



City Council Report

915 I Street, 1st Floor
Sacramento, CA 95814

www.cityofsacramento.org

File #: 2016-01403

Discussion Item 16

Title: (City Council / Financing Authority / Housing Authority / Public Financing Authority / Redevelopment Agency Successor Agency) 2017 Meeting Schedules for City Council, Financing Authority, Housing Authority, Public Financing Authority and Redevelopment Agency Successor Agency [Continued from 10/25/2016]

Recommendation: Pass a 1) City Council Resolution; 2) Financing Authority Resolution; 3) Housing Authority Resolution; 4) Public Financing Authority Resolution; and 5) Redevelopment Agency Successor Agency Resolution approving either Option 1 **OR** Option 2 of the 2017 meeting schedules and designating four weeks when meetings will not be held.

Location: Citywide

Contact: Shirley Concolino, MMC, City Clerk, (916) 808-5442, Office of the City Clerk

Presenter: Shirley Concolino, MMC, City Clerk, (916) 808-5442, Office of the City Clerk

Department: City Clerk

Attachments:

- 1-Description/Analysis
- 2-Council Resolution
- 3-Financing Authority Resolution
- 4-Housing Authority Resolution
- 5-Public Financing Authority Resolution
- 6-RASA Resolution
- 7-Exhibit A (2017 Meeting Calendar – Option 1)
- 8-Exhibit A (2017 Meeting Calendar – Option 2)

Description/Analysis

Issue Detail: A resolution approving the regular meeting schedule for the City Council and its concurrent legislative bodies including the Financing Authority, Housing Authority, Public Financing Authority, and Redevelopment Agency Successor Agency must be adopted. The meeting schedule identifies the four weeks that regular meetings are not held and any alternate meeting dates such as meetings held on Thursday instead of Tuesday.

On October 25, 2016, a 2017 Meeting Calendar was presented to City Council for approval, however, members voted to continue the item to November 10, 2016. Included in this report package are two 2017 Meeting Calendars for consideration – Option 1 and Option 2. Option 1 is comprised primarily of Tuesday meetings with three Thursday meetings, summer recess from July 2 through July 15, and winter recess from December 24 through January 6, 2018. Option 2 is comprised primarily of Tuesday meetings with four Thursday meetings, three Joint City/County Meetings (on Tuesdays), summer recess from July 16 through July 29, and winter recess from December 24 through January 6, 2018.

Policy Considerations: Approving an annual meeting schedule of legislative bodies is consistent with the City Charter, the Council Rules of Procedure, the Brown Act, and the requirements of the Financing Authority legal counsel.

Economic Impacts: None.

Environmental Considerations: None.

Sustainability: None.

Commission/Committee Action: The Financing Authority, Housing Authority, Public Financing Authority, and Redevelopment Agency Successor Agency are passing separate resolutions for their respective 2017 meeting schedules and are included as attachments to this report.

Rationale for Recommendation: Meetings are generally held each Tuesday of the month, with Council, Financing Authority, Housing Authority, Public Financing Authority, and Redevelopment Agency Successor Agency sitting concurrently as noted on the agenda and minutes. If there is a conflict with the Tuesday meeting, the meeting is typically rescheduled to Thursday of the same week. Four meetings are designated as recesses when the legislative bodies need not meet per the Sacramento City Charter § 31 Meetings.

Financial Considerations: None

Local Business Enterprise (LBE): Not applicable.

RESOLUTION NO. 2016-

Adopted by the Sacramento City Council

APPROVING THE 2017 MEETING SCHEDULE FOR CITY COUNCIL

BACKGROUND

- A. Government Code section 54954(a) of the Brown Act requires that legislative bodies, except for advisory bodies and standing committees, provide the time and place for regular meetings by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body.
- B. Sacramento City Charter section 31 requires the City Council to hold regular meetings at such times and places as may be fixed by resolution, except that the City Council shall meet after 5:00 pm not less than one evening each week.
- C. Sacramento City Charter section 31 also allows for the designation of four weeks a year when regular City Council meetings need not be held.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. The City Council 2017 meeting schedule as shown in Exhibit A of this resolution is approved.

