



## City Council Report

915 I Street, 1<sup>st</sup> Floor

Sacramento, CA 95814

[www.cityofsacramento.org](http://www.cityofsacramento.org)

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**File #:** 2016-01095

**Consent Item 03**

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**Title: Agreement: After-School Education and Safety Program with Sacramento City Unified School District at Sam Brannan Middle School**

**Recommendation:** Pass a Resolution 1) authorizing the City Manager, or designee, to execute an agreement with the Sacramento City Unified School District for the City to continue to operate the After-School Education and Safety Program on the Sam Brannan Middle School campus during fiscal year 2016/17; and 2) authorizing the City Manager or designee to establish a grant project and establish the revenue and expenditure budgets for reimbursements of up to \$105,000 for the fiscal year and transfer General Funds of \$21,000 from the Department Operating Budget for the required match.

**Location:** District 4

**Contact:** Sylvia Fort, Recreation Manager, (916) 808-8381; Shannon Brown, Operations Manager, (916) 808-6076; Chris Conlin, Director, Department of Parks and Recreation

**Presenter:** None

**Department:** Parks & Recreation Department

**Attachments:**

1-Description/Analysis

2-Agreement

3-Resolution

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**Description/Analysis**

**Issue Detail:** The State of California has approved grants for an After-School Education and Safety program (ASES) for the Sacramento City Unified School District (SCUSD). With the State ASES program funds, SCUSD has requested the Parks and Recreation Department to continue to operate the ASES program at Sam Brannan Middle School for the next fiscal year, at a reimbursement rate not to exceed \$105,000. City Council authorization is required for the City Parks and Recreation Department to operate the program in a service provider capacity and because the total contract amount is over \$100,000.

The start date for services is set as September 1, 2016 and extends through June 30, 2017. Council is requested to approve the agreement now as SCUSD did not finalize the contract and send it to the City until after the program start date.

**Policy Considerations:** The provision of City services to the SCUSD is consistent with Parks and Recreation Department's after-school enrichment programs, which are also provided to other school districts in the City.

**Economic Impacts:** None

**Environmental Considerations:** This agreement to provide services is an administrative activity which is exempt from environmental review under Section 15378(b) (5) of the California Environmental Quality Act (CEQA) Guidelines.

**Sustainability:** This program has been reviewed to ensure its consistency with the goals, policies, and targets of the City's Sustainability Master Plan (SMP).

**Commission/Committee Action:** None

**Rationale for Recommendation:** The ASES program will provide after-school education for approximately 125 youth daily.

**Financial Considerations:** The availability of funding allows for continued ASES programming at Sam Brannan Middle School. The District will reimburse the City up to \$105,000 for this program in this fiscal year. Most of the costs incurred by the City in the operation of the agreement will be reimbursed by the school district; an in-kind general fund match of \$21,000 will be provided through the Department of Recreation Teen Services general fund budget.

**Local Business Enterprise (LBE):** The purchase of supplies and equipment to provide these services will be made in accordance with the City's Local Business Enterprise program requirements.

Requires Council Approval:  N  Y

Council Meeting Date: 10/06/2016

Real Estate  Other Party Signature Needed  Recording Requested

General Information

Contract Type: Agreement for Services  
PO Type:  
\$ Not to Exceed: 105,000  
Other Party: Sac. City Unif. Sch. District  
Project Name: ASES SAM BRANNAN  
Project Number:  
Bid Transaction #:

Attachment #:  
Original Doc #:  
Certified Copies of Document: ~~2~~  
Deed:  
Tax ID # (if applicable):  
Preferences:  
LBE  SBE  DBE  MWBE

Department Information

Department: Parks and Recreation  
Project Manager: Kim Mohler  
Contract Services: Katherine Robbins  
Phone Number: (916) 808-1562  
Date:  
Comment: ASES Sacramento City Unified School District  
Division: Recreation Services  
Supervisor: Sylvia Fort  
Division Manager: Shannon Brown  
Org Number:

Review and Signature Routing

Department	Signature or Initial	Date
Project Manager:	<i>KM</i>	
Operation Manager:	<i>DB</i>	9/12/16
Contract Services:	<i>Katherine Robbins</i>	9-12-16
Supervisor:	<i>SP</i>	
Division Manager:	<i>Shannon Brown</i>	9-12-16

City Attorney  
City Attorney: *SO* 9-14-16  
Name and Phone Ext:

Send Interoffice Mail  Notify for Pick Up Katherine x1562

Authorization  
Department Director: \_\_\_\_\_  
City Manager: Y  N

Contract Cover/Routing Form: Must Accompany ALL Contracts;  
however, it is not part of the contract.

