



**REPORT TO
Personnel and Public Employees Committee
City of Sacramento**

**915 I Street, Sacramento, CA 95814-2604
www.cityofsacramento.org**

**Discussion Calendar
July 19, 2012**

**Honorable Chair and Members of
The Personnel and Public Employees Committee**

Title: Review of Applications for Sacramento Heritage, Inc. Board of Directors

Location/Council District: (Citywide)

Recommendation: Review applications and nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk;
Roberta Deering, Senior Planner, (916) 808-8259, Community Development
Department

Presenters: None

Department: City Clerk's Office / Community Development Department

Division: N/A

Organization No: 04001011

Description/Analysis

Issue: Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment.

Policy Considerations: None.

Environmental Considerations: None.

Commission/Committee Action: None.

Rational for Recommendation: To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

Financial Considerations: None.

Emerging Small Business Development (ESBD): None.



Respectfully Submitted by: _____

Katia Ligaiviu,
Deputy City Clerk

Recommendation Approved:



Stephanie Mizuno,
Assistant City Clerk

Table of Contents:

Report	pg. 1
Attachments	
1 Available Positions / Applicant List	pg. 3

ATTACHMENT 1

Background:

The following applicants are under consideration for positions on city boards and commissions.

Board/Commission:	Sacramento Heritage, Inc. Board of Directors
Available Positions:	One (1)
Category Description(s):	Category A-5: Public-at-large with knowledge and/or experience in construction/development/architecture
Status of Incumbent:	Richard Deutsch: Resigned

Residency Requirement(s):	City Residency Not Required
----------------------------------	-----------------------------

No.	Applicant Name	District	Category	Comments	Interviewed
1	Jay V. Hyde	County	A-5		Yes
2	Kate Z. Lenox	3	A-5		Yes

P&PE Interviews - Held on 05-15-12.

Applicant Name:	Jay V. Hyde	
Applying for:		
<u>Sacramento Heritage, Inc. Board of Directors</u>		
Incumbent?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<ul style="list-style-type: none">• Worked with City of Elk Grove to revamp old town special planning ordinance.• Serves on CA Association of Building Officials.• Worked on Crest Theatre and Woodland Opera House with SH2A as a partner.• Supports walking tours to showcase historic buildings.		

Applicant Name:	Kate Z. Lenox	
Applying for:		
<u>Sacramento Heritage, Inc. Board of Directors</u>		
Incumbent?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<ul style="list-style-type: none">• Resident of Sacramento for 30 years.• Wants to make people more aware of Sacramento's history.• BA in History.• Worked for city's development department.		



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are **optional**. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Heritage, Inc. Board

CATEGORY FOR WHICH YOU ARE APPLYING: Public at-large with knowledge and/or e A5
Description (if applicable) Category Letter

Name of Company/Organization Being Represented (if applicable): NA
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Hyde Jay V E-Mail: _____
Last First Middle

Home Address: _____ Ralston Road Sacramento CA 95821
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: _____ Business in Council District No: _____
Required If Applicable

Home Telephone: (916) 921-9063 Business Telephone: (916)

Please state the reason you would like to be a member of this board/commission (or attach):

I am a long time resident of Sacramento County, work in the City of Sacramento and have an ongoing interest in Historic Preservation. I am a founding Trustee of the Old Town Elk Grove Foundation and worked extensively with the City of Elk Grove to develop the Old Town SPA Planning guidelines and Standards adopted in 2005, with the City again on major revisions to the ordinance in 2010. I have served the Old Town Elk Grove Foundation as the Chair of the Development Review Committee which reviewed planning applications within the Special Planning Area. I also served for 12 years on the California Vehicle Foundation Board of Directors. I love this work and want to increase my community service in the City of Sacramento.

Are you currently, or have you in the past, served on an advisory group? Yes No If yes, state the name of the group and how that service supports your application (or attach).

I assume that the correct answer is "no" because Old Town Foundation outside of the City of Sacramento. I

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Yes No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Jay V. Hyde
APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Jay V. Hyde Date: September 7, 2011
Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? Yes No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? Yes No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

None



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO

2017 FEB 27 A 10:51

INSTRUCTIONS: Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Heritage, Inc.

