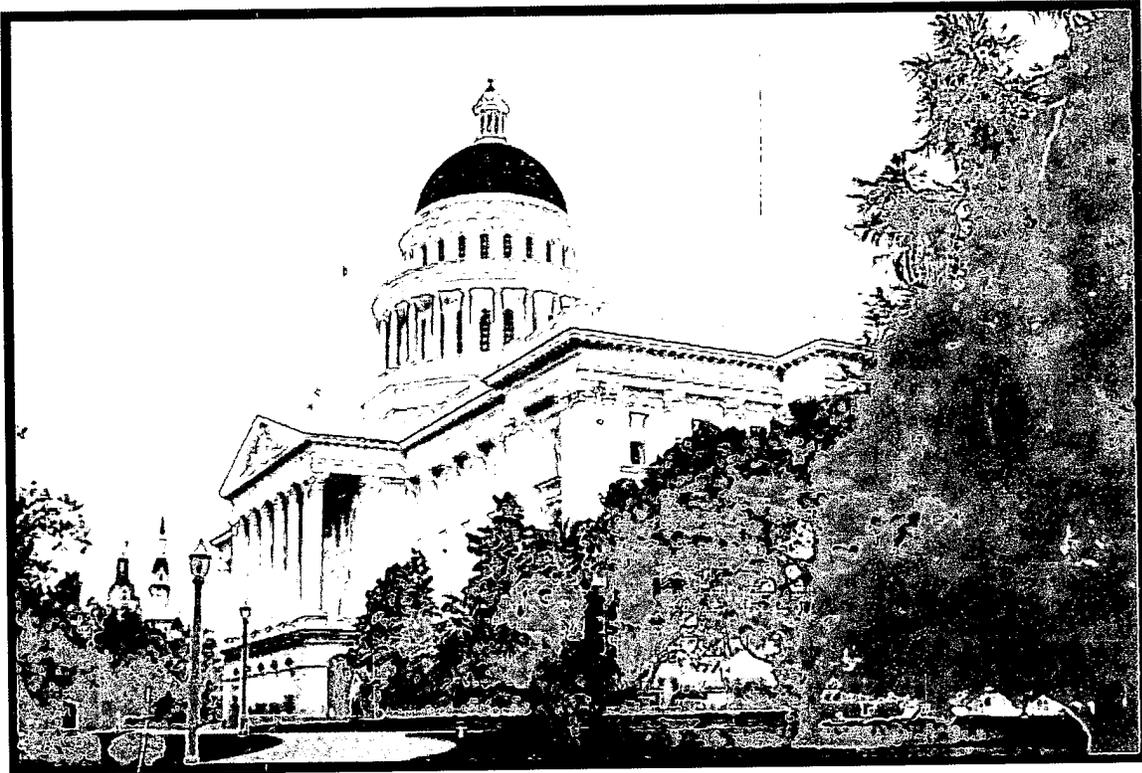


# Candidate Guide



## *Statewide Direct Primary Election*

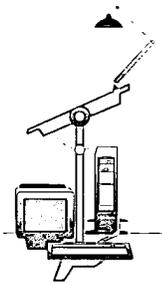
June 3, 2008



Sacramento County  
Voter Registration & Elections

Jill LaVine  
Registrar of Voters

Polls Open  
7:00 a.m. - 8:00 p.m.



Cover by Gary L. Crow

**Countywide Services  
Agency**

**Voter Registration and  
Elections**

Jill LaVinc, Registrar of Voters



**County of  
Sacramento**

Terry Schutten, County Executive  
Penelope Clarke, Agency  
Administrator

December 2007

This guide has been compiled to assist candidates in the complex process of seeking electoral office. Please understand that this guide is not rendering legal advice, and therefore this guide is not to be a substitute for legal counsel for any candidate, district, city or any organization using it.

It is recommended that you review these pages carefully. Failure to meet these deadlines will result in disqualification from office.

If you have any questions regarding this guide, please call the Campaign Services Division at (916) 875-6451.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Brad R. Buyse". The signature is stylized and includes a long horizontal line extending to the left.

Brad R. Buyse  
Manager, Campaign Services Division  
Sacramento County Elections

*We proudly conduct elections with accuracy, integrity and dignity*

7000 65th Street, Suite A • Sacramento, California 95823-2315 • Phone (916) 875-6451 • FAX (916) 875-6516  
Toll-Free (800) 762-8019 • Speech and Hearing Impaired • (TTY) 1-800-735-2929 • [www.saccounty.net](http://www.saccounty.net)

# **COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS**

## **VISION**

**On behalf of the people of Sacramento County, we proudly conduct elections with accuracy, integrity and dignity.**

## **MISSION**

**Our mission is to:**

**Provide the opportunity and the means for participation in the election process;**

**Be effective, efficient and responsive to customer needs through continuous improvement;**

**Achieve open communication through teamwork and a spirit of goodwill;**

**Support educational and training opportunities to produce quality work;**

**Ensure legal requirements are met and applied consistently;**

**Work together to pursue and achieve excellence.**

## **VALUES**

**We demonstrate and support the following values:**

- **Integrity**
- **Responsibility**
- **Accuracy**
- **Efficiency**
- **Respect for All**
- **Ethical Conduct**
- **Commitment to Customer Service**

**COUNTY OF SACRAMENTO  
VOTER REGISTRATION AND ELECTIONS**

**CONTACT TELEPHONE NUMBERS**

For further information or more detailed explanations, please call the appropriate number listed below.

General Information	(916) 875-6451 or 1-800-762-8019
California Relay Service (TTY)	1-800-735-2929
FAX Administration	(916) 875-6516
FAX Absentee (Vote By Mail)	(916) 875-6594
FAX Campaign Disclosure	(916) 875-6228

**Questions Regarding:**

Voting by Mail	(916) 875-6463
Candidate Filing	(916) 875-6451
Campaign Disclosure	(916) 875-6276
Sample Ballot Preparation	(916) 875-6222
Precinct Officers	(916) 875-6100
Polling Places	(916) 875-6100
Mapping Information	(916) 875-6070
Purchase of Walking Lists or CD-ROMs of the Voter File, etc.	(916) 875-6451
Voter Registration Classes	(916) 875-6451
Obtaining Election Night Returns	(916) 875-6451

**Web Site Addresses:**

[www.elections.saccounty.net](http://www.elections.saccounty.net) or [www.co.sacramento.ca.us/elections](http://www.co.sacramento.ca.us/elections)

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**JUNE 3, 2008 PRIMARY ELECTION**  
**LIST OF OFFICES AND INCUMBENTS**

PARTISAN	NON-PARTISAN	OFFICE TITLE	NAME OF INCUMBENT	TERM OF OFFICE	MINIMUM QUALIFICATIONS*	SALARY	OTHER
X		Member of the State Assembly  <u>4th District</u> ALPINE** El Dorado Placer Sacramento  <u>5th District</u> Placer Sacramento  <u>9th District</u> Sacramento  <u>10th District</u> AMADOR** El Dorado Sacramento San Joaquin  <u>15th District</u> Alameda Contra Costa Sacramento San Joaquin	Ted Gaines     Roger Niello     Dave Jones     Alan Nakanishi     Guy S. Houston	2 years	- Be a U.S. citizen - Be a registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued - Not have served 3 terms in office sought since 11/06/90 - See page 9	\$116,208	Nomination papers require 40-60 signatures          Take office on 12/01/08

\*\*Names in ALL CAPITALS denote counties that are wholly contained within the boundaries of the Assembly District.

\*Article IV, Section 2(c), of the California Constitution requires one year residency in the legislative district and three years residency in California; however, it is the legal opinion of the Secretary of State's Office that these provisions violate the U.S. Constitution and are unenforceable.

**JUNE 3, 2008 PRIMARY ELECTION**  
**LIST OF OFFICES TO BE ELECTED**

**POLITICAL PARTY COUNTY CENTRAL COMMITTEES/COUNTY COUNCIL**

**Democratic Party**

Elected by assembly district, not more than 30 members. Term of office is 2 years. Nomination papers require 20-40 signatures of registered Democrats within the assembly district. Candidate must be a registered voter of the assembly district and must meet partisan requirements. (EC 7202, 7225)

4th	District	6 Members
5th	District	6 Members
9th	District	6 Members
10th	District	6 Members
15th	District	6 Members

**Republican Party**

Elected by supervisorial district, not less than 31 members. Term of office is 2 years. Number of members to be elected to be computed by formula based on votes cast for Governor at last Gubernatorial election. Nomination papers require 20-40 signatures of registered Republicans within the supervisorial district. Candidate must be a registered voter of the supervisorial district, and must meet partisan requirements. (EC 7400.1, 7420, 7441(b))

1st	District	4 Members
2nd	District	4 Members
3rd	District	7 Members
4th	District	8 Members
5th	District	8 Members

**LIST OF OFFICES TO BE ELECTED (continued)**

The number of members to be elected for the following County Central Committees/County Councils will be determined by the Secretary of State approximately 125 days prior to the June 3, 2008 Primary Election. (EC 7671, 7770)

**American Independent Party**

Elected by assembly district, at least 35 members. Term of office is 2 years. Number of members to be elected to be computed by formula based on number of registered American Independent voters in the state and the number of American Independent voters registered in the assembly district. Nomination papers require 20-40 signatures of registered American Independents within the assembly district. Candidate must be a registered voter of the assembly district, and must meet partisan requirements. (EC 7641, 7651, 7671)

**Green Party**

Number to be elected shall be the greater of either the following: the number 7, or the number derived from formula based on affiliated voters in the county and affiliated in the state. If there are 7 or less members to be elected, they shall be elected at large countywide. If the number to be elected is 8 or greater, the members shall be elected by supervisorial districts. Counties have the option of modifying method of selection and the size of their county council. Term of office is 2 years. Nomination papers shall be the lesser of: 20 signatures, or not less than 2% of the number of voters registered as affiliated with the Green Party in the county council election district. Candidate must be a registered voter (if applicable, in the supervisorial district) and must meet partisan requirements. (Article VIII, Organizational Structure of the GPOC)

**Libertarian and Peace and Freedom Parties**

Number to be elected shall be the greater of either the following: the number 7, or the number derived from formula based on affiliated registered voters in the county and affiliated in the state. If less than 12 members are to be elected, members will be elected at large countywide. If 13 or more members are to be elected, the members will be elected by supervisorial district. Term of office is 2 years. Nomination papers require 20-30 signatures, or not less than 2% of the number of voters affiliated with the party in their county central committee/county council electoral district. Candidate must be a registered voter (if applicable, in the supervisorial district) and must meet partisan requirements. (EC 7750, 7752, 7753)

**JUNE 3, 2008 PRIMARY ELECTION**  
**LIST OF OFFICES AND INCUMBENTS**

NON-PARTISAN	OFFICE TITLE	NAME OF INCUMBENT	TERM OF OFFICE	MINIMUM QUALIFICATIONS	SALARY	OTHER
X	Judge of the Superior Court  Office No. 1 Office No. 2 Office No. 3 Office No. 4 Office No. 5 Office No. 6 Office No. 7 Office No. 8 Office No. 9 Office No. 10 Office No. 11 Office No. 12 Office No. 13 Office No. 14 Office No. 15 Office No. 16	Gerald S. Bakarich David F. De Alba Michael T. Garcia Helena R. Gweon Judy Holzer Hersher Peter J. McBrien James E. McFetridge Loren E McMaster Cheryl Chun Meegan John A. Mendez James M. Mize Michael Savage Renard F. Shepard Michael Sweet Raoul M. Thorbourne Jane Ure	6 years	- Be a registered voter - A member of the Statue Bar for 10 years or have served as a Judge of a California court of record for 10 years immediately preceding the election - Documentation proving qualifications is required to be filed - See page 11	\$178,789	Nomination papers require 20-40 signatures  Take office on 01/05/09

**JUNE 3, 2008 PRIMARY ELECTION**  
**LIST OF OFFICES AND INCUMBENTS**

NON-PARTISAN	OFFICE TITLE	NAME OF INCUMBENT	TERM OF OFFICE	MINIMUM QUALIFICATIONS	SALARY	OTHER
X	Governing Board Member, County Board of Education  <b>Area 4</b>  <b>Area 5</b>  <b>Area 6</b>  <b>Area 7</b>	Victoria L. Deane  Brian Cooley  John C. Scribner  Harold Fong	4 years	- Any registered voter of the area they are seeking to represent is eligible to be a member of the county board of education except: the county superintendent of schools, any member of his staff, or any employee of a school district	Maximum of \$400 per month	Nomination papers require 20-40 signatures  Take office on 07/01/08
X	Member, Board of Supervisors  <b>District 3</b>  <b>District 4</b>	Susan Peters  Roberta MacGlashan	4 years	-Registered voter of the district for at least 30 days immediately preceding deadline for filing nomination papers and during term of office	\$94,404	Nomination papers require 20-40 signatures  Take office at noon on 01/05/09

**CITY OF SACRAMENTO PRIMARY MUNICIPAL ELECTION**

**JUNE 3, 2008**

**and**

**CITY OF SACRAMENTO GENERAL MUNICIPAL ELECTION**

**NOVEMBER 4, 2008**

Pursuant to the Sacramento City Charter (as amended on 9/26/89) and the California Elections Code, the Sacramento City Primary Municipal Election will be held on Tuesday, June 3, 2008 and consolidated with the statewide primary election. City offices to be filled are:

<b><u>Office</u></b>	<b><u>Incumbent</u></b>
Mayor	Heather Fargo
District 2, City Council	Sandy Sheedy
District 4, City Council	Rob Fong
District 6, City Council	Kevin McCarty
District 8, City Council	Bonnie Pannell

The nomination period for the Sacramento City Primary Municipal Election is February 11 through March 7, 2008. If candidates for Mayor and City Councilmembers of Districts 2, 4, 6 and 8, do not receive a majority of votes (50% of the votes cast plus one), the two leading contenders for that office will appear on the November 4, 2008 ballot.

For the Sacramento City election(s), the Sacramento City Clerk is responsible for the issuance and acceptance of nomination papers, the publication of necessary legal notices, campaign disclosure filing requirements and city measures. Voter Registration and Elections verifies signatures on petitions, arranges for the printing and mailing of all necessary voter information and locates and staffs all polling places. Additionally, Voter Registration and Elections is responsible for all election day activities including the counting of the votes cast, post-election activities such as the canvass of the returns and certification of the election results. The City Clerk issues the certificates of election to the candidates who are elected.

For further information regarding the upcoming Sacramento City election(s), please contact the office of the City Clerk at (916) 808-7200.

## GENERAL QUALIFICATIONS FOR OFFICE

Unless otherwise specifically provided, no person is eligible to be elected or appointed to an elective office unless that person is a registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued to the person or at the time of the person's appointment. (EC 201)

### PARTISAN OFFICE

No declaration of candidacy for a partisan office or for member of a county central committee/county council shall be filed by a candidate unless:

1. At the time of presentation of the declaration of candidacy and continuously for not less than three months immediately prior to that time, or for as long as he or she has been eligible to register to vote in the state, the candidate is shown by his or her affidavit of registration to be affiliated with the political party, the nomination of which he or she seeks; and
2. The candidate has not been registered as affiliated with a qualified political party (other than that political party the nomination of which he or she seeks) within 12 months immediately prior to the filing of the declaration of candidacy.

Elections Code §8001 requires that the Registrar of Voters attach a certificate to the declaration of candidacy showing the date on which the candidate registered as intending to affiliate with the political party, the nomination of which he or she seeks, and indicating that the candidate has not been affiliated with any other qualified political party for the period specified in sections 1 and 2 above immediately preceding the filing of the declaration. The provisions of this section shall not apply to declarations of candidacy filed by a candidate of a political party participating in its first direct primary election subsequent to its qualification as a political party pursuant to provisions of Elections Code §5100.

### NONPARTISAN OFFICE

Elections Code §8002 requires that all reference to party affiliation be omitted on all forms required to be filed by a candidate for a nonpartisan office.

### SPECIFIC QUALIFICATIONS FOR A PARTICULAR OFFICE

For specific qualifications for a particular partisan or nonpartisan office, please refer to the charts provided in this guide.

### CANDIDACY FOR MORE THAN ONE OFFICE PROHIBITED

No person may file nomination papers for a party nomination and an independent nomination for the same office, or for more than one office at the same election. A candidate whose name has been on the ballot as a candidate of a party at the direct primary and who has been defeated for that party nomination is ineligible for nomination as an independent candidate. He or she is also ineligible to be a candidate named by a party county central committee/county council to fill a vacancy on the ballot for a general election. (EC 8003)

Exception: A person may be a candidate for a party county central committee/county council position and for another office at the same election.

**GENERAL QUALIFICATIONS FOR OFFICE (continued)**

**FILING FOR TWO OFFICES AT THE SAME ELECTION**

Sacramento County Elections allows all candidates to be issued nomination paperwork for more than one office, but you may only file for one office at the same election. By signing a declaration of Candidacy you are swearing if elected, you'd serve on that board. Sacramento County Elections will not accept paperwork to be filed for two or more offices by one candidate at the same election.

Election code 18203

Any person who files or submits for filing a nomination paper or declaration of candidacy knowing that it or any part of it has been made falsely is punishable by a fine not exceeding one thousand dollars (\$1,000) or by imprisonment in the state prison for 16 months or two or three years or by both the fine and imprisonment.

Election code 10603(c)

Notwithstanding any other provision of law, except as provided in subdivision (d), no person shall file nomination papers for more than one district office, including a county board of education office, at the same election.

**RESTRICTIONS ON INDEPENDENT CANDIDATES**

No person may file nomination papers for a party nomination and an independent nomination for the same office, or more than one office at the same election. A candidate whose name has been on the ballot as a candidate for a party at the direct primary and who has been defeated for that party nomination is ineligible for nomination as an independent candidate. He or she is also ineligible to be a candidate named by the party central committee to fill a vacancy on the ballot for a general election. (EC 8003)

**EXCEPTION:** A person may file papers as a candidate for County Central Committee Member and another public office, as a County Central Committee Member is not an "office" within the meaning of Election Code 8003(b).

**GENERAL QUALIFICATIONS FOR THE OFFICE OF  
Judge of the Superior Court**

**General Qualifications**

California Elections Code §201 requires all candidates for public office in California to be registered voters and otherwise qualified to vote for the office they are seeking at the time their nomination papers are issued. The constitutional requirements to be a registered voter are that a person must be a United States citizen, at least 18 years of age, not in prison or on parole for the conviction of a felony, and not determined by a court of law to be mentally incompetent.

Beyond these general qualifications, some offices require more specific qualifications, and proof that candidates meet these qualifications.

**Section 13.5 of the Elections Code states that:**

(a)(1) Notwithstanding subdivision (a) of Section 13, no person shall be considered a legally qualified candidate for any of the offices set forth in subdivision (b) unless that person has filed a declaration of candidacy, nomination papers, or a statement of write-in candidacy, accompanied by documentation, including, but not necessarily limited to, certificates, declarations under penalty of perjury, diplomas, or official correspondence, sufficient to establish, in the determination of the official with whom the declaration or statement is filed, that the person meets each qualification established for service in that office by the provision referenced in subdivision (b).

(2) The provision of "documentation," for purposes of compliance with the requirements of paragraph (1), may include the submission of either an original, as defined in Section 255 of the Evidence Code, or a duplicate, as defined in Section 260 of the Evidence Code.

(b) This section shall be applicable to the following offices and qualifications therefor:

- (1) For the office of district attorney, the qualifications set forth in §§24001 and 24002 of the Government Code.
- (2) For the office of sheriff, the qualifications set forth in §24004.3 of the Government Code.
- (3) For the office of judge of the superior court, the qualifications set forth in §15 of Article VI of the California Constitution.

**Qualifications for the Office of Judge of the Superior Court**

**California Constitution Article VI, §15** A person is ineligible to be a judge of a court of record unless for 5 years immediately preceding selection to a municipal court or 10 years immediately preceding selection to other courts, the person has been a member of the State Bar or served as a judge of a court of record in this State. A judge eligible for municipal court service may be assigned by the Chief Justice to serve on any court.

GENERAL QUALIFICATIONS FOR SPECIFIC COUNTY OFFICES (continued)

**Documentation** which is considered acceptable pursuant to Elections Code §13.5 (a)(1) for establishing the qualifications for candidates for the above-listed offices includes, but is not limited to:

- Certificates
- Declarations under penalty of perjury
- Diplomas
- Official correspondence

Documentation may include the submission of either an original, as defined in §255 of the Evidence Code, or a duplicate of the original, as defined in §260 of the Evidence Code.

For your ready reference, those code sections appear below.

**Evidence Code:**

§255 "Original" means the writing itself or any counterpart intended to have the same effect by a person executing or issuing it. An "original" of a photograph includes the negative or any print therefrom. If data is stored in a computer or similar device, any printout or other output readable by sight, shown to reflect the data accurately, is an "original."

§260 A "duplicate" is a counterpart produced by the same impression as the original, or from the same matrix, or by means of photography, including enlargements and miniatures, or by mechanical or electronic re-recording, or by chemical reproduction, or by other equivalent technique which accurately reproduces the original.

**JUNE 3, 2008 PRIMARY ELECTION**  
**CHART OF DOCUMENTS**  
**REQUIRED TO BE FILED BY CANDIDATES**

OFFICE	FILING FEE OR PETITIONS IN-LIEU	DECLARATION OF INTENTION	NOMINATION PAPERS	STATEMENT OF ECONOMIC INTERESTS	CANDIDATE'S STATEMENT	CAMPAIGN DISCLOSURE STATEMENTS
<b>Federal</b> U.S. Representative	X	NONE	X	Not required to be filed with the Registrar of Voters	NONE	Not required to be filed with the Registrar of Voters
<b>State Legislature</b> State Senator and Assemblymember	X	NONE	X	X	OPTIONAL	X
<b>Member, County Central Committee</b>	NONE	NONE	X	NONE	NONE	X
<b>Judicial</b> Judge of the Superior Court*	X	X	X	X	OPTIONAL	X**
<b>Governing Board Member, County Board of Education</b>	NONE	NONE	X	Not required to be filed with the Registrar of Voters	OPTIONAL	X
<b>County Board of Supervisors</b>	X	NONE	X	X	OPTIONAL	X

\*Documentation proving qualifications required to be filed per EC §13.5. Refer to pages 11-12.

\*\*Required only if \$1,000.00 or more is raised and/or spent on the campaign.

