



**REPORT TO  
Personnel and Public Employees Committee  
City of Sacramento**

**915 I Street, Sacramento, CA 95814-2604  
www.cityofsacramento.org**

**6**

**Discussion Calendar  
September 04, 2012**

**Honorable Chair and Members of  
The Personnel and Public Employees Committee**

**Title: Review of Applications and Conduct Interviews for Sacramento Disabilities  
Advisory Commission**

**Location/Council District:** (Citywide)

**Recommendation:** Conduct Interviews and continue to next meeting for consideration.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk;  
Obi Agha, Program Specialist, (916) 808-8426, Department of Human Resources.

**Presenters:** None

**Department:** City Clerk's Office / Department of Human Resources

**Division:** N/A

**Organization No:** 04001011

**Description/Analysis**

**Issue:** Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment.

**Policy Considerations:** None.

**Environmental Considerations:** None.

**Commission/Committee Action:** None.

**Rational for Recommendation:** To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

**Financial Considerations:** None.

**Emerging Small Business Development (ESBD):** None.

*Katigaviu*

Respectfully Submitted by: \_\_\_\_\_

Katia Ligaiviu,  
Deputy City Clerk

Recommendation Approved:

*S. Mizuno*

\_\_\_\_\_  
Stephanie Mizuno,  
Assistant City Clerk

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**ATTACHMENT 1**

**Background:**

The following applicants are under consideration for positions on city boards and commissions.

<b>Board/Commission:</b>	Sacramento Disabilities Advisory Commission
<b>Available Positions:</b>	Four (4)
<b>Category Description(s):</b>	Members shall be a representatives of different disability groups including but not limited to physical, sensory, developmental and mental disabilities. Applicants shall have experience with disability issues, knowledge or experience with disability law such as ADA, or Title 24 of the California Code of Regulations.
<b>Status of Incumbents:</b>	<ul style="list-style-type: none"> <li>• <b>Debra Finch &amp; Joan Barden:</b> Eligible to Re-apply and &amp; Applications for both Attached;</li> <li>• <b>David Bain:</b> Has served maximum number of terms</li> <li>• <b>Dawn Correia:</b> Resigned</li> </ul>

<b>Residency Requirement(s):</b>	Residency in City is Required
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No.	Applicant Name	District	Category	Comments	Attendance
1	Debra M. Finch	3	-	Incumbent	Confirmed
2	Gary D. Collier	2	-		Not confirmed
3	Italia V. Tornabene	7	-		Confirmed
4	Joan M. Barden	5	-	Incumbent	Not confirmed
5	Michelle L. Barraza	4	-		Confirmed
6	Todd Patterson	6	-		Unable to attend







# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for Appointment to Boards/Commissions and Committees

2017 JUN 20 A 11:31

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Disability Advisory Commission

CATEGORY FOR WHICH YOU ARE APPLYING: \_\_\_\_\_ 4  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: FINCH DEBRA L E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_ RIO BRAVO CIRCLE SACRAMENTO CA 95826  
Street # Street Name City State Zip

Mailing Address (if different than home address): P.O. BOX SACRAMENTO CA 95827  
Street # Street Name City State Zip

Resident of City Council District No: Three (3) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: (916) Business Telephone: (916)

Please state the reason you would like to be a member of this board/commission (or attach):  

*See Attached document. (17)*

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

**ANN LAND AND BERTHA HERSCHEL COMMISSION**

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

N/A

## SACRAMENTO DISABILITY ADVISORY COMMISSION

Please state the reason you would like to be a member of this board/commission  
(attachment)

I would like to serve on the Sacramento Disability Advisory Commission to represent different groups of the disabled. I would ensure that we are in compliance with federal and state disability laws. I am very aware of such laws as the ADA and Title 24 of the California Code of Regulation. I would like to make sure that the disability community of Sacramento has a voice. I would review policies and programs affecting the disabled community. I would provide pertinent information to them. I am very aware of what the disabled community confronts because of my own disability and how I had to deal with it within my own home.

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

PLEASE SEE ATTACHED RESUME

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

**PRIOR EMPLOYER(S):**

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: \_\_\_\_\_ BUSINESS NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:  
\_\_\_\_\_

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

DEBRA LYNN FINCH  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

N/A

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature:  /s/ Debra Lynn Finch Date:  June 18, 2012  
Type Name if Returning Via Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

**Resume of Ms. Debra Finch**

Rio Bravo Circle  
P.O. Box  
Sacramento, California 95827  
(916) (work)  
(916) (home)

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**OBJECTIVE:** A Legal/Executive position that will allow me to do research and analyze in which experience and knowledge research methodologies and legal terminology will be applied effectively.

