



# REPORT TO COUNCIL

## City of Sacramento

# 10

915 I Street, Sacramento, CA 95814-2671  
www.CityofSacramento.org

CONSENT  
October 18, 2005

Honorable Mayor and  
Members of the City Council

**Subject:** Approval of Supplemental Agreement No. 4 in the amount of \$25,000 for the  
Community College Foundation

**Location/Council District:** Citywide

**Recommendation:** This report recommends the City Council adopt the attached  
resolution approving Supplemental Agreement No. 4 to the Community College  
Foundation for \$25,000.

**Contact:** Mary Elms, Administrative Officer, 808-8241

**Presenters:** Mary Elms, Administrative Officer; Edward Williams, Development  
Engineering and Finance Manager

**Department:** Development Services

**Division:** Development Engineering and Finance

**Organization No:** 4815

### Summary:

On November 24, 2003 a Professional Services agreement was entered into with the  
Community College Foundation for student intern support. Per City Code Section  
3.64.040, the City Manager has authorization to approve supplemental agreements up  
to \$25,000 for agreements originally executed for a price of less than two hundred fifty  
thousand dollars (\$250,000.00). Staff is recommending that the City Council authorize  
the City Manager to execute Supplemental Agreement No. 4 which will bring the not-to-  
exceed amount for City Manager Agreement No. 2003-1087 to \$93,000.

**Committee/Commission Action:** None.

### Background Information:

On November 24, 2003, a professional services agreement was entered into with the  
Community College Foundation for student intern support. The use of student interns  
provides flexibility in meeting service demand levels by providing administrative and  
technical support. There have been three additional supplemental agreements entered  
into modifying the original contract from \$25,000 to \$68,000. The addition of

supplemental agreement No. 4 will modify the original agreement not to exceed \$93,000.

**Financial Considerations:**

The additional funding for Supplemental Agreement No. 4 will be incurred from Development Engineering and Finance's FY06 operating budget and administrative fees collected from private development projects.

**Environmental Considerations:**

The approval of this agreement is not considered a project as defined by Section 15378 of the California Environmental Quality Act (CEQA) guidelines.

**Policy Considerations:**

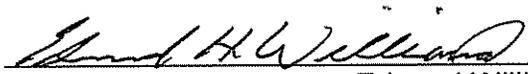
Pursuant to Chapter 3.64.040 of the City Code agreements originally executed for a price of less than two hundred fifty thousand dollars (\$250,000.00), the City Manager shall have the authority to issue supplemental agreements for an increase in agreement price of up to twenty-five thousand dollars (\$25,000.00), provided that the sum of all such supplemental agreements for any single agreement shall not exceed twenty-five thousand dollars (\$25,000.00). The proposed Supplemental Agreement raises the contract limit to exceed the City Manager's authority; therefore, the agreement requires approval by the City Council.

The Council action recommended in this report supports the following City Strategic Plan goals:

- Promote and support economic vitality

**Emerging Small Business Development (ESBD):**

City Council adoption of the attached resolution is not affected by City policy related to the ESBD Program.

Respectfully submitted by:   
Edward Williams  
Manager, Development Engineering and Finance

Recommendation Approved:

  
ROBERT P. THOMAS  
City Manager

Table of Contents:

Pg	1-3	Report
Pg	4	Resolution

**RESOLUTION NO.**

Adopted by the Sacramento City Council

Date

**APPROVAL OF SUPPLEMENTAL AGREEMENT #4 FOR \$25,000 TO THE COMMUNITY COLLEGE FOUNDATION**

**BACKGROUND**

On November 24, 2003 a Professional Services agreement was entered into with the Community College Foundation for student intern support. The use of student interns provides flexibility in meeting service demand levels by providing administrative and technical support. There have been three additional supplemental agreements entered into modifying the original contract from \$25,000 to \$68,000. The addition of supplemental agreement #4 will modify the original agreement not to exceed \$93,000.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

Section 1. Agreement No. 2003-1087 is amended to change the maximum not-to-exceed amount from \$68,000 to \$93,000. The total sum of this Professional Services Agreement shall not exceed the cumulative allowable maximum amount authorized by this resolution.

Adopted by the City of Sacramento City Council on date by the following vote: