



REPORT TO COUNCIL

City of Sacramento

17

915 I Street, Sacramento, CA 95814-2671
www.CityofSacramento.org

CONSENT
May 30, 2006

Honorable Mayor and
Members of the City Council

Subject: Willowcreek Maintenance Assessment District – Annual Report FY2006/07

Location/Council District:

West of Natomas Main Drain and south of I-80, in Council District 1 (Exhibit A, page 6).

Recommendation:

Adopt a Resolution: 1) Adopting the Willowcreek Maintenance Assessment District Annual Budget and Levy Assessment for FY 2006/07; and 2) Amending the FY 2006/07 City Budget for the Willowcreek Maintenance Assessment District.

Contact: Ron Wicky, Program Specialist, (916) 808-5628; Mark Griffin, Fiscal Manager, (916) 808-8788

Presenters: Not Applicable

Department: Development Services

Division: Public Improvement Financing

Organization No: 4815

Summary:

Staff recommends Council adopt the budget and levy the FY 2006/07 annual assessment for the Willowcreek Maintenance Assessment District. This district provides funding for the annual cost of maintenance related to the water quality mitigation program for the Willowcreek area. The assessments are less than the maximum amount authorized.

Committee/Commission Action: None

Background Information:

On August 18, 1998, City Council approved formation of the Willowcreek Maintenance Assessment District. The maintenance district was established in Willowcreek as one of several Best Management Practices (BMP) to reduce storm water pollution at the maximum extent possible as required by the Federal Clean Water Act and the City's National Pollutant Discharge Elimination System Permit. The maintenance district provides additional street sweeping during the winter months; cleaning of manholes; pipes and pump stations; and monitoring of storm water discharge and sediments. Currently there are 12 subdivisions within the existing boundaries. As other subdivisions within the Willowcreek area are approved by Council and recorded, they will be required to annex to this district.

Financial Considerations:

The cost of maintenance for the Willowcreek Maintenance Assessment District Water Quality Mitigation Program, will be funded through the maintenance district. The total cost for FY 2006/07 is projected at \$97,439 as shown on Exhibit B, page 7, and detailed in the Engineer's Report on file with the City Clerk.

The maintenance district is self-supporting and has no impact on the General Fund.

Environmental Considerations:

Under California Environmental Quality Act (CEQA) Guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

Policy Considerations:

The annual proceedings for this district are being processed as set forth in section 3.124.190 of the Sacramento City Code. This process is consistent with the City's Strategic Plan 3-Year Goal to "achieve sustainability and enhance livability".

Emerging Small Business Development (ESBD):

City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by: 
Mark Griffin
Fiscal Manager, Development Services Department

Respectfully Submitted by: 
Carol Shearly
Director of Planning, Development Services Department

Recommendation Approved:

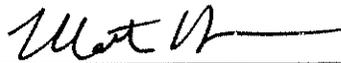

RAY KERRIDGE
City Manager

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RESOLUTION NO.

Adopted by the Sacramento City Council

ADOPTING THE WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT ANNUAL BUDGET AND LEVYING ASSESSMENT (FY 2006/07)

BACKGROUND:

- A. The Willowcreek Maintenance Assessment District ("District"), as depicted in Exhibit A, was established by the City Council and approved by the property owners on August 18, 1998.
- B. The City Council established the District under Chapter 3.124 of the Sacramento City Code ("Chapter 3.124"), and has previously levied assessments on property in the District to pay for maintenance related to the water quality mitigation program and related services to be provided within the District, all in accordance with Chapter 3.124.
- C. This year's assessments are less than the previous year assessments and still below the highest authorized amount for this district shown on Exhibit B.
- D. The Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. The City Council finds and determines that the background statements A through D are true and correct.

Section 2. The Development Engineering Manager of the Development Services Department, the person designated by this Council as the Engineer of Work for the District, is hereby directed to file an annual report in accordance with the provisions of Section 3.124.190 of the Sacramento City Code.

Section 3. The City Council:

- (a) adopts the annual budget set forth in the FY 2006/07 Engineer's Annual Report; and
- (b) levies the assessment set forth in the FY 2006/07 Engineer's Annual Report.

Section 4. Exhibits A and B are part of this resolution.

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Exhibit A: District Map -1 Page

