



Minutes City of Sacramento 2009 Sacramento Charter Review Committee

COMMITTEE MEMBERS:

- | | | | |
|----------------|------------------|------------------|--------------|
| ◆Larry Carr | ◆Cecily Hastings | ◆Chester Newland | ◆Tina Thomas |
| ◆William Edgar | ◆Alan LoFaso | ◆Chris Tapio | ◆Jay Wisham |
| ◆JoAnn Fuller | ◆Robert Murphy | ◆John Taylor | |

CITY STAFF:

Matthew Ruyak, Supervising Deputy City Attorney
Patti Bisharat, Director of Governmental Affairs
Mark Prestwich, Governmental Affairs Special Project Manager
Shirley Concolino, City Clerk

*New City Hall
915 I Street, 1st Floor – Council Chamber*

Thursday-April 2, 2009 – 6:00 P.M.

The 2009 Sacramento Charter Review Committee is an advisory body to the City Council with review and recommendation authority. Its purpose is to review the City's current Charter and make recommendations for amendment with a final report to be presented to the City Council on or before January 26, 2010.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (per time allotted) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the meeting room and should be completed and submitted to the Committee Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the Committee. The Agenda provides a general description and staff recommendations; however, the Committee may take action other than what is recommended. The Agenda is available for public review at 915 I Street, courtyard posting kiosks. Hard copies are available from the City Clerk's Office. (10 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the City Clerk's Office at (916) 808-7200 at least 48 hours prior to the meeting.

MINUTES

Thursday-April 2, 2009

*New City Hall
915 I Street – 1st Floor, Council Chamber*

All items listed are heard and acted upon by the Committee unless otherwise noted.

Call to Order – 6:00 p.m.

Roll Call – Called to order at 6:04 p.m. by facilitator Michele McCormick. Absent - Chris Tapio (excused). All other members present.

Discussion and Reports

Discussion or action reports include oral presentations including those recommending receive and file.

1. **Welcome – Michele McCormick, Facilitator**
2. **Introductions**
 - a. Self Introductions
 - b. Introduction of City Staff
3. **Overview of Committee – Michele McCormick, Facilitator and Matthew Ruyak, Supervising Deputy City Attorney**
 - a. Meeting Guidelines
 - b. Roles of Committee Members, Staff and Facilitator
 - c. Review of Resolution 2009-095
4. **Legal Issues – Matthew Ruyak, Supervising Deputy City Attorney**
 - a. Brown Act
 - b. Conflicts of Interest
 - c. Legal Staffing for Committee
5. **Parliamentary Procedure – Shirley Concolino, City Clerk**
 - a. Form 700
 - b. Rules of Order
 - c. Videotaped and Archived
 - d. Minutes and Documentation
 - e. Distribution of Materials
6. **Logistics – Michele McCormick, Facilitator**
 - a. Schedule of Meeting Topics and Issues
 - b. Chair/Vice Chair Selection Process
 - c. Suggestion on Use of Facilitator
 - d. Protocol for Committee Members' Communications with Staff

7. Meeting Schedule

Action: Moved, seconded (LoFaso/Newland) to approve meeting schedule as amended to have meeting held the 1st Thursday and the 3rd Monday of each month. Following further discussion, moved, seconded (Edgar/LoFaso) to adopt the meeting calendar as further amended to hold the meetings the 1st Thursday and the 3rd Monday of each month with alternate dates identified to accommodate holidays.

8. Review Next Meeting Draft Agenda

Action: Following discussion, committee unanimously concurred approval of the draft agenda as submitted.

Public Comments- Matters Not on the Agenda

- a. Mel Billingsley - encouraged committee to determine early on the focus/target of the committee's work.

Committee Ideas, Questions and Announcements

Materials requested for next meeting:

- a. The Charter for the cities of San Diego, San Francisco, Oakland, Fresno, Los Angeles, Anaheim, Santa Ana, and San Jose.
- b. Copy of the "Report Back on Charter Reform and City Governance Structures" presented to the City Council on February 3, 2009.
- c. Copy of Measure A.
- d. Member Carr - Agenda item on April 20 to allow discussion identifying what the current problem is and how it might be identified.

Adjournment – 7:30 p.m.