



**REPORT TO**  
**Personnel and Public Employees Committee**  
**City of Sacramento**

915 I Street, Sacramento, CA 95814-2604  
[www.cityofsacramento.org](http://www.cityofsacramento.org)

**Discussion Calendar**  
**February 15, 2011**

**Honorable Chair and Members of**  
**The Personnel and Public Employees Committee**

**Title: Review of Applications for Preservation Commission**

**Location/Council District: (Citywide)**

**Recommendation:** Review applications and nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk  
Roberta Deering, Senior Planner, (916) 808-8259, Community Development  
Department.

**Presenters:** None

**Department:** City Clerk's Office / Community Development Department

**Division:** N/A

**Organization No:** 04001011

**Description/Analysis**

**Issue:** Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment.

**Policy Considerations:** None.

**Environmental Considerations:** None.

**Commission/Committee Action:** None.

**Rational for Recommendation:** To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

**Financial Considerations:** None.

**Emerging Small Business Development (ESBD):** None.

Respectfully Submitted by: \_\_\_\_\_



Katia Ligaiviu,  
Deputy City Clerk

Recommendation Approved:



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Stephanie Mizuno,  
Assistant City Clerk

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**ATTACHMENT 1**

**Background:**

The following applicants are under consideration for positions on city boards and commissions.

<b>Board/Commission:</b>	Preservation Commission
<b>Available Positions:</b>	One (1)
<b>Category Description(s):</b>	<b>Category E:</b> Landscape architect, designer or historian with training or experience in historical landscapes
<b>Status of Incumbents:</b>	<b>Category E: Melissa Mourkas</b> – Re-applying & Application attached

No.	Applicant Name	District	Category	Comments
1	Melissa E. Mourkas	5	E	Incumbent *
2	William D. Roach	1	E	

**\*Ethics Training Renewal due 09-17-10**

**Preservation Commission Applicants**

**Available Positions: 1**

Applicant Name: Melissa Mourkas	
Applying For: Preservation Commission	
Incumbent? YES	
<ul style="list-style-type: none"><li>• Not present. Provided letter of explanation.</li></ul>	

Applicant Name: William D. Roach	
Applying For: Preservation Commission	
Incumbent? NO	
<ul style="list-style-type: none"><li>• Experience has a land use architect for 16 years</li><li>• Resident of the City for 14 years</li><li>• Has no served on a city board</li><li>• Has worked as a consultant to the City</li></ul>	





# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

2010 NOV 29 P 12:19

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

**BOARD / COMMISSION OR COMMITTEE NAME:** Preservation Commission

**CATEGORY FOR WHICH YOU ARE APPLYING:** Historical Landscape Architect E  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_  
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

**Applicant Name:** Mourkas Melissa E. **E-Mail:** \_\_\_\_\_  
Last First Middle

**Home Address:** \_\_\_\_\_ 12th Avenue Sacramento CA 95820  
Street # Street Name City State Zip

**Mailing Address (if different than home address):** \_\_\_\_\_  
Street # Street Name City State Zip

**Resident of City Council District No:** Five (5) **Business in Council District No:** Five (5)  
Required If Applicable

**Home Telephone:** (916) \_\_\_\_\_ **Business Telephone:** (916) \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

I am a current member in this capacity and serve as Vice Chair. My background in Historic Preservation and qualifications as an Historical Landscape Architect under the Secretary of the Interior's Standards provide me with a unique set of skills to bring to this commission. I enjoy serving the community in this way and would like to continue on to a full three-year term.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

Preservation Commission (10-2008 - present) DOC Subcommittee (2005) McClatchy Park TAC (2009)

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

\_\_\_\_\_

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: B.A. History of Art & Architecture, M.A. Landscape Design and Planning

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: 04-28-2010                      EMPLOYER NAME: California Energy Commission  
TO DATE: present                              ADDRESS: 9th Street                              Sacramento                      CA  
Street #                              Street Name                              City                              State

DUTIES: Planner II, Siting & Transmission Environmental Protection: Environmental Analyses for Visual and Cultural Resources

**PRIOR EMPLOYER(S):**

FROM DATE: 01-01-2004                      EMPLOYER NAME: Landscape Legacy (sole proprietor)  
TO DATE: present                              ADDRESS: 12th Avenue                              Sacramento                      CA  
Street #                              Street Name                              City                              State

DUTIES: Landscape Architecture & consulting, Historic Preservation consulting.

FROM DATE: 10/2005                              EMPLOYER NAME: City of Sacramento, Historic Preservation Office  
TO DATE: 01-04-2008                              ADDRESS: 915 I Street                              Sacramento                      CA  
Street #                              Street Name                              City                              State

DUTIES: Assistant Planner: Review of development projects in historic districts, staff liaison on municipal projects

FROM DATE:    EMPLOYER NAME:  
TO DATE:    ADDRESS: \_\_\_\_\_  
Street #                              Street Name                              City                              State

DUTIES:  

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: 01-01-2004                      BUSINESS NAME: Landscape Legacy  
TO DATE: present                              ADDRESS: 4932 12th Avenue                              Sacramento                      CA  
Street #                              Street Name                              City                              State

TYPE OF BUSINESS OR SERVICE RENDERED:  
Landscape Architecture services and consulting.

