



**REPORT TO  
Personnel and Public Employees Committee  
City of Sacramento**

**915 I Street, Sacramento, CA 95814-2604  
www.cityofsacramento.org**

**2**

**Discussion Calendar  
August 09, 2012**

**Honorable Chair and Members of  
The Personnel and Public Employees Committee**

**Title: Review of Applications and Conduct Interviews for Animal Care Services  
Citizens Advisory Committee**

**Location/Council District:** (Citywide)

**Recommendation:** Conduct Interviews and continue to next meeting for consideration

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk;  
Kim Heckes-Martin, Administrative Officer, (916) 808-7119, Department of General  
Services.

**Presenters:** None

**Department:** City Clerk's Office / General Services Department

**Division:** N/A

**Organization No:** 04001011

**Description/Analysis**

**Issue:** Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment.

**Policy Considerations:** None.

**Environmental Considerations:** None.

**Commission/Committee Action:** None.

**Rational for Recommendation:** To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

**Financial Considerations:** None.

**Emerging Small Business Development (ESBD):** None.



Respectfully Submitted by: \_\_\_\_\_

Katia Ligaiviu,  
Deputy City Clerk

Recommendation Approved:



\_\_\_\_\_  
Stephanie Mizuno,  
Assistant City Clerk

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**Attachments**

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**ATTACHMENT 1**

**Background:**

The following applicants are under consideration for positions on city boards and commissions.

<b>Board/Commission:</b>	Animal Care Services Citizens Advisory Committee
<b>Available Positions:</b>	One (1)
<b>Category Description(s):</b>	<b>Category A-1:</b> May include but not limited to a licensed veterinarian, veterinary technician, or a person actively involved in the operation of an animal control/humane society agency.
<b>Status of Incumbent:</b>	<b>Stephen Bruhn-Cital:</b> Eligible to re-apply; application attached

<b>Residency Requirement(s):</b>	City Residency Not Required
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No.	Applicant Name	District	Category	Comments	Attendance
1	Dawn M. Capp	2	A-1		Confirmed
2	Stephen Bruhn-Cital	3	A-1	Incumbent	Confirmed





# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

**BOARD / COMMISSION OR COMMITTEE NAME:** Animal Care Services Citizens Advisory Committee

**CATEGORY FOR WHICH YOU ARE APPLYING:** Animal Care Professional A1  
Description (if applicable) Category Letter

Name of Company/Organization Being Represented (if applicable): Chako Pit Bull Rescue  
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Capp Dawn M E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_ Wind Creek Drive Sacramento CA 95838  
Street # Street Name City State Zip

Mailing Address (if different than home address): PO BOX Sacramento CA 95834  
Street # Street Name City State Zip

Resident of City Council District No: Two (2) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: 916- Business Telephone: 916-

Please state the reason you would like to be a member of this board/commission (or attach):

I do a great deal of work with both the city and county shelters, and I have often sat in on these meetings. While I work primarily with Pit Bulls, according to recent shelter data, Pit Bulls and Chihuahuas are making up a large percentage of the shelter population. I look forward to working with the City to find ways to promote spaying/neutering of all pets and reducing the number of dogs that wind up in shelters and improving the adoption rate of dogs that do end up in shelters.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:



CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Dawn Capp  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

None

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature:     /s/ Dawn Capp      
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date:     09-19-2011    

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?    Yes    No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?    Yes    No

**ACCOMMODATION INFORMATION**

*PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:*

At times may need to have service dog accompanying



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

Application for

## Appointment to Boards/Commissions and Committees

2012 APR 30 PM 2:13

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

**BOARD / COMMISSION OR COMMITTEE NAME:** Animal Care Services Citizens Advisory Committee

**CATEGORY FOR WHICH YOU ARE APPLYING:** Committee Member A-1  
Description (if applicable) Category Letter

Name of Company/Organization Being Represented (if applicable): N/A  
 Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Bruhn-Cital Stephen J E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: G St. #6 Sacramento CA 95816  
Street # Street Name City State Zip

Mailing Address (if different than home address): same as above  
Street # Street Name City State Zip

Resident of City Council District No: Three (3) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: 916- Business Telephone: 530-

Please state the reason you would like to be a member of this board/commission (or attach):

I would like to continue serving on the committee to further implement fund raising ideas and projects. I also enjoy serving the city of Sacramento. To continue to use my resources to better animal care and promote shelter staff education.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

Animal Care Services Citizens Advisory Committee Member

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:



CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Stephen Bruhn-Cital  
\_\_\_\_\_  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Stephen Bruhn-Cital Date: 4/23/2012  
Type Name if Returning Via E-Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

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**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_

# Stephen Joseph Cital RVT.SRA

G St. #6 Sacramento CA, 95816 email:

phone: (916) '

**Objective** To continue use my medical knowledge and skill, organizing, detailed and up beat personality to get work done fast and efficiently. To learn from and teach veterinary and technician students about the field and the animals we work with. To promote excellent animal welfare in practice and in the world with an emphasis in conservation through education.