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**JUNE 3, 2008 PRIMARY ELECTION**  
**CHECKLIST OF DOCUMENTS REQUIRED TO BE FILED**

Listed below is an informal checklist to assist candidates in ascertaining that all nomination documents have been filed in a timely manner. It is the responsibility of the candidate to insure that he or she meets all deadlines. It is highly recommended that candidates file the necessary documents as early as possible in order to avoid last minute rush and confusion, or any misunderstandings. Additionally, it is recommended that the candidate file all documents involved with his or her candidacy personally. If an aide or assistant is delegated to obtain or submit documents on behalf of the candidate, a specific letter of authorization, signed by the candidate will be required (see page 98). **Please note: Required documents are not available for issuance until the applicable opening date. Please refer to the Primary Election Calendar on pages 107 through 109.**

**PARTISAN OFFICES**

**UNITED STATES REPRESENTATIVE**

<u>Forms</u>	<u>Due Dates</u>	<u>Date Filed</u>
Petitions In-Lieu of filing fee (signatures)	12/28 – 02/21	_____
Nomination papers, including Declaration of Candidacy Filing fee must be paid in full or Petitions In-Lieu (signatures) filed at time of obtaining nomination papers	02/11 – 03/07	_____

**STATE SENATOR and MEMBER OF THE STATE ASSEMBLY**

<u>Forms</u>	<u>Due Dates</u>	<u>Date Filed</u>
Petitions In-Lieu of filing fee (signatures)	12/28 – 02/21	_____
Nomination papers, including Declaration of Candidacy Petitions In-Lieu (signatures) filed or filing fee must be paid in full at time of obtaining nomination papers Statement of Economic Interests Optional Candidate's Statement (Must be filed with nomination papers)	02/11 – 03/07	_____

**PARTISAN OFFICES**

**COUNTY CENTRAL COMMITTEE/COUNTY COUNCIL**

<u>Forms</u>	<u>Due Dates</u>	<u>Date Filed</u>
Nomination papers, including Declaration of Candidacy	02/11 – 03/07	_____
<b>There are NO provisions for the extension of the nomination period for County Central Committee or County Council candidates.</b>		

**NONPARTISAN OFFICES**

**JUDGE OF THE SUPERIOR COURT**

<u>Forms</u>	<u>Due Dates</u>	<u>Date Filed</u>
Filing fee or Petitions In-Lieu of filing fee (signatures)	12/28 – 02/06	_____
Declaration of Intention Petitions In-Lieu (signatures) filed or filing fee must be paid in full at time of filing Declaration of Intention	01/28 – 02/06	_____
Nomination papers, including Declaration of Candidacy, Documentation proving qualifications and Statement of Economic Interests Optional Candidate's Statement (Must be filed with nomination papers)	02/11 – 03/07	_____

**GOVERNING BOARD MEMBER, COUNTY BOARD OF EDUCATION**

<u>Forms</u>	<u>Due Dates</u>	<u>Date Filed</u>
Nomination papers, including Declaration of Candidacy Optional Candidate's Statement (Must be filed with nomination papers)	02/11 – 03/07	_____

NONPARTISAN OFFICES

**MEMBER, BOARD OF SUPERVISORS**

<u>Forms</u>	<u>Due Dates</u>	<u>Date Filed</u>
Petitions In-Lieu of filing fee (signatures)	12/28 – 02/21	_____
Nomination papers, including Declaration of Candidacy Petitions In-Lieu (signatures) filed or filing fee must be paid in full at time of obtaining nomination papers	02/11 – 03/07	_____
Statement of Economic Interests		
Optional Candidate's Statement (Must be filed with nomination papers)		

ALL CANDIDATES

Campaign Disclosure Statements

All candidates are required to file campaign disclosure statements. See applicable pages in this guide for reporting dates. Candidates for federal office are subject to federal disclosure requirements and should contact the Federal Election Commission at 999 E Street, NW, Washington, DC 20463, telephone number 1-800-424-9530 and website address: [www.fec.gov](http://www.fec.gov) for information.

Filing Fee

Candidates for the following offices should make their checks **payable to the Secretary of State:**  
United States Representative, State Senator and Member of the State Assembly.

Candidates for the following offices should make their checks **payable to the County of Sacramento:**  
Judge of the Superior Court and Member, Board of Supervisors.

Sacramento County has a minimum \$42.00 service fee for any checks returned.

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## FILING FEES AND/OR PETITIONS IN-LIEU (SIGNATURES)

The Elections Code specifies that a fee for filing of nomination papers be paid by candidates for certain offices. The chart below indicates the formula prescribed for the different offices standing for election at the June 3, 2008 Primary Election. "Percentage" refers to the percentage of the first year's annual salary that constitutes the filing fee. If the candidate decides to submit petitions in-lieu (signatures) of paying the filing fee, "Petitions In-Lieu (Signatures)" indicates the number of signatures required. Or, if a candidate submits signatures for a portion of the filing fee, "Pro Rata per Signature" indicates the monetary value of each valid signature.

Filing fees are based upon the annual salary in effect as of the first day to circulate petition in-lieu (signatures) forms, which for the June 3, 2008 Primary Election is December 28, 2007.

TITLE OF OFFICE	%	ANNUAL SALARY	FILING FEE	PETITIONS IN-LIEU (SIGNATURES)	PRO RATA PER SIGNATURE
U.S Representative	1%	\$165,200	\$1,652.	3,000	.55067
State Senator	1%	\$116,208	\$1,162.08	3,000	.38736
Member of the State Assembly	1%	\$116,208	\$1,162.08	1,500	.77472

NOTE: For partisan state offices, the number of petitions in-lieu (signatures) required and the monetary value of each apply only to Democratic and Republican party candidates. For the American Independent, Green, Libertarian, and Peace and Freedom parties, candidates may submit petitions containing signatures of 10% of the registered voters of that party in the district in which they seek nomination, or 150 signatures, whichever is less. (EC §8106 (a)(6))

TITLE OF OFFICE	%	ANNUAL SALARY	FILING FEE	PETITIONS IN-LIEU (SIGNATURES)	PRO RATA PER SIGNATURE
Judge of the Superior Court	1%	\$178,789	\$1,787.89	7,152	.25
Member, Board of Supervisors	1%	\$94,404	\$944.04	3,777	.25

County Central Committees/  
County Council

No filing fee and no petitions in-lieu required

County Board of Education,  
Areas 4, 5, 6 and 7

No filing fee and no petitions in-lieu required

**SIGNATURES IN LIEU OF FILING FEES - 2008**  
**Number of Signatures Required as Full Substitution for Filing Fees**  
**(Based on September 4, 2007 Report of Registration per 8106 (a)(6))**

<b>AMERICAN INDEPENDENT</b>											
OFFICE	REGIS	SIGS	VALUE	OFFICE	REGIS	SIGS	VALUE	OFFICE	REGIS	SIGS	VALUE
<b>CONGRESSIONAL</b>				<b>SENATE</b>				<b>ASSEMBLY</b>			
District 3	8,675	150	\$ 11.01333	District 1	12,731	150	\$ 7.74720	District 4	6,167	150	\$ 7.74720
District 4	10,297	150	\$ 11.01333	District 5	7,602	150	\$ 7.74720	District 5	5,257	150	\$ 7.74720
District 5	6,321	150	\$ 11.01333					District 9	3,689	150	\$ 7.74720
District 10	6,534	150	\$ 11.01333					District 10	4,977	150	\$ 7.74720
								District 15	5,574	150	\$ 7.74720

<b>GREEN</b>											
OFFICE	REGIS	SIGS	VALUE	OFFICE	REGIS	SIGS	VALUE	OFFICE	REGIS	SIGS	VALUE
<b>CONGRESSIONAL</b>				<b>SENATE</b>				<b>ASSEMBLY</b>			
District 3	2,495	150	\$ 11.01333	District 1	4,292	150	\$ 7.74720	District 4	2,182	150	\$ 7.74720
District 4	4,248	150	\$ 11.01333	District 5	2,676	150	\$ 7.74720	District 5	1,742	150	\$ 7.74720
District 5	3,149	150	\$ 11.01333					District 9	2,272	150	\$ 7.74720
District 10	2,419	150	\$ 11.01333					District 10	1,301	131	\$ 8.87084
								District 15	1,372	138	\$ 8.42087

<b>LIBERTARIAN</b>											
OFFICE	REGIS	SIGS	VALUE	OFFICE	REGIS	SIGS	VALUE	OFFICE	REGIS	SIGS	VALUE
<b>CONGRESSIONAL</b>				<b>SENATE</b>				<b>ASSEMBLY</b>			
District 3	1,983	150	\$ 11.01333	District 1	3,344	150	\$ 7.74720	District 4	1,716	150	\$ 7.74720
District 4	2,830	150	\$ 11.01333	District 5	1,443	145	\$ 8.01434	District 5	1,261	127	\$ 9.15024
District 5	1,336	134	\$ 12.32836					District 9	836	84	\$ 13.83429
District 10	1,505	150	\$ 11.01333					District 10	1,040	104	\$ 11.17385
								District 15	1,108	111	\$ 10.46919

<b>PEACE AND FREEDOM</b>											
OFFICE	REGIS	SIGS	VALUE	OFFICE	REGIS	SIGS	VALUE	OFFICE	REGIS	SIGS	VALUE
<b>CONGRESSIONAL</b>				<b>SENATE</b>				<b>ASSEMBLY</b>			
District 3	1,208	121	\$ 13.65289	District 1	1,289	129	\$ 9.00837	District 4	606	61	\$ 19.05049
District 4	810	82	\$ 20.14634	District 5	1,243	125	\$ 9.29664	District 5	803	81	\$ 14.34667
District 5	2,471	150	\$ 11.01333					District 9	1,737	150	\$ 7.74720
District 10	576	58	\$ 28.48276					District 10	885	89	\$ 13.05708
								District 15	469	47	\$ 24.72511

## **PETITIONS IN-LIEU OF FILING FEE (SIGNATURES)**

Petitions In-Lieu of Filing Fee may be circulated for securing signatures in lieu of paying for all, or part of, the filing fee. Only registered voters who are qualified to vote for the candidate in the June Primary Election may sign the petition. (A nonpartisan countywide office petition in-lieu could be signed by any registered Sacramento County voter. If the office is for a particular district only registered voters in that district may sign the petition in-lieu.)

### **WHEN/WHERE AVAILABLE**

Petition In-Lieu forms may be obtained from Voter Registration and Elections at 7000 65th Street, Suite A, Sacramento, California, during regular office hours, 8:00 a.m. to 5:00 p.m., Monday through Friday, beginning on Friday, December 28, 2007.

### **FILING PERIOD**

#### **Judicial Offices**

The filing period for petitions in-lieu of filing fee (signatures) and/or paying the filing fee is January 28 through February 6, 2008 for the following office: Judge of the Superior Court.

Exception: If the incumbent does not file a declaration of intention by February 6, 2008, the filing period for the petitions in-lieu (signatures) is extended to Monday, February 11, 2008 at 5:00 p.m. for persons other than the incumbent.

#### **Other Offices: U. S. Representative, Legislative and Member, Board of Supervisors**

The period for filing petitions in-lieu of filing fee (signatures) for candidates seeking nomination for U.S. Representative, State Senate, State Assembly or Member, Board of Supervisors is from December 28, 2007 through February 21, 2008. Initial petitions in-lieu (signatures) or a combination of petitions in-lieu (signatures) and filing fee must be filed and/or paid at Voter Registration and Elections by 5:00 p.m. on February 21, 2008.

PETITIONS IN-LIEU OF FILING FEE (SIGNATURES) (continued)

GENERAL INFORMATION REGARDING FILING OF PETITIONS IN-LIEU (SIGNATURES)

Sacramento County Voter Registration and Elections will provide forms to each candidate to obtain the necessary petitions in-lieu and/or nomination petition signatures. A master form, which must be duplicated **exactly as provided (i.e. a two sided copy)** will be issued. The candidate will duplicate the master form at his or her expense for the purpose of circulating additional petitions in-lieu.

There is no provision in law permitting petition forms and signatures for nomination purposes only to be obtained prior to the nomination period (February 11, 2008). Signatures obtained and filed in-lieu of the filing fee are counted towards the signature requirements for nomination papers. Signers of nomination papers for partisan offices must be affiliated with the same party as the candidate. Signatures obtained prior to the nomination period **MUST** be submitted for in-lieu purposes.

If a candidate submits a petition in-lieu of filing fee (signatures) pursuant to §8106 of the Elections Code, any or all signatures appearing on the petition, which would be valid under §8041 of the Elections Code, shall be counted towards the number of voters required to sign a nomination paper. If a petition in-lieu contains a requisite number of valid signatures under Elections Code §8062, the candidate shall not be required to file nomination petitions, but may request the Registrar of Voters to accept the petition in-lieu instead of filing nomination petitions. (However, candidates are still required to file a Declaration of Candidacy.)

PETITION SIGNER QUALIFICATIONS

A signer shall be a resident of the jurisdiction and the county and registered with the same party as the candidate for whom the petition is being circulated, except that a decline-to-state registrant may sign the petition of any partisan candidate whose party, at the time of submission of the petitions for verification, has notified the Secretary of State that it has adopted a rule allowing such registrants to vote their party's ballot at the ensuing primary election. If the office is nonpartisan, any registered voter within the district, county or state (whichever is applicable) is eligible to sign the petition.

If a voter signs more candidates' petitions than there are offices to be filled, the voter's signature is valid and will be counted on only those petitions which, when taken in the order they are filed, do not exceed the number of offices to be filled.

Each signer of the petition must write his or her signature and shall include his or her printed name and place of residence; i.e. street and number, in the presence of the circulator.

PETITIONS IN-LIEU OF FILING FEE (SIGNATURES) (continued)

PETITION CIRCULATOR QUALIFICATIONS

Each circulator of a petition in-lieu shall be a registered voter of the district or political subdivision in which the candidate is to be voted on. The circulator shall serve within the county in which he or she resides. (EC 8106(b)(4))

All petition sections are to be circulated and filed in the county in which the signatures were obtained. All signers of one petition section must be registered in one county. Different sections must be used for obtaining signatures in other counties where the petition may be circulated. (EC 8104(b))

**The affidavit of circulator on each petition must be completed in the circulator's own hand, even if the petition is circulated by the candidate.**

CANDIDATES PLEASE NOTE:

The nomination petition is only one of the documents required for candidacy. Candidates are **NOT** to assume that because a sufficient petition in-lieu was filed which also fulfilled the nomination petition signature requirements, that all requirements for candidacy have been completed.

Candidates may file more signatures than are needed to allow for invalid signatures. However, once the required number of signatures has been validated, no further checking of the petitions will be provided.

A declaration of intention may not be filed by judicial candidates, nor may nomination papers for other candidates be issued unless the cash filing fee, or petitions in-lieu of filing fee containing the requisite number of signatures, or a combination thereof, is paid and/or filed. The nomination papers for candidates are issued provisionally upon filing the requisite number of petitions in-lieu of filing fee (signatures), subject to verification by the Registrar of Voters.

The Registrar of Voters has 10 days after receipt of a petition in which to verify signatures and notify the candidate of any invalid signatures. The candidate then has until the end of the nomination period, which is February 21, 2008, to submit supplemental signatures, cash, or a combination of cash and signatures, to make up the deficiency.

**REMEMBER** - It is the responsibility of the candidate to ascertain that the filing fees are paid in full by the close of the nomination period. **FILING FEES ARE NONREFUNDABLE.**

# DECLARATION OF INTENTION

## Judicial Offices

January 28  
through  
February 6, 2008

### Filing Period

Every candidate for a judicial office, not more than 14 nor less than 5 days prior to the first day on which his or her nomination papers may be circulated and signed or may be presented for filing, shall file in the office of the Registrar of Voters in which his or her nomination papers are required to be filed or left for examination, a written and signed declaration of his or her intention to become a candidate for that office on a form to be supplied by the Registrar of Voters. (EC 8023(a)(b))

No candidate for a judicial office shall be required to state his or her residential address on the declaration of intention provided for in this section. (EC 8023(c))

### Office Number to be Indicated on Declaration of Intention

Each judicial office, for which there are two or more positions standing for election, is designated by a distinguishing number not greater than the total number of offices. Sacramento County assigns the office number alphabetically, based upon the last name of the incumbent. The office number is utilized for that year's election only, and has no correlation to a court department number or any other factor. A candidate shall state in his or her declaration of intention for which numerically designated judicial office he or she intends to become a candidate. (EC 8023, 8200)

### Filing Fee or Petition In-Lieu (Signatures) Must be Submitted at Time Declaration of Intention is Filed

The filing fee required to be paid for judicial offices shall be paid by cash or check upon the filing of the candidate's declaration of intention to become a candidate, and such filing fee shall be nonrefundable. The petitions in-lieu of filing fee (signatures) or a combination of signatures and filing fee must also be submitted at the time the declaration of intention is filed. (EC 8023, 8105, 8106(b))

February 7  
through  
February 11, 2008

### Extension if Incumbent Fails to File Declaration of Intention

If the incumbent fails to file a declaration of intention by the end of such period, persons other than the incumbent may file declarations of intention during this extension period. (EC 8023(b))

March 8  
through  
March 12, 2008

### Extension if Incumbent Fails to File Nomination Papers (Due to the Two Circumstances Listed Below)

If an incumbent of a judicial office dies on or before the last day prescribed for the filing of nomination papers, or files a declaration of intention but for any reason fails to file his or her nomination papers by the last day prescribed for the filing of such papers, an additional five days shall be allowed for the filing of nomination papers for the office. Any person, other than the person who was the incumbent, if otherwise qualified, may file nomination papers for the office during the extended period, notwithstanding that he or she has not filed a written and signed declaration of intention to become a candidate for the office as provided in Elections Code §§8023 and 8201. (EC 8204)

## NOMINATION PROCESS

### TIME FOR FILING - February 11 through March 7, 2008

All forms required for nomination and election to all Congressional, Legislative, County Central Committee/County Council, Judicial and County offices in Sacramento County shall be furnished by the Registrar of Voters at 7000 65th Street, Suite A, Sacramento, California. The forms shall be distributed without charge to all candidates applying for them upon prepayment of the filing fee or the filing of a petition in-lieu of filing fee (signatures), if required. (EC 8101, 8105)

### EXTENSION IF INCUMBENT DOES NOT FILE - March 8 through March 12, 2008

If an incumbent of an elective county office fails to file his or her nomination papers by 5:00 p.m. on March 7, 2008, or fails to qualify for any reason, any person other than the incumbent shall have until 5:00 p.m. on March 12, 2008 to file nomination documents for the elective office. (EC 8024) See page 24 for Judicial Offices. **There are NO provisions for the extension of the nomination period for Congressional candidates.**



### NOMINATION PAPERS - Number of Signatures Required

Number of Signatures	Office
65-100	United States Senator

Number of Signatures	Office
40-60	United States Representative State Senator Member of the State Assembly

NOMINATION PROCESS (continued)

Number of Signatures	Office
20-40	Member, County Central Committee/County Council Judge of the Superior Court Governing Board Member, County Board of Education Member, Board of Supervisors

Exceptions to Signature Requirements

Elections Code §8062 provides that if there are less than 150 voters in the district in which the election is to be held, not less than 10 nor more than 20 signatures will be required on nomination petitions.

When any political party has less than 50 voters in the district in which the election is to be held, one-tenth of the number of voters of the party will be required to sign the nomination petition.

Additionally, Elections Code §7776 provides that for the Libertarian, Green and Peace and Freedom County Central Committees/County Council, nomination petition signature requirements are the lesser of: not less than 20 nor more than 30; or not less than 2% of the number of voters registered as affiliated with the party in the central committee election district.

Therefore, nomination signature requirements for the Libertarian, Green and Peace and Freedom Parties may vary from the figure stated above; exact signature requirements will be available on or before February 11, 2008.

## NOMINATION PROCESS (continued)

### Circulators of Nomination Papers

Circulators appointed by candidates shall be voters in the district or political subdivision in which the candidate is to be voted on and shall serve only in that district or political subdivision. A candidate may circulate and sign his or her own nomination papers. (EC 8066)

**The affidavit of circulator on each petition must be completed in the circulator's own hand, even if the petition is circulated by the candidate.**

### Signers' Qualifications

Signers shall be voters in the district or political subdivision in which the candidate is to be voted on and shall be affiliated with the party, if any, in which the nomination is proposed. (EC 8068)

### Signers' Limitations

No signer shall, at the time of signing a certificate, have his or her name signed to a nomination paper for any other candidate for the same office, or, in case there are several positions to be filled in the same office, signed to more nomination papers for candidates for that office than there are positions to be filled. (EC 8069)

### Verification of Signatures on Nomination Papers

The eligibility (district and partisan affiliation, if applicable) and signatures of all signers on nomination papers will be verified by Voter Registration and Elections. The signer must be a registered voter residing at his or her address of registration at the time of signing any nomination petition.

### Declaration of Candidacy

The declaration of candidacy is an official nomination document, wherein the candidate indicates how his or her name and ballot designation is to appear on the ballot. Additionally, the candidate declares that he or she meets the statutory and/or constitutional qualifications for the office sought, and that if nominated, the candidate will accept the nomination and not withdraw. No candidate for a judicial office shall be required to state his or her residential address on the declaration of candidacy. (EC 8040(b))

### Withdrawal of Candidate

No candidate whose declaration of candidacy has been filed for any primary election may withdraw as a candidate at that primary election. (EC 8800)

NOMINATION PROCESS (continued)

DISTRICT INVOLVED IS SITUATED IN MORE THAN ONE COUNTY

It is recommended that nomination petitions be obtained from the Registrar of Voters (or County Clerk, if applicable) of the county in which they will be circulated; they may, however, be obtained from the candidate's county of residence.

If the petition is circulated for an office situated in more than one county, the candidate shall submit the signatures to the Registrar of Voters of the county in which the petition was circulated.

In the situation where a candidate is a resident of another county, status of candidacy will be confirmed with the county of residence prior to the issuance of nomination petitions to be circulated in Sacramento County. Candidates will be required to sign a receipt for all petitions received, and also will be issued a receipt for all petitions filed in Sacramento County. The signatures will then be verified, and the Registrar of Voters of the candidate's county of residence, as well as the Secretary of State (if applicable), will be notified of the results of the signature checking.

FILING FOR TWO OFFICES AT THE SAME ELECTION

Sacramento County Elections allows all candidates to withdraw nomination paperwork for more than one office, but you may only file for one office at the same election. By signing a declaration of Candidacy you are swearing if elected, you'd serve on that board. Sacramento County Elections will not accept paperwork for two or more offices by one candidate at the same election.

Election code 18203

Any person who files or submits for filing a nomination paper or declaration of candidacy knowing that it or any part of it has been made falsely is punishable by a fine not exceeding one thousand dollars (\$1,000) or by imprisonment in the state prison for 16 months or two or three years or by both the fine and imprisonment.

Election code 10603(c)

Notwithstanding any other provision of law, except as provided in subdivision (d), no person shall file nomination papers for more than one district office, including a county board of education office, at the same election.

☺

A vacancy occurred in Area 1 of the Sacramento County Board of Education after the printing of the Candidate Guide. The following pages are relevant to the opening of a Short Term office for Area 1. The term for the office ends in 2010.

☺

**JUNE 3, 2008 PRIMARY ELECTION**  
**LIST OF OFFICES AND INCUMBENTS**

NON-PARTISAN	OFFICE TITLE	NAME OF INCUMBENT	TERM OF OFFICE	MINIMUM QUALIFICATIONS	SALARY	OTHER
X	Governing Board Member, County Board of Education  <b>Area 1 (Short Term)</b>  <b>Area 4</b>  <b>Area 5</b>  <b>Area 6</b>  <b>Area 7</b>	Vacant  Victoria L. Deane  Brian Cooley  John C. Scribner  Harold Fong	4 years	- Any registered voter of the area they are seeking to represent is eligible to be a member of the county board of education except: the county superintendent of schools, any member of his staff, or any employee of a school district	Maximum of \$400 per month	Nomination papers require 20-40 signatures  Take office on 07/01/08
X	Member, Board of Supervisors  <b>District 3</b>  <b>District 4</b>	Susan Peters  Roberta MacGlashan	4 years	-Registered voter of the district for at least 30 days immediately preceding deadline for filing nomination papers and during term of office	\$94,404	Nomination papers require 20-40 signatures  Take office at noon on 01/05/09

**FILING FEES AND/OR PETITIONS IN-LIEU (SIGNATURES)**

The Elections Code specifies that a fee for filing of nomination papers be paid by candidates for certain offices. The chart below indicates the formula prescribed for the different offices standing for election at the June 3, 2008 Primary Election. "Percentage" refers to the percentage of the first year's annual salary that constitutes the filing fee. If the candidate decides to submit petitions in-lieu (signatures) of paying the filing fee, "Petitions In-Lieu (Signatures)" indicates the number of signatures required. Or, if a candidate submits signatures for a portion of the filing fee, "Pro Rata per Signature" indicates the monetary value of each valid signature.

Filing fees are based upon the annual salary in effect as of the first day to circulate petition in-lieu (signatures) forms, which for the June 3, 2008 Primary Election is December 28, 2007.

