



**REPORT TO  
Personnel and Public Employees Committee  
City of Sacramento**

**915 I Street, Sacramento, CA 95814-2604  
www.cityofsacramento.org**

**Discussion Calendar  
February 21, 2012**

**Honorable Chair and Members of  
The Personnel and Public Employees Committee**

**Title: Review of Applications and Conduct Interviews for Ann Land/Bertha  
Henschel Memorial Fund Commission**

**Location/Council District:** (Citywide)

**Recommendation:** Review applications and nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk;  
Gudrun Snyder, Administrative Technician, (916) 808-7982, Parks and Recreation  
Department

**Presenters:** None

**Department:** City Clerk's Office / Department

**Division:** N/A

**Organization No:** 04001011

**Description/Analysis**

**Issue:** Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment.

**Policy Considerations:** None.

**Environmental Considerations:** None.

**Commission/Committee Action:** None.

**Rational for Recommendation:** To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

**Financial Considerations:** None.

**Emerging Small Business Development (ESBD):** None.



Respectfully Submitted by: \_\_\_\_\_

Katia Ligaiviu,  
Deputy City Clerk

Recommendation Approved:



\_\_\_\_\_  
Stephanie Mizuno,  
Assistant City Clerk

**Table of Contents:**

Report pg. 1

**Attachments**

1 Available Positions / Applicant List pg. 3

2 Attendance Record pg. 4

**ATTACHMENT 1**

**Background:**

The following applicants are under consideration for positions on city boards and commissions.

<b>Board/Commission:</b>	Ann Land/Bertha Henschel Memorial Fund Commission
<b>Available Positions:</b>	Four (4)
<b>Category Description(s):</b>	<b>Category B:</b> Public-at-large
<b>Status of Incumbents:</b>	<p><b>Bernadette Lynch:</b> Has served maximum number of terms</p> <p><b>Laurie Richardson:</b> Resigned</p> <p><b>Ronald Byrd:</b> Did not re-apply for another term</p> <p><b>Debra Finch:</b> Re-applying for second term – Application Attached</p>

No.	Applicant Name	District	Category	Comments	Attendance
1	Jesus C. Hernandez	4	B		Confirmed
2	Dorothy Walker-McConico	8	B		Confirmed
3	Debra L. Finch	3	B	Incumbent	Confirmed
4	Natalie A. Johnston	4	B		Confirmed
5	Sheila Ellis	1	B		Confirmed
6	Edith Martinez	4	B		Confirmed





# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are **optional**. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

**BOARD / COMMISSION OR COMMITTEE NAME:** Ann Land/Bertha Henschel Memorial Fund Commission

**CATEGORY FOR WHICH YOU ARE APPLYING:** city resident nominated by Council District 5 A

Description (if applicable) Category Letter

Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_

Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

**Applicant Name:** Hernandez Jesus C **E-Mail:** \_\_\_\_\_

Last First Middle

**Home Address:** \_\_\_\_\_ Park Vista Circle Sacramento CA 95831

Street # Street Name City State Zip

**Mailing Address (if different than home address):** \_\_\_\_\_

Street # Street Name City State Zip

**Resident of City Council District No:** Four (4) **Business in Council District No:** \_\_\_\_\_

Required If Applicable

**Home Telephone:** 916- \_\_\_\_\_ **Business Telephone:** 916- \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

I seek the opportunity to utilize my extensive background in real estate, policy development and doctorate level research skills in a public service capacity. I possess extensive knowledge of Sacramento urban development issues and have published my research in peer-reviewed academic journals. Born and raised in Oak Park, I have intimate knowledge of long-term problems that continue to plague the area and other similar areas in Sacramento. I also have the ability to digest and analyze complex documents and proposals associated with urban planning. I seek to be a voice for historically disadvantaged communities that continue to be impacted by decisions affecting development and to ensure that public resources are appropriately directed equitably throughout Sacramento.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

University of California, Davis. PhD. Sociology. January 2012  
University of California, Davis, MA. Sociology. January 2004

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: 04-01-2011

EMPLOYER NAME: University of California, Davis

TO DATE: present

ADDRESS: Drive Davis CA  
Street # Street Name City State

**DUTIES:**

Lecturer. Teach university level Urban Sociology and Community Development courses

**PRIOR EMPLOYER(S):**

FROM DATE: 12/30/1979

EMPLOYER NAME: State of California - Health and Welfare Agency

TO DATE: 05-01-2010

ADDRESS: 1900 9th Street Sacramento CA  
Street # Street Name City State

**DUTIES:**

Policy development, legislative bill analysis, fiscal projections, and administrative oversight for statewide welfare prgms

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: Street # Street Name City State

**DUTIES:**

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: Street # Street Name City State

**DUTIES:**

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: 07-01-1989

BUSINESS NAME: The Real Estate Group, Inc.