Exhibit B: FY2006/07 District & Parcel Assessment -1 Page

EXHIBIT A

Willowcreek Maintenance Assessment District No. 98-03
Area of Work

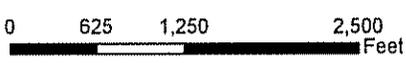
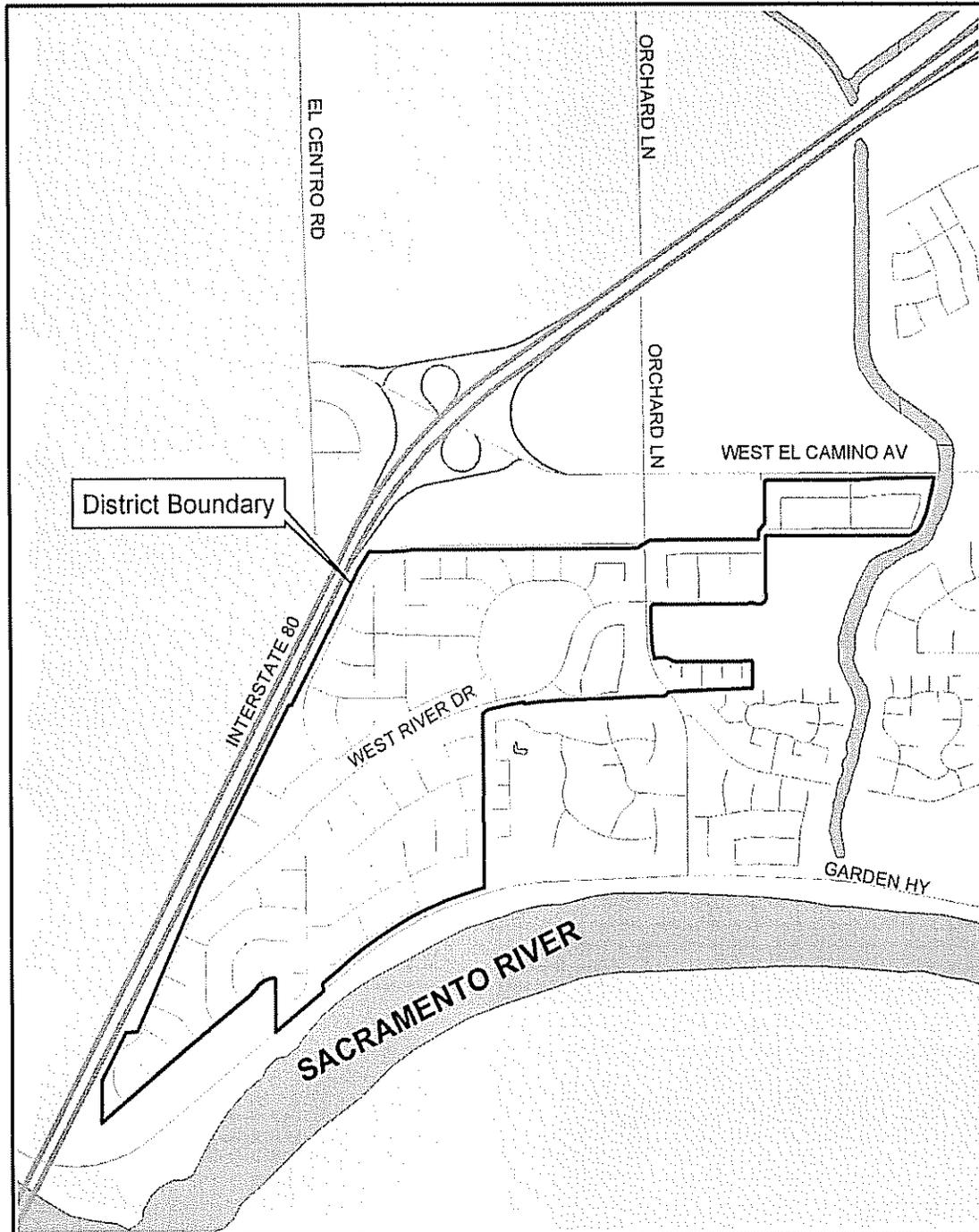


EXHIBIT B

**WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT
FY2006/2007
DISTRICT AND PARCEL ASSESSMENT**

DISTRICT ASSESSMENT

Neighborhood	FY 2006/07 Budget	Surplus/ (deficit)	FY 2006/07 Assessed
Willowcreek Maintenance Assessment District	\$97,439	\$74,614	\$22,825

PARCEL ASSESSMENT

Neighborhood	Maximum Authorized	FY 2005/06	FY 2006/07
Willowcreek Maintenance Assessment District	\$108.98	\$55.00	\$25.00

RESOLUTION NO.

Adopted by the Sacramento City Council

AMENDING THE CITY'S FISCAL YEAR 2006/07 BUDGET FOR THE WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT, FUND 214

BACKGROUND:

- A.** The Willowcreek Maintenance Assessment District ("District"), as depicted in Exhibit A, was established by the City Council and approved by the property owners on August 18, 1998.
- B.** The City Council established the District under Chapter 3.124 of the Sacramento City Code ("section 3.124"), and has previously levied assessments on property in the District to pay for maintenance related to the water quality mitigation program and related services to be provided within the District, all in accordance with Chapter 3.124.
- C.** The property owners within the boundaries of the District are assessed a fee (See Exhibit B) to cover the cost of delivering maintenance services;
- D.** The Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. The City Council finds and determines that the background statements A through D are true and correct.

Section 2. The FY2006/07 revenue \$22,825 (\$97,439 - \$74,614 surplus) and expenditure \$97,439 budgets to be amended for the District. See Exhibit B for detailed information on the budget.