**KNOWLEDGE:**

Research methodologies – law research planning, analysis, development, implementation, and evaluation  
Bill analysis – review, analysis, and clearance process  
Government – structure, organization, and function

**EDUCATION:**

American River College  
College Oak Drive  
Sacramento, California  
Introduction to Law and Research Law  
Certificate of Law/Research September 2008

- Business Law
- Estate Planning and Probate Procedure Law
- Tort and Personal Injury Law
- Introduction to Law and Legal Assisting
- Administrative Law and Procedures
- Civil Litigation
- Research Law
- Legal Writing

California State University  
6000 J Street, Sacramento  
Social Work/Psychology  
Bachelor of Arts June 1994

Lincoln Training Center  
2620 21st Street, Sacramento  
Accounting/Key Data  
Certificate of Completion September 1982

Wilberforce University  
Wilberforce, Ohio  
President Honor Roll December 1976

**CLASSES/TRAINING:**

Completed Staff Work    Interpersonal Skills    Bill Analysis    Administrative Writing

**APPOINTMENT:**

Disability Advisory Committee, Commissioner  
Ann Land and Bertha Herschel Memorial Fund, Vice Chair Commissioner 2006-2012  
College Green Townhouse Home Association, Vice President

**ACHIEVEMENT:**

Superior Accomplishment Award – Employment Development Department

**SKILLS:**

WordPerfect 5.1	Microsoft Software	Microsoft Word 1997/2000
Microsoft Excel	10-Key Calculator	Facsimile Machine
Multi-Line Phone	Presenter/Training	Formal Teaching EDD-FIS

**Ms. Debra L. Finch Resume, continue.****EMPLOYMENT HISTORY:**

**EMPLOYMENT DEVELOPMENT DEPARTMENT  
DIVISION CHIEF, SECRETARY**

CAPITOL, SACRAMENTO  
JANUARY 2003 TO PRESENT

Independently provides instructions and serves as resource for questions on standard operating procedures. Reviewing and routing of incoming documents and correspondence to professional staff members for appropriate action. Receives visitors, handle incoming telephone calls, and maintains tracking log for Division assignments. Communicate and present ideas and information effectively. Also, follows-up actions to ensure deadlines are met; responding to questions and problems regarding travel, travel claims, correspondence, and due dates. Schedules meetings and maintains appointment calendar, make travel arrangements and prepares confidential memoranda for the Division and Section Chiefs. The Division Personnel liaison and training coordinator and ensure responsibility for personnel issues and scheduling training.

**EMPLOYMENT DEVELOPMENT DEPARTMENT  
LEGISLATIVE LIAISON/OFFICE TECHNICIAN**

800 CAPITOL, SACRAMENTO  
OCTOBER 1998 TO JANUARY 2003

Serves as a member of the Quality Control Unemployment /Disability Team, Plan and organize my assignments to meet short timelines. Priority changes at a moment's notice and customers needs are often different from what policy and procedures allows

Also, follows-up actions to ensure deadlines are met; responding to questions and problems regarding travel, travel claims, correspondence, and due dates. Schedules meetings and maintains appointment calendar, make travel arrangements and prepares confidential memoranda for the Division and Section Chiefs. The Division Personnel liaison and training coordinator and ensure responsibility for personnel issues and scheduling training.

Member of the Legislative Liaison Office Team consult with and advise administrators about subject matter. Analysis federal and state legislative processes: using knowledge of the Department's programs and administration, read federal legislation to provide legal opinion to which bill impacts programs and/or their administration and recommends to the federal analyst which bill should be followed. Draft senate/assembly bills and amendments for the internet. Having knowledge of the legal proceedings. Tracking, and edit legislative mandated reports responsible. I was responsible for personnel and attendance within the Legislative Liaison Office. Receive constituent inquires from legislative staff, recording all relevant information and ensuring that requests are properly researched and answered. In addition to the many assignments within the Legislative Liaison office, I also provided support to the Tax legislative analyst. Finally, I have accepted rotational lead responsibility for the support staff during the time the Secretary position has been vacant.

**DEPARTMENT OF HEALTH SERVICES  
PROGRAM TECHNICIAN**

601 NORTH 7TH, SACRAMENTO  
APRIL 1993 TO OCTOBER 1998

Review Health Insurance Questionnaire referrals for program eligibility; obtain additional information from Medi-Cal Beneficiaries, employers and insurance carriers. Process Health Insurance Questionnaire forms through the use of the on-line access to the Medi-Cal Eligibility Data System. Also, answer and screen telephone inquires (WATS) that provides basic information regarding the Health Insurance Questionnaire.

**DEPARTMENT OF JUSTICE  
PROGRAM TECHNICIAN**

4949 BROADWAY, SACRAMENTO  
JANUARY 1988 TO APRIL 1993

Evaluate criminal history records to determine the status and legal qualification of penal code status on those subsequent court actions relating to, but not limited to, dismissals of convictions, rehabilitation, certificates, pardon early termination of probation, terminology of legal terms and drug diversion. Interpret incoming criminal justice agency data and criminal history transcripts for completeness and accuracy of data; determine the legality of dispersal of records to all requesting agencies based on statutory requirements. Inspect, analyze and interpret for completeness and accuracy. Analyze and identify all criminal data, which does not conform to current technical definition and take the appropriate action necessary to enable the data to be processed.