TO DATE: present

ADDRESS: Park Vista Circle Sacramento CA  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

research on loan defaults, foreclosures and housing market issues for industry professionals and non-profit housing advocates

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Jesus Hernandez  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

N/A

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature:       /s/ Jesus Hernandez       Date:       01/23/2012        
Type Name if Returning Via E-Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_

**Jesus Hernandez**  
Park Vista Circle  
Sacramento. CA 95831

**EDUCATION**

Ph.D., Sociology, University of California, Davis. January 2012. Dissertation: Race, Market Constraints, and the Housing Crisis: Critical Links to Segregation and Mortgage Redlining. Dissertation Committee: Michael Peter Smith (chair), Fred Block, Bruce Haynes, and Gregory Squires.

Master of Arts, Sociology, University of California, Davis. September 2004.  
Thesis: The Geography of Housing Finance Credit in Sacramento, California.  
Advisor: Bruce D. Haynes.

**AREAS OF SPECIALIZATION/RESEARCH INTERESTS**

Urban Sociology  
Race and Ethnicity

Real Estate and Housing Finance  
Community Development

**CURRENT POSITION:**

Lecturer, University of California, Davis. Responsible for design, planning and instruction of university level courses addressing urban social problems, social inequality and race relations for the Departments of Sociology and Community and Regional Development.

**ADMINISTRATIVE AND PUBLIC POLICY EXPERIENCE**

State of California – Department of Mental Health, 1989 – 2009. Staff Mental Health Specialist  
Extensive work in policy development, legislative bill analysis, fiscal and population projections, and automating statewide mental health evaluation systems. Drafted reports for the state legislature on the status of mental health programs for mentally disordered offenders and provided administrative oversight on forensic mental health programs for mentally ill judicially committed offenders.

State of California – Department of Social Services, 1979 – 1989. Associate Governmental Program Analyst. Drafted regulations and policy papers to guide welfare program administration throughout the state. Developed statewide policy interpretation system for use by county welfare programs. Involved in the design of statewide automated welfare systems for statewide social service programs.

**ADDITIONAL PROFESSIONAL EXPERIENCE**

Real Estate Consulting and Brokerage, 1984 – 2010. Over 25 years of real estate experience as a residential sales broker, mortgage broker and consultant. Conducted quantitative and qualitative research on mortgage defaults, foreclosures and housing market related issues for industry professionals and non-profit housing advocates. Provided crisis counseling for homeowners facing mortgage default and foreclosure.

**RESEARCH EXPERIENCE**

Doctoral Research, University of California, Davis, 10/04 – 1/2012.

Using Sacramento, California as the site for a case study on the 2007 mortgage meltdown, I argue that historical patterns of residential segregation and intensive bank deregulation are important causes of racialized subprime loan concentration and foreclosures in US cities. The case study reveals how socio-cultural directives that identified and assigned residential location took form as complex market conditions allowing racial segregation to occur in cities. The case study also demonstrates how the fusion of both explicit and supposedly race-neutral or “colorblind” housing market practices set the stage for present-day subprime mortgage activity and foreclosure concentration in the city of Sacramento. Finally, the study reflects how global financial innovation is intrinsically connected to cities, both influencing and influenced by local narratives that shape community as well as local economy.

Masters Research, University of California, Davis, 10/2003 – 9/2004.

Applied historical processes of spatial stratification to Federal Home Mortgage Disclosure Act (HMDA) loan data. Identified relationships between historical housing and housing finance policy and the concentration of subprime mortgage usage in neighborhoods historically populated with high ratios of minority residents in Sacramento, California. Created GIS models of subprime loan geography to determine relationship to historical patterns of mortgage redlining.

**PUBLICATIONS:**

Hernandez, Jesus. 2009. “Redlining Revisited: Mortgage Patterns in Sacramento, California 1930-2004.” Symposium on the Sociology and Geography of Mortgage Markets. *International Journal of Urban and Regional Research*. Vol 33 (2), 291-313.

Extended version of this article appears in Manuel Aalbers (ed.) *Subprime Cities: The Political Economy of Mortgage Markets*. Blackwell Studies in Urban and Social Change. 2012.

Haynes, Bruce D. and Jesus Hernandez. 2008. “Monopolistic Group Closure and the Dark Side of Social Capital.” Chapter Four in *Networked Urbanism*, Eds. Talja Blokland and Mike Savage. Ashgate Press.

Dymski, G., J. Hernandez and L. Mohanty. Race, Power and the Subprime/Foreclosure Crisis: A Meso Analysis. Working Paper No. 669. Levy Economics Institute of Bard College. A final version of this paper is forthcoming in the *Journal of Feminist Economics*.

**PUBLICATIONS IN PROGRESS:**

Hernandez, J. Race, Markets Constraints and the Housing Crisis: A Problem of Embeddedness. *Kalfou: a Journal of Comparative and Relational Ethnic Studies*. Forthcoming.

Hernandez, J. Book Review. *Place, Exclusion and Mortgage Markets* by Manuel Aalbers. *City and Community*. Forthcoming.

**NON-REFEREED PUBLICATIONS**

Hernandez, Jesus. *The Residual Impact of History: Segregation, Mortgage Redlining, and Subprime Lending*. Commissioned by the Kirwan Institute for the Study of Race and Ethnicity, Ohio State University, for the Convening on Fair Housing and Fair Credit. Washington, DC, November 2009.

