

File #: 2016-01058

Consent Item 11

Title: Contracts: Public Works On-Call Professional Services

Recommendation: Pass a Motion authorizing the City Manager or the City Manager's designee to execute three-year agreements for on-call professional services, each in an amount not to exceed \$750,000 for the three-year term, with the consultants identified in Exhibit A.

Location: Citywide

Contact: Tim Hopper, Contract and Compliance Specialist, (916) 808-8173; Jon Blank, Facilities Manager, (916) 808-7914, Department of Public Works

Presenter: None

Department: Public Works

Attachments:

- 1-Description/Analysis
- 2-Exhibit A

Description/Analysis

Issue Detail: On-call professional services contracts are often established as “best management practices” to provide timely and more efficient services, and are well suited for small to medium service requests. City staff will typically assign work on a rotational basis, providing that consultants are assigned approximately the same value of available work over the three-year contract term.

Policy Considerations: The recommendation in this report is in accordance with City Code Chapter 3.64 regarding contracts for professional services.

Economic Impacts: None

Environmental Considerations: Approval of the professional service contracts are not projects as defined by CEQA guidelines, Section 15378. The recommended action involves no physical construction and has no potential to cause a significant impact to the environment.

Sustainability: Not applicable

Commission/Committee Action: None

Rationale for Recommendation: On July 26, 2011, the City Council adopted Resolution No. 2011-437 approving on-call professional service contracts for a term of five years. Those contracts expired on August 2, 2016. On April 20, 2016, the Department of Public Works issued a Request for Qualifications (RFQ) for on-call professional services to replace the expiring contracts.

A total of 105 proposals were received for 17 service disciplines. Selection committees of subject matter experts from various departments evaluated and ranked the proposals. The top three ranked firms in each service discipline are recommended for a contract. The remaining qualified firms not offered a contract will be placed on a preselected consultant list in order of their ranking. A total of 42 contracts in a total annual amount not to exceed \$10.5 million are recommended for approval. Should the need arise, professional service contracts may be recommended for the firms placed on the preselected consultant list.

Financial Considerations: Each contract will be in a not-to-exceed amount of \$250,000 per year over the three-year term. Once the need for services are determined, City staff will prepare a scope, request a proposal, and negotiate a fee. When a cost and schedule are agreed upon, a purchase order will be issued against a fully funded capital improvement project. Professional

service providers may have multiple service requests or purchase orders during a given year; however, the aggregate annual amount of purchase orders may not exceed \$250,000. Capital improvement projects must be established and have sufficient funds to issue a purchase order.

Local Business Enterprise (LBE): The RFQ required consultants to submit their local business enterprise certification status. LBE firms were given 5 additional points on the evaluation criteria worksheet. Firms receiving preference are indicated in Exhibit A.

PUBLIC WORKS ON-CALL PROFESSIONAL SERVICES AGREEMENTS						
#	Service	Consultant Name	LBE	Signed Agreement	Pre-Qualified	Ranking
1	ADA COMPLIANCE & SURVEY	Lionakis	LBE	X		1
2		US Access Consultants		X		2
3	ARCHEOLOGICAL SERVICES	AES	LBE		X	1
4		AECOM	LBE		X	2
5		Stantec	LBE		X	3
6	ARCHITECTURAL DESIGN	Brown Reynolds Watford		X		1
7		WLC		X		2
8		DLR Group	LBE	X		3
9		Stantec	LBE		X	4
10		Lionakis	LBE		X	5
11		Arch/Nexus	LBE		X	6
12	CIVIL ENGINEERING	Nichols Consulting Engineers	LBE	X		1
13		Mark Thomas & Company	LBE	X		2
14		Wood Rodgers	LBE	X		3
15		BKF	LBE		X	4
16		Langan Treadwell Rollo			X	5
17		MRPE Engineers	LBE		X	6
18		Dokken Engineering			X	7
19	COST ESTIMATING	Sierra West Group	LBE	X		1
20		Silva Cost Consulting	LBE	X		2
21		Cumming		X		3
22	ELECTRICAL ENGINEERING (incl. voice/data)	Stantec	LBE	X		1
23		M. Neils Engineering	LBE	X		2
24		Kitchell	LBE	X		3
25		Peters Engineering	LBE		X	4
26		Stanton Engineering	LBE		X	5

