



**REPORT TO  
Personnel and Public Employees Committee  
City of Sacramento**

**915 I Street, Sacramento, CA 95814-2604  
www.cityofsacramento.org**

**Discussion Calendar  
February 15, 2011**

**Honorable Chair and Members of  
The Personnel and Public Employees Committee**

**Title: Review of Applications for City Planning Commission**

**Location/Council District: (Citywide)**

**Recommendation:** Review applications and nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk  
Frances Chong, Program Manager, (916) 808-5010, Community Development  
Department.

**Presenters:** None

**Department:** City Clerk's Office / Community Development Department

**Division:** N/A

**Organization No:** 04001011

**Description/Analysis**

**Issue:** Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment.

**Policy Considerations:** None.

**Environmental Considerations:** None.

**Commission/Committee Action:** None.

**Rational for Recommendation:** To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

**Financial Considerations:** None.

**Emerging Small Business Development (ESBD):** None.

Respectfully Submitted by: \_\_\_\_\_



Katia Ligaiviu,  
Deputy City Clerk

Recommendation Approved:



\_\_\_\_\_  
Stephanie Mizuno,  
Assistant City Clerk

**Table of Contents:**

	Report	pg. 1
<b>Attachments</b>		
<b>1</b>	Available Positions / Applicant List	pg. 3
<b>2</b>	Overview / Images	pg. 4
<b>3</b>	Attendance Record	pg. 5

**ATTACHMENT 1**

**Background:**

The following applicants are under consideration for positions on city boards and commissions.

<b>Board/Commission:</b>	City Planning Commission
<b>Available Positions:</b>	Two (2)
<b>Category Description(s):</b>	<b>Category C:</b> City residents nominated by the Personnel & Public Employees Committee
<b>Status of Incumbents:</b>	<b>Joseph N. Yee and Panama Bartholomy</b> – Both re-applying for second terms; applications attached

No.	Applicant Name	District	Category	Comments
1	Brett W. Hopkins	1	C	
2	Doug M. Edwards	4	C	
3	Edward A. Williams	1	C	
4	Joseph N. Yee	4	C	Incumbent
5	Kiyomi Burchill	4	C	
6	Kristin M. Parker	3	C	
7	Panama M. Bartholomy	3	C	Incumbent
8	Raymond D. Kemp	8	C	
9	Shane Singh	7	C	

**City Planning Commission**

**Available Positions: 2**

Applicant Name: Brett W. Hopkins	
Applying For: City Planning Commission	
Incumbent? NO	
<ul style="list-style-type: none"><li>• Owns an investment advisory firm</li><li>• Board member of the Natomas Chamber</li><li>• Grew up in Sacramento, has lived within the City limits for the past 7 years</li><li>• Currently on the Small Business Advisory Board</li></ul>	

Applicant Name: Doug M. Edwards	
Applying For: Sacramento Heritage, Inc.	
Incumbent? NO	
<ul style="list-style-type: none"><li>• Got into planning as a cultural resources consultant but then became a project manager with focus on environmental compliance</li><li>• Senior Planner with the Army Corps of Engineers for projects on the Delta</li><li>• Has lots of experience presenting to the Planning Commission on projects</li></ul>	

Applicant Name: Edward A. Williams	
Applying For: City Planning Commission	
Incumbent? NO	
<ul style="list-style-type: none"><li>• 20 year resident of the City and homeowner in Natomas for the past 10 years</li><li>• Currently employed as a chief technology officer</li><li>• Has a fresh perspective and one that encompasses public &amp; private viewpoints</li></ul>	

Applicant Name: Joseph N. Yee	
Applying For: City Planning Commission	
Incumbent? YES	
<ul style="list-style-type: none"><li>• 60 + year resident of the City</li><li>• 30 years of experience as an architect</li><li>• Knowledge of Planning Commission roles and responsibilities</li><li>• Has time available to dedicate to the Planning Commission</li></ul>	

Applicant Name: Kiyomi Burchill	
Applying For: City Planning Commission	
Incumbent? NO	
<ul style="list-style-type: none"> <li>• Participated in City Planning Academy in Fall 2008</li> <li>• Believes in housing options for all residents of Sacramento and in an “open door” policy.</li> <li>• Currently works on policy issues for Senator Steinberg</li> <li>• Interested in finding resolutions to problems</li> </ul>	

Applicant Name: Kristin M. Parker	
Applying For: City Planning Commission	
Incumbent? NO	
<ul style="list-style-type: none"> <li>• As a private citizen, has a vested interested in smart planning &amp; growth</li> <li>• Resident and homeowner in District 3 and 6<sup>th</sup> generation Sacramentan</li> <li>• Works as a community outreach coordinator for St. Hope</li> <li>• Graduate from UC Davis with degrees in Art &amp; Art History</li> </ul>	

Applicant Name: Panama M. Bartholomy	
Applying For: City Planning Commission	
Incumbent? YES	
<ul style="list-style-type: none"> <li>• Not present. Provided letter of explanation</li> </ul>	

Applicant Name: Raymond D. Kemp	
Applying For: City Planning Commission	
Incumbent? NO	
<ul style="list-style-type: none"> <li>• Lifelong resident of Sacramento and resides currently in District 8</li> <li>• Wants to serve his community</li> <li>• Has never served his community in a public administration form and would like to get involved.</li> <li>• Completing Masters in Public Administration</li> <li>• 10 years experience in construction field</li> </ul>	

Applicant Name: Shane Singh
Applying For: City Planning Commission
Incumbent? NO
<ul style="list-style-type: none"><li>• Grew up in Sacramento</li><li>• Resident of District 7 and currently serves as the President of the Greenhaven Soccer Club. His term will expire soon</li><li>• District 7 does not currently have a resident serving the Planning Commission</li><li>• Attorney who attended McGeorge</li><li>• Attended UC Berkley where one of his projects was adopted by the Berkeley City Council.</li></ul>









# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

2010 DEC -2 A 11:

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento City Planning Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Resident nominated by Committee C  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Hopkins Brett W E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_ Kokomo Dr. #1 Sacramento CA 95835  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: One (1) Business in Council District No: One (1)  
Required If Applicable

Home Telephone: 916- Business Telephone: 916-

Please state the reason you would like to be a member of this board/commission (or attach):

This board is of interest to me for a number of reasons. I have been a Sacramento resident my entire life. I currently sit on the Small Business Development & Employment Advisory Board. I sit on the Compensations Commission for the City of Sacramento. I am the Chair of the Government Relations Committee for the Natomas Chamber of Commerce. I am also the Vice-President of the Citizen Bond Oversight Committee for the Natomas Unified School District. Being involved with my city is important to me. I own two businesses in Sacramento & I believe I have a lot to contribute.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

Please See Above

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:



CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Hopkins, Brett  
APPLICANT NAME

FROM DATE: 04-26-2009

BUSINESS NAME: Hopkins Risk Management Insurance Agency, Inc.

TO DATE: Present

ADDRESS: Campus Commons Rd. Sacramento CA  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: Make Recommendations & Provide Insurance Services

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

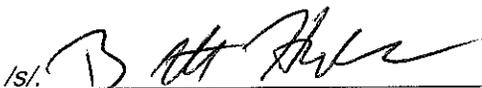
Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

N/A

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature:   
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 12/1/10

DISCLOSURE AND REGULATORY REQUIREMENTS

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



HOPKINS|CAPITAL|MANAGEMENT

"I am very pleased with the debt reduction program that Brett Hopkins has set up for me. At last

I can finally see a way out of my debts. The plan shows the date that I will finally be debt free and is easy to implement. I have already paid off one credit card debt and am working on the second one. This plan has given me a great sense of relief and I highly recommend it to others in the same situation as I am."

"My husband and I just started working with Hopkins Capital Management. Over the last year, we had been watching our investments (IRA and 401k) dwindle, while the amount we owed to credit cards grew. Brett has been able to give us a concrete plan to pay off debts while building investments -- as a result, we have already just paid off a credit card!"

"The debt reduction program that we have set up with Brett Hopkins allows us to focus on taking care of one large debt at a time and rolling those payments over to the next debt. This program is easy to implement and understand. We finally see a workable method for us to get out of debt and start accumulating wealth. Thank you Brett!"

**Hopkins Capital Management, Inc.** is a fee-only Registered Investment Advisor Firm that prides itself on unparalleled service and performance. Our fee-only approach allows us to serve you without compromise. We do not work on a commission basis, nor do we benefit from recommending any particular course of action. As a result, we provide unbiased advice and prudent strategies for investing. Our services are tailored to your unique needs:

- Estate Planning
- Risk Management
- Cash Flow Analysis
- Debt Management
- Investment Management
- Retirement Planning
- Tax Planning and Management

Brett Hopkins started his career in the investment industry in 1999. He has worked for companies such as Merrill Lynch, Ameriprise Financial and Edward Jones. He is a Registered Investment Advisor with the State of California. He is dedicated to helping clients identify and reach their financial goals by making intelligent financial investment decisions.