Hernandez, Jesus. *Making the Case for Fair Housing: Evidence for Litigation and Actions for Stabilizing Markets*. The Race Equity Project. December 2009.

**ACADEMIC PRESENTATIONS**

*Market Constraints and the Foreclosure Crisis: The Role of U.S. Housing Policy*. Western Political Science Association. Portland, Oregon. March 2012 (invited).

*Race, Power, and the Subprime/Foreclosure Crisis: A Meso Analysis*. National Economics Association. Chicago, Illinois. January 2012 (invited).

*Race, Markets and the Housing Crisis: A Problem of Embeddedness*. Race, Space and Nature Symposium. University of California, Berkeley. April 2011.

*Market Infrastructure, Social Closure and Foreclosure in Sacramento, CA*. Paper Session, Association of American Geographers Annual Meeting. Seattle, Washington. April 2011.

*Dual Credit Markets and the Subprime Lending Boom*. Paper Session, Social Science History Association. Chicago, Illinois. November 2010.

*It Started in the Hood: The Subprime Loan Crisis at the Micro Level*. Paper Session, American Sociological Association Annual Conference. Atlanta, GA. August 2010.

*Understanding Racial Disparities in Subprime Lending and Foreclosure Patterns: A Micro-Level Analysis of the Housing Crisis*. Sociological Research Symposium. University of California, Berkeley. April 2010.

*Market Constraints and the Housing Crisis: Critical Links to Segregation and Mortgage Redlining*. Pacific Sociological Association Annual Conference. Oakland, CA. April 2010.

*A Social Constructionist View of the Housing Crisis*. Research Development Conference. University of California, Davis. October 2009.

*Integrating Geographic Information Systems (GIS) into Sociological Research*. Professional Development Workshop. Department of Sociology, University of California, Davis. May 2009.

*Racial Cartels and the Lock-In Model: Applying Anti-Trust Legislation to Fair Housing Activism*. University of California, Irvine, School of Law. With Professor Daria Roithmayr, University of Southern California and Professor George Lipsitz, University of California, Santa Barbara. July 2008.

The Sub-Prime Crisis at a Micro Scale: Redlining, Housing Segregation, and the Crisis of Social Reproduction in Sacramento. Open Research Project Conference, Musashi University, Tokyo, Japan. December 15, 2007.

The Subprime Meltdown in the US at a Micro Level. Financial Seminar at the University of Tokyo, Department of Economics. Tokyo, Japan. December 2007.

Redlining Revisited: Subprime Loan Patterns in Sacramento. International Conference on Urban Justice and Sustainability: Research Committee 21. International Sociological Association. Vancouver, British Columbia, Canada. August 2007.

Subprime Lending in Sacramento: The Macro and Micro Effects of State Strategies and Housing Policy. Workshop on Financial Processes and Urban Inequality. University of California Center Sacramento. July 2007.

The Geography of Subprime Mortgage Lending. Pacific Sociological Association Annual Conference, Oakland, CA, March 2007.

**INVITED SPEAKER**

The Process of Race-Making: Health and Segregated Populations in Sacramento. University of California, Davis, School of Nursing. June 2011.

Understanding the Foreclosure Crisis in Sacramento: Building Capacity for Stabilizing Communities. Sacramento Habitat for Humanity Board of Directors. May 2011.

Dual Credit Markets and the Foreclosure Crisis in Sacramento. Sacramento Housing Alliance Board of Directors. February 2011.

Foreclosure as a Device for Predatory Fee Collection: Common Interest Developments and Collection Agencies. Northern California Conference for Foreclosure Counselors. Merced, California. May 2010.

Race, Market Constraints and the Housing Crisis: Critical Links to Segregation and Mortgage Redlining. University of the Pacific. Stockton, CA. March 2010.

Change or More of the Same? Placing the Housing Crisis in a Historical Context. The 17<sup>th</sup> Annual Fair Housing Laws and Litigation Conference. San Diego, CA. February 2010.

The Residual Impact of History: Segregation, Mortgage Redlining, and Subprime Lending. Policy Link and Kirwan Institute Convening on Fair Housing and Fair Credit. Oakland CA. December 2009.

Intergenerational Connections: Mortgage Redlining, Subprime Loan Concentration, and the Housing Crisis. National Convening on Subprime Lending, Foreclosures, and Race. Kirwan Institute. The Ohio State University. October 2008.

The Subprime Mortgage Meltdown: A Case Study of Sacramento. NeighborWorks America Northern California Conference for Foreclosure Counselors. Oakland, CA. September 2008.

National Commission on Fair Housing and Equal Opportunity: Hearing on Subprime Lending and Foreclosures. Los Angeles, California. September 2008. Invited expert witness. Provided oral and written testimony to national level investigation on the housing crisis.

Housing Credit, Segregation and Social Reproduction in Sacramento. National Fair Housing Alliance Annual Conference. Washington DC June 2008.

GIS and Society: Demonstrating Social Problems and the Housing Crisis Using GIS Technology. Guest lecturer. University of California at Davis. May 2008.

The Concentration Effect: Housing Credit, Segregation and Social Reproduction: A Case Study of Mortgage Lending in Sacramento. Ninth Annual Housing Rights Summit: Housing Rights Center Los Angeles, CA. April 2008.

