



City Council Report

915 I Street, 1st Floor
Sacramento, CA 95814

www.cityofsacramento.org

File #: 2016-01219

Consent Item 04

Title: Contract: On-Call, On-Site Veterinary Services

Recommendation: Pass a Motion: 1) extending the On-Call, On-Site Veterinary Services Agreement (#2013-0458) through June 30, 2017; 2) increasing the Agreement by \$55,000 for a new not-to-exceed amount of \$154,999; and 3) authorizing the City Manager or City Manager's designee to execute the supplemental agreement as specified.

Location: Citywide

Contact: Gina Knepp, Animal Care Services Manager, (916) 808-8333; Jennifer Chikasawa, Administrative Analyst, (916) 808-5851, Community Development Department

Presenter: None

Department: Community Development

Attachments:

1-Description/Analysis

2-Supplemental Agreement

Description/Analysis

Issue Detail: Council approval is required to supplemental the existing agreement with Dr. Jennifer Hatch for on-call veterinary services. Dr. Hatch's services are required to continue to provide animal care services to the growing animal population within the City, comply with local and state law while meeting community expectations for quality care provided to shelter animals. Dr. Hatch provides relief when the City's staffed Veterinarians are on leave, intermittently assists with emergency surgery, and facilitates compliance with mandatory spay and neuter laws required for all adopted animals. With the increasing success of adoptions, surgeries must be performed daily, which ultimately reduces an animal's length of stay and lowers overall cost for extended boarding and care.

Policy Considerations: Council approval is required for agreements in excess of \$100,000. The recommendations in this report are consistent with Administrative Policy-4102 – Procurement of Professional Services.

Economic Impacts: None.

Environmental Considerations: None.

California Environmental Quality Act (CEQA): This action is exempt from CEQA because it does not have the potential for causing a significant effect on the environment. (CEQA Guidelines §15061(b)(3).)

Sustainability Considerations: Not applicable.

Commission/Committee Action: Not applicable.

Rationale for Recommendation: Dr. Hatch's services are crucial to continue to sustain our current level of veterinary services at the Front Street Animal Shelter. The rate for animal intake is 11,000 animals per year, many of which require immediate emergency treatment and most of which require spay or neuter surgery before legal adoption can occur. State and local ordinances (City Code 9.44.170 and California Food and Agriculture Code 30503, 31751.3) require that all adopted animals be surgically altered prior to release. Adopted animals that are not surgically altered at time of adoption must remain in the care of the shelter, which increases daily cost of care and number of staff to provide said care. The use of a contract veterinarian for managing an influx of animals demonstrates greater fiscal responsibility and ultimately reduces the burden on the General Fund in the long term. Additionally, having animals surgically pre-altered in advance of placement in the adoption wing dramatically increases adoption rates, which is good for the animals, reduces communicable disease, and

ensures adequate housing is available for the daily influx of animals. Average daily animal intake is 35-40 animals, with extreme intake as high as 60 per day. The continued use of a contract veterinarian ensures the save rate of shelter animals continues to rise and the euthanasia rate declines, which is a priority for many Sacramento residents.

Financial Considerations: There is sufficient funding available in the Community Development Department operating budget to support the projected expenditures for Fiscal Year 2016/17.

Local Business Enterprise (LBE): Dr. Jennifer Hatch is a LBE.

SUPPLEMENTAL AGREEMENT

Project Title and Job Number: On-Call, On-Site Veterinary Services

Date: 8/31/2016

Purchase Order #:

Supplemental Agreement No.:

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The City of Sacramento ("City") and Dr. Jennifer Hatch ("Contractor"), as parties to that certain Professional Services Agreement designated as Agreement Number 2013-0458, including any and all prior supplemental agreements modifying the agreement (the agreement and supplemental agreements are hereafter collectively referred to as the "Agreement"), hereby supplement and modify the Agreement as follows:

1. The scope of Services specified in Exhibit A of the Agreement is amended as follows:

The time of performance shall be extended through June 30, 2017.

2. In consideration of the additional and/or revised services described in section 1, above, the maximum not-to-exceed amount that is specified in Exhibit B of the Agreement for payment of Contractor's fees and expenses, is increased by \$55,999, and the Agreement's maximum not-to-exceed amount is amended as follows:

Agreement's original not-to-exceed amount:	<u>\$25,000</u>
Net change by previous supplemental agreements:	<u>\$74,999</u>
Not-to-exceed amount prior to this supplemental agreement:	<u>\$99,999</u>
Increase by this supplemental agreement:	<u>\$55,000</u>
New not-to exceed amount including all supplemental agreements:	<u>\$154,999</u>

3. Contractor agrees that the amount of increase or decrease in the not-to-exceed amount specified in section 2, above, shall constitute full compensation for the additional and/or revised services specified in section 1, above, and shall fully compensate Contractor for any and all direct and indirect costs that may be incurred by Contractor in connection with such additional and/or revised services, including costs associated with any changes and/or delays in work schedules or in the performance of other services or work by Contractor.

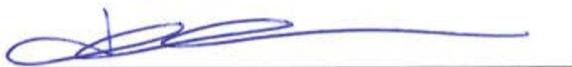
4. Contractor warrants and represents that the person or persons executing this supplemental agreement on behalf of Contractor has or have been duly authorized by Contractor to sign this supplemental agreement and bind Contractor to the terms hereof.

5. Except as specifically revised herein, all terms and conditions of the Agreement shall remain in full force and effect, and Contractor shall perform all of the services, duties, obligations, and conditions required under the Agreement, as supplemented and modified by this supplemental agreement.

Approval Recommended By:


Project Manager

Approved By:

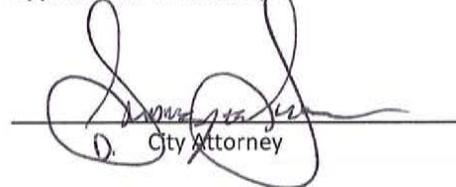


Contractor

Approved By:

City of Sacramento

Approved As To Form By:


City Attorney

Attested To By:

City Clerk