plan Policies and Programs, where appropriate, sustainable building practices that consume less energy and water will be used.

Commission/Committee Action: None

Rationale for Recommendation: The Department of Parks and Recreation has successfully used the RFP process to secure firms for on-call contractor repair services for park maintenance. Suspending competitive bidding for pool repair services is requested so that contractors will be available to quickly address pool repairs so as to minimize pool closure time. The services to be provided under this on-call contract process may include replacement of pool equipment along with maintenance and repair of pool systems, such as addressing leaks, plumbing, electrical, and mechanical system failures, and the physical repair of the pool and deck areas.

Financial Considerations: The contract costs will be funded under the Department’s budget authorization.

Local Business Enterprise (LBE): Local Business Enterprise requirements will be included in the RFP as applicable.