PUBLIC WORKS ON-CALL PROFESSIONAL SERVICES AGREEMENTS						
#	Service	Consultant Name	LBE	Signed Agreement	Pre-Qualified	Ranking
27	ENERGY EFFICIENCY SERVICES	Enovity		X		1
28		Capital Engineers		X		2
29		Glumac		X		3
30	ENVIRONMENTAL SITE ASSESSMENTS, REMEDIATION SERVICES, HAZARDOUS MATERIALS SURVEYS AND LABORATORY ANALYTICAL SERVICES	AECOM	LBE	X		1
31		PM Environmental	LBE	X		2
32		Entek Consulting Group		X		3
33		GHD, INC.	LBE	X		4
34		Stratus Environmental, INC.		X		5
35		Stantec	LBE	X		6
36		TRC	LBE		X	7
37		APEX ENVIROTECH	LBE		X	8
38		NCE ENGINEERING & ENVIRONMENTAL SERVICES	LBE		X	9
39		KLEINFELDER	LBE		X	10
40	INSEPTION SERVICES	Salaber Associates	LBE	X		1
41	INTERIOR DESIGN/SPACE PLANNING	Lionakis	LBE	X		1
42		Miles Treaster & Associates (MTA)	LBE	X		2
43	LANDSCAPE ARCHITECTURE	Callander Associates	LBE		X	1
44		Stantec	LBE		X	2
45		HLA Group	LBE		X	3
46	MECHANICAL ENGINEERING (plumbing, fire protection, HVAC)	Capital Engineering Consultants		X		1
47		Kitchell	LBE	X		2
48		Peters Engineering	LBE	X		3
49		A&S Engineers			X	4
50		Stanton Engineering	LBE		X	5

PUBLIC WORKS ON-CALL PROFESSIONAL SERVICES AGREEMENTS						
#	Service	Consultant Name	LBE	Signed Agreement	Pre-Qualified	Ranking
51	REAL ESTATE APPRAISAL	Integra	LBE	X		1
52		Smith & Associates		X		2
53		ARWS		X		3
54		Pattison & Associate		X		4
55		Bender Rosenthal, Inc.	LBE		X	5
56		Blaesi & Company, Inc.	LBE		X	6
57		Craig Owyang Real Estate			X	7
58	REAL ESTATE SERVICES & RELOCATION SERVICES	ARWS		X		1
59		Paragon Partners	LBE	X		2
60		Universal Field Services	LBE	X		3
61		Overland Pacific & Cutler			X	4
62		Bender Rosentahal, Inc.	LBE		X	5
63		Dokken Engineering			X	6
64		Interwest Consulting Group			X	7
65	STRUCTURAL ENGINEERING	Buehler & Buehler	LBE	X		1
66		CYS Structural Engineers	LBE	X		2
67		Miyamoto			X	3
68		Lionakis	LBE		X	4
69	SURVEYING	Mark Thomas & Company	LBE	X		1
70		R.E.Y. Engineers		X		2
71		Wood Rodgers	LBE	X		3
72		Michael Baker International	LBE		X	4
73		BKF	LBE		X	5
74		Andregg Geomatics			X	6
75	WATER INTRUSION SERVICES	Entek Consulting Group		X		1
			Total Signed & Potential Agreements	42	33	
			Yearly Value	\$10,500,000		

PUBLIC WORKS ON-CALL PROFESSIONAL SERVICES AGREEMENTS						
#	Service	Consultant Name	LBE	Signed Agreement	Pre-Qualified	Ranking
			3-year Value	\$31,500,000		