<b>TITLE OF OFFICE</b>	<b>%</b>	<b>ANNUAL SALARY</b>	<b>FILING FEE</b>	<b>PETITIONS IN-LIEU (SIGNATURES)</b>	<b>PRO RATA PER SIGNATURE</b>
U.S Representative	1%	\$165,200	\$1,652.	3,000	.55067
State Senator	1%	\$116,208	\$1,162.08	3,000	.38736
Member of the State Assembly	1%	\$116,208	\$1,162.08	1,500	.77472

NOTE: For partisan state offices, the number of petitions in-lieu (signatures) required and the monetary value of each apply only to Democratic and Republican party candidates. For the American Independent, Green, Libertarian, and Peace and Freedom parties, candidates may submit petitions containing signatures of 10% of the registered voters of that party in the district in which they seek nomination, or 150 signatures, whichever is less. (EC §8106 (a)(6))

<b>TITLE OF OFFICE</b>	<b>%</b>	<b>ANNUAL SALARY</b>	<b>FILING FEE</b>	<b>PETITIONS IN-LIEU (SIGNATURES)</b>	<b>PRO RATA PER SIGNATURE</b>
Judge of the Superior Court	1%	\$178,789	\$1,787.89	7,152	.25
Member, Board of Supervisors	1%	\$94,404	\$944.04	3,777	.25

County Central Committees/  
County Council

No filing fee and no petitions in-lieu required

County Board of Education,  
Areas 1, 4, 5, 6 and 7

No filing fee and no petitions in-lieu required

**JUNE 3, 2008 PRIMARY ELECTION**  
**CANDIDATE STATEMENT-COST ESTIMATES**

The Elections Code specifies that candidates for nonpartisan elective office in any local agency, including any city, county, city and county or district may prepare and submit (on a form provided by the Registrar of Voters) a statement to be included in the Sample Official Ballot Pamphlet. Sacramento County is now required to print candidate statements in Spanish. The costs below are inclusive of language requirements.

The estimates quoted below are based on a 200 word statement. Costs may vary depending upon the number of ballot types in the district, the number of pages in the various sample official ballot pamphlets, and the number of registered voters who will be receiving the various ballot types. The actual cost may vary significantly from the estimate because of these variables.

**Judicial**

Judge of the Superior Court	\$13,850.
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**Governing Board Member,  
County Board of Education**

Area 1 (Short Term)	\$2,000.
Area 4	\$2,100.
Area 5	\$2,250.
Area 6*	\$2,450.
Area 7	\$1,500.

**Member, Board of Supervisors**

District 3	\$2,900.
District 4	\$3,050.

\*Area 6 of the Sacramento County Board of Education extends into San Joaquin, Solano and Yolo Counties. If you wish to file a statement with San Joaquin, Solano or Yolo County please contact their Elections office for deadlines and cost estimates.

## **BALLOT DESIGNATION REGULATIONS**

The ballot designation is the word, or group of not more than 3 words, (except for ballot designations submitted pursuant to EC §13107(a)(1)), which will appear on the ballot under the candidate's name, designating the current principal profession, vocation or occupation of the candidate.

Elective offices for Sacramento County will use the ballot designation regulations from the Secretary of State.

The references to ballot designation worksheets pertain to candidates in elections for offices certified by the Secretary of State, i.e. Federal and State offices.

The following regulations are included for your convenience, in their original format.

Sacramento County Elections reserves the right to change any Ballot Designation that does not conform to Secretary of State guidelines.

**SECRETARY OF STATE**  
**BALLOT DESIGNATION REGULATIONS**

**Chapter 7. Ballot Designations**

**§20710. General Provisions.**

- (a) The regulatory purpose of this Chapter is to ensure the accurate designation of the candidate upon the ballot in order that an informed electorate may intelligently elect one of the candidates.
- (b) The Secretary of State shall, at all times, apply and interpret the provisions of Elections Code §13107 and the regulations included in this Chapter in a manner consistent with the regulatory purpose of this Chapter.
- (c) Candidates are not required to use a ballot designation pursuant to Elections Code §13107, subdivision (a), and may opt to leave the space for such a designation on the ballot blank. In order to notify the elections official as to whether he or she will use a ballot designation or will opt to leave the ballot designation space blank, the candidate must initial the appropriate box on the Declaration of Candidacy or otherwise so indicate on the Declaration of Candidacy.
- (d) Pursuant to Elections Code §13107, subdivision (a), a candidate may submit a proposed ballot designation pursuant to any one of the four provisions specified in Elections Code §13107, subdivision (a), subparts (1) through (4), applicable to that candidate. The candidate shall be free to select from which of the applicable four subparts he or she is submitting his or her proposed ballot designation.
- (e) The regulations set forth in this Chapter shall apply only to elections held for offices for which election returns are certified by the Secretary of State of the State of California.
- (f) Whenever, the word “should” is used in this Chapter, it is recommended, not mandatory.

**Note:** Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

**§20711. Ballot Designation Worksheet.**

- (a) In order to facilitate review of a candidate’s proposed ballot designation by the Secretary of State pursuant to Elections Code §13107, the candidate may submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.
- (b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.

**BALLOT DESIGNATION REGULATIONS (continued)**

- (c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:
- (1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and FAX number;
  - (2) A designation of the office for which the candidate is seeking election;
  - (3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and FAX number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;
  - (4) The proposed ballot designation submitted by the candidate;
  - (5) At the option of the candidate, the candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;
  - (6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:
    - (A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code §13107, subdivisions (a)(1) or (a)(2), the candidate should indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;
    - (B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code §13107, subdivisions (a)(1) or (a)(2), the candidate should indicate the elective office he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;
    - (C) If the candidate submits a ballot designation pursuant to Elections Code §13107, subdivisions (a)(3), the candidate should indicate:
      - (I) The title of the position or positions which he or she claims supports the proposed ballot designation;
      - (II) The dates during which the candidate held such position;
      - (III) A description of the work he or she performs in the position;
      - (IV) The name of the candidate's business or employer;

**BALLOT DESIGNATION REGULATIONS (continued)**

- (V) The name and telephone number of a person or persons who could verify such information; and
  - (VI) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at §20714, subdivision (b).
- (D) If the candidate submits a ballot designation pursuant to Elections Code §13107, subdivision (a)(4), the candidate should indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.
- (d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.

**Note:** Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

**§20712. Proposed Ballot Designations Submitted Pursuant to Elections Code §13107, Subdivision (a)(1).**

Proposed ballot designations submitted pursuant to Elections Code §13107, subdivision (a)(1), shall be subject to the following provisions:

- (a) In the case of candidates holding elective city, county, district, state, or federal office, the candidate's ballot designation shall be the elective office which the candidate holds at the time of filing the nomination documents.
- (b) In the case of judicial officers, the candidate's ballot designation shall be the elective office which the candidate holds at the time of filing the nomination documents.
- (c) There shall be no word count limitation applicable to ballot designations submitted pursuant to Elections Code §13107, subdivision (a)(1).
- (d) Proposed ballot designations indicating a position of legislative leadership, such as "Majority Leader of the California Senate," "Minority Leader of the California State Assembly," "Speaker of the California State Assembly," "President Pro Tempore of the California State Senate," and the like, are not elective offices described in Elections Code §13107, subdivision (a)(1). Such ballot designations are improper, pursuant to Elections Code §13107, subdivision (a)(1). They may, however, be considered under the provisions of §13107 (a)(3).

**BALLOT DESIGNATION REGULATIONS (continued)**

- (e) Proposed ballot designations indicating that the candidate is a member of the state or county central committee of a political party, or an officer of a state or county central committee of a political party, are improper, as such positions do not constitute elective county or state offices as specified in Elections Code §13107, subdivision (a)(1).

**Note:** Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

**§20713. Proposed Ballot Designations Submitted Pursuant to Elections Code §13107, Subdivision (a)(2).**

Proposed ballot designations submitted pursuant to Elections Code §13107, subdivision (a)(2), shall be subject to the following provisions:

- (a) A proposed ballot designation submitted pursuant to Elections Code §13107, subdivision (a)(2), is limited "incumbent," as that term is defined in Elections Code §13107, Subdivision (a)(2).
- (b) The term "incumbent" must be used as a noun. It shall not be used in conjunction with any other words, including any accompanying adjectives or modifiers, and must stand alone. A candidate qualified to use this designation pursuant to Elections Code §13107, subdivision (a)(2), shall be entitled to use the ballot designation "Incumbent."
- (c) The word "incumbent" is strictly limited for use in ballot designations submitted pursuant to Elections Code §13107, subdivision (a)(2), and may not be used as an adjective in any other ballot designation.

**Note:** Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

**§20714. Proposed Ballot Designations Submitted Pursuant to Elections Code §13107, Subdivision (a)(3).**

Proposed ballot designations submitted pursuant to Elections Code §13107, subdivision (a)(3), shall be subject to the following provisions:

- (a) The terms "profession," "vocation," or "occupation," as those terms are used in Elections Code §13107, subdivision (a)(3), are defined as follows:
- (1) "Profession" means a field of employment requiring special education or skill and requiring specific knowledge of a particular discipline of learning or science. The labor and skill involved in a profession is predominantly mental or intellectual, rather than physical or manual. Recognized professions generally include, but are not limited to, law, medicine, education, engineering, accountancy, and journalism. Examples of an acceptable designation of a "profession," as defined in Elections Code §13107, subdivision (a)(3), include, but are not limited to, "attorney," "physician," "accountant," "architect," and "teacher."

**BALLOT DESIGNATION REGULATIONS (continued)**

- (2) "Vocation" means a trade, a religious calling, or the work upon which a person, in most but not all cases, relies for his or her livelihood and spends a major portion of his or her time. As defined, vocations may include, but are not limited to, religious ministry, child rearing, homemaking, elderly and dependent care, and engaging in trades such as carpentry, cabinet making, plumbing, and the like. Examples of an acceptable designation of a "vocation," as defined in Elections Code §13107, subdivision (a)(3), include, but are not limited to, "minister," "priest," "mother," "father," "homemaker," "dependent care provider," "carpenter," "plumber," "electrician," and "cabinetmaker."
- (3) "Occupation" means the employment in which one regularly engages or follows as the means of making a livelihood. Examples of an acceptable designation of an "occupation," as defined in Elections Code §13107, subdivision (a)(3), include, but are not limited to, "rancher," "restaurateur," "retail salesperson," "manual laborer," "construction worker," "computer manufacturing executive," "military pilot," "secretary," and "police officer."
- (b) "Principal," as that term is used in Elections Code §13107, subdivision (a)(3), means a substantial involvement of time and effort such that the activity is one of the primary, main or leading professional, vocational or occupational endeavors of the candidate. The term "principal" precludes any activity which does not entail a significant involvement on the part of the candidate. Involvement which is only nominal, pro forma, or titular in character does not meet the requirements of the statute.
- (1) If a candidate is licensed by the State of California to engage in a profession, vocation or occupation, the candidate is entitled to consider it one of his or her "principal" professions, vocations or occupations if (I) the candidate has maintained his or her license current as of the date he or she filed his or her nomination documents by complying with all applicable requirements of the respective licensure, including the payment of all applicable license fees and (II) the status of the candidate's license is active at the time he or she filed his or her nomination documents.
- (2) A candidate who holds a professional, vocational or occupational license issued by the State of California may not claim such profession, vocation or occupation as one of his or her "principal" professions, vocations or occupations if (I) the candidate's licensure status is "inactive" at the time the candidate files his or her nomination documents, or (II) the candidate's license has been suspended or revoked by the agency issuing the license at the time the candidate files his or her nomination documents.
- (c) In order for a ballot designation submitted pursuant to Elections Code §13107, subdivision (a)(3), to be deemed acceptable by the Secretary of State, it must accurately state the candidate's principal professions, vocations or occupations, as those terms are defined in subdivisions (a) and (b) herein. Each proposed principal profession, vocation or occupation submitted by the candidate must be factually accurate, descriptive of the candidate's principal profession, vocation or occupation, must be neither confusing nor misleading, and must be in full and complete compliance with Elections Code §13107 and the regulations included in this Chapter.

**BALLOT DESIGNATION REGULATIONS (continued)**

- (d) If the candidate is engaged in a profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate's proposed ballot designation is entitled to consist of the candidate's current principal professions, vocations and occupations. In the event the candidate does not have a current principal profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate may use a ballot designation consisting of his or her principal professions, vocations or occupations, which the candidate was principally engaged in during the calendar year immediately preceding the filing of the candidate's nomination papers.
- (e) A candidate may engage in multiple principal professions, vocations or occupations. Accordingly, the candidate may designate multiple principal professions, vocations or occupations. If a candidate proposes a ballot designation including multiple principal professions, vocations or occupations, the proposed ballot designation must comply with the following provisions:
- (1) The proposed ballot designation must comply with the three word limitation specified in Elections Code §13107, subdivision (a)(3), and as implemented pursuant to subdivision (f) herein.
  - (2) Each such proposed profession, vocation or occupation shall be separately considered by the Secretary of State and must independently qualify as a "principal" profession, vocation or occupation, as that term is defined pursuant to subdivision (b) herein.
  - (3) When multiple professions, vocations or occupations are proposed as a ballot designation, they shall be separated by a slash ("/"). An example of an acceptable designation would be "Legislator/Rancher/Physician."
- (f) Pursuant to Elections Code §13107, subdivision (a)(3), the candidate's ballot designation shall be limited to not more than three (3) words. The following rules shall govern the application of the three word limitation:
- (1) The proposed ballot designation shall be grammatically correct, generic, and all words must be spelled correctly.
  - (2) Punctuation shall be limited to the use of a comma (e.g., District Attorney, Los Angeles County) and a slash (e.g., Legislator/Rancher/Physician), pursuant to subdivision (e) of this section. A hyphen may be used if, and only if, the use of a hyphen is called for in the spelling of a word as it appears in a standard reference dictionary of the English language.
  - (3) All California geographical names shall be considered to be one word and shall be limited to the names of cities, counties and states. The names of special districts and political subdivisions are not "geographical names" as that term is used in Elections Code §13107, subdivision (a)(3). If the candidate desires, the "geographical names" as used in the form of "City of ...," "County of ..." are considered to be one word. Examples of geographical names considered to be one word include Tehama County, Los Angeles County and County of Sacramento.

**BALLOT DESIGNATION REGULATIONS (continued)**

(4) An acronym shall be counted as one word.

**Note:** Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

**§20715. Proposed Ballot Designations Submitted Pursuant to Elections Code §13107, Subdivision (a)(4).**

- (a) Pursuant to Elections Code §13107, subdivision (a)(4), a candidate may propose a ballot designation consisting of the phrase “appointed incumbent” if the candidate holds an office, other than a judicial office, by virtue of appointment, and the candidate is a candidate for election to the same office. The candidate may not use the unmodified word “incumbent” or any words designating the office unmodified by the word “appointed.”
- (b) Pursuant to Elections Code §13107, subdivision (a)(4), a candidate may propose a ballot designation consisting of the word “appointed” in conjunction with the elective office, if the candidate is a candidate for election to the same office or to some other office. The candidate may not use any words designating the office unmodified by the word “appointed.”
- (c) There shall be no word count limitation applicable to ballot designations submitted pursuant to Elections Code §13107, subdivision (a)(4).

**Note:** Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

**§20716. Unacceptable Ballot Designations.**

- (a) The Secretary of State shall reject as unacceptable any proposed ballot designation which fails to comply with, or is otherwise inappropriate pursuant to Elections Code §13107, subdivision (a); is prohibited pursuant to Elections Code §13107, subdivision (b); is misleading; or is otherwise improper pursuant to the regulations set forth in this Chapter.
- (b) The following types of activities are distinguished from professions, vocations and occupations and are not acceptable as ballot designations pursuant to Elections Code §13107, subdivision (a)(3):
  - (1) *Avocations:* An avocation is a casual or occasional activity, diversion or hobby pursued principally for enjoyment and in addition to the candidate’s principal profession, vocation or occupation. Avocations may include, but are not limited to, hobbies, social activities, volunteer work, and matters pursued as an amateur.
  - (2) *Pro Forma Professions, Vocations and Occupations:* Pro forma professions, vocations or occupations are positions held by the candidate which consume little or none of the candidate’s time and which, by their nature, are voluntary or for which the candidate is not compensated. Pro forma professions, vocations and occupations may include, but are not limited to, such pursuits as honorary peace officer, volunteer firefighter, honorary chairperson, honorary professor, goodwill ambassador, official host or hostess and the like.

**BALLOT DESIGNATION REGULATIONS (continued)**

- (3) *Statuses:* A status is a state, condition, social position or legal relation of the candidate to another Person, persons, or the community as a whole. A status is generic in nature and generally fails to identify with any particular specificity the manner by which the candidate earns his or her livelihood or spends the substantial majority of his or her time. Examples of a status include, but are not limited to, philanthropist, activist, patriot, taxpayer, concerned citizen, husband, wife, and the like.
- (c) Pursuant to Elections Code §13107, subdivision (b)(1), the Secretary of State shall reject as unacceptable any proposed ballot designation which would mislead voters. In making this determination, the Secretary of State shall determine whether there is a substantial likelihood that a reasonably prudent voter would be misled as to the candidate's principal profession, vocation or occupation by the candidate's proposed ballot designation. The determination shall take into account the plain meaning of the words constituting the proposed ballot designation and the factual accuracy of the proposed ballot designation based upon supporting documents or other evidence submitted by the candidate in support of the proposed ballot designation, pursuant to §§20711 and 20717 of this Chapter.
- (d) A ballot designation may not comprise or include commercial identification information, such as a trademark, service mark, trade name, or the specific name of a business, partnership, corporation, company, foundation, or organization. Examples of an improper use of commercial identification information include, but are not limited to, "Acme Company President," "Universal Widget Inventor," "Director, Smith Foundation," "UCLA Professor," and the like.
- (e) Pursuant to Elections Code §13107, subdivision (b)(2), the Secretary of State shall reject as unacceptable any proposed ballot designation which would suggest an evaluation of the candidate's qualification, honesty, integrity, leadership abilities or character. Any laudatory or derogatory adjectives which would suggest an evaluation of the candidate's qualifications shall not be permitted. Such impermissible adjectives include, but are not limited to, "outstanding," "leading," "expert," "virtuous," "eminent," "best," "exalted," "prominent," "famous," "respected," "honored," "honest," "dishonest," "corrupt," "lazy," and the like.
- (f) Pursuant to Elections Code §13107, subdivision (b)(3), the Secretary of State shall reject as unacceptable any proposed ballot designation which abbreviates the word "retired" or places it following any word or words which it modifies. Examples of impermissible designations include "Ret. Army General," "Major USAF, Retired" and "City Attorney, Retired."
- (g) Pursuant to Elections Code §13107, subdivision (b)(4), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses a word or prefix to indicate a prior profession, vocation, occupation or elected, appointed or judicial office previously held by the candidate. Such impermissible words or prefixes include, but are not limited to, "Ex-," "former," "past," and "erstwhile." Examples of impermissible designations include "Former Congressman," "Ex-Senator," and "Former Educator."

**BALLOT DESIGNATION REGULATIONS (continued)**

- (h) Subject to the provisions of Elections Code §13107, subdivision (b)(4), use of the word “retired” in a ballot designation is generally limited for use by individuals who have permanently given up their chosen principal profession, vocation or occupation. In evaluating a proposed ballot designation including the word “retired,” the Secretary of State will consider the following factors in making a determination as to the propriety of the use of the term “retired”:
- (1) Prior to retiring from his or her principal profession, vocational or occupation, the candidate worked in such profession, vocation or occupation for more than 5 years;
  - (2) The candidate is collecting, or eligible to collect, retirement benefits or other type of vested pension;
  - (3) The candidate has reached at least the age of 55 years;
  - (4) The candidate voluntarily left his or her last professional, vocational or occupational position;
  - (5) If the candidate is requesting a ballot designation indicating that he or she is a retired public official, the candidate must have previously voluntarily retired from public office, not have been involuntarily removed from office, not have been recalled by voters, and not have surrendered the office to seek another office or failed to win reelection to the office;
  - (6) The candidate has not had another more recent, intervening principal profession, vocation or occupation; and,
  - (7) The candidate’s retirement benefits are providing him or her with a principal source of income.
- (i) Pursuant to Elections Code §13107, subdivision (b)(5), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses the name of any political party, whether or not it has qualified for recognized ballot status.
- (j) Pursuant to Elections Code §13107, subdivision (b)(6), the Secretary of State shall reject as unacceptable any proposed ballot designation which uses a word or words referring to a racial, religious, or ethnic group.
- (1) The Secretary of State shall reject as unacceptable any ballot designation which expressly contains or implies any ethnic or racial slurs or ethnically or racially derogatory language.
  - (2) If the candidate is a member of the clergy, the candidate may not make reference to his or her specific denomination. However, the candidate may use his or her clerical title as a ballot designation (e.g., “Rabbi,” “Pastor,” “Minister,” “Priest,” “Bishop,” “Deacon,” “Monk,” “Nun,” “Imam,” etc.)

**BALLOT DESIGNATION REGULATIONS (continued)**

(k) Pursuant to Elections Code §13107, subdivision (b)(7), the Secretary of State shall reject as unacceptable any proposed ballot designation which refers to any activity prohibited by law. Unlawful activity includes any activities, conduct, professions, vocations, or occupations prohibited by state or federal law.

**Note:** Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

**§20717. Requests for Supporting Documentation.**

In addition to the Ballot Designation Worksheet requested to be filed with the Secretary of State pursuant to §20711 of this Chapter, the Secretary of State may request that a candidate submit additional supporting documentation or other evidence to support the proposed ballot designation.

- (a) Time is of the essence regarding all matters pertaining to the review of proposed ballot designations submitted by candidates for public office. Failure to promptly submit requested supporting materials will preclude consideration of such materials and the rendering of a summary, final decision on the candidate's proposed ballot designation.
- (b) The Secretary of State will communicate, whenever possible, with the candidate in the most expeditious manner, including, but not limited to, telephone, facsimile transmission and electronic mail at the number or address provided by the candidate.

When the candidate does not have reasonable access to a facsimile machine or electronic mail, the Secretary of State will transmit written communication to the candidate by means of overnight express delivery to the address provided by the candidate.

- (c) The candidate shall have the burden of establishing that the proposed ballot designation that he or she has submitted is accurate and complies with all provisions of Elections Code §13107 and this Chapter.

**Note:** Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

**§20718. Communication of Decisions Regarding Ballot Designations.**

- (a) An official copy of the decision of the Secretary of State regarding a candidate's ballot designation will be made in writing and transmitted directly to the candidate by registered or certified mail, return receipt requested, to the address provided by the candidate. The Secretary of State shall also provide a copy to the elections official in the candidate's county of residence and to the elections official of each county within the political subdivision. Copies may also be made available to all other candidates in the race.

**BALLOT DESIGNATION REGULATIONS (continued)**

- (b) At the request of the candidate, the Secretary of State will transmit an unofficial copy of the decision of the Secretary of State regarding the candidate's proposed ballot designation by facsimile transmission sent to the facsimile number listed on the candidate's Ballot Designation Worksheet. When the candidate does not have reasonable access to a facsimile machine, the Secretary of State will transmit to the candidate, at the candidate's request, an unofficial copy of the decision by means of overnight express delivery to the address listed on the candidate's Ballot Designation Worksheet provided. If the candidate has not submitted a Ballot Designation Worksheet, the Secretary of State will transmit an official copy to the facsimile number provided by the candidate or, if the candidate does not have reasonable access to a facsimile machine, by overnight express mail to the address provided by the candidate.
- (c) All written decisions of the Secretary of State regarding ballot designations are public records and are available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, 1500 11th Street, Fifth Floor, Sacramento, California 95814.

**Note:** Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

**§20719. Service of Legal Process Regarding Ballot Designations.**

- (a) In the event a candidate or other interested party files a petition for the issuance of an extraordinary writ with the court or other legal action pertaining to a candidate's ballot designation, the summons and any other legal process should be served upon the Chief Counsel to the Secretary of State, Legal Affairs Unit, Executive Office of the Secretary, 1500 11th Street, Sixth Floor, Sacramento, California 95814. The Chief Counsel may designate a Deputy Secretary of State in the Legal Affairs Unit to accept service of process on behalf of the Secretary of State.
- (b) Telephone notice pertaining to any ex parte applications filed with the court by any candidate or other interested party should be directed to the attention of the Chief Counsel to the Secretary of State at (916) 653-7244. Counsel for all parties to such ex parte matters are admonished that waivers of the Secretary of State's right to timely notice and the right to personally appear at the ex parte hearing will be granted in writing and only in limited instances.
- (c) The Secretary of State shall provide a copy of any legal actions in subdivision (a) or (b) above to the elections official in the county of the candidate's residence and any other county in the district.

