



REPORT TO AUDIT COMMITTEE

City of Sacramento

915 I Street, Sacramento, CA 95814-2671

Consent
October 9, 2012

Honorable Members of the Law and Legislation Committee

Subject: Approval of Minutes – August 14, 2012

Location/District: All

Recommendation: Approve the minutes for the Committee meeting of August 14, 2012.

Contact: Wendy Klock-Johnson, Assistant City Clerk, 916-808-7509

Presenters: None

Department: City Clerk's Office

Organization No: 04001011

Summary: Staff recommends the approval of the minutes for the Committee meeting of August 14, 2012

Committee/Commission Action: None

Financial Consideration: None

Environmental Considerations: None

Policy Considerations: None

Emerging Small Business Development (ESBD): None

Respectfully Submitted By: 
Wendy Klock-Johnson, Assistant City Clerk

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Minutes City of Sacramento Audit Committee

MEMBERS:

STEVE COHN, Chair (D-3)

ANGELIQUE ASHBY (D-1)
Member

JAY SCHENIRER (D-5)
Member

DARRELL FONG (D-7)
Vice Chair

CITY STAFF:

Wendy Klock-Johnson
Assistant City Clerk

Jorge Oseguera
City Auditor

Joe Cerullo
Senior Deputy City Attorney

*New City Hall
915 I Street, 1st Floor – Council Chambers
August 14, 2012 @ 3:30 P.M.*

The Audit Committee is an advisory body and shall receive, review, and forward to the full Council the City Auditor's updates and reports. The Audit Committee may do the same for reports from the City Treasurer, department of finance, external auditors, and other City offices as relevant to City audits. The Audit Committee may make recommendations to the City Council with respect to the selection of the City Auditor, resolutions necessary or convenient to the operation of the Office of the City Auditor, and any other matter related to audits or the City Auditor.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the rack inside the chamber and should be completed and submitted to the City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit http://sacramento.granicus.com/ViewPublisher.php?view_id=21.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

AGENDA

Tuesday, August 14, at 3:30 PM

*New City Hall
915 I Street, City Council Chambers*

All items listed are heard and acted upon by the Audit Committee unless otherwise noted.

Call to Order

Regular session called to order by Chair Cohn, at 3:30 p.m. on Tuesday, August 14, 2012, at the Sacramento City Hall Council Chamber.

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

1. **Approval of Minutes for June 12, 2012**

Location: Citywide.

Recommendation: Approve Committee minutes.

Contact: Wendy Klock-Johnson, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

A motion **passed** to approve the committee minutes.

Action: Moved/Seconded: Member Ashby / D. Fong

Yes: Members Ashby, D. Fong, Schenirer and Chair Cohn

Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to a maximum of 2 minutes.

2. **City Auditor's Audit of the City's Fire Prevention Program**

Location: Citywide.

Contact: Jorge Oseguera, City Auditor, (916) 808-7270.

A motion **passed** to accept the City Auditor's Audit of the City's Fire Prevention Program and to forward the report to the City Council for approval.

Action: Moved/Seconded: Member Schenirer/ Ashby

Yes: Members Ashby, D. Fong, Schenirer and Chair Cohn

3. **City Auditor's Quarterly Activities Report for the Period of April 2012 – June 2012**

Location: Citywide.

Contact: Jorge Oseguera, City Auditor, (916) 808-7270.

A motion **passed** to accept the City Auditor's Quarterly Activities Report and to forward the Auditor's report to City Council for approval.

Action: Moved/Seconded: Member Schenirer/ Ashby
Yes: Members Ashby, D. Fong, Schenirer and Chair Cohn

4. Post Audit Semi-annual Recommendation Follow-up Report for the Six Month Period June 30, 2012

Location: Citywide

Contact: Jorge Oseguera, City Auditor, (916) 808-7270.

A motion **passed** to accept the City Auditor's Semi-annual Recommendation Follow-up Report with amendments and to forward the Auditor's report to City Council for approval.

Action: Moved/Seconded: Member D. Fong/Schenirer
Yes: Members Ashby, D. Fong, Schenirer and Chair Cohn

Public Comments-Matters Not on the Agenda

5. None

Member Comments, Ideas and Questions

6. None

Adjourned