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Exhibit A - 2017 City Council Meeting Calendar

RESOLUTION NO. 2016-

Adopted by the Sacramento City Financing Authority

ESTABLISHING THE DATE, HOUR AND PLACE OF THE HOLDING OF THE 2017 REGULAR MEETINGS OF THE GOVERNING BOARD OF THE SACRAMENTO CITY FINANCING AUTHORITY

BACKGROUND

- A. The Sacramento City Financing Authority (the "Authority") is a joint exercise of powers authority duly organized and existing under and by virtue of the Joint Exercise of Powers Act, comprising Articles 1, 2, 3 and 4 of Chapter 5 of Division 7 of Title 1 (commencing with Section 6500) of the Government Code of the State of California (the "Act") and a Joint Exercise of Powers Agreement, dated as of October 1, 1989, as amended and supplemented (the "Agreement"), by and between the City of Sacramento (the "City") and the City's former redevelopment agency.
- B. As set forth in the Agreement, the Authority is administered by a governing board (the "Board") consisting of the members of the City Council of the City *ex officio*.
- C. The Agreement provides that the Board shall hold at least one regular meeting each year, and, by resolution, may provide for the holding of regular meetings at more frequent intervals.
- D. The Agreement requires the Board to fix, by resolution, the date upon which, and the hour and place at which, each regular meeting of the Board shall be held.
- E. The Board has determined to fix the date upon which, and the hour and place at which, regular meetings of the Board shall be held as set forth below.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE SACRAMENTO CITY FINANCING AUTHORITY RESOLVES AS FOLLOWS:

- Section 1. The Authority hereby finds and determines that the statements in paragraphs A through E of the Background are true.
- Section 2. The Board hereby fixes the date upon which, and the hour and place at which, regular meetings of the Board shall be held as follows: regular meetings of the Board shall be held on each date and at the same hour and place as regular

meetings of the City Council of the City; provided, that, with respect to any such regular meeting, if the Secretary of the Authority has not received a request from an officer of the Authority for any item of business to be considered and therefore no agenda is posted for such regular meeting, as required by Section 54954.2 of the California Government Code, then such regular meeting shall be deemed cancelled.

Section 3. All actions heretofore taken by any member of the Board or by any officer of the Authority and other appropriate officers and agents of the Authority with respect to the matters herein set forth are hereby ratified, confirmed and approved.

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Exhibit A - 2017 Financing Authority Meeting Calendar

RESOLUTION NO. 2016-

Adopted by the Housing Authority of the City of Sacramento

APPROVING THE 2017 MEETING SCHEDULE FOR THE SACRAMENTO HOUSING AUTHORITY

BACKGROUND

- A. Government Code section 54954(a) of the Brown Act requires that legislative bodies, except for advisory bodies and standing committees, provide the time and place for regular meetings by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body.
- B. The Housing Authority of the City of Sacramento meets concurrently with the City Council.
- C. Sacramento City Charter section 31 requires the City Council to hold regular meetings at such times and places as may be fixed by resolution, except that the City Council shall meet after 5:00 pm not less than one evening each week.
- D. Sacramento City Charter section 31 also allows for the designation of four weeks a year when regular City Council meetings need not be held.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO RESOLVES AS FOLLOWS:

- Section 1. The Housing Authority 2017 meeting schedule as shown in Exhibit A of this resolution is approved.

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Exhibit A - 2017 Housing Authority Meeting Calendar

RESOLUTION NO. 2016-

Adopted by the Sacramento Public Financing Authority of the City of Sacramento

APPROVING THE 2017 MEETING SCHEDULE FOR THE SACRAMENTO PUBLIC FINANCING AUTHORITY

BACKGROUND

- A. Government Code section 54954(a) of the Brown Act requires that legislative bodies, except for advisory bodies and standing committees, provide the time and place for regular meetings by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body.
- B. The Sacramento Public Financing Authority of the City of Sacramento meets concurrently with the City Council.
- C. Sacramento City Charter section 31 requires the City Council to hold regular meetings at such times and places as may be fixed by resolution, except that the City Council shall meet after 5:00 pm not less than one evening each week.
- D. Sacramento City Charter section 31 also allows for the designation of four weeks a year when regular City Council meetings need not be held.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE SACRAMENTO PUBLIC FINANCING AUTHORITY OF THE CITY OF SACRAMENTO RESOLVES AS FOLLOWS:

- Section 1. The Sacramento Public Financing Authority 2017 meeting schedule as shown in Exhibit A of this resolution is approved.

