REPORT TO
Personnel and Public Employees Committee
City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.cityofsacramento.org

Discussion Calendar
November 16, 2010

Honorable Chair and Members of
The Personnel and Public Employees Committee

Title: Review of Applications for Sacramento Environmental Commission

Location/Council District: (Citywide)

Recommendation: Review applications and nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, Office of the City Clerk; (916) 808-7200; Vicki Kloock, Executive Secretary, Sacramento County Environmental Management Department), (916) 875-8584.

Presenters: None
Department: City Clerk's Office
Division: N/A
Organization No: 04001011

Description/Analysis

Issue: Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment.

Policy Considerations: None.

Environmental Considerations: None.

Commission/Committee Action: None.

Rational for Recommendation: To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

Financial Considerations: None.

Emerging Small Business Development (ESBD): None.

Respectfully Submitted by: Kligaiviu
Katia Ligaiviu,
Deputy City Clerk

Recommendation Approved:

S. Mizuno

Stephanie Mizuno,
Assistant City Clerk

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ATTACHMENT 1

Background:

The following applicants are under consideration for positions on city boards and commissions.

Board/Commission:	Sacramento Environmental Commission
Available Positions:	Two (2)
Category Description(s):	**Category A:** Public-at-large
Status of Incumbent:	Matthew Jones – Eligible to re-apply; Application Attached Panama Bartholomy - Resigned

No.	Applicant Name	District	Category	Comments
1	Andrea K. Leisy	1	A	Interviewed
2	Jason McCoy	1	A	Interviewed
3	Matthew Jones	3	A	Not Interviewed (Incumbent)
4	Xzandrea D. Fowler	1	A	Not Interviewed

OFFICIAL RECORD OF MEETING ATTENDANCE - 2010

Board: Sacramento Environmental Commission

Contact Name: Vicki M. Kloock **Contact Phone:** 875-8582

Members	Meeting Date - Meeting Type	01/00 R	02/01 R	03/150 R	04/19 R	05/17 R	06/28 R	07/19 R	08/16 R	09/20 R	10/18 R	11/15 R	12/00 R	##/## __	##/## __
Panama Bartholomy-Resigned	1	No meet	A-Ex	A-Ex	A-Un	A-Un	V	V	No meet	V	V		No meet		
Matthew Jones	2		Y	Y	A-Ex	Y	Y	Y		Y	Y				
Saul Gomez	3		Y	Y	A-Ex	Y-AL	A-Un	Y-AL		Y-AL	Y				
COUNTY MEMBERS															
Marjorie Namba	4														
George "Buzz" Link	5														
Rachael Phillips	6														
Mark White	7														
Shane Jiang	8														
Robert Bailey - FIG Rep	9														
Name															
# of Seats Filled		**8**	**4**	**8**	**8**	**6**	**5**	**8**	**7**	**3**	**7**	**7**			
Quorum		**Y**	**N**	**Y**	**Y**	**Y**	**Y**	**Y**	**Y**	**N**	**Y**	**Y**			

Meeting Types:
Regular Meeting = **R**
Special Meeting = **S**

Attendance Types:
Present = Y
Absent/Unexcused = A-Un
Absent/Excused = **A-Ex**
Vacant = **V**

For members who arrive late or leave early note as below:
AL [Arrived Late] or LE [Left Early] After "Y-"
For Example Y-AL or Y-LE or Y-AL/LE

Meeting Schedule (check one):

	- Meets More Than Monthly
X	- Meets Monthly
	- Meets Quarterly
	- Meets Annually

City of Sacramento

Application for
Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Environmental Commission

CATEGORY FOR WHICH YOU ARE APPLYING: City - Public at-large (Description (if applicable)) A (Category Letter)

☐ Name of Company/Organization Being Represented (if applicable): _____

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Leisy (Last) Andrea (First) K (Middle) E-Mail: _____

Home Address: Isador Lane (Street # / Street Name) Sacramento (City) CA (State) 95835 (Zip)

Mailing Address (if different than home address): Capitol Mall, Suite 210 (Street # / Street Name) Sacramento (City) CA (State) 95814 (Zip)

Resident of City Council District No: One (1) (Required) Business in Council District No: One (1) (If Applicable)

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

As a legal professional whose practice focuses on statewide land use and environmental related matters I would like to be more engaged with what is happening within our local communities and the region. I am aware of the rapidly changing regulatory and technological world within which we live and do business and think that Sacramento presents unique opportunities for private companies and public agencies. In the area of greenhouse gas reductions/climate change, for example, we have the potential to partner with local universities like UC Davis, state government, public and private interests to develop forward thinking technologies and programs. Being invited to weigh in on those greater policy decisions and items would be an honor.

