



**REPORT TO  
Personnel and Public Employees Committee  
City of Sacramento**

**915 I Street, Sacramento, CA 95814-2604  
www. CityofSacramento.org**

**Consent  
August 17, 2010**

**Honorable Chair and Members of  
The Personnel and Public Employees Committee**

**Title: Approval of Personnel and Public Employees Committee Minutes**

**Location/Council District: (Citywide)**

**Recommendation:** Approve the Committee's meeting minutes of July 20, 2010.

**Contact:** Stephanie Mizuno, Assistant City Clerk, (916) 808-8093

**Presenters:** None

**Department:** City Clerk's Office

**Division:** N/A

**Organization No:** 04001011

**Description/Analysis**

**Issue:** Approve the minutes to confirm the action of the meeting for the official record.

**Considerations:** None

**Rational for Recommendation:** Approving the minutes confirms the action of the meeting.

Approved by: \_\_\_\_\_

Stephanie Mizuno,  
Assistant City Clerk

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# MINUTES

## City of Sacramento

### Personnel and Public Employees Committee

#### **MEMBERS:**

**RAYMOND L. TRETHERWAY III, Chair (D-1)**

**ROBERT KING FONG (D-4)**  
*Member*

**KEVIN MCCARTY (D-6)**  
*Vice-Chair*

**BONNIE PANNELL (D-8)**  
*Member*

#### **CITY STAFF:**

*Randi Kay Stephens*  
*Executive Assistant*

*Stephanie Mizuno*  
*Assistant City Clerk*

*Katia Ligaiviu*  
*Deputy City Clerk*

*Larry Duran*  
*Sr. Deputy City Attorney*

*New City Hall*  
*915 I Street, 1st Floor – Council Chambers*

*July 20, 2010 – 1:30 P.M.*

*The Personnel and Public Employees Committee is a Standing Committee, a permanent committee of the City Council established to consider subjects of a particular class. Its purpose is to review applications received for membership to various City Boards, Commissions and Committees; conduct interviews; and to make recommendations to the Mayor concerning appointment of members.*

### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the rack outside the chamber and should be completed and submitted to the City Clerk.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit [http://sacramento.granicus.com/ViewPublisher.php?view\\_id=21](http://sacramento.granicus.com/ViewPublisher.php?view_id=21).*

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

# MINUTES

**July 20, 2010**

*New City Hall  
915 I Street – First Floor, Council Chambers*

All items listed are heard and acted upon by the Personnel and Public Employees Committee unless otherwise noted.

## Call to Order – 1:30 p.m.

**Roll Call-** Regular session called to order by Chair Tretheway at 1:37 p.m. on Tuesday, July 20, 2010 at the Sacramento City Hall Council Chamber.

**Present -** Bonnie Pannell, Kevin McCarty, Robert King Fong (arrived at 1:40 p.m.) and Raymond Tretheway

**Absent -** None.

## Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

### 1. **Approval of Minutes for June 15, 2010**

**Location:** (Citywide)

**Recommendation:** Approve Committee minutes for June 15, 2010.

**Contact:** Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

**Action:** Moved/Seconded: Member Pannell/Member McCarty

**Yes:** Members McCarty, Pannell and Tretheway

**No:** None

**Absent:** Fong

Motion **passed** to adopt the June 15, 2010 meeting minutes.

## Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to an allocated length of minutes.

### 2. **Review of Applications and Conduct Interviews for Compensation Commission**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; Patti Bisharat, Interim City Manager, (916) 808-8197, Office of the City Manager.

**Action:** Moved/Seconded: Member McCarty/Member Fong  
**Yes:** Members Fong, McCarty, Pannell and Tretheway  
**No:** None  
**Absent:** None

Interviews conducted. Motion **passed** to continue to next meeting for nomination.

**3. Review of Applications for Animal Care Services Citizens Advisory Committee**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk;  
Penny Cistaro, Manager, (916) 808-7433, Animal Care Services.

**Action:** Moved/Seconded: Member Pannell/Member McCarty  
**Yes:** Members Fong, McCarty, Pannell and Tretheway  
**No:** None  
**Absent:** None

Motion **passed** to nominate Rick Johnson to one (1) seat in Category B (actively involved in the operation of an animal welfare organization).