Fair Housing, Fair Lending and Foreclosures: Historical Connections to Subprime Lending. The 15<sup>th</sup> Annual Fair Housing Laws and Litigation Conference. San Diego, CA. February 2008.

Housing Credit, Social Reproduction, and Neighborhood Sustainability. Housing Seminar. University of California at Santa Barbara. January 2008.

The Mortgage Meltdown: Local Effects on Global Markets. University of California Center Sacramento. September 2007.

Population Trends in California: A Review of 2000 Census Data. California Capital Community Development Financial Institution, Board of Directors Annual Meeting, September 2005.

California's Changing Demographics. Presented to the California Insurance Industry and members of the California State Legislature at the Insurance Policy Summit. June 2005.

#### **SERVICE**

Advisory board member. Testbed for the Redlining Archives of California's Exclusionary Spaces (T-RACES). Mapping the Historical Redlining of California Cities.

American Sociological Association Annual Conference 2009. Presider, Urban Sociology Roundtable Session on Housing Inequality and Affordability.

Reviewer. International Journal of Urban and Regional Research, 2009 - 2011.

Reviewer. International Affairs Journal, 2008.

#### **AWARDS/GRANTS**

Institute of Governmental Affairs Dissertation Improvement Grant 2007 & 2009

Graduate Studies Research Grant 2008 & 2009

**ACADEMIC AFFILIATIONS**

American Sociological Association  
American Association of Geographers  
Pacific Sociological Association  
Social Science History Association

**ACADEMIC CONTACT:**

Department of Sociology, Humanities and Social Sciences Building  
University of California, Davis. One Shields Avenue  
Davis, California 95616 Phone - 916.837.3679. Fax - 916.914.2420

**RELATED PROFESSIONAL AFFILIATIONS**

Urban Land Institute  
National Association of Realtors  
California Association of Realtors  
Sacramento Association of Realtors



# City of Sacramento

Application for

Appointment to Boards/Com missions and Committees

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

2011 JUN -1 A 11:42

**INSTRUCTIONS:** Provide all information requested; use black ink; any attachments must be single sided on 8.5 X 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative.

Note: All information provided on this form is public record. Return this completed application form to: Office of the City

**IMPORTANT: Letters of recommendation must be submitted as a part of this application, and will not be accepted after your application is filed with the City Clerk's Office.**

BOARD / COMMISSION OR COMMITTEE NAME: Ann Land/Bertha Henschel Memorial Fund Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Public at large B

Applicant Name: Walker-McConico Dorothy  
Last First Middle

Home Address: Bamford Dr. Sacramento CA 95823  
Street # City State Zip

Mailing Address (if different than home address): \_\_\_\_\_

Resident of City Council 8 Community Planning Area No.: \_\_\_\_\_

Employer Name: RETIRED

Employer Address \_\_\_\_\_  
Street # City State Zip

Home Telephone: 916- \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission I would like to share my experience to assist families to independence and to become self-sufficient through local services. As a senior I want to give support in making a difference,

Have you served on an advisory group before? \_\_\_\_\_ If yes, please explain: I served as an advisory with the City of Sacramento Inclusion Council to enhance individual and organizational development for the diverse workforce.

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Circle: Yes / No

If yes, please explain: \_\_\_\_\_

City Code Chapter 2.40, Section: Article II. Attendance, states board/commission members are required to attend meetings on a regular basis. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a Member? Circle: Yes / No

## WELCOME

P.O. Box

Sacramento, CA 95812-0611

(916)

**D**ee **McConico-Walker** is a Community Outreach Organizer. She's the former Community Outreach Executive Director for Sisters' Keeper Liaison Inc a non-profit organization in Sacramento California. **Dee** retired with twenty-three years of service with the City of Sacramento Treasurer Office as a Treasury Assistant; her dues were to establish banking arrangements and services for the receipt, disbursement and safekeeping of all City monies and Investments. She now spins her time investing faithfully giving her talent energetically serving as a Community Organizer in the Sacramento area.

She has served as a Inclusion Council Member for the City of Sacramento Leadership Team; prepare to lead the culture change effort with in the City of Sacramento to build Inclusion and leverage Diversity, she also had the opportunity to develop and implement a program "Reclaim Myself" in partnership with the Elk Grove Adult Community Education (SOAR) to women incarcerated at Rio Cosumnes Correctional Center (RCCC) in Elk Grove California.

**Dee** has worked with non-profit organizations over fifteen years such as the Imani Clinic, creating awareness to health care services. Her research has allowed her to develop projects and programs to understand the social, economic and environmental conditions challenging our communities.

As a **Community Organizer** her goal is to provide the networking skills needed to assist others in becoming viable contributors to their communities. Outreach is about action. It's education with a purpose to create action and impact through the use of a variety of outreach elements.