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for

## Appointment to Boards/Commissions and Committees 2 P 4: 13

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: SEE MEMORANDUM DISABILITY ADVISORY BOARD

CATEGORY FOR WHICH YOU ARE APPLYING: \_\_\_\_\_  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Colliver Gray D E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_ 7 Linker way Sacramento CA 95838  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: Required Business in Council District No: \_\_\_\_\_  
If Applicable

Home Telephone: 916 Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

United States Air Force Post-Service Board  
see attachment

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: most recent education Bachelors of Arts; Chico State University in Geography

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: 5/200 EMPLOYER NAME: State of California  
TO DATE: 8/31/2008 ADDRESS: 99 Tinkers way Sacramento CA  
Street # Street Name City State

DUTIES: operate elevator; provide assistance to various police forces to limit access to facilities. when dignitaries required extra security

**PRIOR EMPLOYER(S):**

FROM DATE: EMPLOYER NAME: \_\_\_\_\_  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

FROM DATE: EMPLOYER NAME: \_\_\_\_\_  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

FROM DATE: EMPLOYER NAME: \_\_\_\_\_  
TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: 2/1990 BUSINESS NAME: Gael's Cab service  
TO DATE: 7/1995 ADDRESS: 99 Tinkers way Sacramento CA  
Street # Street Name City State

**TYPE OF BUSINESS OR SERVICE RENDERED:**

taxi service with delivery service & messenger services on request

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

APPLICANT NAME

FROM DATE:

BUSINESS NAME: \_\_\_\_\_

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Gary Collier  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 8/21/2012

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

I may have transportation issues, but I have other means of accommodation for other needs except lifting any substantial items (not likely)

I was born with a severe physical condition which met the listing for disabilities under the Social Security Administration, yet I was able to overcome most of my problems with accommodations in the workplace since the enactment of the Federal ADA.

Many people with hidden disabilities such as congestive heart failure, congestive obstructive pulmonary disease are ridiculed as people think that they do not need accommodations.

In the past I have worked for the California Department of Social Services Department as a Disability Evaluation Analyst. In this position I made determinations whether a person met or equaled the listings of the conditions listed by the Social Security Administration in conjunction with the oversight of the lead physician. If the individual did not meet or equal the listings, it was my responsibility to determine if there was any job which the individual could perform with reasonable accommodations. These vocational determinations regarded different types of disabilities, and I fully understand the claimant's limitations as well as the reasonableness of potential accommodations.

While I currently help individuals who are entitled to Social Security benefits, I would be more than happy to help rid barriers to employment for individuals with disabilities as it may allow people to obtain work that may permit them to be self-sufficient. By being self sufficient, these individuals who dearly want to work would no longer need public assistance from the state and Federal Government.

I am also am very knowledgeable regarding the differences between Federal law and the State of California regarding mental illness and developmental disabilities.

  
Gary Collier



# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Disabilities Advisory Commission

CATEGORY FOR WHICH YOU ARE APPLYING: Board Member N/A  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Tornabene Italia V E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_ Blue Dolphin Way Sacramento CA 95831  
Street # Street Name City State Zip

Mailing Address (if different than home address): PO BOX Sacramento CA 95812  
Street # Street Name City State Zip

Resident of City Council District No: Seven (7) Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Please state the reason you would like to be a member of this board/commission (or attach):

I find it imperative that a person with a Disability have a voice and say in the community in which one resides. Since I began school I realized that my passion was to make a change. Starting where my heart belongs and honestly knows the ins and outs of the law, is where I can say that I can be happy and be the voice for all Sacramento residents with Disabilities. I believe that if you pick me as your board member to represent the Sacramento residents with Disabilities you will not be disappointed nor will the residents with disabilities be let down.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

### Equal Employment Opportunity State of California Advisor

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

I work for the State of California as a Disability Insurance Program Representative. I was also previously an Equal Employment Opportunity Advisor. I do not believe that these would cause a conflict.

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Italia Vincenza Tornabene  
APPLICANT NAME

FROM DATE: 02/2006

BUSINESS NAME: Blimpies

TO DATE: 08/2006

ADDRESS: No longer in business Victorville CA  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: A food service worker can be a prep cook, dishwasher, food server or the head c

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

N/A

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Italia Vincenza Tornabene  
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 06/03/2012

**DISCLOSURE AND REGULATORY REQUIREMENTS**

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq, and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

High School Diploma-CCA Military Academy; Bachelors of Science-Legal Studies-emphasis in Psychology; Pursuing a Masters in Criminal Justice

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: 05/07/2012

EMPLOYER NAME: State of California

TO DATE: Present

ADDRESS: Broadway Sacramento CA  
Street # Street Name City State

**DUTIES:**

Disability Insurance Program Representative, Equal Employment Opportunity Advisor, IAWP Legislator

**PRIOR EMPLOYER(S):**

FROM DATE: 12/02/2009

EMPLOYER NAME: State of California

TO DATE: 05/07/2012

ADDRESS: Research Drive Redlands CA  
Street # Street Name City State

**DUTIES:**

Employment Program Representative, Equal Employment Opportunity Advisor, IAWP Legislative Co-Chair

FROM DATE: 04/01/2009

EMPLOYER NAME: Noarus Auto Group

TO DATE: 12/01/2009

ADDRESS: Trask Ave Garden Grove Ca  
Street # Street Name City State

**DUTIES:**

The Business Relations Manager (BRM) is responsible to understand the business, assist in the prioritization of projects,

FROM DATE: 12/01/2007

EMPLOYER NAME: Victorville Motors

TO DATE: 04/02/2009

ADDRESS: 1455 Civic Drive Victorville CA  
Street # Street Name City State

**DUTIES:**

Sell cars by overcoming objections. Greet customers in a prompt and professional business like manner wherever they

