City of SACRAMENTO

City Council Report
915 I Street, 1st Floor
www.CityofSacramento.org

File #: 2016-01000 **Consent Item 01**

Title: Approval of City Council Meeting Minutes

Recommendation: Pass a Motion approving the City Council Meeting Minutes dated September 6, 2016.

Location: Citywide

Contact: Shirley Concolino, MMC, City Clerk, (916) 808-5442, Office of the City Clerk

Presenter: None

Department: Office of the City Clerk

Attachments:
1-Description/Analysis
2-September 6, 2016 DRAFT Council Minutes

Description/Analysis

Issue Detail: It is best practice for the legislative body to approve the minutes for each meeting.

Policy Considerations: Per the City Charter, the City Council shall require the City Clerk to keep a permanent record of its proceedings showing all action considered and taken, motions and records, the text of ordinances and resolutions introduced or adopted and all amendments thereto proposed or adopted, and the vote of each councilmember regarding any matter before the Council or any committee thereof.

Economic Impacts: None.

Environmental Considerations: None.

Sustainability: None.

Commission/Committee Action: None.

Rationale for Recommendation: After each Council meeting, the City Clerk composes the DRAFT Minutes noting the action taken by the legislative body. The DRAFT Minutes are presented to the Council for its approval as a permanent record of the meeting actions.

Financial Considerations: None.

Local Business Enterprise (LBE): None.

CITY COUNCIL

Kevin Johnson, Mayor
Angelique Ashby, District 1
Allen Warren, District 2
Jeff Harris, District 3
Steve Hansen, District 4
Jay Schenirer, District 5
Eric Guerra, District 6
Rick Jennings, II, Vice Mayor, District 7
Larry Carr, Mayor Pro Tem, District 8

CHARTER OFFICERS

James Sanchez, City Attorney
Shirley Concolino, City Clerk
John F. Shirey, City Manager
John Colville, Interim City Treasurer

City of SACRAMENTO

DRAFT Minutes

City Council
Financing Authority
Housing Authority
Public Financing Authority
Redevelopment Agency
Successor Agency

City Hall-Council Chamber
915 I Street, 1st Floor
Published by the Office of the City Clerk
(916) 808-5163

Tuesday, September 6, 2016
6:00 p.m.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group. **Speaker slips are available on the City's Website and located in racks inside the chamber and should be completed and submitted to the Assistant City Clerk.**

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts meeting agendas on the City website, at City Hall as well as offsite meeting locations. The order and estimated time for agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The agenda provides a general description and staff recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. All meeting materials are also available at the meeting for public review. Contracts subject to the 10-day review period, as required by the Council Rules of Procedure, can be found on the City's website at: http://portal.cityofsacramento.org/Clerk/Contract-Posting

City Council meetings are broadcast live on Metrocable, Channel 14, AT&T Broadband Cable System and rebroadcast on the Saturday following the date of the meeting. Live video streams and indexed archives of meetings are available via the internet. Visit the City's official website at http://sacramento.granicus.com/ViewPublisher.php?view_id=21 .

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing *(City Code 2.15.160).*

General Conduct for the Public Attending Council Meetings

- Members of the public attending City Council meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Council.
- Members of the public wishing to provide documents to the Council shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the City Council

Purpose of Public Comment. The City provides opportunities for the public to address the Council as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.

- Public comments should not be addressed to individual Members nor to City officials, but rather to the City Council as a whole regarding City business.
- While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Council.
- Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Council and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
- Members of the public with questions concerning Consent Calendar items may contact the staff person or the Council Member whose district is identified on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.

Speaker Time Limits. In the interest of facilitating the Council's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Council during the meeting.

- **Matters not on the Agenda.** Two (2) minutes per speaker.
- **Consent Calendar Items**. The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a Council member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
- **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Council at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.
- The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied.

DRAFT MINUTES

Tuesday, September 6, 2016

6:00 p.m.

City Hall – 915 I Street- First Floor Council Chamber

All items listed are heard and acted upon by the Sacramento City Council unless otherwise noted.

Open Session - 6:00 p.m.

