



# REPORT TO AUDIT COMMITTEE

## City of Sacramento

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915 I Street, Sacramento, CA 95814-2671  
www.CityofSacramento.org

Consent  
June 14, 2011

Honorable Members of the  
Audit Committee

**Subject:** Approval of Committee Minutes for April 12, 2011 and May 12, 2011

**Location/Council District:** All

**Recommendation:** Approve the Committee meeting minutes of April 12, 2011 and May 12, 2011.

**Contact:** Stephanie Mizuno, Assistant City Clerk, 808-8093

**Presenters:** None

**Department:** City Clerk's Office

**Organization No:** 04001011

### Description/Analysis:

**Issue:** Staff recommends the approval of the minutes for the Committee meetings of April 12, 2011 and May 12, 2011.

**Policy Considerations:** None.

**Environmental Considerations:** None.

**Committee/Commission Action:** None.

**Rational for Recommendation:** Approve the minutes for the official record.

**Financial Considerations:** None.

**Emerging Small Business Development (ESBD):** None.

Respectfully Submitted & Approved:

Stephanie Mizuno  
Assistant City Clerk

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# MINUTES

## City of Sacramento

### Audit Committee

#### **MEMBERS:**

**STEVE COHN, Chair (D-3)**

**ANGELIQUE ASHBY (D-1)**  
*Member*

**JAY SCHENIRER (D-5)**  
*Member*

**DARRELL FONG (D-7)**  
*Vice Chair*

#### **CITY STAFF:**

*Stephanie Mizuno*  
*Assistant City Clerk*

*Jorge Oseguera*  
*City Auditor*

*Joe Cerullo*  
*Senior Deputy City Attorney*

*New City Hall*  
*915 I Street, 1st Floor – Council Chambers*

*April 12, 2011 @ 3:30 P.M.*

The Audit Committee is an advisory body and shall receive, review, and forward to the full Council the City Auditor's updates and reports. The Audit Committee may do the same for reports from the City Treasurer, department of finance, external auditors, and other City offices as relevant to City audits. The Audit Committee may make recommendations to the City Council with respect to the selection of the City Auditor, resolutions necessary or convenient to the operation of the Office of the City Auditor, and any other matter related to audits or the City Auditor.

### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the rack inside the chamber and should be completed and submitted to the City Clerk.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit [http://sacramento.granicus.com/ViewPublisher.php?view\\_id=21](http://sacramento.granicus.com/ViewPublisher.php?view_id=21).*

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## MINUTES

Tuesday, April 12, 2011 @ 3:30 PM

*New City Hall  
915 I Street, City Council Chambers*

All items listed are heard and acted upon by the Audit Committee unless otherwise noted.

### Call to Order – 3:30 p.m.

Regular session called to order by Chair Cohn, at 3:32 p.m. on Tuesday, April 12, 2011, at the Sacramento City Hall Council Chamber.

**Roll Call -** Present: Members Angelique Ashby, Darrell Fong, Jay Schenirer and Steve Cohn

### Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

#### 1. **Approval of Minutes for February 15, March 3, and April 4, 2011**

**Recommendation:** Approve Committee minutes.

**Contact:** Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

**Action:** Moved/Seconded: Member Schenirer/Member Ashby

**Yes:** Members Ashby, Fong, Schenirer and Cohn

**Absent:** None

Motion **passed** to approve the February 15, March 3 and April 4, 2011 minutes.

### Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to a maximum of 2 minutes.

#### 2. **Auditor's 2011 1<sup>st</sup> Quarter Report**

**Recommendation:** Review and forward the City Auditor's 2011 1st Quarter Report to the full City Council for approval.

**Contact:** Jorge Oseguera, City Auditor, (916) 808-7270.

**Action:** Moved/Seconded: Member Ashby/Member D. Fong

**Yes:** Members Ashby, Fong, Schenirer and Cohn

**Absent:** None

Motion **passed** to forward the City Auditor's 2011 1<sup>st</sup> Quarter Report to the full City Council for approval.

**3. Audit of the Employee Health and Pension Benefits**

**Recommendation:** Review and forward the City Auditor’s Audit of the Employee Health and Pension Benefits to the full City Council for approval.

**Contact:** Jorge Oseguera, City Auditor, (916) 808-7270.

**Action:** Moved/Seconded: Member Schenirer/Member Ashby

**Yes:** Members Ashby, Fong, Schenirer and Cohn

**Absent:** None

Public comment by Dick Mayberry, Paul Hietala and Dee Contreras.

Motion **passed** to forward the City Auditor’s employee health and pension benefits audit to the full City Council for approval within the next three weeks; directed a report back on the collection of data on the six established comparable cities and on the approval process associated with letters of understanding; and approved Chair Cohn to coordinate with the Charter Officers to determine what labor issues are appropriate for discussion in closed and open session.

**Public Comments-Matters Not on the Agenda**

None.

**Member Comments, Ideas and Questions**

None.

**Adjourned at 3:27 p.m.**

This is to certify that the foregoing is a true and correct copy of the minutes of the April 12, 2011 meeting as approved by the Audit Committee.

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Stephanie Mizuno, Assistant City Clerk



# SPECIAL MEETING MINUTES

## City of Sacramento

### Audit Committee

#### **MEMBERS:**

**STEVE COHN, Chair (D-3)**

**ANGELIQUE ASHBY (D-1)**  
*Member*

**JAY SCHENIRER (D-5)**  
*Member*

**DARRELL FONG (D-7)**  
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*Senior Deputy City Attorney*

*New City Hall*  
*915 I Street, 1st Floor – Council Chambers*

*May 12, 2011 @ 3:15 P.M.*

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## SPECIAL MEETING MINUTES

Thursday, May 12, 2011 @ 3:15 PM

*New City Hall  
915 I Street, City Council Chambers*

All items listed are heard and acted upon by the Audit Committee unless otherwise noted.

### Call to Order – 3:15 p.m.

Special session called to order by Chair Cohn, at 3:20 p.m. on Thursday, May 12, 2011, at the Sacramento City Hall Council Chamber.

**Roll Call -** Present: Members Angelique Ashby, Darrell Fong and Steve Cohn  
Absent: Jay Schenirer

### Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to a maximum of 2 minutes.

#### 1. **Department of Utilities Operational Efficiency and Cost Savings Audit**

**Recommendation:** Accept the Department of Utilities operational efficiency and cost savings audit and forward to the City Council for final approval.

**Contact:** Jorge Osequera, City Auditor, (916) 808-7270, City Auditor's Office.

Public comment by Greg Hatfield and Jonas Clark.

**Action:** Received report and provided direction to bring back at the June 14, 2011 Audit Committee meeting additional information on the viability of the findings upon collaboration with the department.

### Public Comments-Matters Not on the Agenda

None.

### Member Comments, Ideas and Questions

None.

### Adjourned at 4:10 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the May 12, 2011 meeting as approved by the Audit Committee.

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Stephanie Mizuno, Assistant City Clerk