Are you currently, or have you in the past, served on an advisory group? ⦿ Yes ○ No If yes, state the name of the group and how that service supports your application (or attach).

Sacramento Solid Waste Advisory Committee (SWAC).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ○ Yes ⦿ No If yes, please explain:

Although not foreseeable at this time, if any potential conflicts arise between a current client of my law firm and the Commission's need to advise on a particular project or program I will recuse myself.

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Andrea K. Leisy
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

* Please see attached resume

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: EMPLOYER NAME:

TO DATE: ADDRESS: _____
Street # Street Name City State

DUTIES:

PRIOR EMPLOYER(S):

FROM DATE: EMPLOYER NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

DUTIES:

FROM DATE: EMPLOYER NAME:

TO DATE: ADDRESS: _____
Street # Street Name City State

DUTIES:

FROM DATE: EMPLOYER NAME:

TO DATE: ADDRESS: _____
Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME: Remy, Thomas, Moose and Manely, LLP *

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

* Please see attached resume

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Andrea K. Leisy
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

N/A

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/. Andrea K. Leisy Date: 08-20-2010
Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ◉ Yes ○ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ◉ Yes ○ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

ANDREA K. LEISY

REMY, THOMAS, MOOSE and MANLEY, LLP

Capitol Mall, Suite 210

Sacramento, CA 95814

Website: http://www.rtmmlaw.com

PROFESSIONAL EMPLOYMENT:

REMY, THOMAS, MOOSE AND MANLEY, LLP — Sacramento, CA

PARTNER — December 2005 - present

ASSOCIATE ATTORNEY — October 2000 – December 2005

Represent petitioners, respondents, and real parties in interest in administrative proceedings, regulatory compliance matters and litigation involving the California Environmental Quality Act (CEQA), National Environmental Policy Act (NEPA), California Planning and Zoning Law, Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, California Subdivision Map Act, California Integrated Waste Management Act, Title 22 and Title 14 of the California Code of Regulations and related land use and environmental matters. Research and prepare trial and appellate briefs, motions, legal opinion letters, findings, resolutions, and related documents.

HOFFMAN LAW OFFICES — Tahoe City, CA

CONTRACT ATTORNEY — April 2000 - August 2000

Researched and prepared court documents relating to eminent domain action filed by Redevelopment Agency. Researched case law regarding state immunity under the Eleventh Amendment and drafted response in opposition to motion to dismiss filed by Tahoe Regional Planning Agency (TRPA). Completed and served discovery Requests for Production of Documents and Deposition Subpoenas in various actions.

U.S. ATTORNEYS' OFFICE

ENVIRONMENT AND NATURAL RESOURCES DIVISION — San Francisco, CA

LAW CLERK — August 1999 - December 1999

Investigated and wrote legal memoranda evaluating adverse possession claim over subsequently condemned federal land. Collaborated with U.S. Navy legal counsel, surveyors, and the county assessor's office to determine real property boundaries. Assessed Fort Baker Environmental Impact Statement (EIS) for traffic impacts under the National Environmental Protection Act (NEPA). Researched and wrote memoranda regarding status of exclusive federal jurisdiction over the Presidio.

CALIFORNIA DEPARTMENT OF WATER RESOURCES — Sacramento, CA

LAW CLERK — June 1999 - August 1999

Prepared legal opinion letters regarding Geothermal Lease Agreements and Covenants to Restore. Analyzed scope of public access rights over state lands under the California Constitution, Public Trust Doctrine, and Implied Dedication. Researched scope of liability under the Comprehensive Environmental Response Compensation and Liability Act (CERCLA).

ENVIRONMENTAL LAW AND JUSTICE CLINIC — San Francisco, CA

STUDENT CLINICIAN — August 1998 - December 1998

Critiqued Remedial Action Workplan and provided written and oral comments to the Department of Toxic Substance Control (DTSC) for the cleanup of eight residential backyards with lead contaminated soil. Drafted and filed a Title VI Administrative Complaint with the Environmental Protection Agency (EPA) on behalf of

clients living in San Mateo County public housing development. Attended community meetings and met with clients.