Section 3. The Finance Director is authorized to amend the expenditure authority for Transportation, Development Services and the Department of Finance (See Exhibit B) necessary to provide services for the District in the amount of \$97,439 which will be reimbursed by the District.

Section 4. Exhibits A and B are part of this resolution.

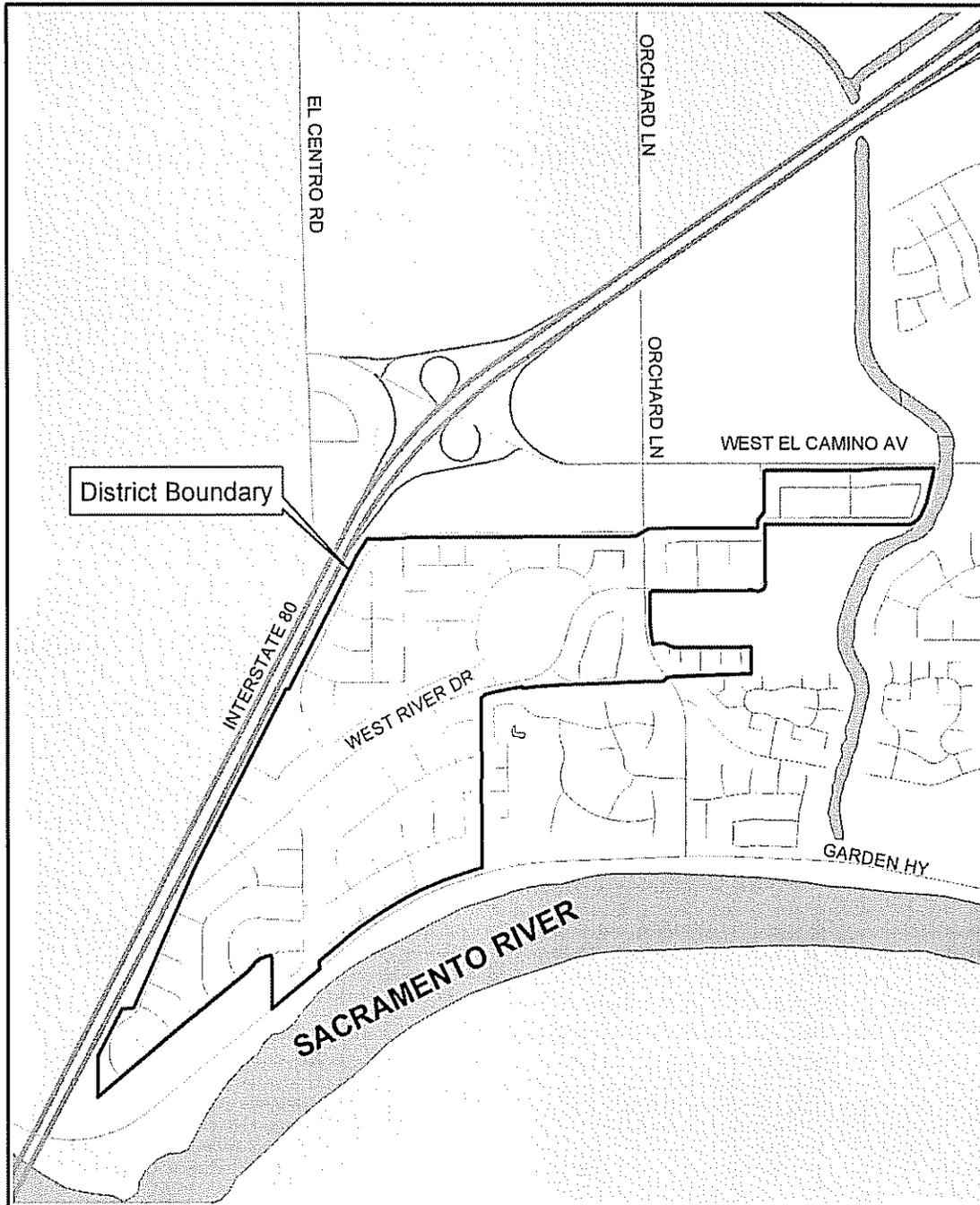
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EXHIBIT A

Willowcreek Maintenance Assessment District No. 98-03
Area of Work



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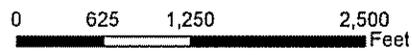


EXHIBIT B

**WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT
FY 2006/07 BUDGET**

Utilities maintenance Costs	38,000
Special Districts Administration	7,000
Consultant (NBS) Reporting	1,163
Finance Administration	713
County Billing Cost	563
Contingency	<u>50,000</u>
Subtotal	\$97,439
Plus Fund Balance	<u>74,614</u>
Total Assessed to Property Owners	\$22,825

PARCEL ASSESSMENT

Maintenance costs will be assessed to the 913 single-family lots within the district. The following is the total assessment per single-family home.

Neighborhood	Maximum Authorized	FY 2005/06	FY 2006/07
Willowcreek Maintenance Assessment District	\$108.98	\$55.00	\$25.00