Regular session called to order by Mayor Kevin Johnson at 6:00 p.m. Tuesday, September 6, 2016 at the Sacramento City Hall Council Chamber.

Members Present: Angelique Ashby, Larry Carr, Eric Guerra, Jeff Harris, Rick Jennings, Jay Schenirer, Allen Warren, and Mayor Kevin Johnson.

Members Absent: Steve Hansen

Pledge of Allegiance– led by Niko King

Closed Session Report – None.

Special Presentations/General Communications

A. Recognizing Prostate Cancer Awareness Month
Action: Resolution presented by Member Jay Schenirer

B. Recognizing the 80th Anniversary of the Women's Civic Improvement Club
Action: Resolution presented by Member Larry Carr

C. Recognizing the 100th Anniversary of the Sacramento NAACP
Action: Resolution presented by Member Rick Jennings

Consent Calendar Estimated Time: 5 minutes

Action: Moved/Seconded: Member Allen Warren / Member Jeff Harris

Yes: Members Angelique Ashby, Larry Carr, Eric Guerra, Jeff Harris, Rick Jennings, Jay Schenirer, Allen Warren, and Mayor Kevin Johnson.

Absent: Member Steve Hansen

A motion **passed** to adopt the Consent Calendar in one motion except as indicated at each item.

1. **Approval of City Council Meeting Minutes**
Report # 2016-00915
Location: Citywide
Action: Passed **Motion No. 2016-0263** approving the City Council Meeting Minutes dated August 23, 2016.
Contact: Shirley Concolino, MMC, City Clerk, (916) 808-5442, Office of the City Clerk

2. **Designation of Voting Delegate and Alternate for League of California Cities 2016 Annual Conference**
Report # 2016-00793
Location: Citywide
Action: Passed **Motion No. 2016-0264** designating Councilmember Eric Guerra as voting delegate and City Manager John F. Shirey as the alternate voting delegate to the League of California Cities 2016 Annual Conference.
Contact: Shirley Conolino, MMC, City Clerk, (916) 808-5442, Office of the City Clerk

3. **Confirmation of Board and Commission Appointments**
Report # 2016-00939
Location: Citywide
Action: Passed **Motion No. 2016-0265** confirming board/commission appointment(s) to the: 1) Animal Care Services Citizens Advisory Committee - Joe Robustelli (Seat B); 2) Capitol Area Development Authority Governing Board – Steve Maviglio (Seat A); 3) Ethel MacLeod Hart Trust Fund Advisory Committee – David Feldstein (Seat C), Kay Merrill (Seat B), Ophelia Zeff (Seat F); 4) Sacramento Disabilities Advisory Commission – Brandy Tuzon Boyd (Seat A), Keith Ellis (Seat G), Mousumi Crowley (Seat I); 5) Sacramento Metropolitan Arts Commission – David Sobon (Seat C); and 6) Utilities Rate Advisory Commission – April Javist (Seat G), Brian Biering (Seat C), Keith Ellis (Seat A), Robert Carlson (Seat E).
Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509; Phoebe Schueler, Senior Deputy City Clerk, (916) 808-7605, Office of the City Clerk

4. **Declaration of Official Intent to Reimburse the City from Bond Proceeds for Certain Expenditures Related to Wastewater-System Improvements**
Report # 2016-00892
Location: Citywide
Action: Passed **Resolution No. 2016-0307** declaring the City's "official intent" to reimburse itself from bond proceeds for certain expenditures related to wastewater-system improvements.
Contact: John Colville, Interim City Treasurer, (916) 808-8297; Brian Wong, Debt Manager, (916) 808-5811, Office of the City Treasurer

5. Trash and Debris Removal Contract

Report # 2016-00891

Location: Citywide

Action: Passed **Motion No. 2016-0266:** 1) approving a three-year contract with Innovative Maintenance Solutions, Inc., for Trash and Debris Removal for a total not-to-exceed amount of $375,000 for the entire three-year term; and 2) authorizing the City Manager or City Manager's designee to execute the contract as specified.