CATEGORY FOR WHICH YOU ARE APPLYING: A-5
Description (if applicable) Category Letter

Name of Company/Organization Being Represented (if applicable): N/A
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Lenox Kate Z. E-Mail: _____
Last First Middle

Home Address: C St. Sacramento CA 95819
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: Three (3) Business in Council District No: _____
Required If Applicable

Home Telephone: 916- Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

I studied history at the University of California, Riverside. When I first came to Sacramento I was amazed by all the history around me. That is thanks to our existing historical buildings and neighborhoods that have been preserved through the efforts of our citizens. I went back to school after my children were born and pursued an associate's degree in Architecture. I have been in that field for a dozen years now and have had the opportunity to work on projects that included remodeling bungalows and other older homes in our area. Knowledge and appreciation of these historic homes and buildings is critical to their preservation. I believe that I can bring that to the board.

Are you currently, or have you in the past, served on an advisory group? Yes No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? Yes No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Kate Lenox

APPLICANT NAME

FROM DATE: BUSINESS NAME: _____

TO DATE: ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Date: _____
Type Name if Returning Via E-Mail or Print, Sign and Mail

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? Yes No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? Yes No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

Kate Lenox
C St.
Sacramento, CA 95819
916-
916-

WORK EXPERIENCE

March 2008 to present

Working from my home I produce plans and construction documents for residential remodel projects. I completed the construction documents for a remodel of a 1910 bungalow for Shawn and Michael Gray. I completed plans and pulled the permit for a remodel for the Whiteside/McPeck residence in Land Park. I'm seeking drafting jobs and would appreciate referrals.

Reid Architects

Aug 2007 to March 2008

At Reid Architects I produced construction documents for both residential and commercial projects. I contacted clients and building department officials to resolve problems and further the completion of projects. I did plan check revisions and code searches. I drafted details for specific jobs from a library of standard details that I worked to set up. Using ArchiCad software I did 3D BIM modeling.

Howard Taylor, Architect

April 2005 to May 2007

In Howard Taylor's office I produced design development and construction documents for new and remodeled single family homes. I did plan check revisions and simple code searches. I drafted details for specific jobs from a library of standard details. I prepared documents for application to City Planning and Historic Preservation review. I produced Title 24 documents using MicroPas 7.1.

James Plumb Associates

May 2003 to April 2005

While working in Jim Plumb's office I produced design development and construction documents for single family and multi-family housing. I was responsible for coordination of all architectural, electrical and structural sheets necessary to obtain building permits. I measured buildings and sites to produce "existing" drawings. I did plan check revisions and prepared documents to apply for entitlements from city planning. I contacted clients and building department officials to resolve problems and further the completion of projects. Under Jim's direction I did some design work.

AEC Services

April 2000 to May 2003

I worked at the offices of AEC Services to produce design development and construction documents. Projects included residential, commercial and education

facilities (for AEC Services). The commercial projects included a juice bar and a martial arts studio. The educational facilities included a high school athletic facility and an elementary school modernization. I drafted plans, elevations, interior elevations, sections and details working from a basic library. I designed and drafted electrical plans for residences. Working under contract in my home, clients included Howard Taylor, architect, and Jason Ellis.

Bloodgood, Sharp, Buster Architects

Sept 1999-April 2000

Gold River, CA

Entry level drafter-performed corrections of redlines, drafted elevations, building sections, details, designed electrical plan according to 1997 electrical code and prepared construction documents in AutoCAD 14

AEC Services

Jan 1998-May 1999

Sacramento, CA

Intern-performed corrections of redlines, drafted details, elevations and floor plans with AutoCAD 14

Lionakis Beaumont Design Group

Nov. 97-May 1998

Sacramento, CA

Intern

SKILLS

I used Archicad, a 3D modeling software in my position at Reid Architects. I have drafted in DataCADD and MicroStation. I am proficient in AutoCAD including AutoCAD 2008. I use AutoCADD Lite 2004 at home. I have learned the basic production of Title 24 documents using MicroPas. I am familiar with Photoshop CS3. I completed a class in Revit 3D at Cosumnes River College. I also completed a class in Building Codes for Interior Design at ARC.

EDUCATION

Cosumnes River College

1999

A.S. in Architecture

Classes included: Drafting; Drafting and Perspective; Design Drawing; Computer Aided Drafting; Architectural Working Drawings; Construction Materials; Design Awareness; Environmental Controls and Advanced Design in 3 Dimensions.

Long Beach Naval Shipyard
Marine Electrician Apprenticeship

1979-1983

University of California, Riverside
Riverside, CA
BA History, with honors

1976

REFERENCES

Howard Taylor, Architect, 456-1204

Eva Simek, AEC Services, Architect, AIA, 359-5538