**Brett Hopkins**  
*Financial Advisor*

**Hopkins Capital Management, Inc.**  
Campus Commons Rd.  
Suite 200  
Sacramento, CA 95825



# City of Sacramento

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**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

**BOARD / COMMISSION OR COMMITTEE NAME:** Planning Commission

**CATEGORY FOR WHICH YOU ARE APPLYING:** \_\_\_\_\_ **C**  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

**Applicant Name:** Doug Edwards M **E-Mail:** \_\_\_\_\_  
Last First Middle

**Home Address:** \_\_\_\_\_ Sloat Way Sacramento CA 95818  
Street # Street Name City State Zip

**Mailing Address (if different than home address):** \_\_\_\_\_  
Street # Street Name City State Zip

**Resident of City Council District No:** Four (4) **Business in Council District No:** \_\_\_\_\_  
Required If Applicable

**Home Telephone:** (916) \_\_\_\_\_ **Business Telephone:** (916) \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

I am looking for a public service opportunity in which to use my education and professional experience to benefit my community. As introduced below and detailed more fully on the attached resume, I would bring to the commission extensive planning experience. An APA certified planner I have worked on an array of project types, including including mixed-use infill, transportation, and water infrastructure. I am currently employed as a Senior Environmental Planner for a federal agency. Perhaps most important, I live, work, and own a home in Sacramento, Envisioning my future in here, I want to help plan what the city is already becoming, a first-class home and destination in which thoughtful planning results in wise-use development pursued with an appreciation for the importance of the existing cultural, community, and heritage resources.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

Ph.D. University of Maryland, History, 2001; M.A. Montana State University, History, 1997;  
B.A. University of California-Davis, History, 1994

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: 09-10-2009

EMPLOYER NAME: U.S Army Corps of Engineering, Sacramento District

TO DATE: 12-08-2010

ADDRESS: J. Street Sacramento CA  
Street # Street Name City State

**DUTIES:**

Senior Environmental Planner (please see attached Resume)

**PRIOR EMPLOYER(S):**

FROM DATE: 08-01-2005

EMPLOYER NAME: Analytical Environmental Services (AES)

TO DATE: 08-30-2009

ADDRESS: 1801 7th Street Sacramento CA  
Street # Street Name City State

**DUTIES:**

Chief Operations Officer; Senior Project Manager (please see attached resume)

FROM DATE: 04-01-2004

EMPLOYER NAME: Pacific Legacy, Inc

TO DATE: 07-30-2005

ADDRESS: 4919 Windplay Drive El Dorado Hills CA  
Street # Street Name City State

**DUTIES:**

Senior Historian; Project Manager

FROM DATE: 04-01-2003

EMPLOYER NAME: Associated Cultural Resources

TO DATE: 04-01-2004

ADDRESS: Denver CO  
Street # Street Name City State

**DUTIES:**

Historian

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME: \_\_\_\_\_

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

\_\_\_\_\_

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Doug Edwards

APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

No

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Douglas M. Edwards  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 12/10/2010

**DISCLOSURE AND REGULATORY REQUIREMENTS**

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**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_

# Doug Edwards, PhD, AICP

Sloat Way • Sacramento, CA 95818 • (916)

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## EDUCATION:

Ph.D. University of Maryland, History, 2001  
M.A. Montana State University, History, 1997  
B.A. University of California-Davis, History, 1994  
A.A. Cosumnes River Community College, General Studies, 1992

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## CERTIFICATIONS:

American Institute of Certified Planners (AICP), 2008

## RELEVANT PROFESSIONAL EXPERIENCE:

2009-Current **Senior Environmental Planner**  
United States Army Corps of Engineers, Sacramento District

I serve as senior technical specialist responsible for the execution of environmental planning programs for a diverse eight-state region. I serve as the environmental lead for Corps projects located in the complex and highly controversial Sacramento-San Joaquin Delta. These projects include: The Lower San Joaquin River Feasibility Study; the CALFED Levee Stability Program; the Delta Islands and Levees Feasibility Study; and the Central Valley Integrated Flood Management Study. These projects are three of the District's top four prioritized general investigations. Key responsibilities include:

- Coordinate with Corps project managers and water resource planners to design and implement large-scale feasibility studies.
- Maintain comprehensive understanding of Corps environmental guidance, planning processes, and project management procedures.
- Preparation of environmental compliance and planning documentation, including: Environmental Assessments, Environmental Impact Statements, Findings of No Significance, and Records of Decision pursuant to the National Environmental Act; Biological Assessments pursuant to the Endangered Species Act; mitigation and ecosystem restoration plans.
- Analyze the impacts of project on fish and wildlife and their habitats, endangered species, cultural resources, air and water quality, esthetics, land use, terrestrial and wetland vegetation, and recreation.
- Evaluate recommendation from other agencies and develops the Corps position on mitigation, restoration, and enhancement.
- Coordinates with project managers to develop formal work order requests, including schedule and funding levels.
- Plans, coordinates, guides, and reviews the work of less experience colleagues in carrying out the duties described above.
- Serve as Acting Section Chief as needed.

Please see list of representative projects below.

2005-2009 **Chief Operations Officer and Senior Project Manger**  
Analytical Environmental Services

As COO, I provided daily oversight of and strategic planning for all aspects of running environmental consulting firm with approximately 40 fulltime staff. 2008 gross revenue was approximately \$13 million. Key responsibilities included:

- Accounts Receivable/Accounts Payable Review
- Invoicing and Collections Oversight
- Supervision of Administrative Staff
- Lead Technical Analyst Unit

- Human Resources
- Management of 401k and profit sharing plan
- Supply Inventory Control
- Facilities Management
- Contract/Subcontract Review
- Timesheet and Expense Report Review
- Marketing and Business Development
- GSA Contract Manager

As Senior Project Manager, I provided project management on a variety of environmental planning and compliance project. Responsibilities have included:

- Overall management of environmental programs and civil work projects, including water infrastructure, infrastructure, and commercial development.
- Budget and schedule management, including management of project milestones from initial studies through construction, as well as the coordination of the planning, design, cost engineering and construction for civil works projects.
- Review and analyze cost reports to assure charges are authorized and appropriate
- Forecast schedules, budgets, and manpower to accomplish near and long-term milestones
- Negotiate and integrate planning, design, cost engineering, construction, real estate, contracting, customer needs, and regulatory requirements in support of the program
- Compliance with California Environmental Quality Act (CEQA) and National Environmental Quality Act (NEPA)
- Compliance with varied state and federal regulations, including the National Historic Preservation Act, the Endangered Species Act, the Clean Waters Act, the General Conformity Rule, and the Executive Order on Social Justice.
- Familiarity with permitting, including Streambed Alteration Agreements (1600 permits), 401 Clean Water Permits, 404 project specific and nationwide permits, and Section 7 and 10 take permits.
- Consultation with state and federal agencies including, Caltrans, California Department of Fish and Game, U.S. Army Corps of Engineers, California Air Resources Board, Air Quality Management District, U.S. Fish and Wildlife Service, Bureau of Reclamation, Federal Aviation Administration, Bureau of Land Management, California Department of Parks, and California Forest Service.
- Coordination with clients and subcontractors to accomplish scoped tasks according to established schedule
- Contract Acquisition and Maintenance

Please see list of representative projects below.

2004-2005      **Project Manager/Senior Historian**  
Pacific Legacy, Inc.

Oversee and provide historical expertise for a variety of compliance-related cultural resources management projects. Perform field surveys of historic and architectural resources throughout northern California. Produce CEQA/Section 106-compliant technical reports for private, local, state, and federal clients. Please see list of representative projects below.

2003-2004      **Staff Historian**  
Associated Cultural Resource Specialists (ACRE), Denver, CO

Historian for a cultural and natural resources consulting company that headed an association of 36 firms throughout the nation. Administered projects in multiple states, working closely with local, agency, state, and federal authorities to ensure compliance with all relevant guidelines and legislation. Please see list of representative project below.

2001-2003      **Business Communications Consultant**  
Hamburg and Berlin Germany

Residing abroad for two years, I enjoyed a temporary career as a communications consultant. I specialized in advanced courses designed for senior personnel to improve English fluency and familiarity with American corporate culture. Served varied business sectors. Clients included: Walter Automobile Technik and Prettle Noma

(manufacturing), Lufthansa (aviation), BMW (automotive), Carat Media (advertising), the Association of German Banks (financial), Grüner and Jahr (publishing), Universal Music (entertainment), and the U.S. Consulate General, Leipzig (education).

1996-pres        **Freelance Writer and Editor**  
Sole Proprietorship, Various Locations

I have marketed my abilities as a writer and editor for nearly eight years. In addition to editing countless papers, reports, and other materials for educational and professional clients, I completed the following unique projects:

- Contract writer for *HistoryOnline*, a subscription website developed by ProQuest Information and Learning Company. Wrote 12-14,000-word review units on various aspects of American history. Topics included Railroads in America, The Crises of the 1850s, The Western Frontier, The New Deal, and The Great Depression. I was routinely praised by editors for being one of the few writers to consistently meet firm, rather tight production schedules. I also edited several units when editors fell behind. (<http://historyonline.chadwyck.co.uk/info/home.htm>)
- Hired as a historical consultant for \$2 million Library of Congress internet exhibit *Meeting of Frontiers: The American West and the Russian East*. Researched and wrote American West components, and developed the digital exhibit structure and workflow strategy. The latter task was critical to the success of a complex bilingual project in which vast amounts of information had to be routed from author to editor to translator to editor to web page. (<http://memory.loc.gov/intldl/mtfhtml/mfsplash.html>)
- Reviewed companion websites for four major American history textbooks. Prepared for a senior marketing manager at Prentice Hall, the review included analysis of content and layout, and offered suggestions for revamping the client's website to make it the industry's best.
- Designed an interpretive program and wrote employee handbook for Headwaters of the Missouri and Madison Buffalo Jump state parks. Researched resources, hosted weekly program, solicited speakers, and scheduled advertising. Work performed for the Montana Department of Fish, Wildlife and Parks.