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: 08/02/2006

BUSINESS NAME: Reinell Boats

TO DATE: 12/02/2007

ADDRESS: 222 Main St. Hesperia CA  
Street # Street Name City State

**TYPE OF BUSINESS OR SERVICE RENDERED:**

Sell boats by overcoming objections. They will greet customers in a prompt and professional business like manner wherever they

Italia Vincenza Tornabene  
PO BOX  
Sacramento, CA 95812 US  
Mobile:  
Email:

Country of  
Citizenship: United States

Veterans'  
Preference: No

Registered for  
Selective  
Service: I am a female, and therefore I am exempt from registering with the Selective Service

Availability: **Job Type:** Permanent  
**Work Schedule:** Full-Time

Desired  
locations: United States

Work Experience: **State of California**  
Broadway St  
Sacramento, CA United States

**05/2012 -  
Present  
Salary:  
45,000.00  
USD Per  
Year  
Hours  
per week:  
40**

**Employment Program Representative/Equal Employment Opportunity/Legislative Co-Chair  
Supervisor:** Onwana Okan (916-227-0391)

**Okay to contact this Supervisor:** Contact me first

The EPR contacts employers to identify and list available jobs, and to promote and market EDD's services such as the automated labor exchange systems, placement services, the one-stop career center resources, and other specific programs. The EPR may provide information or act as liaison to customers with questions pertaining to other EDD programs. The EPR may manage a caseload and/or assist job seekers in meeting their employment goals or refer customers to partner resources. An EPR will be expected to perform these duties utilizing a personal computer while providing quality customer service in person or by telephone. The EPR may be co-located, with other agencies, working together in a partnership environment to provide services.

The EPR in UI assists customers in filing UI benefit claims, authorizes payment or provides information on claim status. The EPR independently reviews, investigates, and determines if an individual is eligible or ineligible to receive UI benefits in accordance with UI laws, rules, regulations, and procedures. An EPR informs customers and employers of their rights and responsibilities under the UI program. These services are provided by telephone in a non-public, call-center environment that includes the use of automated data systems.

Legislative Chair:

Reviewing, editing, and proofreading legislation, amendments to legislation, legal memorandums, and other written Office work product;  
Drafting legislative resolutions and memorials;  
Conducting policy and legal research;  
Reviewing executive branch agency rules to determine whether they are within the rule-making authority of the promulgating agency;  
Supporting the publications team in preparing the Colorado Revised Statutes and the Session Laws of California for publication; and  
Completing special projects and other tasks, which may include administrative tasks, assigned by his or her team leader or head legislative assistant or by a member of the Office management

team.

**EEO ADVISOR:**

An EEO specialist partners with management and human-resources staff to provide consultation regarding all affirmative action, EEO and other employment-related issues. Works to identify recruitment needs in relation to employer's diversity strategy. Ensuring that organization remains EEO compliant, maintains all relevant employment records. Additionally, audits recruitment and employment processes and procedures, making recommendations for improvements as needed. Within environments where in charge of diversity recruitment, interacts with internal affinity groups and external minority and women's professional groups to build corporate good will and a candidate pipeline.

**State of California**  
... Reseach Drive  
Redlands, CA United States

**12/2009 -**  
**05/2012**  
**Salary:**  
42,000.00  
USD Per  
Year  
**Hours per**  
**week: 40**

**Employment Program Representative/Equal Employment Opportunity Advisor/Legislative Co-Chair**

**Supervisor:** Nella Wormington (909-799-8807)

**Okay to contact this Supervisor:** Yes

The EPR contacts employers to identify and list available jobs, and to promote and market EDD's services such as the automated labor exchange systems, placement services, the one-stop career center resources, and other specific programs. The EPR may provide information or act as liaison to customers with questions pertaining to other EDD programs. The EPR may manage a caseload and/or assist job seekers in meeting

their employment goals or refer customers to partner resources. An EPR will be expected to perform these duties utilizing a personal computer while providing quality customer service in person or by telephone. The EPR may be co-located, with other agencies, working together in a partnership environment to provide services.

The EPR in UI assists customers in filing UI benefit claims, authorizes payment or provides information on claim status. The EPR independently reviews, investigates, and determines if an individual is eligible or ineligible to receive UI benefits in accordance with UI laws, rules, regulations, and procedures. An EPR informs customers and employers of their rights and responsibilities under the UI program. These services are provided by telephone in a non-public, call-center environment that includes the use of automated data systems.

**Legislative Co-Chair:**

Reviewing, editing, and proofreading legislation, amendments to legislation, legal memorandums, and other written Office work product;

Drafting legislative resolutions and memorials;

Conducting policy and legal research;

Reviewing executive branch agency rules to determine whether they are within the rule-making authority of the promulgating agency;

Supporting the publications team in preparing the Colorado Revised Statutes and the Session Laws of California for publication; and

Completing special projects and other tasks, which may include administrative tasks, assigned by his or her team leader or head legislative assistant or by a member of the Office management team.

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An EEO specialist partners with management and human-resources staff to provide consultation regarding all affirmative action, EEO and other employment-related issues. Works to identify recruitment needs in relation to employer's diversity strategy. Ensuring that organization remains EEO compliant, maintains all relevant employment records. Additionally, audits recruitment and employment processes and procedures, making recommendations for improvements as needed. Within environments where in charge of diversity recruitment, interacts with internal affinity groups and external minority and women's professional groups to build corporate good will and a

candidate pipeline.