*"Preparing today's youth/adult men and women for tomorrow's leaders"*

*Community Involvement*

**BOARDMEMBER**

- ◆ City of Sacramento Leadership Team – Prepare to lead the culture change effort within the City of Sacramento to build Inclusion and leverage Diversity
- ◆ Inclusion Council Board Member - with the City of Sacramento
- ◆ Training Institute for Leadership Enrichment

**AWARDS/TRAINING CERTIFICATION**

(CPS) Child Protective Services Citizens Academy, District Attorney's & Sacramento Police Department's Citizens Academy, City of Sacramento Recognition, Self-Esteem & Peak Performance for Women, Career Track, Getting the Word Out, Dealing with the Media Neighborhood Challenge, City of Sacramento Inclusion Council, The Leader In Each Of Us The City University, The California Multi-Cultural Park Foundation, Certification of Appreciation from the City Council of Sacramento, Judie Davis Marrow Donor Recruitment Program, Inter-Agency Black Employment Program Council, City of Sacramento African American Management Team, The Greater Sacramento Grandparent Network Inc. and City of Sacramento Mayor Heather Fargo

**EDUCATION**

High School, Business Accounting, Computer Skills, Economics, Grant Writing, Leadership (The Power of Partnerships) TQM – Total Quality Management, Life Skills Development, Toast Masters and Self Esteem Building,

**REFERENCES:** Upon Request

--

CITY OF SACRAMENTO –  
APPLICATION FOR APPOINTMENT

Dorothy McConico-Walker  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction: NO

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment: NO

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: Isl. Dorothy McConico-Walker

Date: April 27, 2011

DISCLOSURE AND REGULATORY REQUIREMENTS

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/com mission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? Yes No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? Yes No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION

NONE



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

Application for

Appointment to Boards/Commissions and Committees

2017 JAN 25 A 11: 22

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: ANN LAND/BERTHA HENSCHEL MEMORIAL COMMISSION

CATEGORY FOR WHICH YOU ARE APPLYING: PUBLIC-AT-LARGE B  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: FINCH DEBRA L E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_ RIO BRAVO CIRCLE SACRAMENTO CA 95826  
Street # Street Name City State Zip

Mailing Address (if different than home address): P.O. BOX SACRAMENTO CA 95827  
Street # Street Name City State Zip

Resident of City Council District No: Three (3) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: (916) Business Telephone: (916)

Please state the reason you would like to be a member of this board/commission (or attach):

I would like to serve on the Ann Land and Bertha Henschel Memorial Fund Commission to represent the Public-at Large, to benefit, aid and assist the destitute men, women and children of the City of Sacramento in such a manner as may be deemed proper and beneficial. I also would ensure that the destitute men, women and children of the City of Sacramento are represent when distribution of fund are advocated.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

### DISABILITY ADVISORY COMMISSION

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: SEE ATTACH RESUME

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

**PRIOR EMPLOYER(S):**

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: \_\_\_\_\_ BUSINESS NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

DEBRA L. FINCH  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

NO

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

NO

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Debra L. Finch  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: January 24, 2012

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_

**Resume of Ms. Debra Finch**  
Rio Bravo Circle  
P.O. Box  
Sacramento, California 95827

---

**OBJECTIVE:** A Legal/Executive position that will allow me to do research and analyze in which experience and knowledge research methodologies and legal terminology will be applied effectively.

**KNOWLEDGE:**

Research methodologies – law research planning, analysis, development, implementation, and evaluation  
Bill analysis – review, analysis, and clearance process  
Government – structure, organization, and function

**EDUCATION:**

American River College  
College Oak Drive  
Sacramento, California  
Introduction to Law and Research Law  
Certificate of Law/Research September 2008

- Business Law
- Estate Planning and Probate Procedure Law
- Tort and Personal Injury Law
- Introduction to Law and Legal Assisting
- Administrative Law and Procedures
- Civil Litigation
- Research Law
- Legal Writing

California State University  
6000 J Street, Sacramento  
Social Work/Psychology  
Bachelor of Arts June 1994

Lincoln Training Center  
2620 21st Street, Sacramento  
Accounting/Key Data  
Certificate of Completion September 1982

Wilberforce University  
Wilberforce, Ohio  
President Honor Roll December 1976

**CLASSES/TRAINING:**

Completed Staff Work    Interpersonal Skills    Bill Analysis    Administrative Writing

**APPOINTMENT:**

Disability Advisory Committee, Commissioner  
Ann Land and Bertha Herschel Memorial Fund, Vice Chair Commissioner  
College Green Townhouse Home Association, Vice President

**ACHIEVEMENT:**

Superior Accomplishment Award – Employment Development Department

**SKILLS:**

WordPerfect 5.1	Microsoft Software	Microsoft Word 1997/2000
Microsoft Excel	10-Key Calculator	Facsimile Machine
Multi-Line Phone	Presenter/Training	Formal Teaching EDD-FIS
Counselor	Writing/Editing Newsletter	Election Voter Poll/Training

**Ms. Debra L. Finch Resume, continue.**

**EMPLOYMENT HISTORY:**

**EMPLOYMENT DEVELOPMENT DEPARTMENT  
DIVISION CHIEF, SECRETARY**

722 CAPITOL, SACRAMENTO  
JANUARY 2003 TO PRESENT

Independently provides instructions and serves as resource for questions on standard operating procedures. Reviewing and routing of incoming documents and correspondence to professional staff members for appropriate action. Receives visitors, handle incoming telephone calls, and maintains tracking log for Division assignments. Communicate and present ideas and information effectively. Also, follows-up actions to ensure deadlines are met; responding to questions and problems regarding travel, travel claims, correspondence, and due dates. Schedules meetings and maintains appointment calendar, make travel arrangements and prepares confidential memoranda for the Division and Section Chiefs. The Division Personnel liaison and training coordinator and ensure responsibility for personnel issues and scheduling training.