CALIFORNIA INDIAN LEGAL SERVICES Oakland, CA
LAW CLERK May 1998 - August 1998
Researched and wrote memoranda on riparian water right issues and right-of-ways over Indian allotment lands. Researched and formed a non-profit corporation under 501(c)(3) of the Internal Revenue Code. Researched case precedent under the Indian Child Welfare Act (ICWA) and wrote sections of client's custody motion. Edited staff letters, motions and proposals. Conducted client interviews and screened requests for services.

EDUCATION:

GOLDEN GATE UNIVERSITY SCHOOL OF LAW, San Francisco, CA
J.D. December, 1999

- Class Rank: Top 20%
- Honors: Law Review - Published, 1997 - 1999
  Moot Court Board, 1998 - 1999
  National Environmental Law Moot Court Competition, 1998 - 1999
- Scholarships: Phillip Burton Endowed, 1999 - 2000
  Environmental Law, 1999 - 2000
- Courses included: California Environmental and Natural Resource Law; Hazardous Waste/ Toxic Substances; Water Law; Federal Indian Law; and Street Law

(Teacher, McAteer High School).

UNIVERSITY OF CALIFORNIA, Berkeley, CA
B.A. Ethnic Studies & Legal Studies (double major), 1994

- Activities: Alpine Ski Team Captain, 1991-1994; Member, Alpha Chi Omega

PUBLISHED & UNPUBLISHED CASES:

California Native Plant Society v. County of El Dorado (2009) 170 Cal.App.4th 1026 (counsel for RPI)
SEIU v. City of Sacramento (2009) Cal.App.Unub. LEXIS 5409 (counsel for RPI)
Friends of Old Town v. City of Benicia (2007) (Superior Crt. County of Solano) (counsel for Petitioner)
Citizens for Open Government v. City of Lodi (2006) 144 Cal.App.4th 865 (counsel for RPI)
County of Madera v. City of Fresno (2005) (Superior Crt. County of Fresno) (counsel for Petitioner)
Sierra Watch v. County of Placer (2004) (Superior Crt. County of Placer) (counsel for RPI)
Mtn. Area Preservation Foundation v. Town of Truckee (2002) (Superior Crt. Nevada County) (counsel for RPI)
Waste Management of Alameda County, Inc. v. City of Fremont (2002) Cal.App.Unpub. LEXIS 6002 (counsel for RPI)

ARTICLES/ PUBLICATIONS:

Editor, California Land Use Reporter (2003 - 2005).

Co-author, *Attorney General Sues Squaw Valley USA for Environmental Violations*, Feature Article, California Land Use Reporter (March 2002).

Author, *Inherent Tribal Sovereignty and the Clean Water Act: The Effect of Tribal Water Quality Standards on Non-Indian Lands Located Both Within and Outside Reservation Boundaries* 29 Golden Gate U.L. Rev. 139 (Spring 1999).

PROFESSIONAL ASSOCIATIONS AND ACTIVITIES:

Member, California Bar Association (State Bar No. 206681).

Member, U.S. District Court, Eastern District of California.

Member, Environmental Law Section, California Bar Association.

Member, Board of Directors, Cottage Housing Inc. (2008 – present).

Attorney-Coach, Gordon D. Schaber High School Moot Court Competition, Sacramento, Ca. (2001-2002). Judge (2002-2004).

Member, Center for Youth Citizenship Advisory Committee (2006 - 2009).

Member, City/County Solid Waste Advisory Committee (SWAC), Sacramento, Ca. (2003 - 2008).

Board Member/Secretary, Volunteers in Parole (VIP Mentors) Board of Governors, CA (2005 - 2009).

Representative list of clients available upon request.

City of Sacramento

RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO

Application for

Appointment to Boards/Commissions and Committees

2010 SEP 16 P 3:05

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are **optional**. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Environmental Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Public at-large (Description (if applicable)) A (Category Letter)

☐ Name of Company/Organization Being Represented (if applicable): _____

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: McCoy (Last) Jason (First) Ian (Middle) E-Mail: _____

Home Address: Winter Park Drive #19 (Street # / Street Name) Sacramento (City) CA (State) 95834 (Zip)

Mailing Address (if different than home address): _____ (Street # / Street Name / City / State / Zip)

Resident of City Council District No: One (1) (Required) Business in Council District No: Seven (7) (If Applicable)

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

My professional background is in land use, urban planning, transportation planning and environmental. I have planned several projects and performed environmental analysis on behalf of private clients and public agencies. I possess the technical understanding of California environmental regulation including CEQA and have experience applying that knowledge. I understand the value of dedicating service toward a cause to better the community and would like to apply my background in environmental studies, transportation planning and urban development to reduce blight and enhance the built and natural environment. I have served on a number of advisory groups including the Planning Commission for San Luis Obispo and Modesto, and on Modesto's Airport Advisory Committee and the Santa Maria Transportation Committee.