**Noarus Auto Group**  
Trask Avenue  
Garden Grove, CA United States

**04/2009 -  
12/2009**  
**Salary:**  
12,000.00  
USD Per  
Month  
**Hours**  
**per**  
**week: 50**

**Business Relations Director**

**Supervisor:** Sam Chaalan (7143502471)

**Okay to contact this Supervisor:** Yes

The Business Relations Manager (BRM) is responsible to understand the business, assist in the prioritisation of projects, ensure that projects align with the technology that best provides maximum return on investment, and direct IT strategy in support of the overall business strategy. The Business Relations Manager (BRM) has significant knowledge in subject matters pertaining to both IT and the business. The BRM will work with business area teams to understand project requirements, shape the initial project request, and provide a high-level estimate of the project effort and costs used in cost-benefit analysis. The BRM will regularly report back to business managers on the status of projects.

**Victorville Motors**  
Civic Center Drive  
Victorville, CA United States

**12/2007**  
**-**  
**04/2009**  
**Salary:**  
4,000.00  
USD  
Per  
Month  
**Hours**  
**per**  
**week:**  
80

**Sales**

**Supervisor:** Billy McMahon (7605593098)

**Okay to contact this Supervisor:** Yes

Sell cars by overcoming objections. Greet customers in a prompt and professional business-like manner wherever they encounter customers. This may be in the showroom, outside on the lot or in the service or parts departments. All customers regardless of their reason for being at the dealership will be greeted and directed to the proper department or staff member.

**Reinell Boats**  
Main St.  
Hesperia, CA United States

**08/2006 -  
12/2007**  
**Salary:**  
15,000.00  
USD  
Piece  
Work  
**Hours**  
**per**  
**week: 50**

**Sales**

**Supervisor:** Ronald Nigeria (760-949-8754)

**Okay to contact this Supervisor:** Yes

Sell boats by overcoming objections. They will greet customers in a prompt and professional business-like manner wherever they encounter customers. This may be in the showroom, outside on the lot or in the service or parts departments. All customers regardless of their reason for being at the dealership will be greeted and directed to the proper department or staff member.

**Blimpies**  
Amargosa Rd.  
(no longer running)  
Victorville, CA United States

02/2006  
-  
08/2006  
Salary:  
7.75  
USD  
Per  
Hour  
Hours  
per  
week:  
25

**Front line**

A food service worker can be a prep cook, dishwasher, food server or the head chef or manager. A prep cook works under the supervision of the head chef. He or she chops vegetables, prepares meats and measures out the ingredients needed. A prep cook may occasionally serve double duty as a dishwasher, although larger kitchens usually employ people whose specific job is washing dishes.

A food server is the face of the restaurant. Responsible for taking customers' orders, serving food and accepting payment from them at the end of the meal. Some servers may also seat customers at tables. They are required to be familiar with the restaurant's menu and to provide service that is appropriate to the type of establishment at which they work.

**Apatite Self Storage**  
Apatite Avenue  
Victorville, CA 92392 United States

10/2004  
-  
02/2006  
Salary:  
12.00  
USD  
Per  
Hour  
Hours  
per  
week:  
40

**Resident Manager**

**Supervisor:** David Hays (760-987-7498)

**Okay to contact this Supervisor:** Yes

The resident manager verifies the signing of the lease with new tenants. She prepares the residence after a vacancy by collecting keys and inspecting vacated units for damage. She performs annual inspections of units to ensure each unit is running in functional order. The manager acts as mediator for tenant disputes. She schedules routine maintenance and lawn care for the property. It is also her duty to distribute information related to residential matters to the tenants. She may coordinate programs and activities for the tenants in the housing organization to participate in.

**Arbys**  
Bear Valley Rd.  
Victorville, CA 92392 United States

01/2002  
-  
10/2004  
Salary:  
6.25  
USD Per  
Hour  
Hours  
per  
week:  
20

**Front Line food service**

A food service worker can be a prep cook, dishwasher, food server or the head chef or manager. A prep cook works under the supervision of the head chef. He or she chops vegetables, prepares meats and measures out the ingredients needed. A prep cook may occasionally serve double duty as a dishwasher, although larger kitchens usually employ people whose specific job is washing dishes.

A food server is the face of the restaurant. Responsible for taking customers' orders, serving food and accepting payment from them at the end of the meal. Some servers may also seat customers at tables. They are required to be familiar with the restaurant's menu and to provide service that is appropriate to the type of establishment at which they work.

**Norms**  
Harbor  
Anaheim, CA United States

**01/2001 -  
01/2002**  
**Salary:**  
6.25 USD  
Per Hour  
**Hours**  
**per**  
**week: 15**

**Cashier/Trainer/Waitress**

A food service worker can be a prep cook, dishwasher, food server or the head chef or manager. A prep cook works under the supervision of the head chef. He or she chops vegetables, prepares meats and measures out the ingredients needed. A prep cook may occasionally serve double duty as a dishwasher, although larger kitchens usually employ people whose specific job is washing dishes.

A food server is the face of the restaurant. Responsible for taking customers' orders, serving food and accepting payment from them at the end of the meal. Some servers may also seat customers at tables. They are required to be familiar with the restaurant's menu and to provide service that is appropriate to the type of establishment at which they work.