1996-2001        **University Instruction**  
Montana State, Bozeman, MT, and University of Maryland, College Park, MD (teaching assistant); American University, Washington, D.C., and JFK Institute of North American Studies, Freie Universität, Berlin, Germany (adjunct instructor).

- My oral presentation skills have been tested and honed through thousands of hours in the classroom. I have assisted or taught independently general surveys of American history, the history of the American West, and Native American history. My excellence as an instructor was evidenced by reception of a University of Maryland Distinguished Teaching Assistant Award in 2000, and by invitations to teach again at both American University and the JFK Institute.
- I distinguished myself from my graduate peers by becoming an active participant in the profession. I had published three peer-reviewed articles and presented at four professional conferences prior to graduation. One manuscript was awarded the Everette E. Edwards Award for the best paper submitted by a graduate student to *The Journal of Agricultural History*.
- Although I worked nearly fulltime throughout college, I nevertheless earned my first three degrees on schedule. I take considerable pride in the fact that I completed my Ph.D. degree several years sooner than the departmental average, while maintaining a perfect 4.0 graduate GPA.

1998-1999        **Archives Technician**  
Division of Special Media, National Archives II, College Park, MD

Part-time position responsible for maintaining collection of special media (film, video, sound, etc) and processing item requests from certified clients.

1994-1997        **Library Clerk**  
Renne Library, Montana State University, Bozeman, MT

As a fulltime audio-visual/microform clerk, I maintained library collection and assisted patrons in retrieving materials and operating equipment.

1991-1994      **Warehouse Worker**  
United Parcel Service, West Sacramento Distribution Center

Funded my undergraduate education by working part-time as a loader/sorter on the graveyard shift. Designated Employee of the Month three times.

1987-1990      **Communications Computer Systems Operator**  
United States Air Force

Stationed in Frankfurt, Germany, I operated assorted communications systems and, holding a Top Secret security clearance, managed the unit's classified materials. I was named Squadron and Group Airman of the Year in 1989, and was nominated for U.S. Air Force Airman of the Year, but received an honorable discharge prior to evaluation.

## **ENVIRONMENTAL COMPLIANCE PROJECTS**

### **Mixed-use Projects**

- McKinley Village Residential Infill (AES). Project Manager for the preparation of an EIR to analyze potential impacts associated with the development of a 49-acre urban infill project involving mixed-use development. City of Sacramento is serving as Lead Agency. Key environmental issues include wetlands, air quality, biological resources, noise, and traffic.
- Station 65 Mixed-use Transit Center (AES). Project Manager for preparation of a focused EIR to analyze potential impacts associated with the development of a 4.9-acre infill urban infill project consisting of mixed-use development. City of Sacramento is serving as Lead Agency. Key environmental issues included air quality, noise, and traffic. Certified December 2008.
- Vina del Lago Mixed-use Greenfield Development (AES). Project Manager for preparation of an EIR to analyze potential impacts associated with the proposed development of a 600-acres mix-use community with approximately 2,400 residential units. The project also includes a wine-themed hotel and resort complex. City of West Sacramento served as Lead Agency. Key environmental issues include aesthetics, air quality, biological resources, hydrology, land use, public services and utilities, noise, and traffic.
- Fulcrum Mixed-use Infill (AES). Project Manager for a Program EIR to analyze amendments to the City of West Sacramento's Triangle Specific Plan. Environmental issues include land-use, air quality, aesthetics, noise, biological and cultural resources, traffic, cumulative effects. Certified February 2009.

### **Water Infrastructure Projects**

- Lower San Joaquin River Feasibility Study (USACE). Lead Environmental Planner for large-scale flood control and restoration project. Involved participation in the Corps planning process, consultation with resource agencies, and preparation of environmental compliance documentation.
- Delta Island and Levees Feasibility Study (USACE). Lead Environmental Planner for a programmatic, long-term approach designed to resolve an array of complex issues that have put the Sacramento-San Joaquin Delta at risk.
- CALFED Levee Stability Program (USACE). Lead Environmental Planner for a series of near-term projects designed to resolve immediate threats to the Sacramento-San Joaquin Delta system. Approximately 40 levee stability projects have been prioritized and are in various stages of implementation.

- Central Valley Integrated Flood Management Study (USACE). Lead Environmental Planner for a comprehensive analysis of flood management and related conditions in the Central Valley watershed as a system. CVIFMS involved collaboration with the State in the preparation of the CVFPP.
  - Sacramento River Evaluation Study (USACE). Lead Environmental Planner for the preparation of a Project Management Plan to scope federal involvement in the state-sponsored Non-Urban Levee Evaluation Project (NULE).
  - Isabella Auxiliary Dam Left Abutment (USACE). Environmental Planner for preparation of EA for a project authorized under the Dam Safety Assurance Program (DSAP). Took over preparation of the document from another senior planner in order to meet critical year end funding milestone. Environmental issues included biological resources, cultural resources, esthetics, and traffic.
- 
- Reclamation District 404 (USACE). Lead Environmental Planner for 408 application process. Managed preparation of EIR/EIS in compliance with CEQA/NEPA and undertook Federal consultation responsibilities. Environmental issues included water quality, hydrology, and biological resources. Project involved vegetation on levees and potential removal of mitigation areas.
  - Stockton Metro Area Limited Reevaluation Report (USACE). Lead Environmental Planner for reevaluation of Lower Moser Slough and Upper Calaveras River elements of existing study. Required review of existing documentation and development of strategy for assessing whether project was “environmentally sound.” Local sponsor was seeking credit under section 211 of WRDA 1996.
  - Easterly Wastewater Treatment Plant Expansion EIR (AES). Project Manager for the preparation of a CEQA compliance document analyzing impacts resulting from the proposed expansion of the wastewater treatment plant to meet permit requirements. City of Vacaville served as Lead Agency. Environmental issues included aesthetics, noise, odor, cultural and biological resources, and growth inducement. Certified: April 2010.
  - Russian River Irrigation Reliability and Beneficial Reuse Project EIR (AES). Project Manager for the development of a CEQA compliance document analyzing impacts resulting from the proposed development of an irrigation expansion project that includes 32 miles of pipeline. Sonoma County Water Agency Served as Lead Agency. Environmental issues include land use, noise, odor, aesthetics, cultural and biological resources, and cumulative effects. Certified: December 2007.
  - Russian River Equalization Basin EIR (AES). Project Manager for the development of a CEQA compliance document analyzing impacts resulting from the proposed development of an equalization basin at the Russian River treatment facility. Sonoma County Water Agency Served as Lead Agency. Primary environmental issues include land use, noise, odor, aesthetics, cultural and biological resources, and cumulative effects. Certified: March 2009.
  - SBCWD Recycled Water Demonstration Project (AES). Project Manager for the preparation of a Supplemental Environmental Impact Report analyzing the impacts from the proposed development of a recycled water demonstration project in San Benito County. San Benito County Water District served as Lead agency. Primary environmental issues included agricultural resources, biological resources, and water quality.
  - Hollister Reclaimed Water Irrigation Project SEIR (AES). Project Manager for preparation of a Subsequent EIR to tier off an EIR prepared in 2006 for the Domestic Wastewater Improvements and Recycled Water Facility Project. The proposed project consists of developing conveyance infrastructure and places of use to beneficially reuse tertiary treated wastewater. The City of Hollister served as Lead Agency. Key environmental issues included agricultural resources, biological resources, hydrology, and water quality. Certified: April 2008.
  - Hollister Municipal Airport Reclaimed Water Irrigation Project (AES). Project Manager for preparation of NEPA Categorical Exclusion to assess impacts related to development of reclaimed water irrigation on airport land. Technical studies did not reveal any extraordinary circumstances that would disqualify the project from a Categorical Exemption. Key environmental issues were biological and cultural resources. Approved: October 2008.
  - Ancil Hoffman Groundwater Extraction and Treatment Project MND (AES). Project Manager for preparation of a Mitigated Negative Declaration for project involving conversion of monitoring well to extraction wells and development of treatment facilities. Environmental issues include land use, biological and cultural resources, noise, aesthetics, and water quality. Adopted: April 2007.

- Bajamont Groundwater Extraction and Treatment Project MND (AES). Project Manager for a Mitigated Negative Declaration for project involving conversion of monitoring well to extraction wells and development of treatment facilities. Environmental issues include land use, biological and cultural resources, noise, aesthetics, and water quality. Adopted: March 2007.
- Lemon Street Channel Flood Reduction and Habitat Enhancement MND (AES). Project Manager for a Mitigated Negative Declaration for project involving reconfiguration of storm drain system in a Vallejo urban area. Environmental issues included biological resources, air and water quality, noise, and traffic. Adopted: March 2008.
- Pescadero Community Sewer Project MND (AES). Project Manager for preparation of a Mitigated Negative Declaration for a project involving the replacement of septic systems with centralized treatment facility. County of San Mateo is serving as Lead Agency. Key environmental issues include biological resources, hydrology, and water quality.
- Bass Lake Storm Water Diversion Project Technical Studies (AES). Project Manager for preparation of seven technical memoranda to expedite County of Sacramento preparation of a Mitigated Negative Declaration for project involving intercept and diversion of storm water runoff around a reclaimed water reservoir to prevent discharge of commingled water into the Cosumnes River. County of Sacramento served as Lead Agency. Key environmental issues included biological and cultural resources, and air and water quality. Adopted: July 2007.