**EMPLOYMENT DEVELOPMENT DEPARTMENT  
LEGISLATIVE LIAISON/OFFICE TECHNICIAN**

800 CAPITOL, SACRAMENTO  
OCTOBER 1998 TO JANUARY 2003

Serves as a member of the Quality Control Unemployment /Disability Team, Plan and organize my assignments to meet short timelines. Priority changes at a moment's notice and customers needs are often different from what policy and procedures allows

Also, follows-up actions to ensure deadlines are met; responding to questions and problems regarding travel, travel claims, correspondence, and due dates. Schedules meetings and maintains appointment calendar, make travel arrangements and prepares confidential memoranda for the Division and Section Chiefs. The Division Personnel liaison and training coordinator and ensure responsibility for personnel issues and scheduling training.

Member of the Legislative Liaison Office Team consult with and advise administrators about subject matter. Analysis federal and state legislative processes: using knowledge of the Department's programs and administration, read federal legislation to provide legal opinion to which bill impacts programs and/or their administration and recommends to the federal analyst which bill should be followed. Draft senate/assembly bills and amendments for the internet. Having knowledge of the legal proceedings. Tracking, and edit legislative mandated reports responsible. I was responsible for personnel and attendance within the Legislative Liaison Office. Receive constituent inquires from legislative staff, recording all relevant information and ensuring that requests are properly researched and answered. In additional to the many assignments within the Legislative Liaison office, I also provided support to the Tax legislative analyst. Finally, I have accepted rotational lead responsibility for the support staff during the time the Secretary position has been vacant.

**DEPARTMENT OF HEALTH SERVICES  
PROGRAM TECHNICIAN**

601 NORTH 7TH, SACRAMENTO  
APRIL 1993 TO OCTOBER 1998

Review Health Insurance Questionnaire referrals for program eligibility; obtain additional information from Medi-Cal Beneficiaries, employers and insurance carriers. Process Health Insurance Questionnaire forms through the use of the on-line access to the Medi-Cal Eligibility Data System. Also, answer and screen telephone inquires (WATS) that provides basic information regarding the Health Insurance Questionnaire.

**DEPARTMENT OF JUSTICE  
PROGRAM TECHNICIAN**

4949 BROADWAY, SACRAMENTO  
JANUARY 1988 TO APRIL 1993

Evaluate criminal history records to determine the status and legal qualification of penal code status on those subsequent court actions relating to, but not limited to, dismissals of convictions, rehabilitation, certificates, pardon early termination of probation, terminology of legal terms and drug diversion. Interpret incoming criminal justice agency data and criminal history transcripts for completeness and accuracy of data; determine the legality of dispersal of records to all requesting agencies based on statutory requirements. Inspect, analyze and interpret for completeness and accuracy. Analyze and identify all criminal data, which does not conform to current technical definition and take the appropriate action necessary to enable the data to be processed.



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for Appointment to Boards/Commissions and Committees A 7:31

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Ann Land/Bertha Henschel Memorial Fund Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Public at-large B  
Description (if applicable) Category Letter

Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_  
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Johnston Natalie A. E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: S Street Unit A Sacramento CA 95811  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: Four (4) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: (916) ----- Business Telephone: (916) -----

Please state the reason you would like to be a member of this board/commission (or attach):

I would like to be a member of the Ann Land/Bertha Henschel Memorial Fund Commission because I am interested in serving the City of Sacramento. In particular, I believe that the City has a responsibility to help people in needs, and to that purpose, I would like to assist in the disbursement of income for the benefit and aid of destitute men, women, and children of the City of Sacramento. These men, women, and children are citizens of our City and deserve all the help we can provide. To that end, I believe that my prior and current experiences of serving on several boards of directors and solving problems while working well with others would be a positive contribution to this commission.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

See Attached.

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

\_\_\_\_\_

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: B.A. from Georgetown University in 2002, J.D. and M.B.A. from University of California, Davis in 2008.