**Note:** Authority: Section 12172.5, Government Code  
Reference: Section 13107, Elections Code

## ELECTIONS CODE 13107

13107. (a) With the exception of candidates for Justice of the State Supreme Court or court of appeal, immediately under the name of each candidate, and not separated from the name by any line, may appear at the option of the candidate only one of the following designations:

(1) Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by vote of the people, or to which he or she was appointed, in the case of a superior court judge.

(2) The word "incumbent" if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination papers, and was elected to that office by a vote of the people, or, in the case of a superior court judge, was appointed to that office.

(3) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.

(4) The phrase "appointed incumbent" if the candidate holds an office other than a judicial office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word "appointed" and the title of the office. In either instance, the candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed." However, the phrase "appointed incumbent" shall not be required of a candidate who seeks reelection to an office which he or she holds and to which he or she was appointed, as a nominated candidate, in lieu of an election, pursuant to Sections 5326 and 5328 of the Education Code or Section 7228, 7423, 7673, 10229, or 10515 of this code.

(b) Neither the Secretary of State nor any other elections official shall accept a designation of which any of the following would be true:

(1) It would mislead the voter.

(2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.

(3) It abbreviates the word "retired" or places it following any word or words which it modifies

(4) It uses a word or prefix, such as "former" or "ex-," which means a prior status. The only exception is the use of the word "retired."

(5) It uses the name of any political party, whether or not it has qualified for the ballot.

(6) It uses a word or words referring to a racial, religious, or ethnic group.

(7) It refers to any activity prohibited by law.

**ELECTIONS CODE 13107 (continued)**

(c) If, upon checking the nomination documents, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address appearing on the candidate's nomination documents.

(1) The candidate shall, within three days from the date of receipt of the notice, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide an alternate designation.

(2) In the event the candidate fails to provide an alternate designation, no designation shall appear after the candidate's name.

(d) No designation given by a candidate shall be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official as specified in subdivision (c) or as provided in subdivision (e).

(e) The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days prior to the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.

(f) In all cases, words so used shall be printed in 8-point roman uppercase and lowercase type except that, if the designation selected is so long that it would conflict with the space requirements of Sections 13207 and 13211, the elections official shall use a type size for the designation for each candidate for that office sufficiently smaller to meet these requirements.

(g) Whenever a foreign language translation of a candidate's designation is required under the Voting Rights Act of 1965 (42 U.S.C. Sec. 1971), as amended, to appear on the ballot in addition to the English language version, it shall be as short as possible, as consistent as is practicable with this section, and shall employ abbreviations and initials wherever possible in order to avoid undue length.

13107.5. (a) A candidate's ballot designation as "community volunteer" shall constitute a valid principal vocation or occupation for purposes of subdivision (a) of Section 13107, if not otherwise in violation of any of the restrictions set forth in that section, and subject to the following conditions:

(1) A candidate's community volunteer activities constitute his or her principal profession, vocation, or occupation.

(2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.

(3) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation, or occupation designation.

(b) The Secretary of State shall by regulation define what constitutes a community volunteer for purposes of this section.

## **PLACEMENT OF NAMES ON THE BALLOT**

The order in which candidates' names shall be placed on the ballot is specified in Elections Code §§13111 and 13112. Elections Code §13109 specifies the order of precedence of offices on the ballot.

The following is an overview of the guidelines utilized by Voter Registration and Elections for determining in what order each candidate's name will be placed in the various ballot types.

### **Secretary of State Randomized Alphabet Drawing**

At 11:00 a.m. on the 82nd day before the election (March 13, 2008), the Secretary of State's Office, by the random pulling of each letter of the alphabet according to the procedure specified in Elections Code §13112, compiles a randomized alphabet. The resulting random order of letters constitutes the randomized alphabet, which is used in the same manner as the conventional alphabet in determining the order of all candidates' names in all elections. It is utilized statewide for the placement of names on the ballot, except as otherwise specified.

### **County Randomized Alphabet Drawing**

Elections Code §13111(i) provides for an additional randomized alphabet drawing to be conducted within each county for State Legislative Districts which are situated in more than one county.

Sacramento County will conduct its randomized alphabet drawing at 11:00 a.m. on March 13, 2008 utilizing the procedure specified in law. It will be conducted at the front counter in Suite A in the office of Voter Registration and Elections at 7000 65th Street, Suite A, Sacramento, California. Candidates and/or their representatives, the media and representatives from county central committees/county councils are welcome to observe the proceedings.

### **Provision for Rotation of Candidates' Names on the Ballot**

In addition to the aforementioned two randomized alphabet drawings, Elections Code §13111 provides for the rotation of candidates' names for certain offices.

#### **1. Offices Voted on Throughout the State**

The Secretary of State shall arrange the names of the candidates for the office in accordance with the randomized alphabet provided for in Elections Code §13112 for the First Assembly District. Thereafter, for each succeeding Assembly district, the name appearing first in the last preceding Assembly district shall be placed last; the order of the other names remaining unchanged.

**PLACEMENT OF NAMES ON THE BALLOT (continued)**

2. **U. S. Representative**

The Secretary of State shall arrange the names of candidates for the office in accordance with the randomized alphabet drawing as provided for in Elections Code §13112 for that Assembly district which has the lowest number of all Assembly districts in which candidates are to be voted on. Thereafter, for each succeeding Assembly district in which the candidates are to be voted on, the name appearing first in the last preceding Assembly district shall be placed last, the order of the other names remaining unchanged.

3. **State Senator and Member of the State Assembly**

Districts situated within a singular county are placed on the ballot in accordance with the Secretary of State's randomized alphabet drawing. Placement on the ballot for districts situated in more than one county is determined by each county's randomized alphabet drawing.

4. **Member, Board of Supervisors, Governing Board Member, County Board of Education and County Central Committee/County Council Offices**

Offices within but not throughout the county are not rotated, but are placed on the ballot in accordance with Elections Code §13112.

5. **Judge of the Superior Court**

The order of names is determined by the randomized alphabet drawing as provided for in Elections Code §13112 for the Fourth Assembly District. Thereafter, for each succeeding assembly district, the name appearing first for each office in the last preceding assembly district shall be placed last, the order of the other names remaining unchanged.

## CANDIDATE'S STATEMENT

Each candidate for nonpartisan elective office may prepare an optional candidate's statement on or attached to the form provided by the Registrar of Voters. The candidate's statement is designed to acquaint voters with a candidate's qualifications for the office he or she is seeking. The candidate's statement is incorporated into the Sample Official Ballot Pamphlet, and will be mailed to all registered voters eligible to vote for that particular candidate.

**If a candidate is running for an office where the district extends into another county and the candidate wishes to have their candidate statement printed in that county, it is the candidate's responsibility to submit their candidate statement to that county, and pay them directly for its publication.**

**Time Period For Filing:** The filing period for candidacy is February 11, 2008 through March 7, 2008, at 5:00 p.m. The filing period will be extended (for any qualified person, other than the incumbent) to March 12, 2008, at 5:00 p.m., if the incumbent does not file.

**Where:** Sacramento County  
Voter Registration and Elections  
7000 65th Street, Suite A  
Sacramento, CA 95823

Candidates for city offices file all documents, including the candidate's statement, with the appropriate City Clerk.

**Contents:** The statement may contain the name, age and occupation of the candidate and a brief description of no more the 200 words (unless otherwise indicated) of the candidate's education and qualifications expressed by the candidate. The occupation listed in this location does not have the same restrictions, as does the ballot designation. The spacing for the statement is to be uniform and conform to the guidelines provided. **Statements not in compliance with the guidelines will be rejected.**

**Restrictions:** The candidate's statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations. Candidate photographs are not permitted.

Candidate statements are not to refer to opponents in any manner. If a candidate does make reference to anything other than his or her own qualifications, he or she could be subject to legal action.

(See John F. Dean v Superior Court of Orange County, Court of Appeals, Fourth District, Division 3, California No. G023111)

**CANDIDATE'S STATEMENT (continued)**

**Withdrawal:** The statement may be withdrawn, **but not changed**, during the period for filing nomination papers and until 5:00 p.m. of the next business day after the close of the nomination period. Any request for withdrawal of a candidate's statement must be in writing and signed by the candidate.

**Permission:** If you use someone else's name in your statement, you must file with your statement, a letter from them stating that they are giving you permission to use their name in this manner. Letters must be signed and dated.

**Endorsements:** If your statement contains endorsements, you must file with your statement, written authorization from the person(s) or organization(s) giving you the endorsement. Letters must be signed and dated.

**Confidentiality of Statements:** Notwithstanding any other provisions of law, candidates' statements filed pursuant to Elections Code §13307 shall remain confidential until the close of the nomination period for the office sought. (EC 13311)

**Public Examination:** After the close of the nomination period, anyone may examine any candidate's statement and may purchase copies. During a 10-calendar-day period commencing the day after the close of the nomination period, any voter of the jurisdiction in which the election is being held or the county elections official may seek a writ of mandate or an injunction requiring any or all of the material in a candidate's statement to be amended or deleted. (EC 13313-13314)

**Cost:** Because of the many unknown factors involved in printing, handling, mailing and the number of candidates' filing statements, it is difficult to determine, prior to the election, the exact cost to each candidate who avails themselves of this service. The cost estimates provided are based upon historical data and a projection of statistics available approximately 6 months prior to the election.

**Advance Payment**

As provided in Elections Code §13307, the County of Sacramento has adopted the following policy regarding Sacramento County offices:

1. Limit candidate statements to not more than 200 words. (EC 13307(a))
2. The Registrar of Voters shall estimate the total prorated cost of printing, translation, handling and mailing the candidate statements, including costs incurred as a result of complying with the Voting Rights Act of 1965, as amended. (EC 13307(c))
3. Each candidate for a Sacramento County office, including judicial offices, is required to pay in advance the estimated cost of having his or her statement included in the Sample Official Ballot Pamphlet. (EC 13307(c))
4. In the event of overpayment of actual costs, the Registrar of Voters shall refund any excess to the candidate. In the event of underpayment, the candidate shall be billed and required to pay the additional costs upon receipt of the billing. (EC 13307(c))

## Preparation of the Candidate's Statement

Candidates must prepare their statements as follows:

1. All statements must be submitted on or attached to the candidate statement form provided. Sacramento County Elections encourages you to bring your printed candidate statement in electronic format (i.e. on CD) in case you need to make changes.
  - A. If the statement is prepared on a separate piece of paper, attach the paper to the candidate statement form provided. Be sure to adhere to the following:
    - The top and bottom portions of the form must be completed in full.
    - Check the box provided on the form for a supplemental page.
    - Any supplemental page(s) must bear the signature of the candidate.
    - Any supplemental page(s) must be numbered (*for example "1 of 1" for a single page, or "1 of 2" and "2 of 2" for two pages*).
2. Statements are to be:
  - \*Typewritten
  - \*In a block paragraph style
  - \*Written in the first person (e.g., "I am running..." not "She is running..." or "Jane Doe is running...") and shall be limited to a recitation of the candidate's own personal background and qualifications. (EC 13307(a)(1))

**Statements must be confined to the maximum number of words, the maximum lines allowed and the maximum character positions in a line. Blank lines are included in the line maximum count and punctuation marks and spaces included in the character position maximum count. A 200-word statement has a maximum of 20 lines with not more than 78 character positions per line. No more than 5 paragraphs per statement is permitted.**

**FOLLOW THESE GUIDELINES! STATEMENTS MUST BE IN PARAGRAPH FORMAT! ALL PARAGRAPHS MUST BE SEPARATED BY A BLANK LINE. ALL PARAGRAPHS NOT SEPARATED BY A BLANK LINE WILL BE COMBINED.**

3. Check statement for errors in spelling, punctuation and grammar. No responsibility or liability is assumed by Sacramento County Elections for errors in spelling, punctuation or grammar, etc.; the statement is entirely the candidate's responsibility.
4. Do not use:
  - \*Bullets
  - \*Stars
  - \*Italics
  - \*Tables
  - \*All capital letters
  - \*Multiple punctuation (some examples would be "....." or "-----" or "!!!!")
  - \*Underlines
  - \*Lists
  - \*Boldface type
  - \*Material requiring indentation

*(This list is not all inclusive.)*

**PREPARATION OF THE CANDIDATE'S STATEMENT (continued)**

**Statements that are not in compliance will be reformatted and set in uniform type by the candidate.**

The elections official bears no responsibility for the correct typesetting of statements that must be reformatted under these circumstances.

5. Count the words in your statement. The total count must not exceed 200 words (*unless otherwise indicated*). The guidelines below will help you in the counting of the words.
6. Do not include any party affiliation.
7. Do not include membership or activity in partisan political organizations.
8. Statements for judicial offices shall not in any way make reference to other candidates for judicial office or to another candidate's qualifications, character or activities. (EC 13308)
9. Notwithstanding the aforementioned guidelines, nothing should be deemed to make any statement or author thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous or libelous statements offered for printing.

The format of your statement may need to be changed to accommodate printing requirements of the Sample Official Ballot Pamphlet.

**Challenge of Contents**

Candidates' statements are available for viewing after the deadline for filing has passed. There is then a 10 calendar day public examination period whereby the documents may be reviewed and copies obtained (*for a copy fee*).

Also, during this 10 calendar day public examination period, any voter of the affected jurisdiction or the county elections official, may take legal action to challenge the contents of any candidate's statement pursuant to Elections Code §13313.

Elections Code §18351 provides that any candidate for a local nonpartisan office in an election who prepares a candidate's statement and knowingly makes a false statement of a material fact with the intent to mislead the voters is punishable by a fine not to exceed \$1,000.

**Guidelines for Counting the Number of Words**

Listed below are the guidelines specified in Elections Code §9 for counting the number of words submitted on any document (*such as the candidate's statement*) whose content is limited by statute:

1. Punctuation is not counted.
2. Each word shall be counted as one (1) word except as specified in this section.
3. All geographical names shall be considered as one (1) word; for example, "City and County of San Francisco" shall be counted as one (1) word.

**GUIDELINES FOR COUNTING THE NUMBER OF WORDS (continued)**

4. Each abbreviation for a word, phrase or expression shall be counted as one (1) word.
5. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
6. Dates consisting of a combination of words and digits shall be counted as two words. Dates consisting only of a combination of digits shall be counted as one word.
7. Any number consisting of a digit or digits shall be considered as one word. Any number which is spelled, such as "one" shall be considered as a separate word or words. "One" shall be counted as one word whereas "one hundred" shall be counted as two words. "100" shall be counted as one word.
8. Telephone numbers shall be counted as one word.
9. Internet web site addresses shall be counted as one word.

This section shall not apply to counting words for ballot designations under Elections Code §13107.

**Nonpartisan Runoff Candidates' Statements – November 4, 2008 General Election**

*(Applicable to runoff candidates for Member, Board of Supervisors, countywide offices and Judge of the Superior Court.)*

After certification of the June 3, 2008 Primary Election results, any nonpartisan runoff candidates required to appear on the November ballot can do one of the following;

1. Utilize the same candidate's statement as was printed for the June Primary Election; or
2. Submit a new candidate's statement for inclusion in the November 4, 2008 Sample Official Ballot Pamphlet; or
3. Not utilize any statement for the runoff election.

Any such statement is required to be filed with the Registrar of Voters not later than 5:00 p.m. on August 8, 2008.

Advance payment for estimated costs for inclusion of the candidate's statement in the November 4, 2008 Sample Official Ballot Pamphlet will also be required by 5:00 p.m. on August 8, 2008 whether or not you are utilizing the same candidate's statement or filing a new candidate's statement.

**JUNE 3, 2008 PRIMARY ELECTION**  
**CANDIDATE STATEMENT-COST ESTIMATES**

The Elections Code specifies that candidates for nonpartisan elective office in any local agency, including any city, county, city and county or district may prepare and submit (on a form provided by the Registrar of Voters) a statement to be included in the Sample Official Ballot Pamphlet. Sacramento County is now required to print candidate statements in Spanish. The costs below are inclusive of language requirements.

The estimates quoted below are based on a 200 word statement. Costs may vary depending upon the number of ballot types in the district, the number of pages in the various sample official ballot pamphlets, and the number of registered voters who will be receiving the various ballot types. The actual cost may vary significantly from the estimate because of these variables.

**Judicial**

Judge of the Superior Court	\$13,850.
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**Governing Board Member,  
County Board of Education**

Area 4	\$2,100.
Area 5	\$2,250.
Area 6*	\$2,450.
Area 7	\$1,500.

**Member, Board of Supervisors**

District 3	\$2,900.
District 4	\$3,050.

\*Area 6 of the Sacramento County Board of Education extends into San Joaquin, Solano and Yolo Counties. If you wish to file a statement with San Joaquin, Solano or Yolo County please contact their Elections office for deadlines and cost estimates.

**CANDIDATE'S STATEMENT - COST ESTIMATE (continued)**

**COST ESTIMATES:** Prepayment of the estimated cost is required. Checks are to be made payable to "Sacramento County" for all Sacramento County offices. In the event of overpayment of actual costs, the candidate will be refunded any excess. In the event of underpayment, the candidate will be billed and required to pay the additional costs within 30 days of receiving the bill. Sacramento County has a minimum \$42.00 service fee for any checks returned.

**Provision in Law for Indigent Candidates - Waiver of Advance Payment**

When advance payment is required for an optional candidate's statement but the candidate alleges to be indigent and unable to pay in advance the requisite estimated cost, the candidate shall submit to the Registrar of Voters a statement of financial worth to be used in determining whether or not he or she is eligible to submit a candidate's statement without advance payment. The statement of financial worth shall be submitted by the candidate, together with his or her candidate statement, at the same time nomination papers are filed. The statement of financial worth must be attached to the last 2 years of your Federal and State filings of your income tax forms. A review regarding eligibility of indigence will be made by Sacramento County Counsel.

"Statement of Financial Worth" forms are available at Voter Registration and Elections and will be furnished upon request. Necessary data requested includes candidate's employer, income, real estate holdings, tangible personal property and financial obligations. The candidate is to certify the contents of the statement as to its truth and correctness under penalty of perjury. The candidate shall also sign a release form of the candidate's most recent federal income tax report.

If it is determined that the candidate is not indigent, the candidate shall, within three days of notification, be required to withdraw the candidate's statement or pay the requisite estimated costs. The Registrar of Voters is not obligated to print and mail the statement if payment is not received. If the candidate is found to be indigent, the Registrar of Voters shall print and mail the statement without advance payment.

Notwithstanding the above, the candidate will be billed and expected to pay the cost of the candidate's statement after the election.

As with all other nomination documents, the "Statement of Financial Worth" is a public record and is available for review.

**JUNE 3, 2008 PRIMARY ELECTION**  
**CANDIDATE STATEMENTS COVERED BY PROVISIONS OF**  
**PROPOSITION 34 - PREPARATION AND COST ESTIMATES**

Candidates for State Senate and State Assembly who have adopted and have not exceeded the voluntary expenditure limits pursuant to Proposition 34 are eligible to file a statement. All statements must be submitted on, or attached to, the form provided by the county elections official of each county in which the candidate wishes to have his or her statement printed. The candidate's statement is designed to acquaint voters with a candidate's qualifications for the office he or she is seeking. The candidate's statement is incorporated into the Sample Official Ballot Pamphlet, and will be mailed to all registered voters eligible to vote for that particular candidate.

**\*\*IMPORTANT NOTICE TO CANDIDATES IN DISTRICTS THAT ENCOMPASS  
MORE THAN ONE COUNTY\*\***

If a candidate is running for an office where the district extends into another county and the candidate wishes to have their candidate statement printed in that county, it is the candidate's responsibility to submit their candidate statement to that county, and pay them directly for its publication.

Procedures, requirements, fees, formats and public examination periods for candidates' statements may vary between counties. It is the candidate's responsibility to contact each county within the district (in which he or she wishes to have a statement printed) to obtain the appropriate information from each county. Failure to do so may jeopardize the printing of the candidate's statement.

**Time period for filing:** Candidate statements shall be filed in the office of the elections official of each county within the district, in which the candidate wishes a statement to be printed not later than 5:00 p.m. on the 88th day prior to the election (March 7, 2008), or in the event that the nomination period had been extended, until 5:00 p.m. on the 83rd day prior to the election (March 12, 2008).

**Filing Information:** It is strongly recommended that the statement be filed personally by the candidate. If the statement is filed by someone other than the candidate, that person must have a written authorization, signed by the candidate, which authorizes them by name, to make **any changes, corrections, additions or deletions** to the statement. Changes may only be made prior to filing the statement. **Statements may not be changed after filing.**

**Where:** Sacramento County  
Voter Registration and Elections  
7000 65th Street, Suite A  
Sacramento, California

**Contents:** The statement may contain the name, age and occupation of the candidate and a brief description of no more than **250 words** of the candidate's education and qualifications expressed by the candidate. The occupation listed in this location does not have the same restrictions as does the ballot designation. The spacing for the statement is to be uniform and conform to the guidelines provided.

PROPOSITION 34 CANDIDATE'S STATEMENT (continued)

- Restrictions:** The statement shall not, in any way, make reference to other candidates for office or to another candidate's qualifications, character or activities. Moreover, no statement shall contain any demonstrably by false, slanderous, or libelous nor any obscene or profane language.
- Withdrawal:** The statement may be withdrawn, **but not changed**, during the period for filing nomination papers and until 5:00 p.m. of the next business day after the close of the nomination period. Any request for withdrawal of a candidate's statement must be in writing and signed by the candidate.
- Permission:** If you use someone else's name in your statement, you must file with your statement, a letter from them stating that they are giving you permission to use their name in this manner. Letters must be signed and dated.
- Endorsements:** If your statement contains endorsements, you must file with your statement, written authorization from the person(s) giving you the endorsement. Letters must be signed and dated.
- Confidentiality of Statements:** Notwithstanding any other provisions of law, candidates' statements filed pursuant to Elections Code §13307 shall remain confidential until the close of the nomination period for the office sought. (EC 13311)
- Public Examination:** After the close of the nomination period, anyone may examine any candidate's statement and may purchase copies. During a 10-calendar-day period commencing the day after the close of the nomination period, any voter of the jurisdiction in which the election is being held or the county elections official may seek a writ of mandate or an injunction requiring any or all of the material in a candidate's statement to be amended or deleted. (EC 13313-13314)
- Cost:** Because of the many unknown factors involved in printing, handling, mailing and the number of candidates' filing statements, it is difficult to determine, prior to the election, the exact cost to each candidate who avails himself or herself of this service. The cost estimates provided are based upon historical data and a projection of statistics available approximately 6 months prior to the election.