Are you currently, or have you in the past, served on an advisory group? ⦿ Yes ○ No If yes, state the name of the group and how that service supports your application (or attach).

Planning Commission for the City of Modesto, applicable in the nature of environmental planning & review.

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ○ Yes ⦿ No If yes, please explain:

N/A

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Jason Ian McCoy, AICP
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application. Resume Attached

EDUCATION:

Cuesta College, San Luis Obispo - A.S. Gen. Studies - Architecture Emphasis
Sonoma State University, Rohnert Park - Environmental Studies and Planning

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 06-01-2010 EMPLOYER NAME: Hatch Mott MacDonald

TO DATE: Currently Employed ADDRESS: Greenhaven Dr., Suite 250 (Street # / Street Name) Sacramento (City) CA (State)

DUTIES: Senior Transportation Planner; land use planning, urban design, environmental review, project management.

PRIOR EMPLOYER(S):

FROM DATE: 05-10-2004 EMPLOYER NAME: RRM Design Group

TO DATE: 06-01-2010 ADDRESS: 3765 South Higuera, Suite 102 (Street # / Street Name) San Luis Obispo (City) CA (State)

DUTIES: Senior Planner, Community Design and Development; urban design, environmental review, public outreach.

FROM DATE: 06-01-2001 EMPLOYER NAME: Urban Planning Concepts, Inc.

TO DATE: 05-10-2004 ADDRESS: 2624 Airpark Drive (Street # / Street Name) Santa Maria (City) CA (State)

DUTIES: Associate planner responsible for project design, coordinating and negotiating discretionary entitlement applications.

FROM DATE: 10-01-2000 EMPLOYER NAME: City of San Rafael Planning Division

TO DATE: 04-28-2001 ADDRESS: 1400 Fifth Avenue (Street # / Street Name) San Rafael (City) CA (State)

DUTIES: Planning Division assistant performed minor project and development application review and zoning administration.

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____ (Street # / Street Name / City / State)

TYPE OF BUSINESS OR SERVICE RENDERED:

N/A

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Jason Ian McCoy, AICP
APPLICANT NAME

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS:
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: N/A

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/. Jason Ian McCoy Date: 09-16-2010
Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ◉ Yes ○ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ◉ Yes ○ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

N/A

Jason I. McCoy, AICP

Winter Park Drive #19
Sacramento, CA 95834

QUALIFICATIONS:

Mr. McCoy's experience spans more than 10 years and includes environmental (CEQA/NEPA), land-use planning and urban design, local policy development, site opportunities and constraints analysis, entitlement processing, recreation resource planning and design, multi-modal transportation planning, municipal planning, and technical document preparation including master plans, specific plans, site planning, code development, and local feasibility studies. He is known for his positive, hands-on approach to working with the public, clients, and community leaders. His broad spectrum of experience offers a unique perspective and has proven advantageous when communicating new and innovative approaches staff planners, clients, and project consultants.

Mr. McCoy understands the value of direct involvement with citizens as partners in urban planning, and has been heavily involved in designing public participation strategies for several high-profile and politically sensitive projects. He understands the nuances and complexities associated with between the public, agency staff, and the private sector. Prior to joining HMM, Mr. McCoy worked as a Senior Planner with RRM Design Group, as an Associate Planner with Urban Planning Concepts of Santa Maria, and as a planning division assistant with the City of San Rafael. He has also served as a government representative serving on Planning Commissions and Advisory Committees for the cities of San Luis Obispo, Santa Maria and Modesto.

EXPERIENCE:

Senior Transportation Planner, June 2010 to Present
Hatch Mott MacDonald (HMM) - Sacramento, CA

Project planner, project manager, and designer responsible for coordinating pre-application through approval for transportation planning projects, land use planning and public outreach. Guided Assistant and Associate level staff in development of design concepts and task completion both in-house and as a contract planning consultant for various agencies. Directed major development projects through complex entitlement and permitting phases, including application production and processing, public hearing and compliance with conditions of approval. Other responsibilities include:

- Site constraints assessment, program and theme development, project visioning, land planning and site designs that respect and respond to their context.
- Preparation of technical writing documents including master plans, specific plans, initial environmental assessments, and design guidelines for new and established communities.
- Negotiation and collaboration with city staff, county representatives, LAFCo and other agencies; development proposal and design presentations before public hearing bodies; charrette design and facilitation.
- Client relations, project proposals, budget and contract tracking, sub-consultant management, prospective employee interviews and performance evaluations; participation in conferences and active learning seminars.