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: November 2009      EMPLOYER NAME: Wilke Fleury Hoffelt Gould & Birney LLP  
TO DATE: Current      ADDRESS: Capitol Mall, 22nd Floor      Sacramento      CA  
Street #      Street Name      City      State

DUTIES: Associate attorney: legal research, drafting motions and legal briefs, attending hearings, drafting contracts/documents

**PRIOR EMPLOYER(S):**

FROM DATE: September 2008      EMPLOYER NAME: The State of Alaska, The Honorable John E. Suddock  
TO DATE: September 2009      ADDRESS: 825 W. 4th Avenue      Anchorage      AK  
Street #      Street Name      City      State

DUTIES: Law clerk: legal research, drafting bench opinions, determining child custody orders, reviewing appeals from the state

FROM DATE: August 2006      EMPLOYER NAME: The University of California, Davis  
TO DATE: June 2008      ADDRESS: 1 Shields Avenue      Davis      CA  
Street #      Street Name      City      State

DUTIES: Teaching assistant: conduct discussion sections and review sessions with undergraduate students, draft exams, grade

FROM DATE:      EMPLOYER NAME: \_\_\_\_\_  
TO DATE:      ADDRESS: \_\_\_\_\_  
Street #      Street Name      City      State

DUTIES:  

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:      BUSINESS NAME: \_\_\_\_\_  
TO DATE:      ADDRESS: \_\_\_\_\_  
Street #      Street Name      City      State

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Natalie A. Johnston  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: Isl. Natalie A. Johnston Date: Dec. 8, 2011  
Type Name if Returning Via E-Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_

Ann Land/Bertha Henschel Memorial Fund Commission  
Application of Natalie Johnston

Past or Present Service in an Advisory Group

Board member of the King Hall Legal Foundation 501(c)(3) for four years and co-chair for one of those years;

Board member of New Hope Community Development Corporation 501(c)(3) since 2007;

Elected board member of the UC Davis School of Law Alumni Association in August 2011 for a three year term;

Member of the hiring committee of my current employer.

My previous and current experience on such advisory boards has advanced my skills in communication, organization, problem solving, decision making, fundraising, working with others and contributing to the overall mission of several organizations designed to serve people in need in our community.



# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Ann Land / Bertha Henschel Memorial Fund Commission

CATEGORY FOR WHICH YOU ARE APPLYING: B  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): N/A
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Ellis Sheila - E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_ Bayless Way Sacramento CA 95835  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: 1 Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):  
Volunteerism gives me the opportunity to partake and promote the spirit of giving. I possess a strong work ethic, written and verbal communication skills and a positive attitude. Working in this capacity created opportunities for me to practice leadership. In addition, I have expertise in family and youth advocacy which qualifies me to be a part of the Ann Land / Bertha Henschel Memorial Fund Commission.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

I have served on scholarship and fundraising committees. The decision making process was integral to ensure alignment of the mission was carried out.

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO  
MAY 19 2:00

Sheila Ellis  
APPLICANT NAME

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: BA, Marketing 2003

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed. Resume Attached

**CURRENT EMPLOYER:**

FROM DATE: 8-2004 EMPLOYER NAME: CBJ  
TO DATE: Present ADDRESS: K Street #1000 Sacramento, CA  
Street # Street Name City State

DUTIES: Conduct onsite reviews of assisted housing communities for an assigned case load in Northern CA. Ensuring owner compliance with HUD Regulations through annual management & occupancy reviews and enforcing required corrective actions.

**PRIOR EMPLOYER(S):** See resume for more details  
FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: \_\_\_\_\_ BUSINESS NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

*Sheila Ellis*

APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_

Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

*N/A*

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

*N/A*

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ *Sheila Ellis*  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 1.17.12

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

*N/A*

**Sheila Ellis**

Bayless Way/Sacramento, CA 95835/

## **EXPERIENCE SNAPSHOT**

### **INDUSTRY**

- **US Department of Housing and Urban Development**
- **Family & Youth Advocacy**

### **TECHNICAL SPECIALIZATION**

- **Section 8 Program Management and Occupancy Reviews**
- **Section 8 Program Civil Rights Compliance**

### **CERTIFICATIONS**

- **Quadel Assisted Housing Manager Certification**
- **Group Facilitations Skills**
- **Principles & Techniques of Fundraising-Indiana University Center of Philanthropy**

### **TRAINING**

- **Real Estate Management System (REMS)**
- **Physical Assessment Subsystem (PASS)**
- **Real Estate Assessment Center (REAC) database**
- **Tenant Rental Assistance Tracking system (TRACS)**

## **BACKGROUND**

Utilizing more than ten years of experience working on a national effort to maintain safe, decent and affordable housing for low-income women, children, men, elderly and those with disabilities. Excel in managing multiple projects with strong detail to follow-up. Also cultivates relationships with various constituencies and business community to promote public/private partnerships.

## **CURRENT EMPLOYMENT EXPERIENCE**

### **CGI – (8/04 to Present)**

Compliance Specialist. Performs on-site file reviews of Section 8 subsidized multifamily properties in Northern California. Core tasks include analysis, interpretation, and reporting on owner/agent compliance with regulations, policies, and procedures found in the U.S. Department of Housing and Urban Development (HUD) Management and Occupancy Handbooks and the Code of Federal Regulations pertaining to Section 8 multifamily properties. Responsible for establishing and maintaining amicable working relationships with HUD project managers, property owners and management agents associated with more than forty Section 8 multifamily properties in Northern California. Responsible for directing corrective action to bring Section 8 properties into compliance with HUD regulations and assist in the resolution and follow-up of exigent health and safety issues. Also assisted with mediation relating to tenant/management relations.

## **PRIOR EMPLOYMENT EXPERIENCE**

### **KMAX/UPN 31 - (5/04 to 7/04-SUMMER EMPLOYMENT)**

Production Assistant. Wrote news for broadcast, provided supported to reporters and producers and proofread scripts for accuracy and content.