(Sticker)

**For City Clerk Processing**

**Finalized:**  
Initial:  
Date:

**Imaged:**  
Initial:  
Date:

**Received:**  
(City Clerk Stamp Here)

## AGREEMENT FOR SERVICES

Between

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**Youth Development Support Services Department**  
And  
**CITY OF SACRAMENTO, TEEN SERVICES**

The Sacramento City Unified School District ("District") and the **CITY OF SACRAMENTO, TEEN SERVICES** collectively hereinafter referred to as "the Parties" hereby enter into this Agreement for program services ("Agreement") effective on August 1<sup>st</sup>, 2016 ("Effective Date") with respect to the following recitals:

### RECITALS

WHEREAS, the District desires to engage CITY OF SACRAMENTO, TEEN SERVICES to develop, maintain and sustain programs that offer support services to Sam Brannan middle school during the expanded learning hours to improve the quality of life for families, enhance literacy opportunities and improve academic performance and attendance for the students; and

WHEREAS, District and CITY OF SACRAMENTO, TEEN SERVICES will work collaboratively to develop, support, coordinate and provide academic enrichment programs and recreational activities supporting the After School Education and Safety (ASES) expanded learning programs at above mentioned schools during the school year. This collaboration is designed to provide students avenues to maintain and expand learning opportunities, and promote academic achievement, assist children and adults from low-income families to achieve challenging state content standards, provide opportunities for parents to actively participate in their children's education, provide safe, supervised, and high-quality expanded learning care for students, and deter, tobacco, alcohol and other drug use; and

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

A. Roles and Responsibilities.

- i. CITY OF SACRAMENTO, TEEN SERVICES shall adhere to Attachment A Scope of Services; Attachment B Expanded Learning Programs Expectations; and complete SCUSD Expanded Learning Program Manual (located on SCUSD Youth Development Website);
- ii. CITY OF SACRAMENTO, TEEN SERVICES shall adhere to scope of services outlined in SCUSD Contract Terms and Conditions
- iii. District shall adhere to scope of service outlined in Attachment A. District shall provide funding pursuant to Paragraph B, below. District shall provide and coordinate space and location of all District-sponsored expanded learning professional development, meetings, and trainings. District shall coordinate the convening of all contractors to facilitate program planning and modifications.

B. Payment. For provision of services pursuant to this Agreement, and meeting required attendance target, or a minimum of 85% of said target based on 180 days, District shall reimburse CITY OF SACRAMENTO, TEEN SERVICES for direct services not to exceed **\$105,000.00** be made in installments upon receipt of properly submitted invoices.

Breakdown:

Program	School Name	Contract Amount	Attendance Target Days (180)
ASES	Sam Brannan	\$105,000.00	111
<b>Total Amount</b>		<b>\$105,000.00</b>	

The final installment shall not be invoiced by CITY OF SACRAMENTO, TEEN SERVICES or due until completion of all obligations pursuant to this Agreement. For provisions of services pursuant to this Agreement, CITY OF SACRAMENTO, TEEN SERVICES shall provide documentation of **\$21,000.00 in-kind match** to the District.

C. Independent Contractor. While engaged in providing the services in this Agreement, and otherwise performing as set forth in this Agreement, CITY OF SACRAMENTO, TEEN SERVICES, and each of CITY OF SACRAMENTO, TEEN SERVICES employees, is an independent contractor, and not an officer, employee, agent, partner, or joint venturer of the District.

