

Sacramento Charter Review Committee Outreach Plan

Goal

Inform and engage community in the Charter Review process within available resources

Objective

Create awareness and opportunity for residents to be involved in the Charter Review process through outreach strategies

Strategies

- Establish set meeting schedule/location
- Assure Americans with Disabilities Act (ADA) accessibility of all meeting venues
- Live video streaming and archiving of all Committee meetings
- Develop a detailed work plan with topic schedule
- Meeting agendas and materials posted on City's website
- Develop a one-stop webpage for Charter Review Committee activities
- Send out e-mail notifications to subscribers of Charter Committee information
- Create e-mail address for public comments to Committee and include comments received in agenda materials
- Post Frequently Asked Questions (FAQs) on website
- Updated information to 3-1-1 operators for 24/7 response to questions
- Coordinate information dissemination to individuals, neighborhoods and community groups via Neighborhood Services Department
- Community forums in different locations scheduled based on Committee's work plan
- Marketing and noticing of community forums coordinated through Neighborhood Services Department
- Hard-copy FAQ flyer/brochure for distribution by Neighborhood Services at community meetings and public counters
- Engage the media (press releases, posting of meeting and work plan schedule, Op-Ed article, etc.)

Recommendation for Community Forums

Schedule

- Capitalize on existing scheduled Community Partnership/Neighborhood meetings.
 - ✓ Already on community calendar and facilities scheduled
 - ✓ Geographically distributed locations
 - ✓ Avoids duplication/meeting burnout of potential participants
 - ✓ Assures a higher level of community engagement and participation
 - ✓ Four meetings in July and November align with Committee work plan schedule
- Community meetings scheduled July 8, 13, 20 and 23; November 9, 16, 18 and 19
- 1 – 1 ½ hours on agenda (more if needed)
- Start Charter Review Committee meeting at 7 pm on July 20 and November 16 to allow attendance at Community Forums

Format

- Welcome (Committee Chair)
- Overview of Charter Review Committee (Committee Chair)
- Overview of Current City of Sacramento Government Structure (Staff)
- Questions/Discussion/Input (Committee members and participants)

How can I participate in the process?

Charter Review Committee meetings are open to the public and are held in the City Council Chambers at 915 I Street. Every meeting includes a public comment period.

The meetings are also streamed live over the internet via the City's website at www.cityofsacramento.org.

Meeting agendas and video archives of the meetings are also posted on the City's website. Comments may be provided to the Charter Review Committee by visiting the Charter Review Committee website at www.cityofsacramento.org/charter and clicking on the "Contact Us" link on the left column. All comments are included in the next meeting agenda packet.

Eight Community forums are scheduled to inform the Community about the Charter Review Committee and solicit input.

Community Outreach Forums

Wednesday, July 8th - 6:00 p.m.
Pannell-Meadowview Community Center

Monday, July 13th - 6:00 p.m.
South Natomas Community Center

Monday, July 20th - 5:30 p.m.
Hart Senior Center

Thursday, July 23rd - 6:00 p.m.
Coloma Community Center

Monday, November 9th - 6:00 p.m.
Mims-Hagginwood Community Center

Monday, November 16th - 5:30 p.m.
Hart Senior Center

Wednesday, November 18th - 6:00 p.m.
Pannell-Meadowview Community Center

Thursday, November 19th - 6:00 p.m.
Coloma Community Center

SACRAMENTO CHARTER REVIEW COMMITTEE MEETING SCHEDULE AND TOPIC* 2009/10

All meetings are scheduled to start at 6:00 p.m. unless noted

JUNE

Thursday, June 4th

- Governance Structure; Delegation of Powers: appointment of Officers; Budget process;

Monday, June 15th

- Governance Structure; Delegation of Powers: appointment of Officers; Budget process;

JULY

Thursday, July 2nd

- Governance Structure; Delegation of Powers: appointment of Officers; Budget process;

Monday, July 20th

(7:00 p.m.)

- Governance Structure; Delegation of Powers: appointment of Officers; Budget process;

AUGUST

Monday, August 3rd

- Term limits: Run-off Elections;

Monday, August 17th

- Full time status Mayor and Council

SEPTEMBER

Thursday, September 3rd

- Full time status Mayor and Council

Monday, September 21st

- Ethics Commission

OCTOBER

Thursday, October 1st

- Ethics Commission

Monday, October 19th

- Green waste

NOVEMBER

Thursday, November 5th

- TBD

Monday, November 16th

(7:00 p.m.)

- Discuss recommendation

DECEMBER

Thursday, December 3rd

- Discuss recommendation

Monday, December 14th

- Discuss recommendation

JANUARY 2010

Thursday, January 7th

- Develop report to Council

Monday, January 11th

- Develop report to Council

* Subject to change, check the web at

www.cityofsacramento.org for latest information.

City of Sacramento

Charter Review Committee



charter review

2009

charter review
committee

New City Hall
915 I Street, 1st Floor – Council Chamber
Sacramento, CA 95814

Sacramento Charter Review Committee

BACKGROUND INFORMATION ON CITY CHARTER

What is a city charter?

A city charter acts like a constitution for the city. The charter can only be amended or repealed by a majority vote of city voters.

When was the City's charter adopted?

The City's current charter dates from 1921. There have been numerous amendments over the years, but no comprehensive review in decades.

What is the purpose of the charter review committee?

The Committee has been appointed by the City Council as an advisory body to review the City's current charter and making recommendations to the City Council for possible changes to the Charter.

How long will the Charter review committee's review take?

The Committee is required to present a written report of preliminary recommendations to the City Council on or before December 15, 2009. The Committee's final written report is to be provided to the City Council by January 26, 2010.

WHAT ISSUES WILL THE CHARTER REVIEW COMMITTEE EXAMINE?

The governing resolution requires the Committee review the Charter in its entirety. However, the following issues should be given particular consideration and must be addressed in the final report to the City Council:

- The City's **governance structure** (Mayor-Council vs. Council-Manager, and related responsibilities and issues);
- The **delegation and/or reservation of other City powers**
- **Appointment and removal** of City **officers** and employees
- The City **budget process** including responsibilities and authorities
- **Green waste disposal**
- **Full-time status** for Councilmembers and issues related to full-time status for Mayor and Council
- **Term limits** for Mayor and Council
- **Ethics Commission**

COMMITTEE MEMBERS

William Edgar, Chair

JoAnn Fuller, Vice-Chair

Cecily Hastings

Grantland Johnson

Alan LoFaso

Robert Murphy

Chester Newland

Chris Tapio

John Taylor

Tina Thomas

William Jay Wisham

OVERVIEW OF SACRAMENTO GOVERNMENT

Founded in 1849, the City of Sacramento is the oldest incorporated city in California. In 1920, Sacramento city voters adopted a City Charter (municipal constitution) and a City Council-Manager form of government, which is still being used today.

The City Council consists of a Mayor, elected by all City voters, and eight Council members, elected to represent separate districts in the City. Each Council member is required to live in the district they represent. The Mayor and Council members serve four-year terms. The Mayor is full-time and the Council part-time. The Mayor and Council members receive an annual salary and benefits.

The Council establishes city policies, ordinances and land uses; approves the City's annual budget, contracts, and agreements; hears appeals of decisions made by city staff or citizen advisory groups, and appoints four Council Officers: a City Manager, City Attorney, City Treasurer, and City Clerk. Council members serve on council committees which include Law and Legislation and Personnel and Public Employees as well as represent the City on regional boards and joint powers authorities.

The City Manager is the chief executive officer of the City and provides the leadership and direction for the operation and management of all City Departments. The City Manager is responsible for the enforcement of all laws and ordinances; coordination and delivery of all municipal programs and services; makes recommendations to the Mayor and City Council as appropriate concerning the operation, annual budget and future needs of the City.

For more information please visit:
www.cityofsacramento.org/charter