**Education:** **Kaplan University** Davenport, IA United States  
Master's Degree 01/2014

**Credits Earned: 0**  
**Major:** Criminal Justice **Minor:** Law

**Kaplan University** Davenport, IA United States  
Bachelor's Degree 01/2012  
**GPA:** 3.24 of a maximum 4.0  
**Credits Earned:** 180 Quarter hours  
**Major:** Legal Studies **Minor:** Psychology  
**Relevant Coursework, Licenses and Certifications:**  
Psychology SS124  
Introduction to Law Is102  
Legal Ethics PA 253  
Psychology Program and Profession PS 115  
Constitution Law LS 305  
Criminal LAW PA 260  
Law and Society LS 308  
Trial and Courtroom Presentation PA 335  
Introduction to Legal Analysis and Writing PA 205

**CCA Military Academy** Hesperia, CA United States  
High School or equivalent 04/2004  
**GPA:** 4.0 of a maximum 4.0  
**Relevant Coursework, Licenses and Certifications:**  
Emphasis in Military training, and history.

**Virginia College of Birmingham Alabama** Birmingham, AL United States  
Some College Coursework Completed  
**GPA:** 2.28 of a maximum 4.0

**Credits Earned:** 67 Semester hours  
**Major:** Business Administration Management

**Job Related Training:** EEO Advisor Training, 03/24/2011  
National Disability Training, 11/15/11  
The "Sixth Man Award", 08/12/10  
Employment Development Department, 06/21/11  
UI Division CCA, 02/11/2010  
ROC Award, Recognition for Outstanding Customer Service  
Welcoming Diversity Training, 11/03/2011

<b>Language Skills:</b>	<b>Language</b>	<b>Spoken</b>	<b>Written</b>	<b>Read</b>
	Arabic	Novice	None	None
	English	Advanced	Advanced	Advanced
	Spanish	Intermediate	None	None

**Affiliations:** National Society of Collegiate Scholars - Member  
American Bar Association - Member  
International Association of Workplace Professionals - Legislative Co-Chairs  
Ethics, Gideon and Professionalism Committee - Member

**Professional Publications:** International Association of Workplace Professionals  
American Bar Association  
National Society of Collegiate Scholars

<b>References:</b>	<b>Name</b>	<b>Employer</b>	<b>Title</b>	<b>Phone</b>	<b>Email</b>
	David Rizo (*)	Federal Correctional Complex	Senior Correctional Officer	760-780-9080	Drizo@bop.gov
	Bartholomew Fay	Edward Air Force Base	Contractor	805-458-6769	
	Bruce Karp (*)	Patton State Hospital	Psychologist	760-902-3103	bkarp3@verizon.net
	Nella Wormington (*)	State of California	EMP II	909-799-8700	nella.wormington@edd.ca.gov
	Robert Hawkins (*)	Retired US ARMY	Special OPS	760-792-9049	

(\*) Indicates professional reference

**Additional Information:** Understands structure/purpose of a database  
Understands strengths and weaknesses of databases  
Understands basic terminology - fields, records, files  
Opens and uses a commercial database eg. electronic encyclopaedias  
Locates specific information searching by subject, key word, author  
Locates specific record(s) using find function  
Uses relevant fields  
Chooses appropriate data types for fields  
Sorts data  
Adds/deletes records  
Edits data in an existing record  
Understands the purpose/structure of a spreadsheet  
Interprets data from an existing spreadsheet  
Understands terminology - column, row, cell, cell range  
Understands cell addressing  
Understands active cell  
Enters data (labels, values) in a cell  
Formats data in a cell eg. bold, alignment  
Generates appropriate graphs eg. bar, column, line  
Changes column width and row height  
Adds/deletes row/columns  
Uses sum formula and undertakes basic calculations  
Formats data to currency, time, number, percentage

Sorts data

Understands strengths and weaknesses of a spreadsheet+

Understands the general structure of an email address

Interprets features of an inbox eg. owner, date, subject, size

Interprets features of a new message eg. To, Cc, Subject

Interprets features of a retrieved message eg. From, Date sent, Reply, Forward

Retrieves and replies to an email

Forwards an email

Sends an attachment with an email

Understands purpose of a browser

Understands the general structure of a web address

Equates URL with web address

Uses prepared bookmarks

Uses and understands the features of a browser (back, forward, stop, search, refresh, history, home buttons, address bar, loading status)

Understands and uses key words in a simple search

Understands key features of a web page (links, site map, feedback, email)

Bookmarks a location

Uses and understands hyperlinks/navigation buttons

Chooses appropriate sites from a search

Interprets information from a website

Cites any electronic references to information used

Contributes to the creation of a basic web-page - text, graphics, hyperlinks

Determines whether information is current, accurate and reliable

Creates a simple slide show with text, images.

Inserts slides.

Chooses appropriate slide design and layout.

Adds sounds.

Creates a master slide template.

Understands that a presentation is clear, concise and logical.

Understands navigation buttons/hyperlinks.

Recognises elements of a multi-media presentation

Uses freehand drawing tools - pencil, straight and curved lines.

Uses shape tools/objects.

Uses paintbrush, paintbox/fill with colour, spray can/airbrush, eraser.

Uses text tool.

Selects objects with selection tool.

Deletes selected objects.

Crops selected objects.

Copies/duplicates graphic elements.

Uses line properties - thickness/colour.