D. Insurance Requirements. Prior to commencement of services and during the life of this Agreement, CITY OF SACRAMENTO, TEEN SERVICES shall provide the District with a copy of its certificates of insurance evidencing its comprehensive general liability insurance, employment practices liability insurance, and directors and officers coverages in sums of not less than \$1,000,000 per occurrence. CITY OF SACRAMENTO, TEEN SERVICES will also provide a written endorsement to such policies-naming District as an additional insured and such endorsement shall also state, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." If insurance is not kept in force during the entire term of the Agreement, District may procure the necessary insurance and pay the premium therefore, and the premium shall be paid by the CITY OF SACRAMENTO, TEEN SERVICES to the District.

E. Fingerprinting Requirements. CITY OF SACRAMENTO, TEEN SERVICES agrees that any employee it provides to District shall be subject to the fingerprinting and TB requirements set forth in the California Education Code. Pursuant to Education Code Section 45125.1, CITY OF SACRAMENTO, TEEN SERVICES shall certify in writing to the District that neither the employer nor any of its employees who are required to have their fingerprints submitted to the Department of Justice and who may come in contact with pupils have been convicted of a felony as defined in Section 45122.1. Contractor will provide a complete list to the District of all employees cleared by the DOJ who will provide services under this Agreement. CITY OF SACRAMENTO, TEEN SERVICES shall obtain subsequent arrest service from DOJ for on-going notification regarding an individual whose fingerprints were submitted pursuant to Section 45125.1. Upon receipt of such a subsequent arrest notification from DOJ, CITY OF SACRAMENTO, TEEN SERVICES shall within 24 hours notify District of such a subsequent arrest notification. If an employee is disqualified from working for District pursuant to the requirements of the California Education Code, CITY OF SACRAMENTO, TEEN SERVICES agrees to provide a replacement employee within 15 days of receiving notification that the previous employee has been disqualified. Failure to adhere to the terms of this provision is grounds for termination of the Agreement.

F. Confidential Records and Data. Each Party shall not disclose confidential records received from the other Party, including student records pursuant to FERPA, 20 U.S.C. § 1232g, *et seq.*, and California Education Code Section 49060, *et seq.* CITY OF SACRAMENTO, TEEN SERVICES shall maintain the

confidentiality of student or pupil records and shall not disclose such records to any third parties without the express written approval of the District. In the event a Party receives a request for disclosure of such confidential records, whether under the California Public Records Act, a duly-issued subpoena, or otherwise, said Party shall tender the request to the other Party who shall be responsible for addressing said request, including the defense of its claim of confidentiality. The Party asserting its claim of confidentiality shall hold harmless and defend the Party receiving such request from any liability, claim, loss, cost, attorney's fees and damages, as adjudged by a court of competent jurisdiction, arising out of a refusal to disclose such confidential records.

G. Period of Agreement. The term of this Agreement shall be from August 1, 2016, through June 30, 2017. This Agreement may be terminated by either Party at any time, for any reason, with or without cause, by providing at least sixty (60) days written notice.

The District may terminate this Contract with cause upon written notice of intention to terminate for cause. A Termination for Cause shall include: (a) material violation of this Contract by the Contractor; (b) any act by the Contractor exposing the District to liability to others for personal injury or property damage; or (c) the Contractor is adjudged a bankrupt; Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of the Contractor's insolvency.

Ten (10) calendar days after service of such notice, the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, or this Contract shall cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District exceeds the cost of providing the service pursuant to this Contract, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to the District. Written notice by the District shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