Senior Planner, May 2004 to June 2010
RRM Design Group (RRM) - San Luis Obispo, CA / Oakdale, CA

Project planner, project manager, and designer responsible for coordinating pre-application through approval for multiple commercial, residential and recreational projects throughout California. Served as project designer, planner and point-of-contact between clients, consultant teams, agency staff and decision makers; working closely with civil engineering, architecture, landscape architecture, environmental and other consulting professionals. Guided Assistant and Associate level staff in development of design concepts and task completion both in-house and as a contract planning consultant for various agencies. Directed major development projects through complex entitlement and permitting phases, including application production and processing, public hearing and compliance with conditions of approval. Maintained proficiency in Adobe Photoshop, InDesign, Word & PowerPoint. Experienced in use of AutoCAD and GIS.

Associate Planner, June 2001 to May 2004
Urban Planning Concepts (UPC) – Santa Maria, CA

Associate planner responsible for project design, coordinating and negotiating discretionary entitlement applications. Preparation of environmental documents under the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA). Responsibilities included program development, conceptual project design and civil engineering based working drawing production using AutoCAD; presentation of development proposals before public hearing bodies; PowerPoint development for presentation; technical analysis and writing

for planning applications, Specific Plan and Master Plan preparation, Storm Water Pollution Prevention Plans (SWPPP), Initial Environmental Assessments and related planning documents. Position required extensive coordination with agency staff, client contact, sub-consultant supervision, and project schedule management.

Planning Assistant, October 2000 to April 2001
City of San Rafael, Planning Division – San Rafael, CA
Planning assistant performing application review and environmental analysis for minor land development projects. Prepared project staff reports with consistency determination for associate and senior level staff and planning commission review and reviewed business license applications for municipal code conformity. Conducted public hearings as staff zoning administrator, researched project sites and participated in project proponent/staff development project negotiations. Performed site-inspections for pre-application meetings, served the public as the staff counter planner (current planning), prepared planning commission application review packages, and served as liaison to members of the planning commission.

RELATED EXPERIENCE:

Planning Commissioner, December 2005 to March 2007 - City of San Luis Obispo, CA
Planning Commissioner, December 2009 to December 2013 - City of Modesto, CA
The Planning Commission reviews and recommends amendments to the General Plan, Zoning and Municipal Codes, the Capital Improvement Program, subdivision proposals and neighborhood development plans. Evaluation of plans, codes and projects require a thorough understanding of the planning and environmental process and local code. Commissioners also attend special community events, community discussion groups, and speaking engagements.

EDUCATION & PROFESSIONAL COURSEWORK:

Bachelor of Arts, Environmental Studies and Planning (2001) Sonoma State University - Rohnert Park, CA
USGBC – LEED Green Associate Exam Preparation (In-Progress)
Urban Land Institute: Reinventing Retail: Community, Lifestyle, and Entertainment (2007)
PSMJ Resources, Inc.: A/E/C Bus. Development for Principals and Project Managers (2006)
UCLA Extension: California Environmental Quality Act Public Policy Program (2003)

CERTIFICATIONS:

American Institute of Certified Planners (AICP) #023135 (2008)
National Charrette Institute: NCI Public Meeting Facilitator (2005)
National Charrette Institute: NCI Charrette Planner Certification (2005)

APPOINTMENTS:

City of Modesto Planning Commission (December 2009 – December 2013)
City of Modesto Airport Advisory Committee (August 2008 – August 2011)
City of San Luis Obispo Planning Commission (December 2005 – March 2007)
City of Santa Maria Transportation Committee (July 2002 – April 2004)

HONORS/AWARDS:

Employee of the Month, RRM Design Group, November 2008
Employee of the Year, RRM Design Group, December 2007
Appreciation of Service, City of San Luis Obispo, March 2007
Employee of the Month, RRM Design Group, February 2007

PROFESSIONAL AFFILIATIONS:

American Planning Association, Member
American Institute of Certified Planners, Member
Local Government Commission, Associate Member
National Charrette Institute, Member
Urban Land Institute, Member

City of Sacramento

Application for
Appointment to Boards/Commissions and Committees

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BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Environmental Commission

CATEGORY FOR WHICH YOU ARE APPLYING: City of Sacramento member (Description (if applicable)) A (Category Letter)