Contact: Carl Simpson, Code & Housing Chief, (916) 808-8183; Jenifer Chikasawa, Administrative Analyst, (916) 808-5851, Community Development Department

6. Ordinance Establishing Ban the Box for City Contractors (Passed for Publication 08/30/2016; Published 09/02/2016)

Report # 2016-00889

Location: Citywide

Action: Passed **Ordinance No. 2016-0036** adding Chapter 3.62 to the Sacramento City Code establishing Ban the Box for City Contractors.

Contact: Dennis Kauffman, Operations Manager, (916)808-5843; Leyne Milstein, Director, (916) 808-8491, Department of Finance

7. Agreement: Employee Benefit Consulting Services

Report # 2016-00880

Location: Citywide

Action: Passed **Motion No. 2016-0267** authorizing the City Manager or his designee to execute a one-year contract with up to four one-year renewals for Benefit Consulting services to Alliant Employee Benefits in a total amount not to exceed amount of $525,000.

Contact: Melissa Chaney, Director, (916) 808-5731; Samantha Wallace, HR Manager, Benefit Services, (916) 808-7657, Department of Human Resources

8. Supplemental Agreement for Executive Recruitment Services

Report # 2016-00887

Location: Citywide

Action: Passed **Motion No. 2016-0268** authorizing the City Manager or the City Manager's designee to execute a supplemental agreement with Ralph Andersen & Associates with a total not to exceed amount of $150,000.

Contact: Melissa Chaney, Director, (916) 808-7173, Department of Human Resources

9. Agreement for Transportation Services with PARATRANSIT, Inc.

Report # 2016-00828

Location: Citywide

Action: Passed **Motion No. 2016-0269** authorizing the City Manager, or City Manager's designee, to enter into an Agreement for transportation services with Paratransit, Inc. in an amount not to exceed $120,000 over five years.

Contact: Katherine Robbins, Administrative Officer, (916) 808-1562; Rosanne Bernardy, Recreation Superintendent, (916) 808-1590, Department of Parks and Recreation

10. Contract: North Natomas Regional Park Concession and Restroom

Report # 2016-00850

Location: District 1

Action: Passed **Resolution No. 2016-0308**: 1) approving the construction plans and specifications for North Natomas Regional Park Concession and Restroom (L19140203); 2) approving the North Natomas Regional Park Concession and Restroom GMP Supplemental Agreement No. 1; 3) authorizing the City Manager or City Manager's designee to execute the contract with PnP Construction, Inc. for guaranteed maximum price of $638,879; and 4) appropriating $385,000 from Park Development Impact Fees (Fund 3204) to L19140200.

Contact: C. Gary Hyden, Manager, Park Planning and Development Services, (916) 808-1949, Department of Parks and Recreation

11. Contract Award: Mack Road and Summersdale Drive Traffic Signal Project (T15144300)

Report # 2016-00844

Location: Districts 7 and 8

Action: Passed **Motion No. 2016-0270**: 1) approving the Plans and Specifications for the Mack Road and Summersdale Drive Traffic Signal Project (T15144300); 2) awarding the construction contract to M&M Electric for an amount not to exceed $291,180; and 3) authorizing the City Manager to execute a contract with M&M Electric in an amount not to exceed $291,180 for the Mack Road and Summersdale Drive Traffic Signal Project (T15144300).

Contact: Kaleb Haile, Project Manager, (916) 808-7020; Nicholas Theocharides, Engineering Services Manager, (916) 808-5065, Department of Public Works

12. Cooperative Purchase Agreement: Replacement Crane Truck and Dump Trucks

Report # 2016-00856

Action: Passed **Motion No. 2016-0271:** 1) approving the use of the Houston-Galveston Area Council (HGAC) cooperative purchase agreement with Houston Freightliner, Inc. (Contract No. HT06-16) for the purchase of one replacement crane truck and four replacement dump trucks in an amount not to exceed $710,712; and 2) authorizing the City Manager or the City Manager's designee to execute the purchase specified above.