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Melissa E. Mourkas  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

\_\_\_\_\_

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

\_\_\_\_\_

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: Ms. Melissa E. Mourkas Date: November 18, 2010  
Type Name if Returning Via E-Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_

# MELISSA E. MOURKAS

Landscape Architect

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## EDUCATION

### **MASTER OF ARTS, LANDSCAPE DESIGN & PLANNING, 1994**

#### **CONWAY SCHOOL OF LANDSCAPE DESIGN, Conway, Massachusetts**

Graduate landscape design program providing professional training in site design and land-use planning. Curriculum emphasis is on sustainable landscape planning and design. Graduate projects: Master Plan for a 45-acre historic resort, original landscape designed by F.L. Olmsted in Lenox, MA and Performance Standards for a proposed industrial park in Millbury, MA.

### **BACHELOR OF ARTS, HISTORY OF ARCHITECTURE & ART, 1981**

#### **SCRIPPS COLLEGE, Claremont, California**

Major studies in Art History, Architectural History, and Urban Development. Senior thesis: documentation and analysis of the innovative residential designs and construction techniques of California architect Rudolf M. Schindler. Minor studies in Art and the Humanities.

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## PROFESSIONAL EXPERIENCE

Licensed Landscape Architect, California #5139, Montana #211  
Qualified Historical Landscape Architect, Secretary of the Interior's Standards

### **LANDSCAPE ARCHITECTURE:**

**1994 to Present: Landscape Architect/Designer.** Experience in landscape architecture, landscape construction estimating, residential and small commercial site planning and landscape master plans. Specialist in residential landscape architecture and historic landscape preservation. Provide landscape architecture and consulting services to private clients, contractors, and other design firms. Owner and Principal of Landscape Legacy (1998 to present). Frequent speaker to various groups on landscape design and construction, and cultural landscapes. Certified Landscape Irrigation Auditor. Recent projects: Master Plan, historic Didion Mansion (2010), Cultural Landscape Report for the California Governor's Mansion State Historic Park (2009), Master Plan for California's Backyard Plaza at the Sacramento Zoo (2008) and Landscape and Irrigation Plan for 3-Unit Residential Subdivision, Sacramento, CA(2008).

### **PLANNING and HISTORIC PRESERVATION:**

**April 2010 to Present: Planner II, California Energy Commission, Siting and Transmission Environmental Protection Division.** Provide technical analysis of proposed energy planning, conservation, and development programs on land use, visual, traffic and transportation and cultural resources. Specific tasks include: the analysis of potential impacts; identification of suitable mitigation measures under CEQA; preparation of testimony; participate in public workshops; present sworn testimony during evidentiary hearings, and project monitoring to ensure compliance with local, state and federal environmental laws and regulations. Specialist in visual resources.

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# MELISSA E. MOURKAS

## Landscape Architect

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**2005 to 2008: Assistant Planner, Historic Preservation Office, City of Sacramento, CA.** Sacramento is a Certified Local Government with over 800 Landmarks and 28 Historic Districts. Responsible for design review and approval for private and public development projects involving rehabilitation, preservation and restoration of historic resources. Staff liaison on municipal development projects involving historic resources, from historic city parks to landmark buildings and urban streetscape design plans. Major staff projects and assignments:

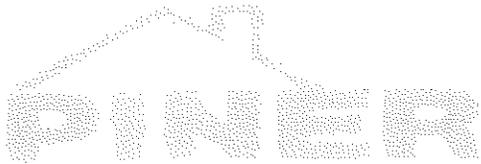
Sacramento Historic City Cemetery Master Plan  
Memorial Auditorium Landscape Master Plan  
Development Standards for Historic Districts & Landmarks  
R Street Corridor: 10<sup>th</sup> to 13<sup>th</sup> Streetscape Design  
Sacramento Railyards Design Guidelines  
St. John's Lutheran Church: interior & exterior restoration & rehabilitation  
1813 Capitol Avenue Mixed-Use Infill: new construction

**1997: Workshop Coordinator** for three regional Cultural Landscape workshops funded by the NCPPT and the Alliance for Historic Landscape Preservation. Responsible for contacting nationally and locally recognized Preservation professionals as speakers, lining up venues and tours, and producing workshop printed materials for participants. Workshops focused on introducing state and local officials to historic landscape survey and nomination methodology for the National Register.

