REPORT TO AUDIT COMMITTEE
City of Sacramento

915 I Street, Sacramento, CA 95814-2671
www.CityofSacramento.org

Consent
July 26, 2011

Honorable Members of the
Audit Committee

Subject: Approval of Committee Minutes for June 14, 2011

Location/Council District: All

Recommendation: Approve the Committee meeting minutes of June 14, 2011.

Contact: Stephanie Mizuno, Assistant City Clerk, 808-8093

Presenters: None

Department: City Clerk's Office

Organization No: 04001011

Description/Analysis:

Issue: Staff recommends the approval of the minutes for the Committee meetings of June 14, 2011.

Policy Considerations: None.

Environmental Considerations: None.

Committee/Commission Action: None.

Rational for Recommendation: Approve the minutes for the official record.

Financial Considerations: None.

Emerging Small Business Development (ESBD): None.

Respectfully Submitted & Approved:

S. Mizuno

Stephanie Mizuno
Assistant City Clerk

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DRAFT MINUTES
City of Sacramento
Audit Committee

MEMBERS:

STEVE COHN, Chair (D-3)

ANGELIQUE ASHBY (D-1)
Member

JAY SCHENIRER (D-5)
Member

DARRELL FONG (D-7)
Vice Chair

CITY STAFF:

Stephanie Mizuno
Assistant City Clerk

Jorge Oseguera
City Auditor

Joe Cerullo
Senior Deputy City Attorney

New City Hall
915 I Street, 1st Floor – Council Chambers

June 14, 2011 @ 3:30 P.M.

The Audit Committee is an advisory body and shall receive, review, and forward to the full Council the City Auditor's updates and reports. The Audit Committee may do the same for reports from the City Treasurer, department of finance, external auditors, and other City offices as relevant to City audits. The Audit Committee may make recommendations to the City Council with respect to the selection of the City Auditor, resolutions necessary or convenient to the operation of the Office of the City Auditor, and any other matter related to audits or the City Auditor.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the rack inside the chamber and should be completed and submitted to the City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit http://sacramento.granicus.com/ViewPublisher.php?view_id=21.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

MINUTES

Tuesday, June 14, 2011 @ 3:30 PM

New City Hall
915 I Street, City Council Chambers

All items listed are heard and acted upon by the Audit Committee unless otherwise noted.

Call to Order – 3:30 p.m.

Regular session called to order by Chair Cohn, at 3:31 p.m. on Tuesday, June 14, 2011, at the Sacramento City Hall Council Chamber.

Roll Call - Present: Members Angelique Ashby, Darrell Fong, Jay Schenirer and Steve Cohn

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

1. Approval of Minutes for April 12, 2011 and May 12, 2011

Location: Citywide.

Recommendation: Approve Committee minutes.
Contact: Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

Action: Moved/Seconded: Member Ashby/D. Fong
Yes: Members Ashby, Fong, Schenirer and Cohn
Absent: None

Motion **passed** to approve the February 15, March 3 and April 4, 2011 minutes.

Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to a maximum of 2 minutes.

2. Department of Utilities Operational Efficiency and Cost Savings Audit – City Auditor's Findings and Department Response

Location: Citywide.

Recommendation: Accept the Department of Utilities Operational Efficiency and Cost Savings Audit and forward to the City Council for approval.
Contact: Jorge Osequera, City Auditor, (916) 808-7270.

Public comment by Sherita Adams.

Action: Moved/Seconded: Member Ashby/Member D. Fong
Yes: Members Ashby, Fong, Schenirer and Cohn
Absent: None

Motion **passed** to forward the Department of Utilities Operational Efficiency and Cost Savings Audit – City Auditor's Findings and Department Response to the full City Council for approval on the consent calendar.

Public Comments-Matters Not on the Agenda

None.

Member Comments, Ideas and Questions

Chair Cohn – Announced a special Audit Committee meeting on July 26, 2011 at 10:00 a.m.

Adjourned at 4:37 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the June 14, 2011 meeting as approved by the Audit Committee.

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Stephanie Mizuno, Assistant City Clerk