**Education** Woodland Christian High School , 1787 Matmor Rd. Woodland , CA, 95776  
-Graduate of 2005 with Honors

American River College, 4700 Oak Dr. Sacramento , CA 95841  
- Nursing major

South University of Georgia, 709 Mall Blvd. Savannah GA 31406  
- Health Sciences major

**Work Experience (full time)**

**February 2009 – present**

California National Primate Research Center at UCD- Animal Health Technician III (Anesthesia,Dentistry)

Supervisor- Diana Scorpia DVM, MPH, DACLAM

One Shields Ave, Davis CA 95616 phone: (530)752-9510

**November 2008-2010**

Sunset Animal Medical Center- Relief Veterinary Technician

Supervisor- Gaelin Arbios DVM

7751 Sunset Ave, Fair Oaks CA 95628 phone: (916)-967-7768

**July 2006 - October 2008**

VCA Sacramento Veterinary Referral Center, VCA Greenback Veterinary Hospital – ICU/ER Veterinary Technician

Supervisor- Leslie Nunez, Supervisor- Julia Ayala RVT

9801 Old Winery Place, Sacramento CA 95827 phone: (916)-337-6881, (916)-725-1541

**June 2004 - July 2006**

Woodland Veterinary Hospital – Lab Assistant/ Veterinary Technician

Supervisor- Ellie Johnson DVM

445 Matmor Rd. Woodland CA, 95776 phone: (530)-666-2461

Work Experience  
(relief/part-time/other  
positions)

**May 2011- present**

Veterinary Information Network, VSPN Board Moderator, CE educator, book reviewer  
VSPN Content and CE Director- Nanette Walker Smith, MEd, RVT

**May 2011- present**

USDA APHIS Veterinary Services National Animal Health Emergency Response Corps  
Coordinator- Thomas Cunningham  
USDA-APHIS, Veterinary Services, River Road, Unit 41 Room  
5B-02.9 Riverdale, MD 20737

**May 2011- present**

National Association of Veterinary Technicians in America Journal Book Reviewer  
Editor- Dawn Nolan  
K Street, NW, Suite 260 Washington, D.C. 20006

**March 2011- present**

CA VMB Exam Writing Subject Matter Expert  
Contact- Ethan Mathes  
Evergreen Street, Suite 2250, Sacramento CA 95815

**October 2010- present**

Appointed by the Sacramento City Council as a member of the:  
Animal Care Services Citizens Advisory Committee (Vice Chair)  
Historic City Hall, First Floor 915 I Street, Sacramento CA 95814

**August 2010- January 2011**

City of Sacramento- Performing Animal Health Inspector  
Supervisor – Penny Cistaro  
2127 Front Street, Sacramento, CA 95818 Phone: 916-808-7433

**May 2010- present**

Santa Cruz Veterinary Hospital- Relief Surgery Technician  
Supervisor- Dana Pinto RVT  
Soquel Drive, Santa Cruz CA 95065 phone: (831)-

**September 2009-present**

**Oakland Zoo- Relief Veterinary Technician**  
Supervisor- Maria Trenary RVT  
PO Box Oakland CA 94605 phone: (510)

**July 2006 -- present**

Animal Medical Emergency Response System/ AMERS Emergency Veterinary Training Institute  
- E.A.M.T., E&CC instructor, A.E.V.T.I curriculum advisor  
Supervisor- David Watts CEO  
Bailey Rd suite 216 Pittsburg, CA 94565 phone: (925)-

Accreditations  
/Certifications

Registered Veterinary Technician through the state of California TEC#8335  
Certified Surgical Research Anesthetist through the Surgical Research Academy  
Critical Care Transport Nurse through AMERS Animal Ambulance  
Shelter Manager Certification through American Red Cross  
\*Currently building my application for the VTS Anesthesia Exam  
\*Awaiting test dates for the LAT exam

Professional  
Organizations

NAVTA, National Association of Veterinary Technicians in America  
CVMA, California Veterinary Medical Association  
CaRVTA, California Registered Veterinary Technicians Association  
DHV, Disaster Helathcare Volunteers of California  
AALAS, American Association for Laboratory Animal Science  
AZVT, Association of Zoo Veteinary Technicians  
SRMRC, Sacramento Regional Medical Reserve Corps  
ASR, Academy of Surgical Research  
VMAT, Veterinary Medical Assistance Team

References

Noah Jones RVT (831)-359-6839  
Kari Christe DVM, DAACLAM (530)-752-2514  
\*feel free to contact any previous or present employers as reference  
\*A skills list, job duties and species list is also available upon request