## Preparation of the Candidate's Statement

Candidates must prepare their statements as follows:

1. All statements must be submitted on or attached to the candidate statement form provided. Sacramento County Elections encourages you to bring your printed candidate statement in electronic format (i.e. on CD) in case you need to make changes.
  - A. If the statement is prepared on a separate piece of paper, attach the paper to the candidate statement form provided. Be sure to adhere to the following:
    - The top and bottom portions of the form must be completed in full.
    - Check the box provided on the form for a supplemental page.
    - Any supplemental page(s) must bear the signature of the candidate.
    - Any supplemental page(s) must be numbered (*for example "1 of 1" for a single page, or "1 of 2" and "2 of 2" for two pages*).
2. Statements are to be:
  - \*Typewritten
  - \*In a block paragraph style
  - \*Written in the first person (e.g., "I am running..." not "She is running..." or "Jane Doe is running...") and shall be limited to a recitation of the candidate's own personal background and qualifications. (EC 13307(a)(1))

**Statements must be confined to the maximum number of words, the maximum lines allowed and the maximum character positions in a line. Blank lines are included in the line maximum count and punctuation marks and spaces included in the character position maximum count. A 250-word statement has a maximum of 25 lines with not more than 78 character positions per line. No more than 6 paragraphs per statement is permitted.**

**FOLLOW THESE GUIDELINES! STATEMENTS MUST BE IN PARAGRAPH FORMAT! ALL PARAGRAPHS MUST BE SEPARATED BY A BLANK LINE. ALL PARAGRAPHS NOT SEPARATED BY A BLANK LINE WILL BE COMBINED.**

3. Check statement for errors in spelling, punctuation and grammar. No responsibility or liability is assumed by Sacramento County Elections for errors in spelling, punctuation or grammar, etc.; the statement is entirely the candidate's responsibility.
4. Do not use:
  - \*Bullets
  - \*Stars
  - \*Italics
  - \*Tables
  - \*All capital letters
  - \*Multiple punctuation (some examples would be "....." or "-----" or "!!!!")
  - \*Underlines
  - \*Lists
  - \*Boldface type
  - \*Material requiring indentation

*(This list is not all inclusive.)*

**PROPOSITION 34 CANDIDATE'S STATEMENT (continued)**

5. Count the words in your statement. The total count must not exceed 250 words. The guidelines on this page will help you in the counting of the words.
6. Statements shall not, in any way, make reference to other candidates for office or to another candidate's qualifications, character or activities. Moreover, no statement shall contain any demonstrably false, slanderous or libelous statements nor any obscene or profane language. Notwithstanding the aforementioned guidelines, nothing should be deemed to make any statement or author thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous or libelous statements offered for printing.

The format of your statement may need to be changed to accommodate printing requirements of the Sample Official Ballot Pamphlet.

**Guidelines for Counting the Number of Words**

Listed below are the guidelines specified in Elections Code §9 for counting the number of words submitted on any document (such as the candidate's statement) whose content is limited by statute:

1. Punctuation is not counted.
2. Each word shall be counted as 1 word except as specified in this section.
3. All geographical names shall be considered as 1 word; for example, "City and County of San Francisco" shall be counted as 1 word.
4. Each abbreviation for a word, phrase or expression shall be counted as 1 word.
5. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
6. Dates consisting of a combination of words and digits shall be counted as 2 words. Dates consisting only of a combination of digits shall be counted as 1 word.
7. Any number consisting of a digit or digits shall be considered as 1 word. Any number which is spelled, such as "one" shall be considered as a separate word or words. "One" shall be counted as 1 word whereas "one hundred" shall be counted as 2 words. "100" shall be counted as 1 word.
8. Telephone numbers shall be counted as 1 word.
9. Internet web site addresses shall be counted as 1 word.

This section shall not apply to counting words for ballot designations under Elections Code §13107.

**PROPOSITION 34 CANDIDATE'S STATEMENT (continued)**

**Candidates' Statements - November 4, 2008 General Election**

After certification of the June 3, 2008 Primary Election results, partisan candidates appearing on the November ballot can do one of the following;

1. Withdraw the candidate's statement, and not utilize any statement for the November General Election; or
2. Utilize the same candidate's statement as was printed for the June Primary Election; or
3. Submit a new candidate's statement for inclusion in the November 4, 2008 Sample Official Ballot Pamphlet.

Any such statement is required to be filed with the Registrar of Voters not later than 5:00 p.m. on August 8, 2008. Advance payment for estimated costs for inclusion of the candidate's statement in the November 4, 2008 Sample Official Ballot Pamphlet will also be required by 5:00 p.m. on August 8, 2008 whether or not you are utilizing the same candidate's statement or filing a new candidate's statement.

**Cost Estimates**

Prepayment of the estimated cost is required. Checks are to be made payable to "**Sacramento County**". In the event of overpayment of actual costs, the candidate will be refunded any excess. In the event of underpayment, the candidate will be billed and required to pay the additional costs within 30 days of receiving the bill. Sacramento County has a minimum \$25.00 service fee for any checks returned.

**Provision in Law for Indigent Candidates - Waiver of Advance Payment**

When advance payment is required for an optional candidate's statement but the candidate alleges to be indigent and unable to pay in advance the requisite estimated costs, the candidate shall submit to the Registrar of Voters a statement of financial worth to be used in determining whether or not he or she is eligible to submit a candidate's statement without advance payment. The statement of financial worth shall be submitted by the candidate together with his or her candidate's statement.

"Statement of Financial Worth" forms are available at Voter Registration and Elections and will be furnished upon request. Necessary data requested includes candidate's employer, income, real estate holdings, tangible personal property and financial obligations. The candidate is to certify the contents of the statement as to its truth and correctness under penalty of perjury. The candidate shall also sign a release form of the candidate's most recent federal income tax report.

If it is determined that the candidate is not indigent, the candidate shall, within three days of notification, be required to withdraw the candidate's statement or pay the requisite estimated costs. The Registrar of Voters is not obligated to print and mail the statement if payment is not received. If the candidate is found to be indigent, the Registrar of Voters shall print and mail the statement without advance payment.

Notwithstanding the above, the candidate will be billed and expected to pay the cost of the candidate's statement after the election.

As with all other nomination documents, the "Statement of Financial Worth" is a public record and is available for review.

**JUNE 3, 2008 PRIMARY ELECTION**  
**CANDIDATE STATEMENTS**  
**COVERED BY PROVISIONS OF**  
**PROPOSITION 34-COST ESTIMATES**

<b>State Senate District 1</b>	<b>Closed Party</b>	<b>Nonpartisan Combined</b>
Democratic	\$3,450	\$5,150
Republican	\$4,350	\$6,050
American Independent	\$300	\$2,000
Green	\$150	\$1,850
Libertarian	\$150	\$1,850
Peace and Freedom	\$150	\$1,850

<b>State Senate District 5</b>	<b>Closed Party</b>	<b>Nonpartisan Combined</b>
Democratic	\$650	\$950
Republican	\$500	\$800
American Independent	\$100	\$400
Green	\$100	\$400
Libertarian	\$100	\$400
Peace and Freedom	\$100	\$400

<b>Assembly District 4</b>	<b>Closed Party</b>	<b>Nonpartisan Combined</b>
Democratic	\$750	\$1,100
Republican	\$700	\$1,050
American Independent	\$150	\$500
Green	\$100	\$450
Libertarian	\$100	\$450
Peace and Freedom	\$100	\$450

<b>Assembly District 5</b>	<b>Closed Party</b>	<b>Nonpartisan Combined</b>
Democratic	\$3,800	\$5,650
Republican	\$4,150	\$6,000
American Independent	\$350	\$2,200
Green	\$200	\$2,050
Libertarian	\$150	\$2,000
Peace and Freedom	\$150	\$2,000

**ESTIMATED COST OF CANDIDATE STATEMENTS (continued)**

<b>Assembly District 9</b>	<b>Closed Party</b>	<b>Nonpartisan Combined</b>
Democratic	\$4,250	\$5,750
Republican	\$1,700	\$3,200
American Independent	\$250	\$1,750
Green	\$200	\$1,700
Libertarian	\$150	\$1,650
Peace and Freedom	\$200	\$1,700

<b>Assembly District 10</b>	<b>Closed Party</b>	<b>Nonpartisan Combined</b>
Democratic	\$2,500	\$3,650
Republican	\$2,250	\$3,400
American Independent	\$250	\$1,400
Green	\$150	\$1,300
Libertarian	\$100	\$1,250
Peace and Freedom	\$150	\$1,300

<b>Assembly District 15</b>	<b>Closed Party</b>	<b>Nonpartisan Combined</b>
Democratic	\$1,000	\$1,450
Republican	\$1,050	\$1,500
American Independent	\$150	\$600
Green	\$100	\$550
Libertarian	\$100	\$550
Peace and Freedom	\$100	\$550

PLEASE NOTE: By January 30, 2008 each qualified political party must notify the Secretary of State whether or not it has adopted a rule that authorizes nonpartisan voters to vote the ballot of that political party at the June 3, 2008 Primary Election.

## STATEMENT OF ECONOMIC INTERESTS

Pursuant to Government Code §§87200-01, every candidate for an office specified below shall file no later than the final filing date of a declaration of candidacy, a statement disclosing his or her investments and his or her interests in real property, and any income received during the immediately preceding 12 months.

State Senator  
Member of the State Assembly  
Superior Court Judges  
Member, Board of Supervisors  
City Councilmember

A Statement of Economic Interests Instruction manual and necessary forms will be provided to all applicable candidates. Statement of Economic Interests for the above listed candidates must be filed by March 7, 2008.

The Registrar of Voters' office is the filing official for Statements of Economic Interests in conjunction with **candidacy for specified elective offices only**. Assuming office statements, annual statements, and leaving office, Statement of Economic Interests statements are filed with the filing officer of the applicable jurisdiction (i.e. local offices with the County Clerk/Recorder).

## CODE OF FAIR CAMPAIGN PRACTICES

In 1982 legislation was passed which established a "Code of Fair Campaign Practices" in California that could be voluntarily subscribed to by candidates for public office. Amendments in 1987 expanded the provisions of the Code so as to apply to communications by committees formed primarily to support or oppose a ballot measure, and also reaffirmed civil liability provisions pertaining to libel and slander in campaign advertising and communications.

The Registrar of Voters is required to provide the candidate a blank form on which to subscribe to the Code of Fair Campaign Practices and a copy of the Elections Code provisions at the time a declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office are issued.

Subscription to the Code is voluntary. Completed forms are to be filed with the Registrar of Voters; and shall be retained for public inspection until 30 days after the election.

For your information, the following two pages contain a sample copy of the form and the provisions of the Code. (EC 20400, 20420, 20440-20444)

PROVISIONS OF THE CODE OF FAIR CAMPAIGN PRACTICES  
As found in Chapter 5 of Division 20 of the  
California Elections Code

**Chapter 5. Fair Campaign Practices**

**Article 1. General Intent**

**20400. Intent of Legislature.** The Legislature declares that the purpose of this chapter is to encourage every candidate for public office in this state to subscribe to the Code of Fair Campaign Practices.

It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty, and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote, free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions.

**Article 2. Definitions<sup>1</sup>**

**20420. Definition of "Code."** As used in this chapter, "Code" means the Code of Fair Campaign Practices.

**Article 3. Code of Fair Campaign Practices**

**20440. Subscription to code; form.** At the time an individual is issued his or her declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official, shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary.

In the case of a committee making an independent expenditure as defined in Section 82031 of the Government Code, the Secretary of State shall provide a blank form and a copy of this chapter to the individual filing, in accordance with Title 9 (commencing with Section 81000) of the Government Code, an initial campaign statement on behalf of the committee.

**20441. Supply of forms.** The Secretary of State shall print, or cause to be printed, blank forms of the code. The Secretary of State shall supply the forms to the elections officials in quantities and at times requested by the elections officials.

**20442. Retention of forms; public inspection.** The elections official shall accept, at all times prior to the election, all completed forms that are properly subscribed to by a candidate for public office and shall retain them for public inspection until 30 days after the election.

**20443. Public record.** Every code subscribed to by a candidate for public office pursuant to this chapter is a public record open for public inspection.

**20444. Voluntary.** In no event shall a candidate for public office be required to subscribe to or endorse the code.

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<sup>1</sup> **304. Definition of "campaign advertising" or "communication."** "Campaign advertising or communication" means a communication authorized by a candidate or a candidate's controlled committee, as defined in Section 82016 of the Government Code, or by a committee making independent expenditures, as defined in Section 82031 of the Government Code, or by a committee formed primarily to support or oppose a ballot measure, as defined in Section 82047.5 of the Government Code, for the purpose of advocating the election or defeat of a qualified candidate or ballot measure through any broadcasting station, newspaper, magazine, outdoor advertising facility, direct mailing, or any other type of general, public, political advertising.

**305. "Candidate" definition.** "Candidate for public office," means an individual who has qualified to have his or her name listed on the ballot of any election, or who has qualified to have written votes on his or her behalf counted by election officials, for nomination for, or election to, any state, regional, county, municipal, or district office which is filled at an election. The provisions of this chapter do not apply to candidates for federal office.

CODE OF FAIR CAMPAIGN PRACTICES

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold, in order that, after vigorously contested, but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties which merit such criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander or scurrilous attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on race, sex, religion, national origin, physical health status, or age.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice which tends to corrupt or undermine our American system of free elections, or which hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics which I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.
- (7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE SIGNED

\_\_\_\_\_  
PRINT OFFICE SOUGHT

\_\_\_\_\_  
DATE OF ELECTION

## CAMPAIGN DISCLOSURE GENERAL INFORMATION

The Political Reform Act of 1974, as amended, **requires all candidates** for elective office, all elected officeholders, and all committees supporting or opposing candidates, measures, and petition circulation drives to file campaign disclosure statements disclosing contributions received and expenditures made.

Before any funds are solicited or any contributions (including loans) are received, a special campaign bank account must be established and FPPC (Fair Political Practices Commission) Form 501 (Candidate Intention Statement) must be filed with the Secretary of State's Political Reform Division. Candidates raising and/or spending \$1,000 or more must file FPPC Form 410 (Statement of Organization) with the Secretary of State's Political Reform Division, to disclose campaign bank account information and to receive a campaign committee identification number.

**PLEASE NOTE:** Candidates for local offices in Sacramento County who anticipate soliciting or receiving any contributions or making any expenditures, including use of personal funds, must file FPPC Form 501 with the Sacramento County Voter Registration and Elections Office. Local offices for the primary election include: County Central or Council Committees, Judge of the Superior Court, County Board of Education, and Board of Supervisors.

If you do not receive any contributions, and the only expenditures will be from your personal funds for a filing fee and/or a candidate's statement, which will appear in the Sample Official Ballot Pamphlet, you do not have to file FPPC Forms 501 and 410.

All candidates at the June 3, 2008 Primary Election will receive a separate campaign disclosure packet. Included in this packet will be FPPC Information Manual, FPPC Form 501 and accompanying instruction sheets, and any other campaign disclosure information or instructions provided by the FPPC. Other applicable forms such as FPPC Form 410 (Statement of Organization), FPPC Form 460 (long form with schedules) and FPPC Form 470 (short form for candidates receiving and/or spending under \$1,000) will be provided to candidates individually based upon their anticipated level of campaign activity. Although many candidates for local office may feel the data is not applicable to them, the Registrar of Voters is required to provide the information to all candidates for public office. **Please do not discard the information - the laws are applicable to all candidates and officeholders.**

### Questions Regarding the Political Reform Act

Anyone with questions about specific campaign finance activities should contact the FPPC's Technical Assistance and Analysis Division in Sacramento at (916) 322-5660 or toll free at (866) 275-3772.

**Candidate Intention Statements and Campaign Bank Accounts**

All candidates for state offices are required to file a Candidate Intention Statement, FPPC Form 501, with the Secretary of State's Political Reform Division before they solicit or receive any contributions. (See "PLEASE NOTE:" on prior page regarding candidates for local offices). "Contributions" include loans and the use of the candidate's personal funds for the campaign. Candidates that have filed FPPC Form 501 with the Secretary of State's Political Reform Division and have not exceeded the voluntary expenditure limits pursuant to Proposition 34 are eligible to file a statement that will appear in the Sample Official Ballot Pamphlet.

A candidate who will receive NO contributions from other persons and/or committees, and whose total campaign expenditures from personal funds will be less than \$1,000 in a calendar year is not required to establish a special campaign bank account. For purposes of calculating the \$1,000 threshold, personal funds used to pay candidate filing fees and fees for a candidate's statement that will appear in the Sample Official Ballot Pamphlet may be excluded.

A candidate who will receive contributions and/or spend \$1,000 or more from personal funds may pay candidate filing fees and fees for a candidate's statement that will appear in the Sample Official Ballot Pamphlet from personal funds prior to establishing the special campaign bank account.

**FPPC Form 470 (Short Form)**

**For Use by Candidates and/or Officeholders Who Receive and Spend Less Than \$1,000 in a Calendar Year.**

Candidates and officeholders who anticipate receiving and/or spending under \$1,000 per calendar year in conjunction with their candidacy shall file FPPC Form 470 (short form).

Any candidate or officeholder who has filed FPPC Form 470 (short form) and thereafter receives contributions or makes expenditures totaling \$1,000 or more in a calendar year, is required to file FPPC Form 470 Supplement with:

- 1) the Secretary of State;
- 2) the local filing officer (in Sacramento County the address is Voter Registration and Elections, 7000 65th Street, Suite A, Sacramento, CA 95823); and
- 3) with each candidate seeking the same office

The FPPC Form 470 Supplement must be filed within 48 hours of receiving or spending \$1,000 or more and shall revoke the previously filed FPPC Form 470 (short form). The candidate will then need to obtain a committee ID number from the Secretary of State by filing FPPC Form 410. The FPPC Form 460 is then required to be filed during applicable filing periods until all activity which must be disclosed ceases, and a Statement of Termination (FPPC Form 410) is filed with the appropriate filing officers (see FPPC Information Manual for the list of filing officers).

CAMPAIGN DISCLOSURE (continued)

Semi-Annual Reporting Requirements - Candidates and Officeholders with a Controlled Committee

All officeholders and candidates with a controlled committee must file a semi-annual campaign disclosure statement for **EACH** half of the year **WHETHER OR NOT** they have received any contributions or made any expenditures during the six-month period.

Annual Report of Outstanding Loans

Candidates, officeholders and committees are required to make an annual report on the status of all loans made or received **IF ANY PART OF THE LOAN IS OUTSTANDING**.

Late Contribution Reports

Pursuant to Political Reform Act §82036, "late contribution" means any contribution including a loan which totals in the aggregate one thousand dollars (\$1,000) or more that is made to or received by a candidate, a controlled committee, or a committee formed or existing primarily to support or oppose a candidate or measure before the date of the election at which the candidate or measure is to be voted on but after the closing date of the last campaign statement required to be filed before the election.

Late contribution reports must be filed guaranteed overnight mail, personal delivery or by FAX within 24 hours of making or receiving the contribution. Each late contribution report must have a unique report number to be issued by the filer.

A late contribution need not be reported if it is not cashed, negotiated or deposited AND is returned to the contributor within 24 hours of its receipt.

Terminating a Committee

The filing requirements for candidates, officeholders and committees **DO NOT** automatically terminate when activity ceases or when an officeholder vacates the office. An individual who qualifies as a candidate maintains that status until any potential campaign activity which may be required to be disclosed ceases. FPPC Form 410 with the "Termination" box checked and dated must be filed with the appropriate filing officers. See FPPC Information Manual for further information.

Where to File Campaign Disclosure Forms

Where campaign disclosure forms are to be filed depends entirely upon the office that a candidate is seeking; i.e. legislative, judicial, multi-county, local, etc. Please refer to FPPC Information Manual for specific information on where to file.

CAMPAIGN DISCLOSURE (continued)

Filing Requirements for Federal Offices

Candidates for Federal Office, and any group or organization that becomes a political committee supporting or opposing one or more candidates for Federal Office are subject to the provisions of the Federal Campaign Finance Law.

If you are a candidate for Federal Office, or are anticipating running for Federal Office, or forming a political committee to support or oppose candidates for Federal Office, call the Federal Elections Commission (FEC) at (800) 424-9530. Information specialists will answer your questions and, if necessary, provide you with brochures and reporting forms.

The address of the FEC is 999 E Street NW, Washington, D.C. 20463.

Filing Is the Responsibility of the Candidate and/or Committee

It is the responsibility of candidates and/or committees to be aware of and to file the required campaign disclosure statements in a correct and timely manner. As a courtesy, Sacramento County Voter Registration and Elections mails reminder notices to candidates who, based on nomination documents, appear to have a campaign disclosure filing requirement. This notice is mailed approximately 15 days prior to a campaign disclosure filing deadline.

If a candidate and/or committee with a campaign disclosure filing obligation fails to file in a timely manner, the non-receipt of a reminder **MAY NOT** be used as a reason for late or non-filing. Filing is the responsibility of the candidate and/or committee.

**SACRAMENTO COUNTY**  
**PUBLIC CAMPAIGN FINANCE ORDINANCE**

Sacramento County has a contribution limitation ordinance that sets restrictions on the size of contributions from individuals and organizations. At this time, the ordinance is applicable only to candidates and officeholders for Member, Board of Supervisors.

A copy of the ordinance will be provided to candidates for Member, Board of Supervisors.

If you have any questions pertaining to the Sacramento County Public Campaign Finance Ordinance, please call the Campaign Disclosure section at (916) 875-6276.

**IMPORTANT TELEPHONE NUMBERS**

**Fair Political Practices Commission (FPPC)**

Campaign Disclosure ..... (916) 322-5660  
Conflict of Interest Disclosure ..... (866) 275-3772 (toll free)  
Lobbying Disclosure  
Conflict of Interest Disqualification  
To file a complaint under the Political Reform Act  
[www.fppc.ca.gov](http://www.fppc.ca.gov)

**State Franchise Tax Board** (Northern California) ..... (800) 852-5711

Committee Tax Status  
Tax Deductible Contributions  
Charitable Non-Profit Groups  
Tax Related Questions  
[www.ftb.ca.gov](http://www.ftb.ca.gov)

**Secretary of State** ..... (916) 653-6224

Committee Identification Number  
[www.sos.ca.gov](http://www.sos.ca.gov)

**Federal Elections Commission (FEC)** ..... (800) 424-9530

Federal Campaign Disclosure Requirements  
Contributions from National Banks, National Corporations  
Contributions from Foreign Nationals  
[www.fec.gov](http://www.fec.gov)

**Sacramento County Voter Registration and Elections** ..... (916) 875-6451

Campaign Disclosure ..... FAX (916) 875-6228  
[www.co.sacramento.ca.us/elections](http://www.co.sacramento.ca.us/elections)  
[www.elections.saccounty.net](http://www.elections.saccounty.net)

Candidates for Local Office (Including Superior Court Judges)  
 Committees Primarily Formed to Support/Oppose Local Candidates  
 Committees Primarily Formed to Support/Oppose Local Measures

**Being Voted on June 3, 2008**

<i>Filing Deadline</i>	<i>Type of Statement</i>	<i>Period Covered by Statement<sup>1/</sup></i>	<i>Method of Delivery</i>
January 31, 2008	Semi-Annual	<sup>1/</sup> – 12/31/07	<ul style="list-style-type: none"> <li>◇ Personal Delivery</li> <li>◇ First Class Mail</li> </ul>
March 24, 2008 <sup>2/</sup>	Pre-Election	1/1/08 – 3/17/08	<ul style="list-style-type: none"> <li>◇ Personal Delivery</li> <li>◇ First Class Mail</li> </ul>
May 22, 2008	Pre-Election	3/18/08 – 5/17/08	<ul style="list-style-type: none"> <li>◇ Personal Delivery</li> <li>◇ Guaranteed Overnight Service</li> </ul>
Within 24 Hours	Late Contributions <sup>3/</sup> and Independent Expenditures of \$1,000 or More <sup>4/</sup>	5/18/08 – 6/2/08	<ul style="list-style-type: none"> <li>◇ Personal Delivery</li> <li>◇ Guaranteed Overnight Service</li> <li>◇ Fax</li> </ul>
July 31, 2008	Semi-Annual	<sup>1/</sup> – 6/30/08	<ul style="list-style-type: none"> <li>◇ Personal Delivery</li> <li>◇ First Class Mail</li> </ul>

**Footnotes:**

- <sup>1/</sup> The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- <sup>2/</sup> Because the March 22 deadline falls on Saturday, this filing deadline is extended to March 24, 2008.
- <sup>3/</sup> The recipient of a late in-kind contribution must file a late contribution report within 48 hours from the time the in-kind contribution is received.
- <sup>4/</sup> A controlled committee of a candidate may not make an independent expenditure to support or oppose another candidate.

- Except for deadlines that fall on a Saturday, Sunday, or an official state holiday, filing deadlines may not be extended. Late statements are subject to a \$10 per day late fine.
- All statements are public documents.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- Refer to the appropriate campaign disclosure manuals for information on where to file statements.

**Additional Notes:**

- **Primarily Formed Ballot Measure Committees:** Prior to the semi-annual period in which the measure(s) supported or opposed is being voted on, committees must file quarterly campaign statements in addition to semi-annual statements. Following the election, quarterly statements may also be required. Contact the FPPC for specific information.
- **Candidates:** Contact the FPPC for revised reporting deadlines in the event of a runoff election. After an election, reporting requirements will depend on whether the candidate is successful and whether a campaign committee is maintained.

