



REPORT TO COUNCIL

City of Sacramento

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915 I Street, Sacramento, CA 95814-2671
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CONSENT
June 8, 2006

Honorable Mayor and
Members of the City Council

Subject: On-Call Construction Inspector List for Park Projects

Location/Council District:
Citywide

Recommendation: Adopt a Resolution: 1) Approving the On-Call Construction Inspector List for Park Projects and 2) Authorizing the City Manager to contract with the firms on the On-Call Construction Inspector List to Provide Construction Inspection Services for Park Projects with Budgets Up to \$1,500,000 from June 8, 2006 to December 31, 2008.

Contact: Janet Baker, Park Development Manager, 808-8234

Presenters: Not applicable

Department: Parks and Recreation

Division: Park Planning, Design and Development

Organization No: 4727

Summary:

Staff recommends approving the On-Call Construction Inspector list for park projects and authorizing the City Manager to contract with said firms in order to provide construction inspector services for park projects. The On-Call Construction Inspector list for Park Planning, Design and Development will provide park construction inspection of park projects throughout the City. Consultants will be contracted with on an "as needed" basis to augment existing City staff.

Committee/Commission Action:

Not applicable.

Background Information:

The On-Call Construction Inspector list for Park Planning, Design and Development will provide park construction inspection of park projects throughout the City. Construction inspectors for park projects are more specialized inspectors; not only do they need to have building and public use inspection experience, but they also need to be specialized in inspecting irrigation and planting materials. Construction inspectors for park projects ensure that the City's park construction plans and specifications are being met, ensuring a quality product is delivered to the City.

On March 8, 2006, a *Request for Qualifications (RFQ)* was issued by the Department of Parks and Recreation for on-call construction inspectors for park projects. The document was advertised as required by the City. The City received ten proposals and three firms were interviewed. Two firms, Freitas Associates and James Bacchini and Associates, were selected as each firm has strengths the City would be able to utilize; these firms were selected to comprise the On-Call Park Construction Inspector list for park projects based on their qualifications and ability to provide services in a timely manner. Both of these consultants participate as Emerging Small Business Enterprises (ESBE).

The On-Call Park Construction Inspection consultants will be contracted with on an "as needed" basis to augment existing City staff for a period of two years (June 8, 2006 – December 31, 2008). The approval of the list is necessary to continue to steadily meet our park production goals. Though the City is currently recruiting for one full-time Park Construction Inspector, there is a sufficient work load beyond the capabilities of one full-time employee. Once the full-time inspector is hired, the total number of park projects needing inspection over the course of one year is estimated to be 12-30 projects. Time required on the job will vary based on project size, complexity, and need.

Though the RFQ stated that there would be a rotating list, it is the intention of the Department that the work of each construction inspector remains balanced and equitable (in budget and complexity) as monitored by park project managers and staff.

Park construction inspection projects assigned to consultants will require an agreement to be approved with each project.

Financial Considerations:

The costs expended under the service agreements will be funded through each park project's budget. Consultants may have multiple assignments; projects would typically range in budget size from \$75,000 to \$1,500,000. Consultant services agreements will be negotiated individually with the inspection firm appropriate for the park site based on the size and complexity of the project. Agreements over \$100,000 will be brought to the City Council for consideration and approval consistent with City procurement policy.

Environmental Considerations:

The adoption of this list is "not a project" as defined by Section 15378 of the California Environmental Quality Act Guidelines. The recommended action involves no physical construction and has no potential to cause a significant impact to the environment.

Policy Considerations:

Providing Parks and Recreation facilities is consistent with the City's strategic plan to enhance liveability in Sacramento's neighborhoods by expanding park facilities throughout the City.

Emerging Small Business Development (ESBD):

The selection of consultants for this list follows City established guidelines for inclusion of ESBD firms. Both consultants participate as an ESBE firm.

Respectfully Submitted by: 
ROBERT G. OVERSTREET II
Director of Parks and Recreation

Recommendation Approved:

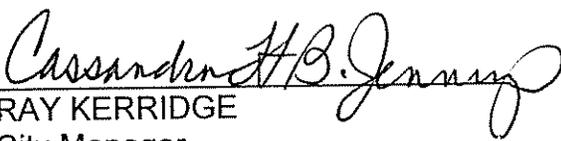

for RAY KERRIDGE
City Manager

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RESOLUTION NO. 2006-XXXX

Adopted by the Sacramento City Council

June 8, 2006

APPROVING THE ON-CALL CONSTRUCTION INSPECTOR LIST FOR PARK PROJECTS AND AUTHORIZING THE CITY MANAGER TO CONTRACT WITH THE FIRMS ON THE ON-CALL CONSTRUCTION INSPECTOR LIST TO PROVIDE CONSTRUCTION INSPECTION SERVICES FOR PARK PROJECTS WITH BUDGETS UP TO \$1,500,000 FROM JUNE 8, 2006 TO DECEMBER 31, 2008

BACKGROUND:

- A. On March 8, 2006, a *Request for Qualifications* was issued by the Department of Parks and Recreation for on-call construction inspectors for park projects.
- B. The City reviewed the proposals, interviewed identified firms, and then selected two firms that will be used by the City on an as-needed basis for a period of two years (June 8, 2006 – December 31, 2008).
- C. The approval of the list is necessary to continue to steadily meet our park production goals.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. Approves the On-Call Construction Inspector List for Park Projects: 1) Freitas Associates and 2) James Bacchini and Associates.
- Section 2. Authorizes the City Manager to contract with the firms on the On-Call Construction Inspector List to Provide Construction Inspection Services for Park Projects with Budgets Up to \$1,500,000 from June 8, 2006 to December 31, 2008.