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### PROFESSIONAL AND COMMUNITY ACTIVITIES

- Member, Board of Directors, California Governor's Mansion State Historic Park Foundation, 2009 to present
  - Member, City of Sacramento Preservation Commission, 2008 to present
  - Instructor, California School of Garden Design, 2007 to present
  - Guest Studio Instructor, Frank Lloyd Wright National Historic Landmark Landscape Design Charrette, Amherst, MA, November 2006
  - Instructor, Learning Exchange, Sacramento: Landscape Design, 2005 to present
  - Member, Sacramento Development Oversight Commission Sub-Committee on Preservation Ordinance Update, 2004-2005
  - Trustee, Conway School of Landscape Design, 1998 to 2001
  - Editor, Conway School of Landscape Design Annual Magazine, 1998 to 2001
  - Guest Lecturer, Conway School of Landscape Design, 1997 to 2001
  - Associate Member, Zoning Board of Appeals, Holyoke, MA 1997 to 1998
  - Member, Canalwalk Advisory Committee, Holyoke, MA, 1996 to 1999
-



## DESIGN BUILD GROUP

Architect, Lic. # C23457  
1812 J Street Suite 16  
Sacramento, CA 95811  
www.pinerworks.com

General Contr. Lic. # 571015  
Phone: 916-444-7115  
Fax: 916-444-7119  
Email: Pinerworks@sbcglobal.net

**April 7, 2008**

City Clerk  
City of Sacramento

***RE: Recommendation of Melissa Mourkas, Landscape Architect for appointment to the City of Sacramento Preservation Commission.***

To Whom it Concerns:

I am an Architect and General Contractor living and working in the Sacramento area for 21 years, specializing in remodels, additions and new construction with special emphasis on design that is compatible with vintage buildings.

I am writing this letter in support of the appointment of Landscape Architect Melissa Mourkas to the City of Sacramento Preservation Commission.

I have come to know Melissa in her capacity as both a designer with special training and education as an Historical Landscape Architect and as a member of City Staff in the Preservation Department from 2005 through 2008.

With her work at the City, I know that she has intimate knowledge of the application of the Secretary of the Interior's Standards to development projects. She is well balanced with a design background that includes both architecture and landscape architecture aspects of the built environment. Working with her on City staff as an applicant on several projects I appreciate her understanding of the real-world constraints on projects involving historic resources.

She has always impressed me as professional, well spoken, good natured and with a solid, real world grasp of what constitutes a sound design, especially in regards to historic buildings. It is with pleasure that I heartily recommend the appointment of Melissa Mourkas to the Preservation Commission as an asset to all concerned.

Best regards,

Matthew H. Piner.  
Architect  
Pinerworks Design/Build Group



# City of Sacramento

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BOARD / COMMISSION OR COMMITTEE NAME: Preservation Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Landscape Architect E  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): The HLA Group, Landscape Architects and Planners  
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Roach William D E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: Martis Valley Circle Sacramento CA 95835  
Street # Street Name City Suite City State Zip

Mailing Address (if different than home address): 20th Street, Suite 21 Sacramento CA 95811  
Street # Street Name City State Zip

Resident of City Council District No: One (1)  Business in Council District No: Three (3)   
Required If Applicable

Home Telephone: 916 Business Telephone: 916

Please state the reason you would like to be a member of this board/commission (or attach):  
I have 16 years of experience in the practice of landscape architecture with a bachelor degree from UC Davis in 1994. In 1996 I moved to Sacramento and have enjoyed living and working within the city limits since then.

*see attached*

Through my professional career, I have had the opportunity to work on a full range of projects, large and small, with every type of client. I have especially enjoyed working on urban infill and redevelopment projects in the urban setting. My interest and area of expertise has gravitated to the design of urban public spaces, the college campus environment and commercial development.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

William D. Roach  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ William D. Roach Date: 12/16/10

**DISCLOSURE AND REGULATORY REQUIREMENTS**

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**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

None



## Statement of Interest for Preservation Commission for William Roach

I have 16 years of experience in the practice of landscape architecture with a bachelor degree from UC Davis in 1994. In 1996 I moved to Sacramento and have enjoyed living and working within the city limits since then.

Through my professional career, I have had the opportunity to work on a full range of projects, large and small, with every type of client. I have especially enjoyed working on urban infill and redevelopment projects in the urban setting. My interest and area of expertise has gravitated to the design of urban public spaces, the college campus environment and commercial development.

While I do not have extensive training in the field of historic preservation and historic landscapes, a large piece of my formal schooling centered on the history of landscape architecture and development patterns, particularly in California and the West. I have a genuine interest in and have studied California gardens dating from early Hispanic influences through the Victorian era and imported styles of the early 20<sup>th</sup> Century.

As a landscape architect, I have served within my professional organization, ASLA, on committees and organizations at the local, state and national level. My interest to serve on the Historic Preservation Board stems from a desire to assist my community as an advocate for our cultural resources. Sacramento is rich with a varied historical landscape and I have a keen interest in its stewardship. I welcome the opportunity to serve on the Preservation Commission should I be appointed.