#### **Water Right Projects**

- Dickson Water Right Project CEQA Compliance (AES). Project Manager for preparation of baseline analyses required to determine appropriate documentation for compliance with CEQA and Public Trust Doctrine. Includes environmental baseline and setting analysis and public trust resources assessment. Key environmental issues included biological and cultural resources, hydrology, and water quality.
- Flowers Water Right Project IS/MND (AES). Project Manager for preparation of baseline analyses required to determine appropriate documentation for compliance with CEQA and Public Trust Doctrine. Based on preliminary findings, the Division determined the proposed project required an Initial Study/Mitigated Negative Declaration. Included environmental baseline and setting analysis and public trust resources assessment. Key environmental issues included biological and cultural resources, hydrology, and water quality.
- Golden Vineyards Water Right Project CEQA Compliance (AES). Project Manager for preparation of baseline analyses required to determine appropriate documentation for compliance with CEQA and Public Trust Doctrine. Includes environmental baseline and setting analysis and public trust resources assessment. Key environmental issues included biological and cultural resources, hydrology, and water quality.
- Gordon Water Right Project IS/MND (AES). Project Manager for preparation of baseline analyses required to determine appropriate documentation for compliance with CEQA and Public Trust Doctrine. Based on preliminary findings, the Division determined the proposed project required an Initial Study/Mitigated Negative Declaration. Included environmental baseline and setting analysis and public trust resources assessment. Key environmental issues included biological and cultural resources, hydrology, and water quality.
- Heart Arrow Ranch Water Right Project CEQA Compliance (AES). Project Manager for preparation of baseline analyses required to determine appropriate documentation for compliance with CEQA and Public Trust Doctrine. Includes environmental baseline and setting analysis and public trust resources assessment. Key environmental issues included biological and cultural resources, hydrology, and water quality.
- Heitz Water Right Project CEQA Compliance (AES). Project Manager for preparation of baseline analyses required to determine appropriate documentation for compliance with CEQA and Public Trust Doctrine. Based on preliminary findings, the Division determined the proposed project required an Initial Study/Mitigated Negative Declaration. Included environmental baseline and setting analysis and public trust resources assessment. Key environmental issues included biological and cultural resources, hydrology, and water quality.
- Hooper Water Right Project CEQA Compliance (AES). Project Manager for preparation of baseline analyses required to determine appropriate documentation for compliance with CEQA and Public Trust Doctrine. Included environmental baseline and setting analysis and public trust resources assessment. Based on preliminary findings, the Division determined the project met requirements for a categorical exemption. Key environmental issues included biological and cultural resources, hydrology, and water quality.

- Light Water Right Project Categorical Exemption (AES). Project Manager for preparation of baseline analyses required to determine appropriate documentation for compliance with CEQA and Public Trust Doctrine. Included environmental baseline and setting analysis and public trust resources assessment. Based on preliminary findings, the Division determined the project met requirements for a categorical exemption. Key environmental issues included biological and cultural resources, hydrology, and water quality.
- Wild Oak Ranch Water Right Project CEQA Compliance (AES). Project Manager for preparation of baseline analyses required to determine appropriate documentation for compliance with CEQA and Public Trust Doctrine. Includes environmental baseline and setting analysis and public trust resources assessment. Key environmental issues included biological and cultural resources, hydrology, and water quality.

## Tribal Projects

- TMR Fee-to-Trust Projects (AES). Project Manager for the preparation of Application and Environmental Overviews (EO) to support Categorical Exclusions on three fee-to-trust applications. Bureau of Indian Affairs, Pacific Region, served as Lead Agency. Key environmental issues included biological and cultural resources.
- TME Environmental Services (AES). Program Manager for providing a full range of ongoing environmental management services. Services have included review of existing documentation, development of an environmental resources inventory and needs assessment, and preparation of management protocols.
- Samish Casino Project (AES). Project Manager for the preparation of an Environmental Impact Statement (EIS) for a federal fee-to-trust application and casino project in Anacortes, Washington. Bureau of Indian Affairs, Northwest Region, served as Lead Agency. Key environmental issues included air quality, biological resources, noise, traffic, and utilities.
- Table Mountain Casino EE (AES). Project Director for the preparation of an Environmental Evaluation as required under California's Tribal-State Gaming Compact to analyze off-reservation impacts of gaming-related development projects. The project involved expansion of exhibiting facilities on land already held in trust by the Federal government. The Tribe served as Lead Agency. Key environmental issues included air quality, biological and cultural resources, utilities and public services, and traffic.
- Shawnee Casino-Hotel EIS (AES). Project Manager for NEPA document prepared for a federal fee-to-trust acquisition and casino project in cities of Botkins and Monroe, Ohio. Bureau of Indian Affairs, Easter Region, is serving as Lead Agency. Environmental issues include, air quality, biological and cultural resources, socio-economics, traffic, crime, community services, and cumulative effects.
- Kenosha Casino-Hotel EIS (AES). Project Manager for a NEPA document prepared for a federal fee-to-trust acquisition and casino project within the City of Kenosha, Kenosha County, Wisconsin. Bureau of Indian Affairs, Midwest Region, served as Lead Agency. Environmental issues include, air quality, biological and cultural resources, socio-economics, traffic, crime, community services, and cumulative effects.
- Romulus Hotel-Casino EIS (AES). Project Manager for a NEPA compliance document prepared for a federal fee-to-trust acquisition and casino project within the City of Romulus, Michigan, a suburb of Detroit. Bureau of Indian Affairs, Midwest Regions, served as Lead Agency. Environmental issues included air quality, biological and cultural resources, socio-economic, traffic, crime, community services, and cumulative effects.
- Barstow Casino-Hotel EIS (AES). Project Manager for a NEPA compliance document prepared for a federal fee-to-trust acquisition and casino project within the City of Barstow, California. Bureau of Indian Affairs, Pacific Region, served as Lead Agency. Environmental issues included air quality, biological and cultural resources, socio-economic, traffic, crime, community services, and cumulative effects.
- Little River Band Casino-Hostel EIS (AES). Project Manager for NEPA compliance document prepared for federal fee-to-trust acquisition and casino within Fruitport Township, Michigan. Bureau of Indian Affairs, Midwest Regions, served as Lead Agency. Prepare draft fee-to-trust application. Environmental issues included air quality, noise, socio-economics, land use, and cumulative effects.

## Transportation Projects

- Millerton Road Expansion (AES). Project Director for roadway improvements along 7.2-mile segment of Millerton Road in Fresno County. Involved widening of rural road from two to four lanes. Fresno County is served as Lead Agency for preparation of an EIR/EIS. Key environmental issues include biological and cultural resources, noise, and traffic.
- Friant-Kern Canal Bridge Easement Adjustment (AES). Project Manager for easement adjustment to accommodate bridge upgrades in support of Millerton Road expansion. Bureau of Reclamation served as Lead Agency for preparation of a MND/EA. Key environmental issues include biological resources, traffic, hydrology and water quality, and public utilities.
- Del Paso/I-80 Interchange Signalization Project MND/CE (AES). Project manager for preparation of Mitigated Negative Declaration /Categorical Exemption for project involving off ramp improvements and signalization. City of Sacramento is serving as Lead Agency. Caltrans involvement. Key environmental issues included aesthetics, air quality, biological resources, noise and traffic.
- San Benito River Greenway Project MND (AES). Project Manager for preparation of a Mitigated Negative Declaration for project involving improvements to an existing unpaved trail along the San Benito River. City of Hollister served as lead agency. Key environmental issues included biological resources and hydrology and water quality. Adopted: December 2008.
- Please see transportation projects under cultural resources below.

## Cultural Resources

- Point Molate Destination Resort and Fee-to-Trust Project, Contra Costa County, CA (AES). Project Historian for a NRHP and CRHR evaluation of a 19th century Chinese shrimp village on the shore of San Francisco Bay. Included development of historic context and research design and oversight of historical research related to the occupation.
- Liberty Island Historic Resources Evaluation, Yolo and Solano Counties, CA (AES). Project Historian for a NRHP and CRHR evaluation of historic period resources related to early reclamation efforts in the San Joaquin – Sacramento River Delta
- Beale Air Force Base Cultural Resources Management Plan Update (PacLeg). Project Manager for update of base cultural resource management plan. Included reevaluation of numerous archaeological and historical resources, artifact reprocessing, and GIS mapping.
- Washington Boulevard Underpass Improvements, Cultural Resources Reports (PacLeg). Project Manager for preparation of Historic Property Survey Report, Archaeological Survey Report, and Historic Resources Evaluation Report for roadway improvement project requiring state and federal cultural resources compliance. Project undertaken as sub-consultant to Mark Thomas & Co. for City of Roseville. Included archaeological survey and historic resource evaluation pursuant to Section 106 of the National Historic Preservation Act.
- Davis – Woodland Bikeway 99, 29, and 99D (PacLeg). Project Manager for preparation of Historic Property Survey Report and Archaeological Survey Report for project requiring state and federal cultural resources compliance. Project undertaken as sub-consultant to Mark Thomas & Co. for County of Yolo. Included archaeological survey pursuant to Section 106 of the National Historic Preservation Act.
- Skyway/Wagstaff Intersection Project (PacLeg). Project manager for preparation of Historic Property Survey Report, Historical Resource Evaluation Report, and Archaeological Survey Report for roadway improvement project requiring state and federal cultural resources compliance. Project undertaken as sub-consultant to Mark Thomas & Co. for Town of Paradise, CA.