H. Indemnity. CITY OF SACRAMENTO, TEEN SERVICES agrees to indemnify and hold harmless the District and its successors, assigns, trustees, officers, employees, staff, agents and students from and against all actions, causes of action, claims and demands whatsoever, and from all costs, damages, expenses, charges, debts and liabilities whatsoever (including attorney's fees) arising out of any actual or alleged act, omission, willful misconduct, negligence, injury or other causes of action or liability proximately caused by CITY OF SACRAMENTO, TEEN SERVICES and/or its successors, assigns, directors, employees, officers, and agents related this Agreement. CITY OF SACRAMENTO, TEEN SERVICES has no obligation under this Agreement to indemnify and hold harmless the District and is not liable for any actions, causes of action, claims and demands whatsoever, and for any costs, damages, expenses, charges, debts or other liabilities whatsoever (including attorney's fees) arising out of any actual or alleged act, omission, negligence, injury or other causes of action or liability proximately caused by the District and/or its successors, assigns, trustees, officers, employees, staff, agents or students. The parties expressly agree that the indemnity obligation set forth in this Agreement shall remain in full force and effect during the term of this Agreement. The parties further agree that said indemnity obligations shall survive the termination of this Agreement for any actual or alleged act, omission, negligence, injury or other causes of action or liability that occurred during the term of this Agreement.

I. Severability. If any provisions of this Agreement are held to be contrary to law by final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.

J. Applicable Law/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of California. If any action is instituted to enforce or interpret this Agreement,

venue shall only be in the appropriate state or federal court having venue over matters arising in Sacramento County, California, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

K. Assignment. This Agreement is made by and between CITY OF SACRAMENTO, TEEN SERVICES and the District and any attempted assignment by them, their successors or assigns shall be void unless approved in writing by all parties.

L. Entire Agreement. This Agreement constitutes the entire agreement between CITY OF SACRAMENTO, TEEN SERVICES and the District with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications and understandings of any nature whatsoever, with respect to the same subject matter unless expressly included in this Agreement. The parties hereby waive the presumption that any ambiguities in a contract are read against the drafter of same. The parties further agree and represent that each of them are the drafters of every part of this Agreement.

M. Amendments. The terms of this Agreement shall not be amended in any manner except by written agreement signed by the parties.

N. Execution In Counterparts. This Agreement may be executed in counterparts such that the signatures of the parties may appear on separate signature pages. Facsimile or photocopy signatures shall be deemed original signatures for all purposes.

O. Authority. Each party represents that they have the authority to enter into this Agreement and that the undersigned are authorized to execute this Agreement.

P. Approval/Ratification by Board of Education. This Agreement shall be subject to approval/ratification by the District's Board of Education.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in duplicate.

**DISTRICT:**

By: \_\_\_\_\_  
Gerardo Castillo, CPA  
Chief Business Officer  
Sacramento City Unified School District

\_\_\_\_\_  
Date

**CITY OF SACRAMENTO, TEEN SERVICES:**

By: \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CITY ATTORNEY

Sacramento City Unified School District and CITY OF SACRAMENTO, TEEN SERVICES:  
Attachment A

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DISTRICT shall:

1. Provide evaluation and/or survey of projects as required.
2. Recognize CITY OF SACRAMENTO, TEEN SERVICES in all sponsored events and on brochures, flyers, and promotional materials as appropriate.
3. Provide a district Expanded Learning liaison for each school that will provide the support and guidance needed to operate the Expanded Learning program.
4. Meet monthly with the PROGRAM MANAGER of CITY OF SACRAMENTO, TEEN SERVICES to identify program needs, assistance, and successes.
5. Designate a school staff contact person to work directly with the PROGRAM MANAGER for program planning, assistance in hiring staff and to address any implementation issues.
6. Help train program staff and volunteers on school procedures and the education/curriculum materials being used at the school that should be integrated into the program.
7. Help recruit students into the program and provide the program access to parents of participating students.
8. Help provide parents/students forums to obtain feedback on the program, what is working and what new services/program elements need to be added or modified.
9. Provide space for the program to operate, including office space for the PROGRAM MANAGER, classroom space for classes and activities, and storage space for program supplies/materials.
10. Provide Expanded Learning snack that is consistent with requirements of the USDA.
11. Help coordinate custodial and storage needs of the program.
12. Meet regularly with the District contact person, CITY OF SACRAMENTO, TEEN SERVICES site liaison and site administrator to identify program needs, successes and assistance.
13. Provide an "End of Year" Partnership Report addressing strengths and areas for improvement for future partnership.