**4. Review of Applications for Ann Land/Bertha Henschel Memorial Fund Commission**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk;  
Patti Bisharat, Interim City Manager, (916) 808-8197, Office of the City Manager.

**Action:** Moved/Seconded: Member Pannell/Member Fong  
**Yes:** Members Fong, McCarty, Pannell and Tretheway  
**No:** None  
**Absent:** None

Motion **passed** to nominate Wanda Yanez to one (1) seat in Category B (public-at-large).

**5. Review of Applications for Sacramento Metropolitan Arts Commission**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk;  
Rhyena Halpern, Executive Director, (916) 808-3989, Metro Arts Division.

**Action:** Moved/Seconded: Member Fong/Member Pannell  
**Yes:** Members Fong, McCarty, Pannell and Tretheway  
**No:** None  
**Absent:** None

Motion **passed** to nominate Laura Garcia-Heberger (incumbent) to one (1) seat in Category A (public-at-large).

**6. Review of Applications for Utilities Rate Advisory Commission**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; Jessica Hess, Media & Communications Specialist, (916) 808-8260, Department of Utilities.

First Motion/Vote:

**Action:** Moved/Seconded: Member Pannell/Member Fong

**Yes:** Members Fong, McCarty, Pannell and Tretheway

**No:** None

**Absent:** None

Motion **passed** to nominate Douglas Brown (incumbent) and Wendell Kido and Scott Brown to three (3) seats in Category A (possess expertise or demonstrated leadership in the area of accounting, auditing, construction management, engineering, finance, law, sewage collection and treatment, solid waste collection and disposal, storm water collection and conveyance water quality or water supply and distribution); and nominate Brett Hopkins to one (1) seat in Category B (public-at-large).

Second Motion/Vote:

**Action:** Moved/Seconded: Member Pannell/Member Fong

**Yes:** Members Fong, McCarty, Pannell and Tretheway

**No:** None

**Absent:** None

Motion **passed** (2/3rds vote) to reconsider the first motion nominating applicants.

Third Motion/Vote:

**Action:** Moved/Seconded: Member McCarty/Member Fong

**Yes:** Members Fong, McCarty, Pannell and Tretheway

**No:** None

**Absent:** None

Motion **passed** to nominate Douglas Brown (incumbent) and Wendell Kido and Scott Brown to three (3) seats in Category A (possess expertise or demonstrated leadership in the area of accounting, auditing, construction management, engineering, finance, law, sewage collection and treatment, solid waste collection and disposal, storm water collection and conveyance water quality or water supply and distribution); and continue the applicants in Category B (public-at-large) for review at the next regularly scheduled meeting.

7. **Review of Applications for Small Business Development & Employment Advisory Board**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; Susan Edmondson, Equal Employment Specialist, (916) 808-8177, Human Resources Department.

**Action:** Moved/Seconded: Member McCarty/Member Fong

**Yes:** Members Fong, McCarty, Pannell and Tretheway

**No:** None

**Absent:** None

Motion **passed** to nominate Brett Hopkins to one (1) seat in Category A (represent the small business sector and/or posses substantial knowledge and expertise concerning the operation of small businesses in the Sacramento area); and re-open applications for the one (1) seat remaining vacant.

8. **Small Business Development & Employment Advisory Board Employment Committee - Fire Department Equal Employment Opportunity Analysis**

**Location:** (Citywide)

**Recommendation:** Adopt Recommendations Outlined in the Employment Committee's Report

**Contact:** Susan Edmondson, Equal Employment Specialist, (916) 808-8177, Office of Civil Rights, Human Resources Department.

**Action:** Moved/Seconded: Member Pannell/Member McCarty

**Yes:** Members McCarty, Pannell and Tretheway

**No:** None

**Absent:** Fong

Motion **passed** to continue to the next regularly scheduled meeting.

**Public Comments- Matters Not on the Agenda**

8. **None.**

**Member Comments, Ideas and Questions**

9. **None.**

**Adjourned at 2:06 p.m.**

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Raymond L. Tretheway, Chair

Attest:

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Committee Clerk-Secretary