As of the date of this publication (10/07), the FPPC Campaign Disclosure Manuals for local candidates (Manual 2) and for committees primarily formed to support or oppose a ballot measure (Manual 3) contain the most recent information on campaign disclosure requirements. Be sure to check the FPPC web site ([www.fppc.ca.gov](http://www.fppc.ca.gov)) for updated information.

Candidates for State Office  
Committees Primarily Formed to Support/Oppose Candidates for State Office  
Committees Primarily Formed to Support/Oppose State Measures

**Being Voted on June 3, 2008**

<i>Filing Deadline</i>	<i>Type of Statement</i>	<i>Period Covered<sup>1/</sup></i>	<i>Method of Delivery<sup>2/</sup></i>
Within 10 Business Days	\$5,000 Report <sup>3/</sup>	Any time other than 90-day election cycle (see below)	✧ Online or Electronically with Secretary of State
Within 24 Hours	90-Day Election Cycle Report <sup>4/, 5/</sup>	3/5/08 – 6/3/08	✧ Online or Electronically with Secretary of State
March 24, 2008 <sup>6/</sup>	Pre-Election	<sup>1/</sup> – 3/17/08	✧ Personal Delivery ✧ First Class Mail
Within 48 Hours	Issue Advocacy Report <sup>7/</sup>	4/19/08 – 6/2/08	✧ Online or Electronically with Secretary of State
May 22, 2008	Pre-Election	3/18/08 – 5/17/08	✧ Personal Delivery ✧ Guaranteed Overnight Service
Within 24 Hours	Late Contributions <sup>8/</sup> and Independent Expenditures of \$1,000 or More <sup>9/</sup>	5/18/08 – 6/2/08	✧ Personal Delivery ✧ Guaranteed Overnight Service ✧ Fax
July 31, 2008	Semi-Annual	<sup>1/</sup> – 6/30/08	✧ Personal Delivery ✧ First Class Mail

**State Ballot Measure Expenditures**

Within 10 Business Days	\$5,000 496/497 Report <sup>10/</sup>	<sup>1/</sup> - date of expenditure	✧ Online or Electronically with Secretary of State
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**Footnotes:**

<sup>1/</sup> **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.

<sup>2/</sup> **Electronic Filing:** In addition to paper reports, candidates and committees must file electronically with the Secretary of State if, since January 1, 2000, they receive contributions or make expenditures totaling \$50,000 or more. For more information, visit the Secretary of State's web site at [www.sos.ca.gov](http://www.sos.ca.gov). Paper filings are also required except as described in footnotes 3, 4, 5, 7, and 10.

<sup>3/</sup> **\$5,000 Reports:** Candidates and committees required to file electronically must file this report if they receive a contribution of \$5,000 or more from a

single source at any time other than the 90-day election cycle (see footnote 4), including after the election. No paper copies are required, and no copies are required to be filed with other filing officers. The \$5,000 report is not required for committees primarily formed to support or oppose state candidates.

<sup>4/</sup> **90-Day Election Cycle Reports:** "Election cycle" is defined as 90 days prior to an election and ending on the date of election.

Candidates and committees required to file electronically must file this report if they receive a contribution of \$1,000 or more from a single source during the period. No paper copies are required, and no copies are required to be filed with other filing officers. The 90-day Election Cycle report is not

required for committees primarily formed to support or oppose state candidates.

<sup>5/</sup> **90-Day Election Cycle Reports:** Candidates and committees required to file electronically must file this report if independent expenditures of \$1,000 or more are made during the period, in connection with a state candidate or state ballot measure being voted on June 3, 2008. No paper copies are required, and no copies are required to be filed with other filing officers, including during the late period. (Also see footnote 9.)

<sup>6/</sup> **Extended Deadline:** Because the March 22 deadline falls on Saturday, this filing deadline is extended to March 24, 2008.

<sup>7/</sup> **Issue Advocacy Reports:** A committee must file this report if a payment or promise of payment of \$50,000 or more is made during the 45 days prior to an election for a communication that identifies a state candidate being voted on in the election but does not expressly advocate the election or defeat of the candidate. No paper copy is required and no copies are required to be filed with other filing officers.

<sup>8/</sup> **Late Non-Monetary Contributions:** The recipient of a late in-kind contribution must file a late contribution report within 48 hours from the time the in-kind contribution is received.

<sup>9/</sup> **Prohibition on Candidate Independent Expenditures:** A controlled committee may not make independent expenditures to support or oppose candidates and may not contribute to another committee for the purpose of making independent expenditures to support or oppose other candidates.

<sup>10/</sup> **State Ballot Measure Expenditures:** Candidates and committees required to file electronically must file this report each time they make contributions or independent expenditures totaling \$5,000 or more to support or oppose the qualification or passage of a single state ballot measure. No paper copies are required, and no copies are required to be filed with other filings officers. Independent expenditures of \$1,000 or more made within 90 days before a state election are required to be reported within 24 hours. (See footnote 5.)

#### **Additional Notes:**

- **Primarily Formed Ballot Measure Committees:** Prior to the semi-annual period in which the measure(s) supported or opposed is being voted on, committees must file quarterly campaign statements in addition to semi-annual statements. Following the election, quarterly statements may also be required. Refer to the Q&A's for additional information.

**Candidates:** After an election, reporting requirements will depend on whether the candidate is successful.

- **Late Statements:** Except for deadlines that fall on a Saturday, Sunday, or an official state holiday, filing deadlines may not be extended. Late statements are subject to a \$10 per day late fine.

- All statements are public documents.

- **Contribution Limits:** Contributions to state candidates and to committees that make contributions to state candidates are subject to contribution limits. Some committees that feature state candidates in advertisements are also subject to contribution limits.

- **Paid Spokespersons:** A committee that makes an expenditure totaling \$5,000 or more to an individual to appear in an advertisement to support or oppose a ballot measure must report the expenditure within 10 days on FPPC Form 511.

As of the date of this publication (9/07), the Campaign Disclosure Manual for State candidates (Manual 1) contains the most recent information on campaign disclosure requirements. Be sure to check the FPPC web site ([www.fppc.ca.gov](http://www.fppc.ca.gov)) for updated information.

## REVIEW OF REPORTING REQUIREMENTS

Campaign Disclosure filing requirements for all candidates and officeholders:

### **ELECTED OFFICEHOLDERS**

Must file campaign disclosure reports each year:

- FPPC Form 470 -- Do not have a campaign committee and
- Will not receive and/or spend \$1,000 or more in a calendar year
  
- FPPC Form 460 -- Maintain campaign committee or
- Receive and/or spend \$1,000 or more in a calendar year

### **DEFEATED CANDIDATES**

Must file campaign disclosure reports until:

- Campaign committee has been terminated (FPPC Form 410)

**Elected officers whose salaries are less than two hundred dollars (\$200) a month, judges, judicial candidates and their controlled committees shall not file semi-annual statements pursuant to this subdivision for any six-month period in which they have not made or received any contributions or made any expenditures. (GC 84200(a)(2))**

## ITEMS TO REMEMBER

1. **Be informed**  
Study the FPPC Campaign Disclosure Manual. Local candidates should ask their election official about any local campaign restrictions.
2. **Before raising or spending any money**  
File FPPC Form 501 (Candidate Intention Statement). Then open a special campaign bank account. Once \$1,000 is raised or spent, get an identification number by filing FPPC Form 410.
3. **Mark your calendar**  
Know the due dates for campaign statements and file on time.
4. **Keep good records**  
Maintain details on contributions and expenditures of \$25 or more. Refer to recordkeeping guidelines in your FPPC Campaign Disclosure Manual.
5. **\$100 or more in cash?**  
Never accept or spend \$100 or more in cash.
6. **Using personal funds for campaign expenses**  
All personal funds of the candidate must first be deposited in the campaign bank account, except for filing fee/ballot statement fee.
7. **Report late contributions**  
If \$1,000 or more is received from one contributor during the last 16 days before the election, disclose receipt within 24 hours, even if the contribution is from your personal funds.
8. **Itemize contributors**  
For contributions of \$100 or more, including loans and in-kind contributions, you must disclose the contributor's name, address, occupation and employer.
9. **If an agent or campaign consultant buys goods or services for the campaign**  
Itemize expenditures of \$500 or more made by the agent or consultant.
10. **Identify candidate/committee on mailings**  
Include your name and campaign address in at least 6-point type on the outside of all mass mailings (more than 200 pieces). Your committee's name may be used if it includes your name. If your name is not part of the committee's name, you may use just your name, or both your name and the name of the committee.
11. **No personal use of campaign funds**  
Use campaign funds only for political, legislative or governmental purposes.
12. **Be more informed**  
Attend a campaign workshop in your area. Contact your filing officer or the FPPC at (866) 275-3772 if you have any questions.

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## WRITE-IN CANDIDACY

Every person who desires to be a write-in candidate and have his or her name, as written, on the ballot of an election counted for a particular office shall file not later than 14 days before the election, which is May 20, 2008, for the Primary Election.

1. A statement of write-in candidacy that shall contain:
  - candidate's name
  - residence address
  - declaration stating that he or she is a write-in candidate
  - title of the office for which he or she is running
  - the party nomination which he or she seeks, if running in a primary election
  - the date of the election
2. The required number of signatures on the nomination papers, if any, for that office.
3. Certain county offices (District Attorney, Sheriff and Judge of the Superior Court) now require documentation proving qualifications to be filed per Elections Code §13.5 Refer to pages 11-12 for detailed information.

The statement and nomination papers shall be available on the 57th day prior to the election (which is April 7, 2008) for which the candidate is filing as a write-in candidate, and shall be delivered to the election official responsible for the conduct of the election no later than the 14th day prior to the election (which is May 20, 2008).

Signers of nomination papers for a write-in candidate shall be voters in the district or political subdivision in which the candidate is to be voted on. In addition, if the candidate is seeking a party nomination for an office, the signers shall also be affiliated with the party whose nomination is sought. No fee or charge shall be required of a write-in candidate. (EC 8600-8604)

### Judicial Incumbent Only Nominee—Petition Calling Election Required for Write-In Candidacy

In the circumstance where a judicial incumbent is the only candidate, the candidate's name shall not appear on the primary election ballot UNLESS there is filed with the Registrar of Voters, not later than March 17, 2008, at 5:00 p.m., a petition indicating that a write-in campaign will be conducted for the office and signed by 100 registered voters qualified to vote with respect to the office. (EC 8203)

If the name of the incumbent judicial candidate did not appear on the direct primary election ballot, it shall not appear on the November 4, 2008 ballot, UNLESS there is filed with the Registrar of Voters, not later than August 13, 2008, at 5:00 p.m., a petition indicating that a write-in campaign will be conducted for the office and signed by 100 registered voters qualified to vote with respect to the office. (EC 8203)

**WRITE-IN CANDIDACY (continued)**

**Votes Required for Write-In Candidate to Qualify to Have Name Printed on Ballot at November General Election**

Elections Code §8605 provides as follows:

No person whose name has been written in upon a ballot for an office at the direct primary election may have his or her name placed upon the ballot as a candidate for that office for the ensuing general election unless one of the following is applicable:

- a. At that direct primary he or she received for that office votes equal in number to 1% of all votes cast for the office at the last preceding general election at which the office was filled.
- b. He or she is an independent nominee pursuant to Part 2, (commencing with §8300 of the Elections Code).
- c. He or she has been designated by a party central committee to fill a vacancy on the ballot for the general election.

**Tallying of Write-In Votes**

Write-in votes will only be partially processed on election night; there will, however, be no reporting of write-in vote results on election night. Because of the complexities involved in tallying write-in votes, including manually checking for overvotes and hand counting, the counting of write-in votes will be included as part of the official canvass.

**Other Items of Interest Pertaining to Write-In Candidacy**

The California Administrative Code, Title 2, Division 7, Article 7, §§20100-20105, specifies the requirements for the counting of write-in votes (e.g. misspelled or incomplete name, office not indicated, etc.). Rather than enumerating the requirements herein, a copy of the provisions will be provided, upon request, to qualified write-in candidates.

The use of pressure-sensitive stickers, glued stamps or any other device not provided for in the voting procedures for the voting systems approved by the Secretary of State to indicate the name of the write-in candidate is not valid, and a name indicated by these methods shall not be counted. (EC 15342(c))

## **INDEPENDENT NOMINATIONS**

California Primary Elections include a partisan primary election at which each of the qualified political parties nominate their party's candidate for the November General Election. Thus, the party nominating process contains no provision for members of non-qualified parties or nonpartisan office.

The Independent Nomination provisions of Division 8, Part 2 of the Elections Code, beginning with Chapter 1, §8300, provide a process for the nomination of nonpartisan candidates to partisan public offices. There is no limitation to the number of independent candidates who can be nominated and placed on the ballot at the general election, provided each meets the legal requirements.

### **Eligible Candidates**

A candidate for any public office, for which no nonpartisan candidate has been nominated or elected at any primary election, may be nominated subsequent to or in lieu of a primary election. (EC 8300)

A candidate whose name has been on the ballot as a candidate of a party at the direct primary and who has been defeated for that party nomination is ineligible for nomination as an independent candidate. He or she is also ineligible as a candidate nominated by a party central committee to fill a vacancy on the ballot for a general election. (EC 8003, 8301)

No person may file nomination papers for a party nomination and an independent nomination for the same office, or for more than one office at the same election. (EC 8003)

A candidate cannot have been affiliated with a political party qualified under the provisions of §5100 of the Elections Code for 13 months preceding the ensuing general election. (EC 8550(f))

## **FILING REQUIREMENTS**

### **Nomination Papers**

Each signer of a nomination paper shall sign but one paper for the same office, except that in case two or more persons are to be elected to the same office at the same election, an elector may sign the nomination papers of as many persons as there are persons to be elected to the office. The signer shall state his or her place of residence, giving street address and number, if any. (EC 8404)

Any nomination paper may be presented in sections, but each section shall contain the name of the candidate and the name of the office for which he or she is proposed for nomination. Each section shall bear the name of the county in which it is circulated. (EC 8406)

### **Verification of Nomination Papers**

Within 24 days after any nomination papers are left for examination, the Registrar of Voters shall examine them and prepare a certificate reciting that they have been examined, and stating the number of names which have not been marked "not sufficient." The certificate shall be forwarded immediately to the Secretary of State for those offices that are certified by the Secretary of State. (EC 8504)

## **INDEPENDENT NOMINATIONS (continued)**

### **Declaration of Candidacy**

Each candidate, at least 88 days before the election, shall file with the officer with whom his or her nomination papers are required to be filed, a declaration of candidacy which shall state all of the following:

- (a) The candidate's complete residence address, with street and number, if any.
- (b) That the candidate is a voter in the precinct in which he or she resides.
- (c) The name of the office for which he or she is a candidate.
- (d) That the candidate will not withdraw as a candidate before the election.
- (e) That, if elected, the candidate will qualify for the office.
- (f) That the candidate is not, and was not at any time during the 13 months preceding the general election (that is, since October 4, 2007) at which a candidate for the office mentioned in the declaration of candidacy shall be elected, registered as affiliated with a political party qualified under §5100 of the Elections Code. The name of a candidate shall not be placed on the ballot unless the declaration of candidacy provided for in this section has been properly filed. (EC 8550)

### **Circulators**

Circulators appointed shall be voters in the district or political subdivision in which the candidate is to be voted on and shall serve only in that district or political subdivision. (EC 8451)

Each section of a nomination paper, after being verified, shall be returned by the circulator who circulated it to the candidate by whom the circulator was appointed. All the sections circulated in any area shall be collected by the candidate and shall be arranged for filing and examination. For all nominations of candidates to be voted for in more than one county or throughout the state, the nomination papers, properly assembled, may be fastened together by counties, but in no case shall nomination papers signed by voters of different counties be fastened together. (EC 8500, 8501)

### **Petition In-Lieu of Filing Fee (Signatures)**

If an independent candidate submits a petition in-lieu of filing fee (signatures) pursuant to Elections Code §8106, the Registrar of Voters, upon the request of the candidate, shall accept all valid signatures appearing on the candidate's petition in-lieu of filing fee toward the number of signatures required to be submitted on a petition in-lieu of filing fee and on a nomination paper.

If the petition in-lieu of filing fee does not contain the requisite number of signatures required under Elections Code §8400, the candidate shall be entitled to file, within the time period allowed for filing nomination papers, a nomination paper in order to obtain the requisite number of valid signatures required to be submitted to the Registrar of Voters. (EC 8405)

**INDEPENDENT NOMINATIONS (continued)**

**Signature Requirements**

Nomination papers for a statewide office for which the candidate is to be nominated shall be signed by voters of the state equal to not less in number than 1% of the entire number of registered voters of the state at the time of the close of registration prior to the preceding general election.

Nomination papers for an office, other than a statewide office, shall be signed by the voters of the area for which the candidate is to be nominated, not less in number than 3% of the entire number of registered voters in the area at the time of the close of registration prior to the preceding general election. (EC 8400)

The following chart indicates the number of signatures required to place the name of an independent candidate on the November 4, 2008 General Election ballot:

<b>OFFICE</b>	<b>OCTOBER 2006 VOTER REGISTRATION</b>	<b>SIGNATURES REQUIRED</b>
3rd Congressional	378,307	11,349
4th Congressional	416,201	12,486
5th Congressional	282,476	8,474
10th Congressional	334,932	10,048
1st Senatorial	526,596	15,798
5th Senatorial	405,009	12,151
4th Assembly	266,102	7,984
5th Assembly	238,047	7,142
9th Assembly	174,927	5,248
10th Assembly	238,003	7,141
15th Assembly	274,267	8,229

CALENDAR FOR INDEPENDENT NOMINATIONS

April 25  
through  
July 24, 2008

Signatures in Lieu of Filing Fees – Independent Candidates

During this period, any independent candidate may obtain his or her forms from the county elections official for circulating petitions to secure signatures in lieu of all or part of the filing fee. Qualified signatures may also be applied to the signature requirements for office on the nomination paper. (§§ 8105, 8106, 8302, 8405)

April 25  
through  
August 8, 2008

Nomination Papers – Independent Presidential Elector Candidates—Office for Which There is No Filing Fee

Between these dates, independent candidates for an office for which there is no filing fee (presidential elector) shall circulate nomination papers to obtain signatures and submit them to the county elections official for examination. (§ 8403(a)(2))

May 19  
through  
September 1, 2008

Nomination Papers for Offices For Which There Is No Filing Fee –Independent Presidential Elector Candidates – Forwarded to Secretary of State

During this period, county elections officials must deliver the nomination papers of independent presidential elector candidates to the Secretary of State for filing. (§ 8403)

June 9  
through  
August 8, 2008

Nomination Papers – Independent Candidates For Offices for Which There is a Filing Fee

Between these dates, independent candidates shall circulate nomination papers and submit them to the county elections official for examination. If the candidate is filing for an office that falls within two or more counties, the county elections official shall report in writing within two business days to the Secretary of State the total number of valid signatures submitted. Any registered voter may sign an in-lieu-of-filing-fee petition for any candidate for whom he or she is eligible to vote. (§§ 8106, 8403)

Jul 24, 2008

Deadline for Signatures In Lieu of Filing Fees – Independent Candidates – Congressional and Legislative Candidates

The last day for independent candidates to turn in their petitions to the county elections official of the county in which the petition signers reside and are registered to vote. Within ten days after receipt of a petition, the county elections official shall notify the candidate of any deficiency. The candidate shall then cover the deficiency either by submitting a supplemental petition or by paying a prorated portion of the filing fee not later than August 8, 2008 (E-88). Upon receipt of the minimum number of in-lieu signatures required, or a sufficient combination of such signatures and the prorated filing fee, the county elections official shall issue nomination papers provisionally. (§ 8106)

Aug 3, 2008\*

Notice of Sufficiency of Signatures in Lieu of Filing Fees – Independent Candidates

The last day for the county elections official to determine the sufficiency of the in-lieu signatures submitted by independent candidates. Within ten days after receipt of a petition the county elections official shall notify the candidate of any deficiency. Before the close of the nomination period on August 8, 2008 (E-88), candidates shall either submit a supplemental petition or pay a prorated fee to cover the deficiency. (§ 8106(b)(3))

*\*NOTE: Asterisked dates indicate that the deadline falls on a Saturday, Sunday, or a holiday; in most cases, the deadline will move forward to the next business day.*

INDEPENDENT NOMINATIONS (continued)

August 8, 2008

**Deadline for Supplemental Signatures in Lieu of Filing Fees – Independent Candidates**

The last day for any independent candidate to submit any supplemental in-lieu signatures to the county elections official or to pay the prorated portion of the filing fee to cover any deficiency in the filing fee payment. (§ 8106(b)(3))

August 8, 2008

**Declaration of Candidacy and Nomination Papers – Independent Candidates**

The last day for an independent candidate to leave his or her declaration of candidacy and to circulate and leave the nomination papers with the county elections official.  
§§ 8403, 8550

All independent candidates for offices for which there is a filing fee must pay the non-refundable filing fees or present in-lieu signatures at the time they receive their nomination papers from the county elections official. The number of the valid in-lieu signatures any candidate obtains may be subtracted from the number required for his or her nomination papers. A candidate shall not be required to execute a nomination paper if the number of valid in-lieu signatures equals or exceeds the minimum number required for nomination. (§§ 8105, 8106, 8400, 8403, 8405)

## CAMPAIGN LITERATURE

### MASS MAILING

**Any candidates or campaigns planning any type of mass mailing need to contact the post office in advance for the most current and specific postal regulations.**

Definition of Mass Mailing: "Mass mailing" means more than 200 substantially similar pieces of mail, but does not include a form letter or other mail which is sent in response to an unsolicited request, letter, or other inquiry. Government Code §84305 is reproduced here for your information:

- "(a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization's address is a matter of public record with the Secretary of State.
- (b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.
- (c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a)."

#### Mass Mailing Prohibitions

No newsletter or other mass mailing shall be sent at public expense. (Government Code 89001)

#### Political Advertising Requirements—Newspapers

Any paid political advertisement which refers to an election or to any candidate for State or local elective office and which is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type of lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type (whichever is larger), the words "Paid Political Advertisement." Such words shall be set apart from any other printed matter. As used in this section, "paid political advertisement" shall mean and shall be limited to published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective State or local office. (EC 20008)

CAMPAIGN LITERATURE, MASS MAILING (continued)

Simulated Ballot Requirements

Elections Code §20009 provides as follows:

- "(a) Every simulated ballot or simulated sample ballot shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the statement or words or in 10-point roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

---

**‘NOTICE TO VOTERS  
(Required by Law)**

This is not an official ballot or an official sample ballot prepared by the county elections official or the Secretary of State. This is an unofficial, marked ballot prepared by **(insert name and address of the person or organization responsible for preparation thereof).**

---

Nothing in this section shall be construed to require this notice in any editorial or other statement appearing in a regularly published newspaper or magazine other than a paid political advertisement.

- (b) No simulated ballot or simulated sample ballot, referred to in subdivision (a) shall bear any official seal or the insignia of any public entity, nor shall that seal or insignia appear upon the envelope in which it is mailed or otherwise delivered.
- (c) The superior court, in any case brought before it by any registered voter, may issue a temporary or permanent restraining order or injunction against the publication, printing, circulation, posting or distribution of any matter in violation of this section, and all cases of this nature shall be in a preferred position for purposes of trial and appeal, so as to assure the speedy disposition thereof."

Truth in Endorsements Law

Elections Code §20000 et seq. provides additional information regarding restrictions on endorsements, representation requirements, etc. A copy of the code is available for viewing at Voter Registration and Elections, or a copy of the applicable pages may be purchased for the standard copy fee. This code section is also available on the Secretary of State's website. [www.sos.ca.gov](http://www.sos.ca.gov)

Campaign Literature Containing Polling Place of Voter

Candidates are requested not to distribute or mail campaign literature telling voters where their polling places are. In the past, candidates have mailed, or had distributed, campaign literature telling voters to go to the wrong polling place. It is not only confusing to voters, but invariably some polling place changes occur in the last few days before an election. Voters become very irritated when they receive the wrong polling place information from a candidate and/or a committee. This could result in the voters having a negative reaction to the candidates or to a measure. You can understand the problems this causes for you, the voters, and the staff of Voter Registration and Elections.