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Exhibit A - 2017 Sacramento Public Financing Authority Meeting Calendar

RESOLUTION NO. 2016-

Adopted by the Redevelopment Agency Successor Agency

APPROVING THE 2017 MEETING SCHEDULE FOR THE REDEVELOPMENT AGENCY SUCCESSOR AGENCY

BACKGROUND

- A. The Brown Act (Government Code Section 54954) requires that legislative bodies, except for advisory bodies and standing committees, provide the time and place for regular meetings by ordinance, resolution, or bylaws.
- B. The Redevelopment Agency Successor Agency meets concurrently with the City Council.
- C. The Sacramento City Charter, section 31 requires the City Council to hold regular meetings at such times and places as may be fixed by Resolution, except that the Council shall meet after 5:00 pm not less than one evening each week.
- D. The Sacramento City Charter, section 31 also allows for the designation of four weeks a year when regular City Council meetings need not be held.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The Redevelopment Agency Successor Agency 2017 meeting schedule as shown in Exhibit A of this Resolution is approved.

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Exhibit A - 2017 Redevelopment Agency Successor Agency Schedule

2017

Meeting Calendar for City Council Meetings

Exhibit A - Option 1

| | |
|--|-------------------|
| | Tuesday Meetings |
| | Thursday Meetings |
| | Council Recess |
| | Holidays |

| JANUARY 2017 | | | | | | |
|--------------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| FEBRUARY 2017 | | | | | | |
|---------------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

| MARCH 2017 | | | | | | |
|------------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| APRIL 2017 | | | | | | |
|------------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

| MAY 2017 | | | | | | |
|----------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| JUNE 2017 | | | | | | |
|-----------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

| JULY 2017 | | | | | | |
|-----------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| AUGUST 2017 | | | | | | |
|-------------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| SEPTEMBER 2017 | | | | | | |
|----------------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| OCTOBER 2017 | | | | | | |
|--------------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| NOVEMBER 2017 | | | | | | |
|---------------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

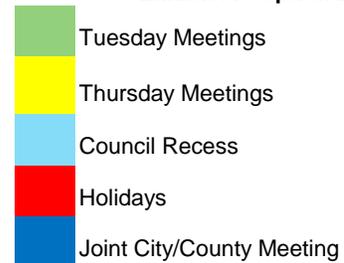
| DECEMBER 2017 | | | | | | |
|---------------|-----|-----|-----|------|-----|-----|
| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Financing Authority - Concurrent with Council
Housing Authority - Concurrent with Council
Public Financing Authority - Concurrent with Council
Redevelopment Agency Successor Agency - Concurrent with Council

Reasons for Thursday Meetings:
 January 5 - New Year Holiday
 May 4 - Cap to Cap
 August 3 - National Night Out

2017
Meeting Calendar for
City Council Meetings

Exhibit A - Option 2



JANUARY 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|-----|-----|-----|------|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

FEBRUARY 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
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| | | | 1 | 2 | 3 | 4 |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

MARCH 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|-----|-----|-----|------|-----|-----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

APRIL 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
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| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

MAY 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
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| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

JUNE 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
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| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

JULY 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

AUGUST 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|-----|-----|-----|------|-----|-----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

SEPTEMBER 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|-----|-----|-----|------|-----|-----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

OCTOBER 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|-----|-----|-----|------|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

NOVEMBER 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|-----|-----|-----|------|-----|-----|
| | | | 1 | 2 | 3 | 4 |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

DECEMBER 2017

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
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| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Financing Authority - Concurrent with Council
Housing Authority - Concurrent with Council
Public Financing Authority - Concurrent with Council
Redevelopment Agency Successor Agency - Concurrent with Council

Approved _____

Reasons for Thursday Meetings:
 January 5 - New Year Holiday
 May 4 - Cap to Cap
 July 4 - Independence Day
 August 3 - National Night Out