- Brentwood Road Widening Project (PacLeg). Project manager for preparation of Historic Property Survey Report and Archaeological Survey Report for roadway improvement project requiring state and federal cultural resources compliance. Project undertaken as sub-consultant to Mark Thomas & Co. for City of Brentwood., CA.
  - Magnolia/State Route 221 Intersection Project (PacLeg). Project manager for preparation of Historic Resources Compliance Report on a historic bus station. Project undertaken as sub-consultant to Mark Thomas & Co. for City of Napa, CA.
  - Montara Water and Sanitation District Office Cell Tower Project (PacLeg). Project manager and architectural historian for recordation and evaluation of historic office building associated with the Point Montara artillery train facility. Project undertaken as sub-consultant to Clayton Group Services.
- 
- Hetch Hetchy Fire Remediation Project Cultural Resources Management Report (PacLeg). Project undertaken for Stanislaus National Forest.
  - Cultural Resources Survey and Effect Assessment for Proposed Five Points Modesto Wireless Telecommunications Project (PacLeg). Project manager for survey and assessment associated with proposed installation of cell towers on an existing water tank. Project undertaken as sub-consultant to Clayton Group Services.
  - U.C. Davis Medical Center Burials Excavation and Analysis (PacLeg). Author for report documenting findings of large-scale excavation of historic popper's cemetery associated with the Sacramento County Hospital. Project undertaken for U.C. Davis Medical Center.
  - Cultural Resources Surveys for Knagg Farms, Mound Farms, Luchessi Farms, Capitol Oil, and Ridgecut Farms (PacLeg). Project Manager for multiple cultural resources compliance projects in Yolo and San Joaquin counties undertaken for the Natural Resources Conservation Service in support of wetlands restoration projects. Included large-scale archaeological surveys conducted in compliance with federal cultural resources laws.
  - Cultural Resources Assessment for Williams Quarry Expansion (PacLeg). Project manager and historian for project in San Benito County, California, involving survey and site recordation of land proposed for quarry expansion. Project undertaken for Resources Design Technology Corporation.
  - Poppy Ridge Property, Cultural Resources Inventory (PacLeg). Project manager for survey and site assessment of 13.5-acre parcel in Sacramento County. Project undertaken for Pulte Home Construction.
  - Wiemer Vine Property, Cultural Resources inventory (PacLeg). Project manager for survey and site assessment of 18.5-acre parcel in Solano County. Project undertaken for Phillippi Engineering.
  - MCauliff Street Mill Creek Crossing Project, Evan's Ditch Assessment (PacLeg). Project manager and architectural historian for segment of Evan's Ditch in Tulare County. Project undertaken for City of Visalia.
  - National Register Evaluation of Hallbom House and Agricultural Complex (PacLeg). Architectural historian for project involving the recordation and evaluation of a 19<sup>th</sup> century home in Placer County, CA. Project undertaken for Placer County Water Agency.
  - National Register Nomination of Conway Ranch, Mono County, CA (PacLeg). Project Manager for project undertaken for Bureau of Land Management. Involved recordation, evaluation, and nomination of archaeological and historic resources located within and 80-acre historic district.
  - Multiple Addendums to Historic American Engineering Record for Hoover Dam (NV-27) (ACRE). Project Manager for project undertaken for Federal Highway Administration, Department of Energy, and Western Area Power Administration. Involved recordation and evaluation of varied historic resources associated with the construction of Hoover Dam.
  - Integrity Assessment of Railroads Associated with Construction of Hoover Dam (ACRE). Project manager for project undertaken for the Bureau of Reclamation.

- National Register Nomination for Hoover Dam Railroads Non-contiguous Historic District (ACRE). Prepared for Bureau of Land Management and National Park Service.
  - Historical Inventory and National Register Eligibility Determination for Davis Dam (ACRE). Peer review of project undertaken for Western Area Power Administration.
  - HAER Documentation of Davis Dam 230-KV Substation and 69-KV Substation (ACRE). Large format photography and historical research for project in southern Nevada. Project undertaken for U.S. Bureau of Reclamation.
  - HAER Documentation of Route 1 Overton Beach Access Road (ACRE). Large format photography and historical research for project northeast of Las Vegas. Project undertaken for U.S. Bureau of Reclamation.
- 
- Class I Inventory of Cultural Resources within Southwestern Area Power Administration Transmission Line and Substation Corridors in Arkansas, Missouri, and Oklahoma (ACRE). Project Manager for project undertaken for Department of Interior, Southwestern Power Administration. Involved identification and mapping of varied cultural resources within a 1,500-mile corridor.

#### SCHOLARLY PUBLICATIONS:

- "Sacramento" and "Denver, forthcoming in *The City and Urban Life*. Fort Lauderdale: M. E. Sharpe, forthcoming.
- "Major Entrepreneurs and Companies in the Steamship Industry" and "Innovations and Inventions in the Railroad Industry," in *The Industrial Revolution in America*. New York: ABC-CLIO, forthcoming 2004.
- "From the Crystal Palace to EXPO 2000: Europe, America, and the Exposition Impulse," in *Europe and America: Studies in North American History, Politics and Society*. Berlin: Lit Verlag, 2008.
- "A New Opportunity for the 'Man with the Hoe': Rural Reform and the Marketing of Montana, 1909-1916," in *Moving Stories: Migration and the American West, 1850-2000*. Reno: University of Nevada Press, 2001
- "The Greatest Hazard is the 'Human Element': Manning the Machines of the World's Greatest Wheat Farm." *Montana: Magazine of the American West*, Winter 2001.
- "Show Windows of the West: Exhibitionary Complexes and the Promotion of Montana's Agricultural Possibilities." *Agricultural History*, Summer 1999. Received Everette E. Edwards Award for best manuscript by a graduate student.

#### ONLINE PUBLICATIONS

- HistoryOnline. Contract writer for subscription website. Wrote units on "Railroads in America"; "The Crises of the 1850s," "The Western Frontier," "The New Deal," and "The Great Depression." (<http://historyonline.chadwyck.co.uk/info/home.htm>)
- Meeting of Frontiers: The American West and the Russian East. Historical consultant for \$2 million Library of Congress internet exhibit comparing the history and development of the Russian and American frontiers. Researched and wrote American West components. Helped to develop the digital exhibition format structure and implemented a precise workflow strategy. (<http://memory.loc.gov/intldl/mtfhtml/mfsplash.html>)

#### PROFESSIONAL AFFILIATIONS:

- American Association of Planners
- Project Management Institute
- Urban Land Institute
- Association of Environmental Professionals
- Organization of American Historians
- American Historical Association



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for Appointment to Boards/Commissions and Committees

2010 DEC -9 P 3:10

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: City Planning Commission

CATEGORY FOR WHICH YOU ARE APPLYING: City Resident by P&PE Committee C  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Williams Edward A E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: Swallows Nest Dr Sacramento CA 95833  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: 1 Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: (916) \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

I feel that safe neighborhoods and productive employment are the foundation of a great community. The City Planning Commission offers me the opportunity to contribute to the vision of Sacramento as the political, social, and economic hub of California. I can make recommendations in harmony with community standards and will promote the evolution of a healthier and vibrant City.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

\_\_\_\_\_

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

\_\_\_\_\_

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

CSU Sacramento, Computer Science; University of Phoenix, Executive MBA

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: Oct 2001

EMPLOYER NAME: American Web Services, Inc

TO DATE: Current

ADDRESS: 10th St Sacramento CA  
Street # Street Name City State

**DUTIES:**

Chief Technology Officer, manage operations of internet / web company.

**PRIOR EMPLOYER(S):**

FROM DATE: February 1996

EMPLOYER NAME: SacWeb, Inc

TO DATE: Oct 2001

ADDRESS: 1409 R St Sacramento CA  
Street # Street Name City State

**DUTIES:**

Chief Technology Officer, manage operations of web design / software company.

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

**DUTIES:**

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

**DUTIES:**

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: Oct 2001

BUSINESS NAME: American Web Services, Inc

TO DATE: Current

ADDRESS: 10th St Sacramento CA  
Street # Street Name City State

**TYPE OF BUSINESS OR SERVICE RENDERED:**

Internet Service Provider, Web Application Development, Web Hosting

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Edward A Williams  
APPLICANT NAME

FROM DATE: February 1996 BUSINESS NAME: SacWeb, Inc

TO DATE: Oct 2001 ADDRESS: 1409 R St Sacramento CA  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: Web Design and Web Hosting

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Ed Williams  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 12/10/10

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for

## Appointment to Boards/Commissions and Committees

2019 DEC -9 A 11: 35

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: City Planning Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Commissioner (At Large)  
Description (if applicable) Category Letter

Name of Company/Organization Being Represented (if applicable): Not Applicable  
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Yee, Joseph N. E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: Robertson Way Sacramento CA 95818  
Street # Street Name City State Zip

Mailing Address (if different than home address): Third Street Sacramento CA 95811  
Street # Street Name City State Zip

Resident of City Council District No: Four (4) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: 916- Business Telephone: 916-

Please state the reason you would like to be a member of this board/commission (or attach):

Please refer to Attachment 1.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

Please refer to Attachment 2.

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

Please refer to Attachment 3.

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE:

EMPLOYER NAME: Please refer to Attachment 4.

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

**PRIOR EMPLOYER(S):**

FROM DATE:

EMPLOYER NAME: Please refer to Attachment 4.

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

**BUSINESS ENTERPRISES:** List business name including fititious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME: Please refer to Attachment 5.

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

Please refer to Attachment 5.

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Joseph N. Yee  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

No.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ [Signature]  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 01/02/2010

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

Not Applicable.

Having completed my one year appointment as an At-Large Member of the City of Sacramento's Planning Commission, I am submitting my application for consideration of a four year appointment to the Planning Commission as an At-Large Member.

As the current Vice Chair of the Planning Commission, a life-long resident of the City of Sacramento, an Architect practicing in Sacramento since 1978 and a small business owner in the City since 1989, I continue to be interested in and enthusiastic about the growth of the City of Sacramento. The Planning Commission's role remains vital in achieving the City's vision of balance between growth, business development and retention, neighborhood preservation, infill development, greenfield development and the many other factors influencing the "livability" of our City.

If appointed, I will bring to the Planning Commission:

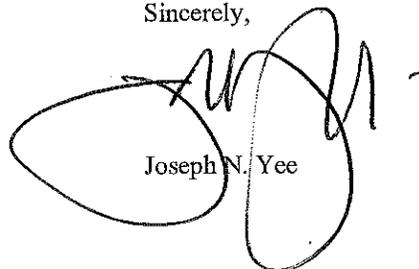
- Knowledge of Sacramento
- Knowledge of the Sacramento Region
- The ability to work within the framework of City guidelines, ordinances and policies
- The ability to work within a transparent public participation process
- An appreciation of City-wide priorities, business concerns and neighborhood issues
- An understanding of the importance of a timely, orderly evaluation and decision making process.

I am aware of the commitment necessary to serve on the Planning Commission. I am prepared to devote the time and energy to be an effective member of the Planning Commission.

It has been an honor to have served on the Planning Commission and I hope to continue my service to the City.

Please contact me should there be questions or if an interview is appropriate.

Sincerely,



Joseph N. Yee

**CITY OF  
SACRAMENTO**

**CITY PLANNING COMMISSION**

- Commissioner (At Large Member)
- 07 January 2010 to Present
- Vice Chair, 2010

---

**CITY PLANNING COMMISSION**

- Commissioner
- 15 April 2003 to 31 December 2009
- Chair 2007
- Vice Chair 2006

**GENERAL PLAN ADVISORY COMMITTEE**

- Chair
- September 2004 to September 2008

**CITY COUNCIL**

- Councilmember, District 4
- April 2000 to November 2000
- Appointed by Mayor and City Council
- City Representative to
  - Sacramento Regional Transit Board of Directors
  - Sacramento Metropolitan Cable Television Commission
  - County Sanitation District 1 Board of Directors

**CITY PLANNING COMMISSION**

- Commissioner
- May 1994 to April 2000  
(Resigned from Commission to accept appointment to City Council District 4)
- Chair 1999
- Vice Chair 1998

**SACRAMENTO HERITAGE, INC.**

- Member, Board of Directors
- City Planning Commission Representative
- 1996 to 1998

**POLICE COMMUNITY RELATIONS ADVISORY COMMITTEE**

- Member
- 1993

**COUNTY OF  
SACRAMENTO**

**POLICY PLANNING COMMISSION**

- Commissioner
- 2<sup>nd</sup> District Appointee
- 2001 to 2003

**DESIGN REVIEW FOCUS GROU**

- 2003.

end.

**EDUCATION**

CALIFORNIA STATE POLYTECHNIC UNIVFERSITY, POMONA  
▪ Bachelor of Science, Architecture, June 1974.

SACRAMENTO CITY COLLEGE  
▪ Associate of Arts Degree, June 1970.

---

C.K. McCLATCHY HIGH SCHOOL  
▪ Graduate, June 1968.

end.

**WORK  
EXPERIENCE**

ARCHITECT

- California Registration Number C10175.

August 2008  
to  
Present

ANOVA ARCHITECTS, INC.  
Third Street, Suite 500  
Sacramento, California 95811

- Position: Senior Principal, Architect.

January 2000  
to  
July 2008

OSHIMA & YEE, ARCHITECTS, INC.  
1731 J Street, Suite 200  
Sacramento, California 95814

- Position: Vice President, Architect.

August 1989  
to  
December 1999

OSHIMA & YEE, ARCHITECTS.  
1731 J Street, Suite 200  
Sacramento, California 95814

- Position: Partner, Architect.

September 1981  
to  
August 1989

ALAN OSHIMA & ASSOCIATES.  
1731 J Street, Suite 200  
Sacramento, California 95814

- Position: Project Architect.

August 1979  
to  
September 1981

CARISSIMI ROHRER ASSOCIATES,  
ARCHITECTS  
Sacramento, California

- Position: Project Architect.

June 1978  
to  
September 1979

HUMMEL SCHROEDER MARSHALL,  
ARCHITECTS  
Sacramento, California

- Position: Project Architect.

June 1974  
to  
June 1978

WING Y. LEE, ARCHITECT  
Sacramento, California

- Position: Draftsman.

January 1973 to June 1973  
and  
September 1973 to June 1974

CITY OF GLENDORA  
PLANNING DEPARTMENT  
Glendora, California

- Position: Intern.

June to September  
1969 to 1973

YOSHPE ENGINEERS  
Sacramento, California

- Position: Draftsman.

end.

**BUSINESS  
ENTERPRISES**

August 2008  
to  
Present

ANOVA ARCHITECTS, INC.  
Third Street, Suite 500  
Sacramento, California 95811  
▪ Position: Senior Principal, Architect  
▪ Business: Architectural Design Services.

---

January 2000  
to  
July 2008

OSHIMA & YEE, ARCHITECTS, INC.  
1731 J Street, Suite 200  
Sacramento, California 95814  
▪ Position: Vice President, Architect  
▪ Business: Architectural Design Services.

August 1989  
to  
December 1999

OSHIMA & YEE, ARCHITECTS.  
1731 J Street, Suite 200  
Sacramento, California 95814  
▪ Position: Partner, Architect  
▪ Business: Architectural Design Services.

end.

**PROFESSIONAL  
INVOLVEMENT**

AMERICAN INSTITUTE OF ARCHITECTS

- Member 1974 to Present
- Board of Directors 1988 to 1999.

STATE OF CALIFORNIA  
CALIFORNIA ARCHITECTS BOARD

- Architectural License, Oral Examination Board 1993 and 1994.
- 

**COMMUNITY  
INVOLVEMENT**

LAND PARK PACIFIC LITTLE LEAGUE

- Baseball Coach 1993 to 1998.

LAND PARK COMMUNITY ASSOCIATION

- Discontinued membership upon appointment to City Planning Commission in 1994.

end.



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for Appointment to Boards/Commissions and Committees

2010 DEC 10 PM 1:27

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: City Planning Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Personnel and Public Employee Committee C  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_  
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Burchill Kiyomi E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: 11th Street Sacramento CA 95811  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: Four (4) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: (650) Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

Like many young Sacramentans, I have come to make this city my home, and plan to raise a family here. In the urban village that is increasingly downtown and midtown and throughout the city, my peers in their twenties and thirties and I have come to become a part of the fabric of this community. As our city grows, I want to contribute to facilitating a community conversation on how we grow. We can grow to create jobs, attract future generations, and set a national example for the rest of the country for creating a sustainable community. I seek to provide a fresh look at these critical city issues, while also contributing a deep knowledge of housing policy.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

Please see attached resume.

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

I am not aware of any potential conflicts of interest. If I were to have a conflict of interest, I would excuse myself from the discussion and abstain from voting on that issue.

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

University of Southern California, Master of Public Administration, May '11 (expected)  
Stanford University, BA, Comparative Studies in Race & Ethnicity and Political Science, June '06

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: 10-24-2006 EMPLOYER NAME: California Senate  
TO DATE: ADDRESS: State Capitol, Room 400 Sacramento CA  
Street # Street Name City State

DUTIES: Policy consultant. Please see attached resume for more detail.

**PRIOR EMPLOYER(S):**

FROM DATE: 09-01-2008 EMPLOYER NAME: Senate Democrats  
TO DATE: 11-05-2010 ADDRESS: 11th Street, Suite 242 Sacramento CA  
Street # Street Name City State

DUTIES: Took leave from the Senate for political campaigns: 9/08-11/08, 3/09-5/09, 9/10-11/10.

FROM DATE: EMPLOYER NAME:  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

FROM DATE: EMPLOYER NAME:  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME: \_\_\_\_\_  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:  
\_\_\_\_\_

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Kiyomi Burchill  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

No.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Kiyomi Burchill Date: 12-10-2010  
Type Name if Returning Via E-Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:  
\_\_\_\_\_

# **Kiyomi Burchill**

---

kiyomi.burchill@gmail.com

11<sup>th</sup> Street  
Sacramento, CA 95811  
Cell: (650) :

## **EDUCATION**

**University of Southern California**, School of Policy, Planning, and Development

*Master of Public Administration*, May 2011 (expected)

Coursework in local and state finance, public sector governance, and organizational change.

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**City of Sacramento Planning Department**, *Planning Academy Graduate*, November 2008

## **Stanford University**

*Bachelor of Arts in Comparative Studies in Race & Ethnicity and Political Science*, June 2006

Graduated with Distinction and Departmental Honors

## **PROFESSIONAL EXPERIENCE**

- (10/06- ) **Office of Senate President pro Tempore Darrell Steinberg**, Policy Consultant, Sacramento, CA: Serve as Senator's principal staff advisor on housing, mental health and veterans issues. Coordinate legislation, budget issues, and oversight with legislative offices and committees.
- (9-11/08, 3/09-5/09, 9-11/10) **Senate Democrats**, Political Campaign Staff, Sacramento, CA: Participated in coalition building for the Yes on Propositions 1A-1E campaign (2009), and produced direct mail for candidates for State Senate (2008, 2010).

## **COMMUNITY LEADERSHIP**

- (11/07- ) **Sacramento County Young Democrats**, President (2009) and Board Member (2010): As President, lead Executive team and set agendas for and presided over general body meetings for 300+ member organization.
- (11/08- ) **My Sister's House**, Advisory Board Member: Support work of the region's only domestic violence organization that uniquely serves the needs of Asian and Pacific Islander American (APIA) women and children.
- (1/09- ) **New Leaders Council, Sacramento Chapter**, Founder and Advisory Board Member: Launched leadership program for young professionals.
- (07/06- ) **Asian Pacific Islander Capitol Association (APICA)**, President (2008) and Member: As President, managed membership organization of APIA Capitol professionals.
- (1/09- ) **Southside Park Neighborhood Association**, Member
- (11/99- 8/02) **City of Davis Human Relations Commission**, Commissioner: Advised City Council on community diversity and tolerance.

STATE CAPITOL  
ROOM 205  
SACRAMENTO, CA 95814  
TEL (916) 651-4006  
FAX (916) 323-2263

# California State Senate

SENATOR  
**DARRELL STEINBERG**  
PRESIDENT PRO TEMPORE



DISTRICT OFFICES

1020 N STREET, ROOM 576  
SACRAMENTO, CA 95814  
TEL (916) 651-1529  
FAX (916) 327-6754

5722 WATT AVENUE  
NORTH HIGHLANDS, CA 95660  
TEL (916) 338-6577  
FAX (916) 338-6586

December 10, 2010

Office of the City Clerk  
Historic City Hall  
915 I Street, Room 116  
Sacramento, CA 95814

To Whom It May Concern:

It is with great pleasure that I recommend Kiyomi Burchill for an appointment to the City Planning Commission for the City of Sacramento. Going on five years, she has been an integral member of my legislative team, and currently serves as my chief advisor on housing policy and finance.

I am confident that she will offer a fresh perspective rooted in an impressive knowledge of public policy and governance. This spring, she will earn a Master of Public Administration degree from the University of Southern California School of Policy, Planning, and Development where she has gained critical leadership skills for the public sector. Concurrent with graduate school, in her work in the State Legislature, Kiyomi has honed depth and breadth in housing issues, including homelessness, affordable housing, and sustainable development, among others.

Her exemplary work ethic, dependability, and problem solving nature will allow her to make a meaningful and consistent contribution to the commission. I have no doubt that this commission would be well served by the addition of Kiyomi Burchill. Please do not hesitate to call me with any questions regarding her qualifications for this commission or our work together.

Sincerely,

A handwritten signature in black ink, appearing to read "Darrell Steinberg", with a long horizontal flourish extending to the right.

**DARRELL STEINBERG**  
Senate President pro Tempore

DS:kd



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for Appointment to Boards/Commissions and Committees

2010 DEC 10 PM 3:11

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: CITY PLANNING COMMISSION

CATEGORY FOR WHICH YOU ARE APPLYING: RESIDENT MEMBER C  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: PARKER KRISTIN M E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: 21st Street SACRAMENTO CA 95811  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: 3 Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: (415) \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

please see attached.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

\_\_\_\_\_

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

\_\_\_\_\_

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

BACHELOR OF SCIENCE, UNIVERSITY OF CALIFORNIA, DAVIS

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: 8/02-present EMPLOYER NAME: ST. HOPE Public Schools  
TO DATE: ADDRESS: 34th St. SACTO. CA 95817  
Street # Street Name City State

**DUTIES:**

Community Outreach Coordinator

**PRIOR EMPLOYER(S):**

FROM DATE: 10/03/4/07 EMPLOYER NAME: Mikuni Sushi Restaurant  
TO DATE: ADDRESS: 1530 J St, SACTO, CA 95814  
Street # Street Name City State

**DUTIES:**

SERVER

FROM DATE: 8/01-7/02 EMPLOYER NAME: TRANSCEND TRANSLATIONS  
TO DATE: ADDRESS: 2043 ANDERSON ROAD DAVIS CA 95616  
Street # Street Name City State

**DUTIES:**

graphic designer

FROM DATE: 3/96-8/01 EMPLOYER NAME: Mary's West Advertising  
TO DATE: ADDRESS: 170 O'Farrell St S.F. CA 94102  
Street # Street Name City State

**DUTIES:**

graphic designer

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME: \_\_\_\_\_  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

\_\_\_\_\_

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Kristin Parker

APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

N/A

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ [Signature]  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: DEC. 10, 2010

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

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**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_

December 10, 2010

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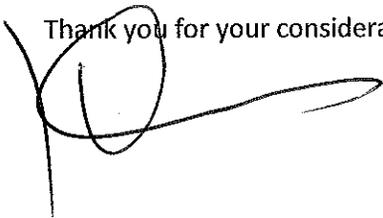
To the Members of the City of Sacramento Personnel and Public Employees Committee:

I am submitting an application for a Resident Member Position on the Sacramento City Planning Commission for both public and private reasons.

As private citizen and recent home owner in Council District 3, I have a natural interest in the recommendations put forth by the planning commission. Furthermore, I am a sixth generation Sacramentan and I think I have a unique perspective and the history and character of our City; my great grandfather helped build the sidewalks and sewers in Sacramento and my great uncle was City Engineer. To serve on the City Planning Commission and carry on the family tradition in civic duty would be a personal honor.

I understand that as a Resident Member of the Planning Commission I will not be representing my district exclusively, but rather act as member representing citizens in every Council District. If selected, I will carry out my responsibilities with the good judgment and integrity necessary to make recommendations that will be in the best interests of the City now and in the future and on behalf of all Sacramento's citizens.

Thank you for your consideration,

A handwritten signature in black ink, consisting of a large, stylized initial 'Y' followed by a long, horizontal stroke that tapers to the right.



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for Appointment to Boards/Commissions and Committees

2010 DEC 10 P 12:00

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: City Planning Commission

CATEGORY FOR WHICH YOU ARE APPLYING: City resident nominated by PPE C  
Description (if applicable) Category Letter

Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_  
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Dartholomy Panama m E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_ Capital Ave 906 CA 95816  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: 3 Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: 916 Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

See attached

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

See attached

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

\_\_\_\_\_

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

see attached

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

**PRIOR EMPLOYER(S):**

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME:

TO DATE:

ADDRESS:

Street #

Street Name

City

State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Panama Bartholomy

APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

no

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

no

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: Is. [Signature]  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 12/10/10

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_

*Panama Bartholomy*

*Capitol Avenue, Apartment F, Sacramento, CA, 95818*

December 5, 2010

Mayor Kevin Johnson  
Sacramento City Council  
915 I St., 5<sup>th</sup> Floor  
Sacramento, CA 95814

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*RE: Application for Appointment to the Sacramento Planning Commission*

Honorable Mayor Johnson and City Council:

I am writing to humbly request appointment to the Sacramento Planning Commission.

I firmly believe that we can, and must, move our city and region forward in a manner that provides more opportunities for our residents to own homes, gain and retain meaningful employment and raise families in safe and enriching neighborhoods. I also believe that this can be pursued and achieved in a way that continuously improves our environmental health and integrity, and thus our quality of life. This integrated bottom line approach to development and management will take us away from the zero-sum game to which we have become accustomed where economic issues are weighed against environmental issues.

I believe I have prepared myself for the appointment by engaging in activities and forums through which I have acquired a sense of the issues facing our community as well as the policy and legal framework within which our city grows.

My education consists of a BS in Restorative Development from Humboldt State University (a degree focusing on a combination of planning, policy, economics and engineering) and an MS in Community Development from UC Davis. At Davis, I focused my studies on community-based development approaches and stakeholder engagement models.

In 2004 I participated in the City of Sacramento's Planning Academy, gaining a fuller understanding of the issues and opportunities throughout our community. In 2005 I was honored to be appointed to the General Plan Advisory Committee (GPAC), where I chaired the Parks, Open Space, Public Health, Environmental and Regional Issues Subcommittee. Being on the GPAC gave me an excellent opportunity to not only watch, but take part in the development of the City's new plan. This first hand knowledge of the plans, policies, and the Council's intentions inherent in it position me well for ensuring its effective implementation. I was subsequently appointed to the Planning Commission in December of 2008 and since being on the Commission have had the opportunity to work with my fellow commissioners to help guide the development of our community.

My 8-years working for the State have led me to issues of planning, development and environmental integrity. I now am the Deputy Director for Energy Efficiency and Renewable Energy at the California Energy Commission and serve on the Governor's Green Building

*Panama Bartholomy*

*Capitol Avenue, Apartment F, Sacramento, CA, 95818*

Task Force. In the past, I ran the State Architect's Sustainable Schools program, started a Green Building Corps program for youth and coordinated the Governor's Climate Action Team group that developed the State's approach to land use and local government activities.

I believe my educational, professional and civic background has prepared me to be an ~~effective member of the Planning Commission.~~

Our community is facing many issues in the near and distant future for which we must begin to plan. We need to find sustainable ways to accommodate growth, attract business, assist in housing development, adapt to and mitigate climate change, facilitate transportation for people and goods, improve air quality, reinforce our flood protection, and provide safe neighborhoods. The Planning Commission is a crucial actor in ensuring our activities in these areas move us towards true prosperity. With your appointment I would be honored to work towards this goal.

Please find my application, resume and letters of support attached.

Sincerely,

A handwritten signature in black ink, appearing to read 'Panama Bartholomy', with a long horizontal flourish extending to the right.

Panama Bartholomy



2729 P Street, Sacramento, CA 95816  
(916) 739-6001; office@sacdems.org

December 7, 2010

**Re: Panama Bartholomy, Candidate for the City of Sacramento Planning Commission**

To Whom It May Concern:

I write this letter in support of the appointment of Panama Bartholomy to the Sacramento Planning Commission.

Mr. Bartholomy has worked on planning and development issues on a variety of levels, from international to neighborhood. I have seen him approach problems and opportunities from a perspective that considers not only what is best for our environmental integrity, but also what is best for our social and economic health.

Professionally, Mr. Bartholomy works on planning and development issues for the State of California. He works on programs that address ways to increase access to homes and business opportunities while addressing climate change, workforce development, organizational management, green building and many other topics that have given him a well-rounded background in planning, construction and environmental issues. His experiences also seem to have provided him a clear understanding of how to get things done in a bureaucracy.

Mr. Bartholomy is also an active participant in our city and region's planning and management activities. For the last three years he has served on the current Planning Commission and for the four years before that he served as a member of the City's General Plan Advisory Committee and Chair of its Parks, Open Space, Health, Environment and Regional issues sub-committee. He keeps up with current activities by attending events hosted by community groups like Partnership for Prosperity, SACOG, Valley Vision, Metro Chamber and others. He offers creative solutions on directions for the region and seems sensitive to the variety of opinions on development we have in this City as well.

In conclusion, I would like to communicate my support for Mr. Bartholomy's appointment to the City of Sacramento Planning Commission. Mr. Bartholomy will continue to be an excellent addition to the Planning Commission and will provide a balanced and vision-driven perspective.

Very truly yours,

Anna Molander

Chair, Democratic Party of Sacramento County

C00274423 (FEC) ♦ 741817 (FPPC) ♦ Any contributions to the Democratic Party of Sacramento County are not deductible for income tax purposes. Not authorized by any candidate or candidate committee.

**Panama Bartholomy**  
Capitol Ave, Apartment F, Sacramento, CA 95816

(916)

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**EDUCATION**

**Master of Science in Community Development, December 2008.**  
University of California - Davis, CA

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**Bachelor of Science in Restorative Development, May 2001.**  
Humboldt State University - Arcata, CA

**EXPERIENCE**

**Deputy Director, Energy Efficiency and Renewable Energy**  
California Energy Commission (Sacramento, CA)  
*November 2010-Present*

- Manages Commission programs on matters related to energy efficiency and renewable energy.

**Advisor to Commissioner**  
California Energy Commission (Sacramento, CA)  
*July 2006-November 2010*

- Advises Chairman Karen Douglas on matters related to climate change, land use, green building, electricity transmission, alternative fuels, workforce development and other energy policy issues affecting California.

**Executive Analyst**  
California Conservation Corps (Sacramento, CA)  
*February 2005-July 2006*

- Managed programs related to Sustainable Communities Workforce Development, Environmental Management Systems, Capital Outlay, and Strategic Planning.

**Analyst**  
California Performance Review, Infrastructure Team (Sacramento, CA)  
*February 2004-August 2004*

- Researched issues related to CA infrastructure policy, finance, planning, construction and maintenance
- Authored five recommendations that were included in final report

**Sustainable Schools Program, Manager**  
California Division of the State Architect (DSA) (Sacramento, CA)  
*February 2002-February 2005*

- Managed program focused on high performance building, environmentally and socially preferable procurement, smart growth and transportation issues in the areas of educational and State-owned facilities.
- Major responsibilities included research, resource clearinghouse management, statewide training program coordination, stakeholder relations, legislative analysis and building regulation development.
- Represented DSA on task forces and workgroups including but not limited to: State Allocation Board Policy Implementation Committee, Collaborative for High Performance Schools, CA Sustainable Building Task Force and United States Green Building Council.

### **Policy Analyst**

California State and Consumer Services Agency (Sacramento, CA)

*June 2001-February 2002*

- Assisted the Undersecretary of the State and Consumer Services Agency and the State of California's Sustainable Building Task Force in implementing Executive Order D-16-00 on Sustainable Buildings, Environmentally Preferable Purchasing and Green Fleet Management.
- Major responsibilities included research, analysis and stakeholder relations.

### **HONORS & ACTIVITIES**

#### **Commissioner or Committee member**

- City of Sacramento Planning Commission, 2008-Present
- Sacramento Environmental Commission, 2006-Present
- City of Sacramento General Plan Advisory Committee, 2005-2008, Chair: Parks, Open Space, Environmental Resources, Public Health, Regional Issues Subcommittee
- City of Arcata Traffic Safety Committee, 2001

**Judge**, Governors Environmental Economic Leadership Award, 2003-2007

**Board member and Vice President**, United States Green Building Council – Northern California Chapter 2006-Present

**Awardee**, DGS Directors Award for Significant Contribution to Mission, 2003

**Fellow**, Leadership Institute for Ecology and the Economy, 2005

**Founder**, Sacramento Emerging Green Builders of the U.S Green Building Council

#### **Observer**

- United Nations World Summit on Sustainable Development, Johannesburg, South Africa, 2002;
- Council of Parties 6, United Nations Framework Convention on Climate Change, The Hague, Netherlands, 2000

**Man of the Year**, Humboldt State University, 2001

**Fellow**, National Wildlife Federation, Campus Ecology Program, 2000

**Presidential Scholar**, 1999 and 2000



# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento City Planning Commission

CATEGORY FOR WHICH YOU ARE APPLYING: City Resident C  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_  
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Kemp Raymond D E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: 1 Rubens Sacramento Ca 95823  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: Eight (8) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

I'm a planning and development major, and would like to learn more about City Planning, and its processes. I also want to take a more proactive approach in my community.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

\_\_\_\_\_

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

\_\_\_\_\_



CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Raymond Kemp  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Raymond Kemp Date: 11-02-2010  
Type Name if Returning Via E-Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for Appointment to Boards/Commissions and Committees

2019 NOV 17 A 9:52

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: City Planning Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Personnel & Public Employees Committee C  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Singh Shane E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: Salton Sea Way Sacramento CA 95831  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: Seven (7) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: 916- Business Telephone: 916-

Please state the reason you would like to be a member of this board/commission (or attach):

I am a life long resident of District 7 and have a strong appreciation for the development of our City. I have a unique legal and city planning background to contribute to this commission. Kennedy High School awarded me its 2004 Dr. Cornel West Alumni of the Year Award for "Outstanding Community Service and Professional Contributions". I learned my Eagle Scout Award from Greenhaven-Pocket Troop 259. I currently serve as the volunteer 3rd term President of the Greenhaven Soccer Club as such I administer a soccer program for about 1400 children. In addition to my duties as the club's President, I also coach an under 8 boys soccer team. Based on my education, professional development and civic involvement, I am a sensible member who will work very hard to our City beautiful while fostering economic development.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

\_\_\_\_\_

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

\_\_\_\_\_



CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Shane Singh  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

None.

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Shane Singh Date: 11-15-2010  
Type Name of Returning Via E-Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

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**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_

**Shane Singh**

Salton Sea Way  
Sacramento, CA 95831  
(H) 916- (C) 916-  
e-mail:

**Education**

University of California at Berkeley  
A.B., 1996 Major: Political Science; Minor: City and Regional Planning

University of the Pacific, McGeorge School of Law  
J.D., and Certificate in Governmental Affairs 1999  
Discussion Group Leader, Real Property (1997-1998)

**Legal Employment**

*Partner Attorney, Kring & Chung, LLP*, Sacramento, CA 2009 to present (Associate Attorney February 2005 - 2008)

Litigation including trial in the areas of real estate, disability discrimination (ADA), business litigation, real estate, personal injury and construction defect.

*Associate Attorney, Porter, Scott, Weiberg & Delehant*, Sacramento, CA, 1999 to February 2005  
Represented businesses, public entities and insured clients in trials, arbitration, mediation and depositions. Practice areas of civil litigation in state and federal courts, particularly in the areas of product liability, government tort liability, civil rights and disability discrimination, premises liability, construction accidents, business litigation and automotive claims.

**Internships**

Certified Legal Intern Sacramento County District Attorney's Office,  
Misdemeanor Unit (1998-1999)

Cal-OSHA - Appeals Board, Student Legal Assistant (1997), wrote Appellate Board decisions from appeals of ALJ orders

Office of Governor Pete Wilson  
*Washington, DC Intern* (1995), legislative advocacy on behalf of Governor Wilson in Congress  
*Cabinet Intern* (1994), administration of Governor Wilson's state agencies

**Representative Client Development**

Starbucks Coffee Company - Statewide Disability Access Claims  
Dollar Tree Stores, Inc.  
Payless Shoe Source, Inc.  
Tune-up Masters, Inc.  
Heritage Propane  
Sacramento Municipal Utility District  
Numerous Sacramento area based emerging businesses

**Published Appellate Opinion**

Carwash of America - PO v. Windswept Ventures No. 1 (2002) 97 Cal. App. 4th 540;  
related to the recovery of expert costs in a business dissolution

**Second Language**

Hindi

**Memberships**

State Bar of California

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United States District Court for the Eastern, Northern, Central  
and Southern Districts of California

Ninth Circuit Court of Appeals

Boy Scouts of America - National Eagle Scouts Association

Federalist Society

United States Soccer Federation – Referee, 1989 to present

Barristers' Club of Sacramento, Board Member, 2004 to 2007

**Of Interest**

Head Team Manager, California Men's Basketball (1995-1996 - Assistant 1992-1995)

Sacramento Kings, Ballboy (1988-1992)

2004 John F. Kennedy High School, Sacramento, California, Cornell West Distinguished  
Alumni Award "For Outstanding Community Service and Professional Contributions"

Candidate for California's 5th Congressional Seat (March 2005 Special Election)

President, Greenhaven Soccer Club, administers a youth soccer program for approximately 1400  
children in the Greenhaven-Pocket areas of Sacramento.