## **OUTDOOR POLITICAL ADVERTISING**

### **POLITICAL SIGNS**

#### **State Requirements (State Outdoor Advertising Act §5405.3)**

The California Department of Transportation, Right of Way Program-Outdoor Advertising Branch, has specific requirements pertaining to political signs placed within their areas of jurisdiction.

Reproduced on the following pages are their informational letter, a "Statement of Responsibility For Temporary Political Signs" and a map of their district offices.



**DEPARTMENT OF TRANSPORTATION**  
DIVISION OF TRAFFIC OPERATIONS  
OUTDOOR ADVERTISING BRANCH



**STATEMENT OF RESPONSIBILITY FOR TEMPORARY  
POLITICAL SIGNS**

Election Date: \_\_\_\_\_ June \_\_\_\_\_ November Other: \_\_\_\_\_

Candidate's Name: \_\_\_\_\_

Office sought or Proposition Number: \_\_\_\_\_

County where sign(s) will be placed: \_\_\_\_\_

Number of signs to be placed: \_\_\_\_\_

RESPONSIBLE PARTY'S:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number (Include Area Code) \_\_\_\_\_

The undersigned hereby accepts responsibility for the removal of Temporary Political Signs placed pursuant to Section 5405.3 of the Outdoor Advertising Act for the above candidate or proposition.

It is understood and agreed that any Temporary Political Signs placed not sooner than ninety (90) days prior to the election and/or not removed within ten (10) days after the election, may be removed by the Department and the responsible party will be billed for any associated removal costs.

\_\_\_\_\_  
Signature of responsible party

\_\_\_\_\_  
Date

Mail Statement of Responsibility to the Appropriate District Office according to the **COUNTY LOCATION** of the Temporary Political Sign(s) (See attached map).

# OUTDOOR ADVERTISING DISPLAY PERMIT APPLICATION



**Department of Transportation**  
Division of Traffic Operations MS-36  
Outdoor Advertising Branch  
P.O. Box 942874  
Sacramento, CA 94274-0001  
(916) 654-6473  
(916) 651-9359 FAX

POLITICAL SIGNS (continued)

Sacramento County Requirements (Sacramento County Code, Chapter 16)

**16.38.210 PROHIBITED ON COUNTY PROPERTY.** No person shall paint, post, attach or affix any sign upon or to any bridge, fence, traffic sign, building or other property of the County, nor to any tree or public utility pole within the right-of-way of any public highway of the County. (SCC 1142 §2.1999.)

**16.38.220 PROHIBITED ON ADJACENT IMPROVEMENTS.** No person shall erect, construct, place or maintain any sign on any sidewalk, curb, gutter or pavement constructed adjacent to any public highway of the County. (SCC 1142 §2.1999.)

Sacramento County Zoning Regulations Pertaining to Political Signs (Sacramento County Zoning Code, Title III, Chapter 35, Article 1, §335-03.)

Such signs are authorized in any zone for a period not to exceed ninety (90) days provided:

- (a) Such signs are removed within ten (10) days following the conclusion of the campaign.
- (b) Said signs shall not be displayed in the Scenic Corridors as specified in Article 3 of this Chapter. Otherwise, signs shall not be within five (5) feet of the side property lines and shall be set back from the street right-of-way lines at least ten (10) feet.
- (c) Regulations. The official designated by the Board of Supervisors to administer this Code may adopt rules and regulations to regulate such signs.

**1.01.190 PENALTY FOR VIOLATION.** Except as otherwise provided, any person who violates any of the provisions of this code, or who fails to comply with any of the regulatory requirements of this code, is guilty of a misdemeanor, and upon conviction may be punished by a fine not in excess of \$500 or by imprisonment in the county jail for not more than 6 months, or by both. Each such person shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of the ordinances of Sacramento County is committed, continued or permitted by any such person, and he shall be punished accordingly.

Enforcement of Sign Violations in the Unincorporated Area of Sacramento County

Sign enforcement in the County of Sacramento is under the jurisdiction of the Planning and Community Development Department. Any complaints or inquiries pertaining to the erection and/or removal of political signs in the unincorporated area of Sacramento County should be referred to the Sacramento County Community Hazards and Nuisance Complaint Center at (916) 875-5656. The TTY telephone number for speech and hearing impaired is (916) 875-7105.

City of Sacramento Requirements (Sacramento City Code, Title 15)

Title 15 of the Sacramento City Code governs advertising and signs, sign regulations, general requirements and limitations, etc. It is recommended that candidates and campaign managers read Title 15 prior to the placement of political signs within the City of Sacramento. Space restrictions make it impractical to quote all provisions; the following are just a few of the specifications of the Code.

Permission of Property Owner (§15.148.040)

No person shall erect, construct or maintain any sign upon any property or building without the consent of the owner, person entitled to possession of the property or building if any, or their authorized representatives.

Political and Campaign Signs (§15.148.600 (k))

Political or campaign signs on behalf of candidates for public office or measures on election ballots are subject to the following regulations:

1. Such signs may be erected not earlier than 90 days prior to the election and shall be removed within 15 days following such election.
2. In any "R," "A," or "OB" Zone, 1 or more temporary signs are permitted on a parcel of land provided all such signs, in the aggregate, do not exceed 10 square feet, and, if detached, shall not exceed 6 feet in height. Such signs shall not be erected in such a manner as to constitute a roof sign.
3. In any "SC," "HC," "C," or "M" Zone, 1 or more temporary signs are permitted on a parcel of land provided all such signs do not, in the aggregate, exceed a sign area of 50 square feet. Such signs shall not be erected in such a manner as to constitute a roof sign. Notwithstanding the provisions of this subparagraph, a sign may be placed upon any legally existing sign structure.
4. No sign shall be located within or over the public right-of-way.

Zones

R = Residential	A = Agricultural
OB = Office Building	SC = Shopping Center
HC = Highway Commercial	C = Commercial
M = Industrial	

**CITY OF SACRAMENTO ZONING REGULATIONS PERTAINING TO POLITICAL SIGNS (continued)**

**Public Areas** (§15.148.630 (A))

No sign shall be permitted which is placed on any curb, sidewalk, post, pole, electrolier, hydrant, bridge, tree or other surface located on public property or over or across any street or public thoroughfare except as may otherwise expressly be authorized by this article.

**Old Sacramento** (§15.152.040)

Sacramento City Code §15.152.040 addresses political or campaign signs in Old Sacramento. Specifically, section (F) exempts political or campaign signs from otherwise required permits in Old Sacramento if the signs are erected no earlier than 90 days before an election and are removed within 15 days after the election, and do not exceed 6 square feet in area.

**Enforcement of Sign Violations Within Sacramento City Limits**

Political or campaign sign enforcement in the City of Sacramento is under the jurisdiction of the Sacramento City Clerk. Any complaints or inquiries pertaining to the erection or removal of political or campaign signs within the city limits of Sacramento should be referred to that office at (916) 808-7200.

**City of Folsom Requirements**

The City of Folsom has enacted ordinances governing the posting of political signs, placement and removal of such signs, distribution of advertising materials, permits for public posting, etc. Therefore, any questions involving the posting or erection of political signs and/or distribution of political materials in the City of Folsom should be referred directly to the Folsom City Clerk at (916) 355-7270.

**Other Cities in Sacramento County**

The County of Sacramento has within its boundaries 5 General Law Cities - Citrus Heights, Elk Grove, Galt, Isleton and Rancho Cordova. These cities may have ordinances pertaining to the placement of political or campaign signs within their individual boundaries. It is, therefore, recommended that you contact the City Clerk of the city involved prior to the placement of any political or campaign signs within their jurisdiction.

**VOTES NEEDED FOR ELECTION**  
**PARTISAN OFFICE**

**Partisan Candidates Nominated at Primary Election:**

State Constitutional Officers, Insurance Commissioner, U.S. Representative, State Senator and Member of the State Assembly

The person who receives the highest number of votes at a primary election as the candidate of a political party for the nomination to an office is the nominee of that party at the ensuing general election. (EC 15451)

**Partisan Candidates Elected at Primary Election:**

Member, County Central Committee/County Council

The person who receives the highest number of votes as the candidate for a particular party's county central committee district office is elected at the June Primary Election. (EC 8144)

**NONPARTISAN OFFICE**

**Nonpartisan Candidates Elected at Primary Election:**

Governing Board Member, Sacramento County Board of Education

The person who receives the highest number of votes as the candidate for a particular Board of Education trustee area is elected at the June Primary Election.

If a candidate for a particular trustee area is unopposed, appointment will be made as prescribed by Education Code §5328, unless a petition signed by 10% or 50 voters of the trustee area (whichever is the smaller number) is submitted by March 12, 2008, requesting that an election be held for such office. (Education Code 5326)

**Nonpartisan Candidates Elected at Primary if Majority of Votes Are Received; Otherwise, Elected at General Election:**

Judge of the Superior Court and Member, Board of Supervisors

Any candidate for a nonpartisan office, who at a primary election receives votes on a majority of all the ballots cast for candidates for that office, shall be elected to that office. A majority is 50% of all votes cast, plus one.

If no candidate receives a majority of the votes cast, the names of the two candidates receiving the most votes at the June Primary Election shall be placed on the ballot for the November General Election, at which time the candidate receiving the most votes shall be deemed elected. (EC 8140, 8141)

## MEASURES

### State Measures

If a measure receives affirmative votes on a majority of all ballots cast for that measure, it is deemed approved by the voters. An initiative measure approved by a majority of votes takes effect the day after the election unless the measure provides otherwise. If provisions of two or more measures approved at the same election conflict, those of the measure receiving the highest affirmative vote shall prevail.

The Legislature may amend or repeal initiative statutes by another statute that becomes effective only when approved by the electors unless the initiative statute permits amendment or repeal without their approval. (California Constitution, Article II, §10)

### County or Local Measures

If a majority of the voters voting on a proposed ordinance vote in its favor, the ordinance shall become a valid and binding ordinance. The ordinance shall be considered as adopted upon the date the vote is declared by the governing body, and shall go into effect 10 days after that date. (EC 9122, 9320)

#### County Charter Amendment

If the majority of electors voting, at a general or special election, shall vote in favor of the proposed amendment or amendments or in favor of charter repeal, the amendment or amendments or charter repeal shall be deemed to be ratified **but shall not take effect until accepted and filed by the Secretary of State** pursuant to the provisions of Government Code §23723.

### Bond Measures or Imposition of Special Taxes

Cities, Counties and special districts, by a two-thirds vote of the qualified electors of such district, may impose special taxes on such district, except ad valorem taxes on real property or a transaction tax or sales tax on the sale of real property within such City, County or special district. (California Constitution, Article XIII A, §4)

No local government may impose, extend or increase any special tax unless and until that tax is submitted to the electorate and approved by a two-thirds vote. A special tax shall not be deemed to have been increased if it is imposed at a rate not higher than the maximum rate so approved. (California Constitution, Article XIII C, §2(d))

VOTES NEEDED FOR ELECTION (continued)

**IMPACT OF WRITE-IN VOTES ON UNOPPOSED JUDICIAL CANDIDATE**

If an incumbent judicial candidate has no opposition in the June Primary Election, his or her name will not appear on the ballot in the June Primary Election or the November General Election unless there is a petition submitted indicating that a write-in campaign will be conducted, in which case the judge's name will appear on the ballot. See applicable pages in this guide for information on write-in candidacy.

If the name of an incumbent judicial candidate does not appear either on the June Primary Election ballot or the November General Election ballot, the Registrar of Voters, on the day of the general election, shall declare the incumbent reelected. (EC 8203)

An unopposed non-incumbent judicial candidate will appear on the June Primary Election ballot. That office, however, shall not appear on the ballot at the ensuing general election. (EC 8140)

**COUNTY CENTRAL COMMITTEE/COUNTY COUNCIL MEMBER –  
VOTES NEEDED FOR ELECTION**

**Democratic, Republican and American Independent Parties – Insufficient or No Nominees**

In the case of insufficient nominees (one person for one position), the title of the office and the name(s) of the nominated candidate(s) will not appear on the ballot, but instead such candidate(s) shall be declared elected. Provision for placing an unopposed candidate's name on the ballot is contained in Elections Code §§ 7228 (Democratic), 7423 (Republican) and 7673 (American Independent); i.e. a petition indicating a write-in campaign will be conducted, signed by 25 registered voters affiliated with the party, must be filed with the Registrar of Voters not later than March 27, 2008. In the circumstance of no nominees, the central committees shall appoint qualified members to vacancies. (EC 7211, 7409, 7656)

**Condition for Election**

The number of candidates for membership in a committee who receive the highest number of votes shall be declared elected.

However, a candidate for county central committee member shall not be declared elected unless he or she has received votes equal in number to the minimum number of signatures to the nomination paper which would have been required to place his or her name on the direct primary ballot as a candidate for member of a committee. (EC 15460, 15470, 15480)

**VOTES NEEDED FOR ELECTION (continued)**

**Green, Libertarian and Peace and Freedom Parties - Insufficient or No Nominees**

The name of each qualified candidate shall appear on the ballot only if he or she has done either of the following:

- A. Has filed a nomination petition signed on the candidate's behalf by voters of the central committee election district in which he or she is a candidate; or
- B. Has qualified to have his or her name printed on the direct primary election ballot as a candidate for a partisan office. (EC 7772)

**Condition for Election - Green, Libertarian and Peace and Freedom Parties**

The number of candidates for membership in a committee who receive the highest number of votes shall be declared elected.

Those candidates filing nomination papers for any partisan public office shall be declared elected as a member of central committees. Any members elected pursuant to this section shall be in addition to the number a county is entitled to elect pursuant to Elections Code §7752. (EC 7755)

In order to be declared elected, any write-in candidate for central committee member must receive a number of votes equal to or greater than 2% of the number of party members voting in the central committee election district at the direct primary, or 20 votes, whichever is less. (EC 15490)

**OFFICIAL CANVASS OF RETURNS AND RECOUNTS/CHALLENGES**

After votes have been counted on election night, an audit process called an official canvass is conducted, commencing not later than the Thursday following the election, whereby the returns, logs and rosters from all the precincts are examined in detail, and ballots ordered, issued, and unvoted, as well as votes cast, are reconciled. The official canvass is open to the public for viewing. Additionally, before final results are computed, a manual recount is conducted of 1% of the precincts (chosen at random), and also of one additional precinct for each race not included in the 1%. (EC 15301-15376)

VOTES NEEDED FOR ELECTION (continued)

**Right to Recount**

Following the completion of the official canvass, any voter may, within 5 days thereafter, file with the Registrar of Voters a written request for a recount of the votes cast. The request shall specify on behalf of which candidate or position on a measure (affirmative or negative) it is filed. If the particular election is conducted in more than one county, the request for the recount may be filed with the elections official of, and the recount conducted within, any or all of the affected counties. (EC 15620) Requests for recounts for statewide offices and measures are filed with the Secretary of State. (EC 15621)

Any voter requesting a recount is required to deposit the costs for recount each day before the counting board commences to function. The request may specify the order in which the precincts shall be counted, and the recount shall be conducted publicly.

If the recount reverses the results of the official canvass, all deposits shall be returned. If the results are not reversed, the requestor shall be entitled to a return of funds in excess of the actual costs of conducting the recount. The requestor may terminate the recount at any time. (EC 15620, 15621, 15624, 15627)

Elections Code §15640 addresses court-ordered recounts, grounds and probable cause, etc.

# ELECTION NIGHT ACTIVITIES

**Election Results..... (916) 875-6451**

In addition to local television and radio reports, cumulative election results will be available to candidates and the public by telephone and on the Internet. The website address is:

**[www.elections.saccounty.net](http://www.elections.saccounty.net)**

**The polls are officially closed at 8:00 p.m.** Election activities then change from what was primarily voter participation at the polls to precinct officials completing necessary procedures, forms and delivering voted ballots and supplies to the Ballot Receiving Centers. Certain check-in and processing procedures then take place. Next, the voted ballots are delivered to the Counting Center where the votes are tallied by computer.

**The Vote by Mail vote will be reported first, at approximately 8:15 p.m.**

## **Post Election Night**

**Semi-final election results will be available by telephone between 8:00 a.m. and 5:00 p.m.** at Voter Registration and Elections **on the day after the election.** Printed copies of the semi-final results will also be available.

No later than Thursday, **June 5, 2008, the canvass of the returns will commence** at Voter Registration and Elections, 7000 65th Street, Suite A, Sacramento. During the canvass, a complete audit of all returns will be accomplished, as well as processing and counting of Vote by Mail ballots voted and/or received on election day. Additionally, any provisional ballots cast for qualified write-in candidates, will be processed during the canvass.

**The official election results will be certified after the completion of the canvass of returns, not later than July 1, 2008.**

## FREQUENTLY ASKED QUESTIONS BY CANDIDATES

**1. Is your office open during the lunch hour?**

Yes. Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding county holidays, and we do remain open continuously during those hours.

**2. What if I change my mind about being a candidate after filing nomination papers?**

Once a candidate has filed a declaration of candidacy, he or she is not permitted to officially withdraw, and the name of the candidate will appear on the primary election ballot if he or she qualifies. No candidate nominated at any primary election may withdraw as a candidate at the ensuing general election (except as permitted by statute).

**3. What happens if some of the signatures I obtain on my nomination papers are from individuals who are not registered voters, do not live within the jurisdiction I seek to represent, or are not of the same party affiliation as I am?**

These signatures would not be valid. Signatures must be obtained from registered voters in the jurisdiction the candidate is seeking to represent. Additionally, if the office sought is partisan, signers must be of the same party affiliation as the candidate.

If your nomination papers are filed early and any signatures are found insufficient, there will be time for you to submit supplemental signatures. By not filing your nomination papers early, you could be risking your nomination, if you don't have the required number of valid signatures.

**4. How soon will a list of qualified candidates (with ballot designations, addresses and telephone numbers) be available after the close of the nomination period?**

The nomination period for the Primary Election ends March 7, 2008 and, in limited circumstances, if an incumbent does not file, the nomination period is extended until March 12, 2008. A list of local office candidates will be available in late March. The certified list from the Secretary of State's office will be available March 27, 2008. A copy fee as indicated in the department's fee schedule will be charged for the listing of candidates, which includes ballot designations, addresses, and telephone numbers.

**5. May I change or correct the wording or spelling on my candidate's statement after submission?**

No, you may not make any changes to your candidate's statement once it has been filed. Check your candidate's statement carefully before submitting. No responsibility or liability is assumed for errors in spelling, punctuation, grammar, etc., because the statement is entirely the candidate's responsibility.

**FREQUENTLY ASKED QUESTIONS BY CANDIDATES (continued)**

**6. May I withdraw my candidate's statement after it has been filed?**

The candidate's statement may be withdrawn, but not changed in any way, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period. (EC 13307.3)

**7. May my spouse, friend or campaign manager pick up nomination documents for me?**

A candidate may, in a written statement signed and dated by the candidate, designate a specific person to receive a declaration of candidacy form from the election's official and deliver it to the candidate. This statement must contain the candidate's name, the office he or she is seeking, and party affiliation, if applicable. The statement shall include language indicating that the candidate is aware that the declaration of candidacy must be properly executed and delivered to the election's official of the county of the candidate's residence by the 88th day prior to the direct primary election, which in this case is March 7, 2008. That statement shall be retained by the election's official. (EC 8028)

**8. May my spouse, friend or campaign manager file my nomination documents, or can I mail them to you?**

Election law does not specifically prohibit another person filing nomination papers for a candidate, however, candidates are urged to file in person. The reasons are twofold:

- A. The declaration of candidacy is not to be removed from the office of the Registrar of Voters (except as provided in Elections Code §8028). Additionally, a member of the Registrar of Voters' staff, a qualified public officer, or a notary public must administer the oath or affirmation, which is a part of the declaration of candidacy form. It is much easier for a candidate to file in person and have the oath administered at the time he or she files; and,
- B. The signature of the candidate, as well as other data, is required on many documents involved in the nomination process. If through an oversight the nomination papers are incomplete, in most cases, the problem can easily be rectified when a candidate files in person.

It is not recommended that nomination documents be mailed back. However, if mailed back, nomination documents must be received in our office by 5:00 p.m. on the close of the nomination period, regardless of the postmark.

**9. Why is there so much paperwork involved in being a candidate?**

Election law specifies documents required, as well as format, filing dates, etc.; the filing requirements are not discretionary.

FREQUENTLY ASKED QUESTIONS BY CANDIDATES (continued)

10. **I am unable to complete and file my campaign disclosure statement by the filing deadline. May I obtain an extension?**

No. There is no provision in the Political Reform Act, which permits any filing officer to extend a filing deadline. Statements, which are filed late, are subject to a fine of \$10.00 per day until the statement is filed.

11. **What determines the order in which my name and other candidates' names will appear on the ballot?**

A randomized alphabet drawing for the Primary Election will be conducted by the Secretary of State's office on March 13, 2008, at 11:00 a.m. Elections Code §13111(i), further requires that the Registrar of Voters conduct an additional randomized alphabet drawing for State Senate and State Assembly offices when the district includes more than one county. In addition to the randomized alphabet, Elections Code §13111 provides for the rotation of the names of candidates for many offices by State Assembly district, and for other offices by Supervisorial district. The names of candidates for other offices are not rotated, but placed on the ballot on the basis of the randomized alphabet.

Rotation for Judge of the Superior Court and for countywide offices shall be by Assembly district, commencing with the Assembly district which has the lowest number. (EC 13111(h))

12. **I am a government employee. May I be a candidate for public office?**

If you are a government employee subject to the provisions of the Hatch Act, you may be a candidate for public office in a nonpartisan election. You may not be a candidate for public office in a partisan election. If you are unsure if you are subject to the provisions of the Hatch Act, please contact your employer.

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## REGISTRATION AND ELECTION DATA

The California Administrative Code, Title 2, Division 7, Article 1, §19003, specifies permissible uses for any data obtained from voter registration and election files. Permissible usage includes direct election campaigning, surveys in conjunction with an election campaign and distribution of information of a political nature. Data obtained from voter registration and election files may not be sold, leased, loaned, reproduced or possession thereof relinquished without receiving written authorization to do so from the Secretary of State or the Registrar of Voters. Prohibited usage includes commercial purposes and solicitation of contributions or services for any purpose other than on behalf of a candidate or political party, or in support of or opposition to a ballot measure.

Voter Registration and Elections has a "Specialized Services Fee Schedule" booklet available that contains complete information on services and materials available from the department. Copies of this booklet are available at the department's reception counter of Suite A.

**All transactions are nonrefundable, and there are no exchanges on ordered reports.**

Listed below is a brief description of some of those items:

### **Walking Lists** *(Lists of registered voters by regular precinct)*

Within each precinct, the voters are listed by street name and number, and the listing also provides political affiliation and telephone number (if available).

The fee is \$20.50 for the first 1,000 names, and \$3.00 for each additional 1,000 names or fraction thereof. If lists are to be mailed, additional fees will be charged for packaging, handling and postage.

Prior to any walking lists being purchased, an "Application to Purchase or View Voter Registration Information" will need to be submitted by the applicant, and approved by an authorized staff person. When a list is ordered, the applicant must pay the total estimated cost of the walking list.

### **Voter File CD-ROMs** *(Registered voters residing within a particular district or jurisdiction)*

Walking lists and CD-ROMs are available for election purposes only. In order to purchase these, you must complete an "Application to Purchase or View Voter Registration Information" which provides us with very explicit information as to the usage of the data.

As with walking lists and other data, CD-ROMS's are available for election purposes only. In order to purchase any of these, you must complete an "Application to Purchase or View Voter Registration Information" which provides us with very explicit information as to the usage of the data.

**REGISTRATION AND ELECTION DATA (continued)**

Cost of CD-ROMs:

A countywide list on CD-ROM costs \$406.00.

A particular district list on CD-ROM costs \$203.00.

If CD-ROMs are to be mailed, additional fees of \$2.50 will be charged for packaging, handling and postage.

If you are interested in purchasing walking lists or CD-ROMs, please call the Campaign Services Division at (916) 875-6451, to discuss your specific requirements. Various files and formats are available; however, the ability to provide services and reports will depend upon pre-scheduled computer usage, as well as personnel available to honor requests for computerized services. All transactions are nonrefundable, and there are no exchanges on ordered reports.

**DATA AVAILABLE ELSEWHERE**

**Secretary of State Voter File**

The Secretary of State has the voter file available on CD-ROM containing the names and addresses of all registered voters in the State of California. These CD-ROMs are available for election purposes only.

For more information, please contact the Office of the Secretary of State (916) 657-2166, and ask to speak with someone in the Data Processing Department.

**ABSENTEE (VOTE BY MAIL) VOTER INFORMATION**  
**AVAILABLE FOR PURCHASE**

As of January 1, 2008 the Legislature passed AB 1243 which officially changes the name of *Absentee Voting* to *Vote by Mail*. Candidates and political campaigns frequently utilize the Vote by Mail voter information in their "get out the vote" campaigns. The regular Vote by Mail period (*Vote by Mail ballots are mailed upon receipt of written request from the voter*) is 29 calendar days before the election through 7 calendar days before the election.

**Vote by Mail Voter List**

A Vote by Mail report is prepared each weekday starting on the 29th day before the election. This report is an alphabetical listing of all the Vote by Mail applications processed the previous day. The report also shows residence and mailing address, political party, date application received, date ballot mailed, voting precinct and Vote by Mail precincts.

**All transactions are nonrefundable, and there are no exchanges on ordered reports.**

Two options for obtaining the list(s) are available:

**29 – 7 Day Request:** **\$232.00** for a daily listing of Vote by Mail voter requests for the 29-7 day Vote by Mail voting period. An application needs to be completed and approved, and **\$232.00** prepaid before the commencement of the Vote by Mail period. The Vote by Mail list is then picked up daily by the campaign, or it may be transmitted electronically over the Internet.

**Daily Request:** **\$20.00** for the first 1,000 names, and **\$3.00** for each 1,000 names thereafter or a portion thereof. An application needs to be completed and approved for each purchase. Advance notice of 24 hours and prepayment is required. The request may either be picked up or it may be transmitted electronically over the Internet.

**Vote by Mail Voter Customer Report**

This is a status report of those voters who requested and returned a Vote by Mail ballot. The list shows precinct, party, address, phone number (*if available*), birthdate, state of birth, affidavit number and date of registration.

An application needs to be completed and approved for each purchase. CD-ROMs are available from 29 days before the election until 1 day before the election. This report may also be transmitted electronically over the Internet. Advance notice of 24 hours and prepayment (*or deposit*) is required. Please refer to the Voter Registration and Elections fee schedule for applicable charges.

For more information regarding the Vote by Mail data, please contact the Campaign Services Division at (916) 875-6451.

**DISTRIBUTION POLICY OF VOTE BY MAIL APPLICATIONS**  
**BY CANDIDATES OR CAMPAIGN ORGANIZATIONS**

The following policy is applicable to any individual or group distributing applications for Vote by Mail ballots in Sacramento County:

1. Any person, including candidates and members of campaign organizations, can distribute applications for the Vote by Mail ballots as long as the application meets the requirements of Elections Code §§3006, 3007 and 3008 as to its contents. The name, address and telephone number of any organization that authorizes the distribution of the applications shall be included on the application.

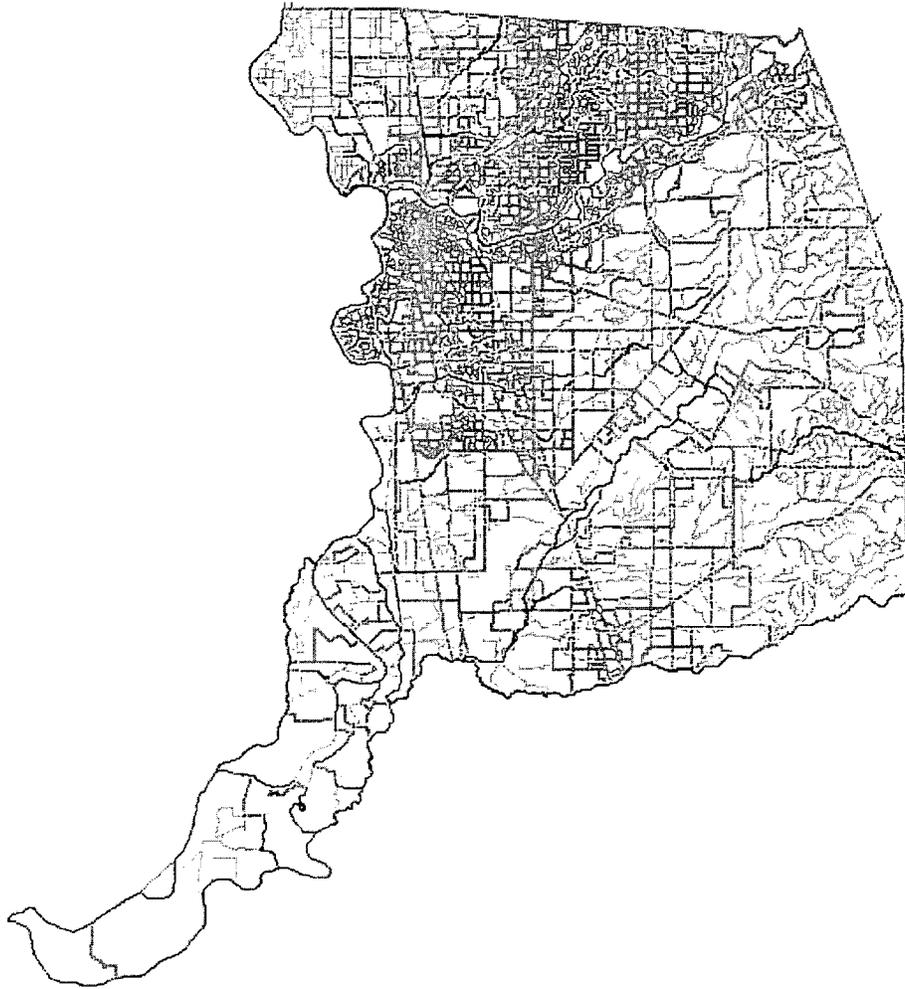
Upon request, Voter Registration and Elections will provide a camera-ready proof of an application. Application formats are also available from the Elections Division of the office of the Secretary of State. The application contains all information required by law. The form is approximately 8½ x 5½ inches, which is within the size range for standard first class postage.

Although the Elections Code does not address the size of applications, Secretary of State guidelines state that the size must be 8½ x 5½ inches, with type size no smaller than six (6) point. Election officials are required by law to indicate certain information on each application when a ballot is issued; applications smaller than 8½ x 5½ inches do not provide sufficient space for this information.

2. Voters issued ballots between the 29th day and the 8th day before the election can return their ballot through the mail, in person to the Elections Office, or on Election Day to any polling place within Sacramento County. A Vote by Mail voter who is unable to return the ballot due to illness or physical disability may designate his or her spouse, child, parent, grandparent, grandchild, brother, sister or a person residing in the same household as the Vote by Mail voter, to return their ballot for them. (EC 3017)
3. Beginning the 7th day before the election, Vote by Mail ballots can only be issued in the Elections Office. If the voter is unable to come into the office to pick up their Vote by Mail ballot they may authorize some one else to do so. The authorized person needs the voter's completed application plus a statement, signed by the voter, designating the authorized representative by name. (EC 3021) Ballots issued during the last 7 days before the election cannot be returned through the mail. Either the voter or the authorized representative named on the return ballot envelope can return the ballot to the Elections Office, or on election day to any polling place within the county. These policies are consistent with Attorney General Opinion No. 79-515 dated August 22, 1979.

For further information regarding the Vote by Mail application provisions and forms, please call the Absentee Division at (916) 875-6155.

## *Precinct Maps*



Precinct Maps for the various districts may be ordered from the Voter Registration and Elections Office. The maps show the current precincts and have the requested district shaded. The maps are at a scale of 1:24,000 ( 1 Mile = 2.64" ) or 1:48,000, they are available in hard copy, 24" x 36" or 36" x 48" or available in PDF format on a CD-ROM. Standard maps are available at \$64.00 for set up, and \$6.00 for each printed sheet. Special order/custom maps are available at \$128.00 (includes set up fee and 1 map), and \$6.00 for each additional printed sheet. Maps on CD-ROM are \$20.00. Please contact Steve Demers, GIS Analyst at (916) 875-6070 for mapping information. To order maps please contact the Campaign Services Division at (916) 875-6276.

Precinct maps are available for the February and June, 2008 Elections. Precinct maps for the November, 2008 Election will be available on June 23, 2008. There is a 24-48 hour turnaround time on map orders. Prepayment is required.

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# JUNE 3, 2008 PRIMARY ELECTION CALENDAR

December 28, 2007	Petitions in-lieu of filing fee (signatures) forms are available starting this date.
January 28 through February 6, 2008	Filing period for declarations of intention for Judicial offices. The filing fee must be paid, or petitions in-lieu of filing fee (signatures) must be filed at this time.
January 31, 2008	Campaign Disclosure Filing Deadline – Semi-Annual. The period covered by any statement begins on the day after the closing date of the last statement filed or January 1, 2007 if no previous statement has been filed.
February 7 through February 11, 2008	Extension if Judicial incumbents do not file a declaration of intention (for candidates other than the incumbent). (EC 8022)
February 11 through February 21, 2008	Filing period for petitions in-lieu of filing fee (signatures) - (for positions not requiring a declaration of intention).
February 13, 2008*	Administrative deadline for receipt of measures in order to effect scheduling on Board of Supervisors agenda. The legal date is 88 days before the election (March 7, 2008). If this February 13, 2008* deadline cannot be met, contact this office immediately.
February 11 through March 7, 2008	Filing period for declaration of candidacy and nomination papers. Some offices also require a statement of economic interests to be filed. If a nonpartisan candidate wishes to file a candidate's statement, he or she must also file it with the nomination papers. <b>There are NO provisions for the extension of the nomination period for Congressional candidates.</b> Candidates for the offices of State Senator and Member of the State Assembly must file their optional candidate statements (as provided for in Proposition 34) by March 7, 2008.
March 6, 2008	Last day to submit arguments for or against a measure.
March 7, 2008	Supplemental petitions in-lieu of filing fee (signatures) must be filed or the balance of the filing fee paid by March 7, 2008, if the Registrar of Voters determines that the initial petition is insufficient.
March 7, 2008	Filing deadline for optional candidate's statement (as provided for in Proposition 34) for State Senator and Member of the State Assembly candidates.

*\*NOTE: Asterisked dates indicate that the deadline falls on a Saturday, Sunday, or a holiday; the deadline will move forward to the next business day.*

**PRIMARY ELECTION CALENDAR (continued)**

<b>March 8 through March 12, 2008</b>	Extension of filing period (for candidates other than the incumbent) if the incumbent Judicial candidate, after filing declaration of intention, fails to qualify for nomination for any reason. Filing period is also extended (for candidates other than the incumbent) if incumbent fails to file nomination papers by 5:00 p.m. on March 7, 2008. <b>There are NO provisions for the extension of the nomination period for Congressional candidates.</b>
<b>March 8 through March 21, 2008</b>	Extension of filing period upon death of sole partisan candidate if that candidate dies after March 7, 2008 and by March 12, 2008. Nomination papers, under this circumstance, must be filed not later than March 21, 2008. (EC 8025)
<b>March 13, 2008</b>	Randomized alphabet drawing held by Secretary of State at 11:00 a.m. Also, the Registrar of Voters shall hold a randomized alphabet drawing at 11:00 a.m. for candidates for legislative offices in districts situated in more than one county.
<b>March 13, 2008</b>	Last day to submit rebuttals to arguments for or against a measure.
<b>March 17, 2008</b>	Last day for a petition signed by 100 registered voters indicating that a write-in campaign will be conducted in case only an incumbent judge filed for office.
<b>March 14 through March 24, 2008</b>	10 day period for review of local measures, arguments, rebuttals and analysis.
<b>March 24, 2008*</b>	Campaign Disclosure Filing Deadline - Pre-Election. The period covered by any statement begins on January 1, 2008 - March 17, 2008.
<b>April 24, 2008 through May 24, 2008</b>	Period for the Registrar of Voters to mail a Sample Official Ballot Pamphlet to each registered voter.
<b>May 5 through May 27, 2008</b>	Vote by Mail voter application period, in order for ballots to be mailed. Between these dates, any registered voter may apply to the county elections official for a Vote by Mail ballot. Applications received before May 5, 2008 shall be processed during this application period.
<b>May 19, 2008</b>	Voter registration deadline for June 3, 2008 Primary Election.
<b>May 20, 2008</b>	Deadline for write-in candidates requiring certification by the Secretary of State and local write-in candidates to file statement of write-in candidacy and nomination papers.
<b>May 22, 2008</b>	Campaign Disclosure Filing Deadline - Pre-Election. For period covering March 18, 2008 through May 17, 2008.
<b>May 22, 2008</b>	Processing of Vote by Mail ballots commences.

*\*NOTE: Because the March 22 deadline falls on Saturday, this filing deadline is extended to March 24, 2008.*

PRIMARY ELECTION CALENDAR (continued)

May 28  
through  
June 3, 2008

Request for a Vote by Mail ballot after the period for requesting by mail. Beginning May 28, 2008 through Election Day, June 3, 2008, Vote by Mail ballots can only be issued in the Elections Office. If the voter is unable to come into the office to pick up his or her ballot, they may include with their Vote by Mail application a signed statement designating an authorized representative, by name, to pick up a ballot for them. These ballots cannot be returned through the mail, they must be returned by the voter or their authorized representative (who must be designated on the Vote by Mail envelope) to the Elections Office or, on Election Day, to any polling place in Sacramento County. (EC 3021)

June 3, 2008

Election Day - polls are open from 7:00 a.m. to 8:00 p.m. Vote by Mail ballots will be considered timely if received by 8:00 p.m. at any polling place in Sacramento County or at the office of Voter Registration and Elections.

July 1, 2008

Completion of canvass and certification to governing body.

April 25  
through  
July 24, 2008

See Independent Nominations Calendar on page 80.

June 9  
through  
August 8, 2008

See Independent Nominations Calendar on page 80.

July 31, 2008

Campaign Disclosure Filing Deadline - Semi-Annual. The period covered by any statement begins on the day after the closing date of the last statement filed or January 1, 2008 if no previous statement has been filed.

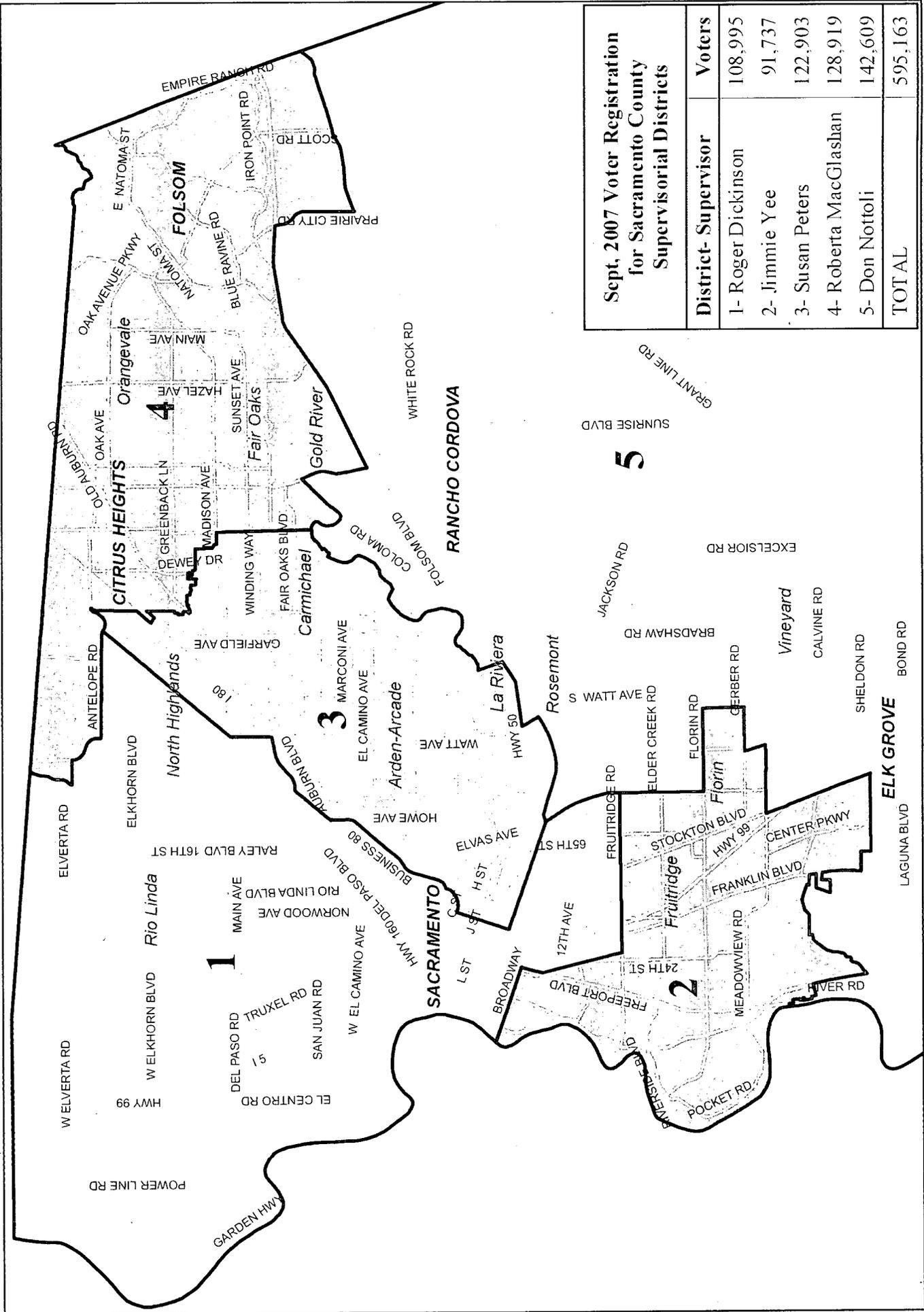
# NOVEMBER 4, 2008 GENERAL ELECTION CALENDAR

<b>April 25 through July 24, 2008</b>	See Independent Nominations Calendar on page 80.
<b>June 9 through August 8, 2008</b>	See Independent Nominations Calendar on page 80.
<b>July 14 through August 8, 2008</b>	Filing period for nomination papers for Community College and School Districts, Cities of Folsom, Galt, Isleton, Citrus Heights, Elk Grove and Rancho Cordova, Sacramento Municipal Utilities District, American River Flood Control District and Special District candidates.
<b>July 15, 2008</b>	Administrative deadline for receipt of measures in order to effect scheduling on the Board of Supervisors agenda. The legal date is 88 days before the election (August 8th). If this July 15th deadline cannot be met, contact this office immediately.
<b>July 29, 2008</b>	Deadline for ballot designation changes (candidates nominated at the June Primary Election). (EC 13107(e))
<b>August 8, 2008</b>	See Independent Nominations Calendar on page 80.
<b>August 8, 2008</b>	Filing deadline for nomination papers for Community College and School Districts, Cities of Folsom, Galt, Isleton, Citrus Heights, Elk Grove and Rancho Cordova, Sacramento Municipal Utilities District, American River Flood Control District and Special District candidates.
<b>August 11, 2008</b>	Deadline for candidates nominated at the June Primary Election to withdraw, change or submit candidate's statement, (State Senator, Member of the State Assembly and Nonpartisan) to be utilized for the November General Election.
<b>August 13, 2004</b>	Deadline for submitting judicial office petition for write-in campaign which forces name of unopposed incumbent judge on the ballot.
<b>August 14, 2008</b>	Randomized alphabet drawing held by Secretary of State at 11:00 a.m. Also, the Registrar of Voters shall hold a randomized alphabet drawing at 11:00 a.m. for candidates for legislative offices in districts situated in more than one county.
<b>August 28, 2004</b>	If a candidate nominated at the June Primary Election dies, deadline for with drawing name from ballot. (EC 8810)
<b>September 8, 2008</b>	Statement and nomination papers available on this date to be a write-in candidate.

GENERAL ELECTION CALENDAR (continued)

<b>September 5 through October 25, 2008</b>	Period for Registrar of Voters to mail a sample official ballot pamphlet to each registered voter.
<b>October 6, 2008*</b>	Campaign Disclosure Filing Deadline - Pre-Election. For period covering July 1, 2008 through September 30, 2008 or January 1, 2008 through September 30, 2008.
<b>October 6 through October 28, 2008</b>	Vote by Mail application period, in order for ballots to be mailed. Between these dates, any registered voter may apply to the county elections official for a Vote by Mail ballot. Applications received before October 6, 2008 shall be processed during this application period.
<b>October 20, 2008</b>	Voter registration deadline for November 4, 2008 General Election.
<b>October 21, 2008</b>	Deadline for write-in candidates to file Statement of write-in candidacy and nomination papers.
<b>October 23, 2008</b>	Campaign Disclosure Filing Deadline - Pre-Election. For period covering October 1, 2008 through October 18, 2008.
<b>October 24, 2008</b>	Processing of Vote by Mail ballots commences.
<b>October 29 through November 4, 2008</b>	Request for a Vote by Mail ballot after the period for requesting by mail. Beginning October 29 through November 4, Vote by Mail ballots can only be issued in the Elections Office. If the voter is unable to come into the office to pick up his or her ballot, they may include with their Vote by Mail application a statement designating an authorized representative, by name, to pick up a ballot for them. These ballots cannot be returned through the mail, the voter or their authorized representative (who must be designated on the Vote by Mail envelope) must return them to the Elections Office or, on Election Day, to any polling place in Sacramento County. (EC 3021)
<b>November 4, 2008</b>	Election Day - polls are open from 7:00 a.m. to 8:00 p.m. Vote by Mail ballots will be considered timely if received by 8:00 p.m. at any polling place in Sacramento County or at the office of Voter Registration and Elections.
<b>December 2, 2008</b>	Completion of canvass and certification to governing body.
<b>February 2, 2009*</b>	Campaign Disclosure Filing Deadline – Semi-Annual. The period covered by any statement begins on the day after the closing date of the last statement filed or January 1, 2008 if no previous statement has been filed.

*\*NOTE: Asterisked dates indicate that the deadline falls on a Saturday, Sunday, or a holiday; the deadline will move forward to the next business day.*



Sept, 2007 Voter Registration for Sacramento County Supervisorial Districts	
District- Supervisor	Voters
1- Roger Dickinson	108,995
2- Jimmie Yee	91,737
3- Susan Peters	122,903
4- Roberta MacGlashan	128,919
5- Don Nottoli	142,609
<b>TOTAL</b>	<b>595,163</b>

This map is for display purposes only and may not be reproduced or resold without the express written consent of the Sacramento County Registrar of Voters office.

Independent verification of all data contained on this map product should be obtained by any user thereof. The County of Sacramento's Registrar of Voters does not warrant the accuracy or completeness of the map product and therefore disclaims all liability for its fitness of use.

# Supervisorial Districts

County of Sacramento - Voter Registration & Elections

N E 1:190,000  
 S W  
 Oct 2007

# 2007

## January 2007

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## February 2007

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

## March 2007

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## April 2007

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1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## May 2007

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## June 2007

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## July 2007

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## August 2007

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## September 2007

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## October 2007

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## November 2007

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## December 2007

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

# 2008

## January 2008

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## February 2008

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

## March 2008

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## April 2008

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## May 2008

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## June 2008

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## July 2008

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## August 2008

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## September 2008

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## October 2008

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## November 2008

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## December 2008

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			