CITY OF SACRAMENTO, TEEN SERVICES shall:

1. Provide a comprehensive Expanded Learning academic, enrichments and recreation program to include at least one hour of homework and tutoring assistance daily (includes all instructional days) from school closure until 6:00 PM (15 hours per week) at designated schools. Program elements shall also include other educational and enrichment/recreational activities, violence prevention, alcohol tobacco and other drug education and prevention activities.
2. Work closely with school sites and District to keep student enrollment and daily attendance as close to and within the agreed upon parameter as outline in the grant award. Student days of attendance will be monitored by CITY OF SACRAMENTO, TEEN SERVICES and adjustments made to ensure that the program maximizes all funding reimbursements not to exceed available funding.
3. Work collaboratively with the District and the school to create a comprehensive program plan for the Expanded Learning program. The plan will be shared out with stakeholders.
4. Provide an "End of Year" Report on status of all outcomes and objectives.
5. Maintain and provide to the District monthly attendance and program activities records.
6. **CITY OF SACRAMENTO, TEEN SERVICES shall maintain at least 85% of targeted attendance for the school site for the entire year.**
7. Comply with requirements of the USDA related to administration and operation of Expanded Learning snack and other District-sponsored nutrition programs.
8. Supply the staff with materials, supervision and volunteer recruitment for designated school sites.
9. Develop special activities or field trips for the sites individually and collectively. CITY OF SACRAMENTO, TEEN SERVICES shall obtain prior parental permission for students' participation in District sponsored field trips and excursions, and obtain prior permission from the school site Principal or designee.
10. Attend and provide monthly reports at designated Partnership meetings, monthly PROVIDER AGENCY meetings, monthly PROGRAM MANAGERS meetings, as well as other planning meetings as necessary.
11. Work collaboratively with the other outside service providers contracted by the District to provide after school services at school sites.
12. Communicate progress of project/partnership development on a timely and consistent manner to the District.
13. Communicate new partnership opportunities with the District.
14. Advertise, when possible, project/partnership in newspaper, events, press releases, etc. with the prior approval of the District.

15. **Provide at least one full time PROGRAM MANAGER per program that is employed until end of contract 6/30/17 and sufficient staffing to maintain a 20:1 student/staff ratio.**
16. Utilize the Youth Development Support Services Quality Assurance tool, or a Self-Assessment Tool for Expanded Learning programs as the monitoring and evaluation device on a monthly basis.
17. Provide annual in-kind support and direct services that equates to approximately 20% of total contract and such financial support to be itemized and reported monthly to the District.
18. Meeting with the PROGRAM MANAGER and District contact person to identify program needs, successes and areas for assistance.
19. Act as liaison with parents in supporting Family Literacy and Family Engagement.
20. Other areas as agreed upon by both parties.

School Site shall:

1. Designate a school staff person to work directly with the PROGRAM MANAGER for program planning, assistance in hiring staff and to address any implementation issues.
2. Help recruit program staff among school site staff and parents.
3. Help train program staff and volunteers on school procedures and educational/curriculum materials being used at the school that should be integrated into the program.
4. Help recruit students into the program and provide program access to parents of participating students.
5. Help provide parent/student forums for the program to obtain feedback on what is working and what new services/program elements need to be added or modified.
6. Provide space for the program to operate, including office space for the PROGRAM MANAGER, classroom space for classes and activities, and storage space for program supplies/materials.
7. Help coordinate custodial and storage needs of the program.
8. Meet monthly or as needed with the PROGRAM MANAGER, district liaison, site liaison and/or site administrator to identify program needs, successes and assistance.

**District Expectations for Expanded Learning Programs:**

The following guidelines are set forth to establish clear communication between the District staff and contracted Expanded Learning Programming Service Providers regarding District expectations.