Contact: Iseña Garcia, Program Specialist, (916) 808-1163; Mark Stevens, Fleet Manager, (916) 808-5869, Department of Public Works

13. Cooperative Purchase Agreement: Replacement Motor Grader

Report # 2016-00871

Location: Citywide

Action: Passed **Resolution No. 2016-0309**:1) authorizing the City Manager or the City Manager's designee to a) decrease the expenditure budget in the Department of Public Works (DPW) FY2016/17 operating budget (General Fund, Fund 1001) in the amount of $46,823; b) increase the expenditure budget in the DPW multi-year operating project (MYOP) for replacement vehicles and equipment (I06150017, General Fund, Fund 1001) in the amount of $46,823; c) increase the expenditure and revenue budgets in the DPW FY2016/17 operating budget (Fleet Fund, Fund 6501) in the amount of $46,823; 2) approving the use of the Houston-Galveston Area Council (HGAC) cooperative purchase agreement with Pape Machinery, Inc. (Contract No. EM06-15) for the purchase of one replacement motor grader in an amount not to exceed $202,217; 3) authorizing the use of an existing motor grader (equipment number 9019) as partial payment of the purchase price of the new motor grader, giving the City a credit of $53,600 for the trade-in; and 4) authorizing the City Manager or the City Manager's designee to execute the purchase specified above.

Contact: Iseña Garcia, Program Specialist, (916) 808-1163; Mark Stevens, Fleet Manager, (916) 808-5869, Department of Public Works

14. North Natomas Street Tree Fee Refund

Report # 2016-00890

Location: District 1

Action: Passed **Motion No. 2016-0272:** 1) directing the City Manager or his designee to refund, by direct refund, in the amount of $124,900 to the property owners of record as identified on the last equalized assessment roll as of May 3, 2016 in the amounts stated for the parcels listed in Exhibit A; and 2) directing the City Manager or his designee to complete all necessary financial transactions to distribute the $124,900 by refund to the property owners of record as identified on the last equalized assessment roll of as May 3, 2016 and in the amounts stated for the parcels listed in Exhibit A

Contact: Bill Spencer, Administrative Officer, (916) 808-8130; Jerry Way, Director of Public Works, (916) 808-7100, Department of Public Works

15. Contract: Sequoia Pacific Building Roof Replacement Project (C13900000)

Report # 2016-00898

Location: 501 Sequoia Pacific Boulevard, District 3

Action: Passed **Motion No. 2016-0273:** 1) approving the construction plans and specifications for the Sequoia Pacific Building Roof Replacement Project, and awarding a construction contract to Madsen Roofing and Waterproofing, Inc., the lowest responsive and responsible bidder, in an amount not to exceed $598,491; and 2) authorizing the City Manager or the City Manager's designee to execute the contract specified above.

Contact: Norm Colby, Facilities & Real Property Superintendent, (916) 808-8335; Jon Blank, Facilities Manager, (916) 808-7914, Department of Public Works

16. Contract: Meadowview City Service Complex Traffic Flow Improvement Project (Y14000900)

Report # 2016-00908

Location: 2812 Meadowview Road, District 8

Action: Passed **Motion No. 2016-0274:** 1) approving the construction plans and specifications for the Meadowview City Service Complex Traffic Flow Improvement Project, and awarding a construction contract to B&M Builders, Inc., the lowest responsive and responsible bidder, in an amount not to exceed $704,466; and 2) authorizing the City Manager or the City Manager's designee to execute the contract specified above.

Contact: Kevin Love, Program Manager, (916) 808-5592; Terrance Davis, Integrated Waste General Manager, (916) 808-4949, Department of Public Works

17. Supplement No. 12: Intermodal Phase 2 - Sacramento Valley Station (T15029041)

Report # 2016-00913

Location: District 3

Action: Passed **Motion No. 2016-0275:** 1) authorizing the City Manager to execute Supplement No. 12 for an amount not to exceed $369,342 with Vali Cooper & Associates, Inc. for Construction Management Services for the Intermodal Phase 2-Sacramento Valley Station; 2) ratifying the City Manager's previously approved Supplements No. 1 through No. 11); and 3) resetting the City Manager's authority for City Agreement No. 2013-0896 with Vali Cooper & Associates, Inc.