Uses fill pattern/colours/shading.

Flips, rotates objects.

Layers objects - moves to front/back.

Inserts graphics from various sources eg. clip art, digital image.

Changes the size of displayed clip art/graphics.

Uses a digital camera to create a graphics file.

Moves clip art/graphics within a document.

Uses a scanner to convert a picture into a graphics file.

Understands animation/illusion of movement



# City of Sacramento

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

## Application for

### Appointment to Boards/Commissions and Committees

2012 11 12 P 3:03

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Disability Advisory Commission

CATEGORY FOR WHICH YOU ARE APPLYING: \_\_\_\_\_  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Barden Joan M. E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: 34<sup>th</sup> St Sacramento CA 95817  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_  
Street # Street Name City State Zip

Resident of City Council District No: 5 Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: (916) Business Telephone: (916)

Please state the reason you would like to be a member of this board/commission (or attach):

*To assist city authorities in developing and maintaining a healthy, helpful environment for everyone. Accessibility is at times complex due to the diversity of physical and mental challenges that are experienced. It is more than baby bugers and wheel chairs. The more knowledge gained the more reasonable the solutions a team can develop. I want to be a team player.*

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

*Disability Advisory Commission; helps me to remain current and active in supporting my city - to assist identify problems and resources and solutions.*

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

Empty box for explanation of potential conflict of interest.

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

**EDUCATION:**

MA, History/Humanities; Calif. State University, Sac.

**WORK EXPERIENCE:** List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:** retired; see resume

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

**PRIOR EMPLOYER(S):**

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

FROM DATE: \_\_\_\_\_ EMPLOYER NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES: \_\_\_\_\_

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: \_\_\_\_\_ BUSINESS NAME: \_\_\_\_\_  
TO DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

JOAN M. BARDEN  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

NO

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

No

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Joan M. Barden Date: June 8, 2012  
Type Name if Returning Via E-Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

wheelchair access

# Joan M. Barden, M.A.

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37<sup>th</sup> Street  
Sacramento, CA 95817

Cell: 916-  
Home: 916-

## Objective

I aspire to combine my directorial, organizational skills in assuring the best possible quality of life for clients in need; develop and maintain of a healthy collaboration with other public and private sources including governmental administration and agencies related to the goals and objectives established by this administrative board.

## Experience

1993-Present:

Self

### **Community Services Advocate / Academic**

- In addition to completing academic goals, I am active in several community programs providing assistance in organization, meeting ADA requirements and commissioner on the Disabilities Advisory Commission with the City of Sacramento. Served as a volunteer with the Achjeve program for the County of Sacramento.
- Sixteen years participant in the Oak Park Drug Free Zone and the Oak Park Neighborhood Association, assisted in the planning and implementing National Night Out, Celebrate Oak Park events. As a member of OPNA, I participate in community outreach with the Interfaith Services Bureau. I completed my academic goals during this time as well.

1990-1993

St. Claire's Nursing Center Sacramento, CA

### **Social Services Director/Activities Director**

- Innovated programs satisfying O.B.R.A. requirements for individuals and groups in such a way as to involve families and staff in maintaining or increasing the quality of resident life.
- Monitored Progress Reports with interdepartmental staff, and provided in-service training to interdepartmental staff and subordinate staff.
- Enhanced programs with social outings, educational and artistic expression suitable for the individual.

1985-1990

Mary Barden, home-care patient deceased

### **Geriatric Caregiver (In-Home Supportive Services)**

- Cared for bed-bound arthritic resident in the home providing all levels of personal care and hygiene. Maintained a clear, social environment
- Managed relief staff, kept social interaction with friends and family constant, and faith practices maintained. Arranged for medical care as needed.

# Joan M. Barden, M.A.

---

1985–1987: College Oaks and Hillhaven 39<sup>th</sup> Street, Sacramento, CA

## **Activities Director (Certified)**

- Planned and implemented programs in two facilities, the second one served in the Alzheimer's unit.
- Maintained accurate records and assessments.
- Participated in team evaluations.

1979-1983: Sacramento Job Corps

Sacramento, CA

## **Health Education Instructor**

▪ I developed curriculum to satisfy federal requirements for teaching 16-24 year old youth. Subjects were: Community Resources; First Aid & CPR; Sex Education; Nutrition; Anger Management; Coping with Death and Dying. The position required timely record keeping, interdepartmental teamwork, and continued education for currency. Utilization of innovative methodology and student accountability kept the class interest at a peak.

▪ During the course, we discussed aging as a process of life, and the accountability, each youth had to themselves, as well as parents and grandparents, with their life choices. Some students went on to become CNA's

1971–1972 Hilltop Manor. Auburn, CA

## **Certified Nursing Assistant**

- Attended primarily to the physical needs of residents
- Assisted the Director of Nursing in C. N. A. training with lecture on psycho-social needs of residents from a sociological reference
- Maintained currency in First Aid & CPR.

# Joan M. Barden, M.A.

---

**Education:** 1996-2006 California State University, Sacramento

- Master of Arts: History (Humanities)
- Bachelor of Arts: Humanities (Religious Studies)

1986 American River Community College

- **Completed Certification Activities Activity Coordinator**

1980-1981 California State University, Sacramento

- **Adult Education Credential Requirements Fulfilled**

1985 San Bernardino Valley College

- Associate of Arts: Sociology
- Certified Community Services

Other college course work included music, art, and anthropology.