☐ Name of Company/Organization Being Represented (if applicable): _____

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Jones (Last) Matthew (First) Russell (Middle) E-Mail:

Home Address: #B (Street #) J (Street Name) Sacramento (City) CA (State) 95816 (Zip)

Mailing Address (if different than home address): _____ Street # Street Name City State Zip

Resident of City Council District No: 3 (Required) Business in Council District No: _____ (If Applicable)

Home Telephone: 916- Business Telephone: 530-

Please state the reason you would like to be a member of this board/commission (or attach):

I am currently a Commissioner for the SEC and have found it to be enjoyable and rewarding. I have extensive experience working in the field of air quality and have been employed by both public agencies and private companies. I also have a very good knowledge of the California Environmental Quality Act.

Are you currently, or have you in the past, served on an advisory group? ● Yes ○ No If yes, state the name of the group and how that service supports your application (or attach).

Sacramento Environmental Commission

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ○ Yes ● No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Matthew Jones
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: B.S. from University of California at Davis in Environmental Policy Analysis and Planning

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 2006 EMPLOYER NAME: Yolo-Solano Air Quality Management District

TO DATE: Present ADDRESS: Galileo Ct. Davis CA 95618
Street # Street Name City State

DUTIES: Manage the Planning and Air Monitoring section of the District

PRIOR EMPLOYER(S):

FROM DATE: 2004 EMPLOYER NAME: EIP Associates

TO DATE: 2006 ADDRESS: 1200 2nd St. Sacramento CA 95814
Street # Street Name City State

DUTIES: Prepare air quality and noise analyses for CEQA documents

FROM DATE: 1998 EMPLOYER NAME: Sacramento Metropolitan Air Quality Management District

TO DATE: 2004 ADDRESS: 777 12th St. Sacramento CA 95814
Street # Street Name City State

DUTIES: Air quality planning and CEQA review

FROM DATE: EMPLOYER NAME:

TO DATE: ADDRESS:
Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME:

TO DATE: ADDRESS:
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Matthew Jones
APPLICANT NAME

FROM DATE:

TO DATE:

BUSINESS NAME: _____

ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/. Matthew R Jones
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 10/8/10

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ⦿ Yes ○ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ⦿ Yes ○ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

City of Sacramento

Application for
Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Environmental Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Public at-large (Description (if applicable)) A (Category Letter)

☐ Name of Company/Organization Being Represented (if applicable): _____

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Fowler (Last) Xzandrea (First) D (Middle) E-Mail: _____

Home Address: Mossy Bank Drive, Apt.1 (Street # / Street Name) Sacramento (City) CA (State) 95833 (Zip)

Mailing Address (if different than home address): _____ (Street # / Street Name / City / State / Zip)

Resident of City Council District No: One (1) (Required) Business in Council District No: _____ (If Applicable)

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

Through my profession, City Planning, I have expertise and interest in environmental management. I have lived in the City of Sacramento for more than 10 years and believe that it is my duty as a resident to give back to my community via service. In my profession I work daily with environmental management issues, projects, documents, ordinances, rules, regulations and with Federal, State and local agencies.

Are you currently, or have you in the past, served on an advisory group? ○ Yes ⦿ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ○ Yes ⦿ No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Fowler, Xzandrea D
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: B.S. City and Regional Planning from California Polytechnic State University, San Luis Obispo

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: August 2007 EMPLOYER NAME: City Of Davis

TO DATE: Present ADDRESS: Russell Blvd (Street # / Street Name) Davis (City) CA (State)

DUTIES: Current Planning and Economic Development Specialist and commission liaison.

PRIOR EMPLOYER(S):

FROM DATE: March 2006 EMPLOYER NAME: City of Benicia

TO DATE: August 2007 ADDRESS: 250 East L Street (Street # / Street Name) Benicia (City) CA (State)

DUTIES: Current Planning and Historic Preservation Specialist and commission liaison.

FROM DATE: October 2003 EMPLOYER NAME: City Of Davis

TO DATE: February 2006 ADDRESS: 23 Russell Blvd. (Street # / Street Name) Davis (City) CA (State)

DUTIES: Current Planning and Historic Preservation Specialist and commission liaison.

FROM DATE: EMPLOYER NAME:

TO DATE: ADDRESS: (Street # / Street Name) (City) (State)

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME:

TO DATE: ADDRESS: (Street # / Street Name) (City) (State)

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Fowler, Xzandrea D
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Xzandrea D Fowler Date: August 30, 2010
Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

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City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ◉ Yes ○ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

N/A