### **MILWAUKEE AREA TECHNICAL COLLEGE - (1/02 to 8/03)**

Consultant. Developed marketing material for the Gaining Early Awareness and Readiness Undergraduate Program (GEAR UP). Evaluated camp programs and reported recommendations to management best practices. Photographed youth participating in hands-on career exploration for in-house newsletter and local publications.

### **SAFE & SOUND - (10/00 to 10/02)**

Executive/Marketing Assistant. Wrote copy for publication that represented agency in newsletters, flyers, invitations to events, press releases, brochures and annual reports. Wrote organizations 30-second PSA and coordinated talent. Tracked all media and assembled media packets for distribution. Collaborated with elected officials to ensure successful advocacy of the initiative. Tracked grant proposal process (researched potential funders, assisted with grant writing, tracked deadlines for submission and responded to acceptance and rejection of proposal). Implemented youth contests which included development of content, solicitation businesses for prizes, worked with community at-large to be judge events. Updated website content.

### **UNIVERSITY OF WISCONSIN-MILWAUKEE FOUNDATION – (7/99 TO 10/00)**

Scholarship Coordinator. Assisted with fundraising activities to sustain scholarships at the school of business, education and social welfare. Monitored scholarship program by corresponding with donors, high school administrators to broaden awareness of scholarships. Provided donors with semester report of scholarships recipients activities and coordinated scholarship events.

## **EDUCATION**

B.A., Marketing, Lakeland College, 2003



# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

FEB 14 A 8:45

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Ann Land/Bertha Henschel Memorial Fund Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Public at-large B  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_  
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Martinez Edith E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: Q Street #7 Sacramento CA 95816  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: Four (4) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: (510) Business Telephone: n/a

Please state the reason you would like to be a member of this board/commission (or attach):

I have spent the last seven years working in different capacities with low income families and individuals in Sacramento. I am drawn to this commission as an opportunity to use my experience and skills to continue to make a difference in the lives of people in our community. As harsh economic times have decreased funding for non-profits and their services, the assistance this commission provides is crucial. I bring to the commission extensive knowledge of local community resources, public benefits and hunger issues. Through a five month boards and commissions training I learned to interpret and analyze local government financial statements along with other skills which will allow me to succeed as a commissioner. I am excited to serve the City of Sacramento on a commission whose goals I am passionate about.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

\_\_\_\_\_

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

My current employer, River City Food Bank (RCFB), has previously received funding from the commission. As a commissioner, I would abstain from participating in all matters relating to any funding for RCFB. My responsibilities with RCFB do not include or relate in anyway to applying for funding from the commission.



CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Martinez, Edith  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Edith Martinez Date: 02-13-12  
Type Name if Returning Via E-Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_

# Edith Martinez

Q Street #7 • Sacramento, CA 95816

---

I am interested in serving the City of Sacramento as a commissioner for the Ann Land/Bertha Henschel Memorial Fund Commission. My qualifications include:

- Experience working with local low income and Spanish speaking communities
- Expertise in hunger issues, knowledge of public benefits and local resources for low income households
- Completion of the Boards and Commissions Leadership Institute by the Coalition on Regional Equity
  - Training included: interpreting and analyzing local government financial statements, The Brown Act, Robert's Rules of Order

## Experience

CalFresh Outreach Program Manager

River City Food Bank, Sacramento, CA (Jan 2010-present)

- Oversee CalFresh Outreach program to ensure that low income Sacramento County residents have access to CalFresh information and application assistance

Student Manager

Freeborn Hall, University of California, Davis (Nov 2005- Dec 2009)

- Supervised a crew of students in setting up and working rentals/events in various event venues

Diabetes Interest Group Project Coordinator

Clinica Tepati, UC Davis School of Medicine (Jun 2007- Dec 2009)

- Coordinated with students, nutritionists and other health professionals in planning diabetes health education classes for uninsured residents of Sacramento County

PACE Book Club Leader

John F. Kennedy High School, Sacramento, CA (Jan 2007- May 2007)

- Lead a group of 11<sup>th</sup> grade students in the analysis and discussion of literature

Gear-Up Math Tutor

California Middle School, Sacramento CA (Sept 2005- Jun 2006)

- In-classroom math tutor for middle school youth

## Community Involvement

- Sacramento Hunger Coalition, steering committee member (Oct 2010- present)
- Sacramento Food Stamp Advocacy Taskforce, co-chair (Jul 2010-present)
- Sacramento County Department of Human Assistance:
  - Service Center Communications Committee (Apr 2011- Oct 2011)
  - Benefits CalWin Communications Committee (Nov 2010-Jan 2011)

## Additional Skills

- Computer Skills: Proficient in Access, Excel, PowerPoint, Word, Outlook, Publisher, Adobe Acrobat and Adobe Photoshop
- Bilingual: Native Spanish speaker

## Education

Bachelor of Science, Animal Biology, University of California, Davis (December 2009)

Food Assistance Skills Training, Certificate of Completion (August 2010)

Boards and Commissions Leadership Institute, Certificate of Completion (January 2012)