**Interests and  
Volunteer History**

Currently a member of the Oak Park Neighborhood Association, Middle Eastern Studies Association, Association of Bahá'í Studies; reading, writing fiction, non-fiction, gardening, music (piano and voice), swimming (aqua aerobics). Past community activity included serving as commissioner on the Placer County Human Relations Commission, Artistic and Managing Director of Wishingstar Theater Arts, Inc. Auburn, CA. I also served on the Board of the Placer Community Action Association.



RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

# City of Sacramento

Application for

2012 JUN 26 5:41  
Appointment to Boards/Commissions and Committees

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Sacramento Disability Advisory Committee

CATEGORY FOR WHICH YOU ARE APPLYING: Board/Comm Opening; Committee Seat  
Description (if applicable) Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Barraza Michelle L E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_ Land Park Drive Sacramento CA 95818  
Street # Street Name City State Zip

Mailing Address (if different than home address): \_\_\_\_\_ De Mar Drive Sacramento CA 95831  
Street # Street Name City State Zip

Resident of City Council District No: Four (4)  Business in Council District No: \_\_\_\_\_  
Required If Applicable

Home Telephone: (916) Business Telephone: (916)

Please state the reason you would like to be a member of this board/commission (or attach):

I recently disability retired from my Staff Services Manager I position I held at CalPERS. As a State of California, Government representative of CalPERS, I served 3-years on their Disability Advisory Committee (DAC) as a member, then Co-chair and helped create with the Department of Toxics, annual, "Disability Awareness Week" events in October. I also served as liaison for 2-years, between CalPERS and State of CA, attending regular monthly meetings to discuss many issues and topics at hand, etc. I later served on the re-established CalPERS Disability Advisory Counsel for 1-year in addition to my earlier service. I also worked in the disability retirement benefit section of CalPERS, working for this Department for over 30 years.

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

CalPERS: DAC, Day Care Project Committe, BPS exam & panel member. Hiring & space plan coordinators,

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:



CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Michelle Barraza  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: \_\_\_\_\_

**FELONY CONVICTIONS:** A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

N/A

**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: Michelle Barraza Date: 6/22/2012  
Type Name if Returning Via E-Mail or Print, Sign and Mail

**DISCLOSURE AND REGULATORY REQUIREMENTS**

**City Code Section 2.40.060: Conflict of Interest Disclosure** - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

**City Code Section 2.40.010: Attendance** - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member?  Yes  No

**City Resolution 2007-653: Mandatory Ethics Training** - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days?  Yes  No

**ACCOMMODATION INFORMATION**

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

\_\_\_\_\_



# City of Sacramento

## Application for Appointment to Boards/Commissions and Committees

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO

2012 AUG 23 P 1:16

**INSTRUCTIONS:** Provide all information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. Return this completed application form to: Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

**IMPORTANT:** Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Disability advisory board Commission

CATEGORY FOR WHICH YOU ARE APPLYING: \_\_\_\_\_

Description (if applicable)

Category Letter

- Name of Company/Organization Being Represented (if applicable): \_\_\_\_\_
- Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Patterson Todd W E-Mail: \_\_\_\_\_  
Last First Middle

Home Address: 21st Ave Sacramento CA 95820  
Street # Street Name City State Zip

Mailing Address (if different than home address): same  
Street # Street Name City State Zip

Resident of City Council District No:  Required Business in Council District No:  If Applicable

Home Telephone: 916- Business Telephone: 916-

Please state the reason you would like to be a member of this board/commission (or attach):

I work within the disabled community I would like to do city services and community participation

Are you currently, or have you in the past, served on an advisory group?  Yes  No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group?  Yes  No If yes, please explain:

**BACKGROUND INFORMATION**

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: two years of community college

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

**CURRENT EMPLOYER:**

FROM DATE: 01/01/2006

EMPLOYER NAME: Resources for Independent Living

TO DATE:

ADDRESS: 1 street #3 Sacramento ca  
Street # Street Name City State

DUTIES:

**PRIOR EMPLOYER(S):**

FROM DATE:

EMPLOYER NAME: \_\_\_\_\_

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

FROM DATE:

EMPLOYER NAME:

TO DATE:

ADDRESS: \_\_\_\_\_  
Street # Street Name City State

DUTIES:

**BUSINESS ENTERPRISES:** List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE:

BUSINESS NAME: Parcel Plus

TO DATE:

ADDRESS: 0 street Sacramento CA  
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

Retail parcel and packaging store

CITY OF SACRAMENTO -  
APPLICATION FOR APPOINTMENT

Todd Patterson  
APPLICANT NAME

FROM DATE: BUSINESS NAME: \_\_\_\_\_

TO DATE: ADDRESS: \_\_\_\_\_  
Street # Street Name City State

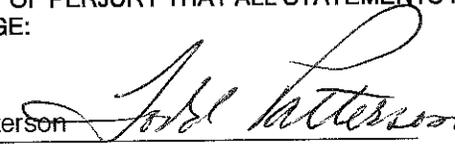
TYPE OF BUSINESS OR SERVICE RENDERED:

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**CIVIL ACTIONS:** List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/ Todd Patterson  Date: 08/21/2012

**DISCLOSURE AND REGULATORY REQUIREMENTS**

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