



REPORT TO Personnel and Public Employees Committee City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.cityofsacramento.org

2

Discussion Calendar
November 01, 2011

**Honorable Chair and Members of
The Personnel and Public Employees Committee**

Title: Review of Applications for Animal Care Services

Location/Council District: (Citywide)

Recommendation: Review applications and nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk;
Kim Heckes-Martin, Administrative Officer, (916) 808-7119, Department of General
Services

Presenters: None

Department: City Clerk's Office / General Services Department

Division: N/A

Organization No: 04001011

Description/Analysis

Issue: Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment.

Policy Considerations: None.

Environmental Considerations: None.

Commission/Committee Action: None.

Rational for Recommendation: To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

Financial Considerations: None.

Emerging Small Business Development (ESBD): None.



Respectfully Submitted by: _____

Katia Ligaiviu,
Deputy City Clerk

Recommendation Approved:



Stephanie Mizuno,
Assistant City Clerk

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ATTACHMENT 1

Background:

The following applicants are under consideration for positions on city boards and commissions.

Board/Commission:	Animal Care Services Citizens Advisory Committee
Available Positions:	Two (2)
Category Description(s):	Category C: Public-at-large representing the community, and shall not be an animal care professional or affiliated with an animal welfare organization
Status of Incumbents:	Kris Liang: Resigned Becky Correia: Did not re-apply for another term

No.	Applicant Name	District	Category	Comments	Interviewed
1	Jennifer Pokorny	3	C		Yes
2	Kathleen Garcia	7	C		Yes
3	Moir Monahan	4	C		Yes
4	Sam Delson	4	C		Yes

P&PE Interviews

held on 10/18/2011

Applicant Name:	Jennifer Pokorny
Applying for:	
<u>Animal Care Services Citizens Advisory Committee</u>	
Incumbent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
<ul style="list-style-type: none">• Has background in education and animal behavior (PhD).• Did graduate training in Atlanta and encountered many strays, one which she adopted. She believes that educating the public is an important part of the adoption process.• Moved to Sacramento last May so would like stay involved with animals by serving on this committee.	



Applicant Name:	Kathleen Garcia
Applying for:	
<u>Animal Care Services Citizens Advisory Committee</u>	
Incumbent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
<ul style="list-style-type: none">• Registered nurse and active community member. Had previously interviewed about 8 months ago. Since that time, she has remained persistent and committed to seeking out this position.• Has love for animals so she would like to promote the humane treatment of them. Hopes to lead by example and foster education.• Is familiar with developing and maintaining protocols and budgets.	



Applicant Name:	Moira Monahan
Applying for:	
<u>Animal Care Services Citizens Advisory Committee</u>	
Incumbent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
<ul style="list-style-type: none">• Has attended virtually every meeting of the Animal Advisory Board over the past 2 years and has been a very involved participant and volunteer at the shelter for the past 5 years.• Has fostered over 40 animals which have all been adopted and was also a lead organizer of a group of volunteers to adopt out a large group of cats.• Currently serves as the volunteer bookkeeper for the shelter's Spay and Neuter program.	



Applicant Name: Sam Delson

Applying for:

Animal Care Services Citizens Advisory Committee

Incumbent? YES NO

- Has been a City of Sacramento resident for more than 20 years.
- Owns a rescue dog and cares deeply about animals.
- Has a Masters in Public Administration and Masters in Communication from Stanford. Principal background is in communications.
- Works at the State. For the last five years has served as a Deputy Director for Cal EPA.
- Went through the City Manager's Academy this past year.





City of Sacramento

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2011 MAR -7 P 3:27

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Animal Care Services Citizens Advisory Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Public at-large C
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): _____
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Pokorny Jennifer J **E-Mail:** _____
Last First Middle

Home Address: _____ G Street : _____ Sacramento CA 95816
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Three (3) **Business in Council District No:** _____
Required If Applicable

Home Telephone: 404- _____ **Business Telephone:** _____

Please state the reason you would like to be a member of this board/commission (or attach):

I have a genuine interest in animal welfare given that I have rescued all of my pets (2 cats, 1 dog) from shelters over the years. I recently moved to Sacramento and would like a way to be involved in the community and believe that this would be a good way to do so. It would also allow me to know more about what is going on in the community with animal care issues. Living in Atlanta for several years exposed me to the harsh realities of an overpopulation of primarily dogs and cultural differences in acceptable treatment of animals. Therefore, I would like the opportunity to be more involved in these matters and hopefully make a positive contribution to the lives of the animals.

Are you currently, or have you in the past, served on an advisory group? Yes No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Yes No If yes, please explain:

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: 2003-2009 Emory University, Atlanta, GA Ph.D. Psychology (Neuroscience & Animal Behavior)
2007 Emory University, Atlanta, GA M.A. Psychology (Neuroscience & Animal Behavior)
1996-2000 University of Wisconsin, Madison, B.A. Anthropology & Social Welfare (double major)

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 5/2010 EMPLOYER NAME: University of California Davis,
TO DATE: present ADDRESS:
Street # Street Name City State

DUTIES: Postdoctoral Research Fellow conducting research examining the development of brain function in children with autism using functional neuroimaging (fMRI)

PRIOR EMPLOYER(S):

FROM DATE: 10/1009 EMPLOYER NAME: Agnes Scott College, Department of Psychology
TO DATE: 5/2010 ADDRESS: 141 E. College Avenue Decatur GA
Street # Street Name City State

DUTIES: Researcher analyzing MRI brain scans

FROM DATE: 8/2003 EMPLOYER NAME: Emory University, Department of Psychology
TO DATE: 5/2009 ADDRESS: 36 Eagle Row Atlanta GA
Street # Street Name City State