1. Service Providers and their staff will adopt and work within the social justice youth development framework as they operate District programs.
2. Service Providers and their staff will be knowledgeable of and adhere to the regulations established in the Expanded Learning manual, including, but not limited to:
  - a. Requirements for Safety
  - b. Communication Protocol
  - c. Medical Protocol
  - d. Early Release/Late Arrival Policy
  - e. Program Hours Requirement: 15 hours per week for After School; 7.5 hours per week for Before School Programming
  - f. District Disciplinary Protocol
  - g. Field Trip Requirements
3. Service Providers will maintain an environment that is physically and emotionally safe for children/youth and staff at all times. This includes:
  - a. Adequate Supervision
  - b. 20:1 student/staff ratio
  - c. Students within the visual line of sight for staff (age appropriate) at all times (excluding restroom breaks)
  - d. Clear program rules and expectations.
4. Area representatives, Service Providers and their staff will communicate effectively and regularly with each other and maintain accurate contact information. This means:
  - a. Checking and answering e-mails and phone message regularly
  - b. Issues/concerns will be communicated in a timely manner
  - c. Regular and clear communication with parents via newsletters, phone calls, e-mails etc.
  - d. Checking Expanded Learning website regularly
5. Program staff will conduct themselves in a professional manner at all times by being:
  - a. Easily identifiable to parents and school staff by wearing badges in plain view while on duty
  - b. Prepared and ready at least 1 hour prior to start of programming
  - c. Regularly assess student interest via student surveys, classroom discussions, suggestion boxes etc., and make adjustments when necessary to ensure continued student engagement
6. In order to support academic achievement, Service Providers/staff should:
  - a. Have a general knowledge of the academic standing of their students in their program
  - b. Align Expanded Learning programs to the regular school day
  - c. **Each program site will have their own program plan based on the needs of their students**
  - d. Meet with administrators and teachers regularly. Maintain regular communication with site administrator or site designee
  - e. Be a part of the school culture. Participate in staff meetings, school events such as Back to School Night, Open House etc.
  - f. A representative from each provider agency should serve on at least one school site committee such as the School Site Council, Safety Committee etc.
  - g. Review the School Accountability Report Card for your school site. This information is posted on the district's website at <http://www.scusd.edu/post/2014-15-school-accountability-report-card-41>

7. Provider Agency and their staff will incorporate youth development principles into their programming. This may include:
  - a. Creating opportunities for youth-led activities and service learning
  - b. Involving youth in the decision-making process when appropriate
  - c. Encouraging youth civic engagement
  - d. Incorporating character education
8. Program Managers will perform on-going program observations utilizing the Expanded Learning Walk-Thru form in order to provide feedback to their staff.
9. 21<sup>st</sup> CCLC programs must assess the need for family literacy services among adult family members of student served by the program. Based on that need, all programs must, at a minimum, either refer families to existing services or coordinate with Youth Development Support Services to deliver literacy and educational development services.
10. Area representatives will evaluate Expanded Learning programming based on student participation, adherence to the above mentioned guidelines, and on the analysis of the various assessment tools.

## **RESOLUTION NO. 2016-**

Adopted by the Sacramento City Council

### **APPROVING AGREEMENT FOR THE AFTER-SCHOOL EDUCATION AND SAFETY PROGRAM AT SAM BRANNAN MIDDLE SCHOOL**

#### **BACKGROUND**

- A. The Department of Parks and Recreation has operated After School Education and Safety (ASES) programs at middle schools since 1999. Funding for the ASES program comes from school districts that receive grants for the State of California's Department of Education.
- B. As a result of the passage of Proposition 49, the State has approved additional grant funding for ASES programs. School districts may provide ASES programs directly or contract with other providers to deliver services on their behalf.
- C. The Sacramento City Unified School District (SCUSD) has requested that the City continue to operate the ASES program at Sam Brannan middle school in fiscal year 2017.
- D. The Department's Operating Budget will contribute \$21,000 for the required match to the ASES program

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The agreement with SCUSD for the City to operate the After-School Education and Safety Program at Sam Brannon middle school during fiscal year 2016/17 and to receive reimbursement of up to \$105,000 is hereby approved. The City Manager, or designee, is authorized to execute the Agreement.
- Section 2. The City Manager or designee is authorized to establish a grant project and to establish the revenue and expenditure budgets to receive reimbursement of up to \$105,000 for the Sacramento ASES program in fiscal year 2017 and to transfer General Funds of \$21,000 from the Department operating budget to the grant project for the required match.