Contact: Gregory Taylor, AIA, LEED AP, Project Manager, (916) 808-5268; Jerry Way, Director of Public Works, (916) 808-7100; Department of Public Works

Discussion Calendar

Discussion calendar items include an oral presentation including those recommending "receive and file".

18. Diverse and Inclusive City Workforce

Report # 2016-00944 **Estimated Time: 15 minutes** (Actual Time: 60 minutes)

Location: Citywide

Action: Moved/Seconded: Member Angelique Ashby / Member Eric Guerra

Yes: Members Angelique Ashby, Larry Carr, Eric Guerra, Jeff Harris, Rick Jennings, Jay Schenirer, Allen Warren, and Mayor Kevin Johnson.

Absent: Member Steve Hansen

Public comment heard from Efren Guttieriez, Caroline Cabias, Eric Harris, Wendell Brown and Betty Williams; passed **Resolution No. 2016-0310 as amended:** 1) authorizing the City Manager to add one Full-Time Equivalent Diversity Manager and increase the expense budget to cover the costs associated with this position ($180,000) with a transfer from General Fund fund balance; 2) directing City Manager to develop a Diversity Inclusion Plan with the input of interested community groups, city staff, and the City Council; and 3) continuing to use Budget and Audit Committee to monitor and assess all diversity and inclusion issues, including Council Workshops as needed with direction to

place the position in the City Manager's Office and to provide quarterly reports to the Budget and Audit Committee.
Contact: Melissa Chaney, Director, (916) 808-7173, Department of Human Resources

19. Fire Department Standards of Response Coverage Review
Report # 2016-00920 **Estimated Time: 60 minutes** (Actual Time: 90 Minutes)
Location: Citywide
Action: Received and referred to the Budget and Audit Committee with direction to include Local 522 in the master plan discussions.
Contact: Walt White, Fire Chief (916) 808-1601, Fire Department

20. Acceptance, Distribution, Use and Reporting of Tickets Policy (Tickets Policy)
Report # 2016-00829 **Estimated Time: 30 minutes** (30 minutes)
Location: Citywide

Action: Moved/Seconded: Member Angelique Ashby / Member Rick Jennings

Yes: Members Angelique Ashby, Larry Carr, Rick Jennings, Jay Schenirer, and Allen Warren

Abstain: Member Jeff Harris

Absent: Members Steve Hansen, Eric Guerra and Mayor Johnson

Public comment heard from Pastor Gainsbrugh; passed **Resolution No. 2016-0311:** 1) repealing Resolution 2009-296; 2) approving a Ticket Policy; 3) deleting a 1.0 FTE vacant Accountant Auditor position in the Department of Public Works and adding a 1.0 FTE Ticket Policy & Event Services Manager position to the City Clerk's Office; and 4) authorizing the Department of Finance to make the necessary budgetary transfers associated with the position changes.
Contact: Shirley Concolino, City Clerk, (916) 808-5442, Office of the City Clerk

Information Report
This item is for information only and is not eligible for action at this time.

21. Notification of Final Map Approval for The Creamery - Phase 2 (P13-043)
Report # 2016-00941
Location: District 4
Action: Received and filed.
Contact: Jerry Lovato, Program Analyst, (916) 808-7918, Department of Public Works

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

1. Homeless
   a. Pastor Gainsbrugh
   b. Wanda
   c. Niki Jones
2. Misc.
   a. Lorraine Brown
3. Alley Gate
   a. Wanda Farster
   b. David Wheat
4. South Sacramento Crime
   a. Tom Phong

Council Comments-Ideas, Questions and AB1234 Reports

1. **Information Requests**
   a. Member Larry Carr
      1. Report on the street corner recycle bin program re mitigating the negative impact on the community
   b. Member Jeff Harris
      1. Report to Law and Legislation Committee on the PACE program loan guidelines
   c. Member Angelique Ashby
      1. New mixed income housing ordinance amended (affects 4 housing units) language to address the affordable housing plan conditions

2. **Board/Commission Appointments**
   None.

Adjourned – 9:07 p.m.