DUTIES: Graduate student conducting research on social behavior in non-human primates; Teaching Assistant for several undergraduate psychology courses; Instructor for undergraduate course in Sensation and Perception

FROM DATE: EMPLOYER NAME:
TO DATE: ADDRESS:
Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME:
TO DATE: ADDRESS:
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Pokorny, Jennifer
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:
NA

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:
NA

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Jennifer Pokorny Date: 3/1/11

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? Yes No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? Yes No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:



City of Sacramento

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Application for

Appointment to Boards/Commissions and Committees

2011 FEB 18 A 11: 03

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Animal Care Services Citizens Advisory Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Member at-large "C"
Description (if applicable) Category Letter

Name of Company/Organization Being Represented (if applicable): N/A
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Garcia Kathleen nmn E-Mail: _____
Last First Middle

Home Address: _____ Surfside Way Sacramento CA 95831
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Seven (7) Business in Council District No: _____
Required If Applicable

Home Telephone: (916) Business Telephone: (916)

Please state the reason you would like to be a member of this board/commission (or attach):

Simply stated, my enormous love and respect for all animals and the desire to promote the safe, kind and humane treatment of all animals. To be a voice for those who don't have one. I have always wanted to participate in the formulation and recommendation of policies and programs that ensure quality care of animals. To provide the public with educational opportunities and information regarding proper and humane care of animals, and to illicit adoption as an option.

Are you currently, or have you in the past, served on an advisory group? Yes No If yes, state the name of the group and how that service supports your application (or attach).

N/A

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Yes No If yes, please explain:

N/A

previously applied 2010

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Kathleen Garcia
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

NO

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

NO

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Kathleen Garcia  Date: 02-16-2011
Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? Yes No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? Yes No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

None



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

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INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Animal Care Services Citizens' Advisory Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Community C
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): _____
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Monahan Moira E-Mail: _____
Last First Middle

Home Address: Del Rio Rd. Sacramento CA 95822
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Four (4) Business in Council District No: _____
Required If Applicable

Home Telephone: 916 Business Telephone: 916

Please state the reason you would like to be a member of this board/commission (or attach):

I care deeply about the well-being of animals in our community, and for that reason have been a volunteer at the City Animal Shelter as well as for other animal organizations. I am very active in spay/neuter efforts throughout the Sacramento area. I normally attend the Animal Care Services Citizens Advisory Committee meeting and feel that I could contribute more by being a member of the committee.

Are you currently, or have you in the past, served on an advisory group? Yes No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Yes No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Moira Monahan
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

no

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

none

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Moira Monahan Date: 12-27-2010
Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

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City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? Yes No

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City of Sacramento

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INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

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BOARD / COMMISSION OR COMMITTEE NAME: Animal Care Services Citizens Advisory Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Public-at-large representing the community C
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): _____
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Delson Sam A E-Mail: _____
Last First Middle

Home Address: T St. Sacramento CA 95811
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Four (4) Business in Council District No: _____
Required If Applicable

Home Telephone: 916 Business Telephone: 916

Please state the reason you would like to be a member of this board/commission (or attach):

I care about animals and have skills that would help the committee achieve its goals of improving care for animals at the City's Animal Care Services Center, increasing awareness of animals available for adoption, and educating the community about humane treatment of animals. I am a 16-year resident of the city and a dog owner. I am currently enrolled in the 2011 City Management Academy. I have been appointed to a city advisory committee by both Mayor Johnson and ex-Mayor Fargo. I have professional experience in public information and communications techniques and public administration. I spent 15 years as a newspaper reporter and editor and have been a government communications professional for the last 9 years. I have a master in public administration degree from Harvard and an MA in communication from Stanford.

Are you currently, or have you in the past, served on an advisory group? Yes No If yes, state the name of the group and how that service supports your application (or attach).

I am currently serving my second term as a mayoral appointee to the Transportation Program Guide CAC.

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Yes No If yes, please explain:

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

MPA, Harvard University, 2000.
MA, Communication, Stanford University, 1999. BA, Political Science, Carleton College, 1983

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 04-02-2007 EMPLOYER NAME: California Environmental Protection Agency, OEHHA
TO DATE: Present ADDRESS: 1 St. Sacramento CA
Street # Street Name City State

DUTIES:

Deputy Director for External and Legislative Affairs. I am the communications director and legis. director for OEHHA.

PRIOR EMPLOYER(S):

FROM DATE: 08-30-2006 EMPLOYER NAME: Yes on Proposition 1C Campaign
TO DATE: 11-10-2006 ADDRESS: 900 J St. Sacramento CA
Street # Street Name City State

DUTIES:

Statewide communications director for campaign for \$2 billion emergency shelter and housing bond

FROM DATE: 11-29-2004 EMPLOYER NAME: Assemblymember Alberto Torrico
TO DATE: 01-08-2007 ADDRESS: State Capitol Sacramento CA
Street # Street Name City State

DUTIES:

Principal consultant and communications director for state Assemblymember.

FROM DATE: 11-04-2002 EMPLOYER NAME: Assemblymember Darrell Steinberg
TO DATE: 11-26-2004 ADDRESS: State Capitol Sacramento CA
Street # Street Name City State

DUTIES:

Principal consultant and communications director for Sacramento's state Assemblymember.

BUSINESS ENTERPRISES: List business name including fititious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME: _____
TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Sam Delson
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

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Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ SAM A. DELSON Date: 03-09-2011
Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

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City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? Yes No

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