



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2671
www.CityofSacramento.org

CONSENT
May 30, 2006

Honorable Mayor and
Members of the City Council

Subject: Memorial Garage Tenant Corridor and HVAC Project - Emergency Notice to Proceed prior to Contract Award (PN: VD91)

Location/Council District: 1420 H Street, Mansion Flats (District 1)

Recommendation: Information only.

Contacts: Kirk Thompson, Associate Architect, 808-8431; Yadi Kavakebi, Senior Architect, 808-8432

Presenters: Not Applicable

Department: Department of General Services

Division: Facilities and Real Property Management

Organization No: 3282

Summary:

Under City Code 3.60.070, Emergency Contracts are required to be reported to the City Council. Because of long lead times for summer HVAC equipment and safety of the tenants, the Department of General Services has issued an emergency Notice to Proceed to the contractor (SGC Construction), for the Memorial Garage Tenant Corridor and HVAC project (bid price of \$79,748). The contract documentation is in process as required and will be completed before any payments are made.

Committee/Commission Action: None.

Background Information:

An Informal competitive bid package was released in February 2006, for the Memorial Garage Tenant Corridor and HVAC project. One bid from SGC Construction (\$78,948) was received on March 22, 2006. The bid received is within City Manager's authority and a contract is being processed. A Notice to Proceed was issued prior to contract completion so that long lead time required for HVAC equipment and other safety of the tenants could be accommodated. The completion of this project is also important for security and lease requirements.

Financial Considerations:

As of May 3, 2006, the unobligated project balance in the Garage Retail Space Improvement CIP (PN: VD91) is \$485,547, which is sufficient to cover this work. The construction contract with SGC Construction will be executed in the amount of \$78,948.

Environmental Considerations:

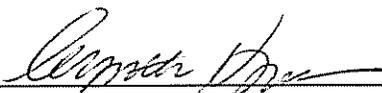
City Council certified the Memorial Garage (Lot C) Environmental Impact Report on May 9, 2000.

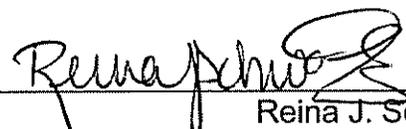
Policy Considerations:

This report is also consistent with the reporting requirements of an emergency contract and the City's Strategic Plan goal to achieve sustainability and livability.

Emerging Small Business Development (ESBD):

SGC Construction submitted a bid that met the ESBD goals.

Respectfully Submitted by: 
Cynthia Kranc
Facilities and Real Property Manager

Approved by: 
Reina J. Schwartz
Director, Department of General Services

RECOMMENDATION APPROVED:

for 
RAY KERRIDGE
City Manager

