



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
August 15, 2006

Honorable Mayor and
Members of the City Council

**Title: Agreement: Procurement of student intern services through the
Community College Foundation for Fiscal Year 2006/07**

Location/Council District: Citywide

Recommendation:

Adopt a **Resolution** 1) Suspending competitive selection for student intern services as in the best interest of the City; and 2) authorizing the City Manager or his designee to execute a sole source professional services agreement with the Community College Foundation (CCF) in an amount not to exceed \$210,000.

Contact: Peter Jensen, Supervising Financial Analyst, 808-3135

Presenters: None

Department: General Services

Divisions: Business Operations, Animal Care, Fleet Management, Facilities and Real Property Management

Organization No's: 3112, 3174, 3259, 3282

Description/Analysis:

Issue: The department has a need for temporary administrative and technical support, and the use of student interns provides flexibility in meeting service demand levels. The student intern program through CCF provides valuable training and experience that has enabled many student interns to become City employees.

Policy Considerations: The City Code authorizes the suspension of competitive selection by a 2/3 vote of the Council when it is in the best interests of the City.

Committee/Commission Action: Not applicable

Environmental Considerations: This report concerns administrative activities that will not have any significant effect on the environment, and do not constitute a "project" as defined by California Code of Regulations, Title 14, Sections 15061(b)(3) and 15378(b).

Rationale for Recommendation: The student intern program through CCF is a cost-effective means of obtaining temporary administrative and technical support.

Financial Considerations: The professional services agreement for student intern services through CCF in an amount not to exceed \$210,000 will be funded from the Fiscal Year 2006/07 department operating budget by each division according to its share of these services. Each year, the Department of General Services assesses its need for this support. This action provides the anticipated support for Fiscal Year 2006/07.

Emerging Small Business Development (ESBD): CCF is not a certified small business enterprise.

Respectfully Submitted by: 
Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:

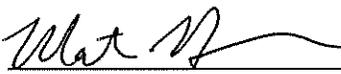

Ray Kerridge
City Manager

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RESOLUTION NO.
Adopted by the Sacramento City Council

**SUSPENDING COMPETITIVE SELECTION FOR STUDENT INTERN SERVICES AND
AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE A SOLE
SOURCE PROFESSIONAL SERVICES AGREEMENT WITH THE COMMUNITY
COLLEGE FOUNDATION IN AN AMOUNT NOT TO EXCEED \$210,000**

BACKGROUND

- A. The Department of General Services has a need for temporary administrative and technical support, and the use of student interns provides flexibility in meeting service demand levels.
- B. The student intern program through the Community College Foundation is a cost-effective means of obtaining temporary administrative and technical support.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. It is in the best interest of the City to suspend competitive selection for student intern services and competitive selection is hereby suspended; and
- Section 2. The City Manager or his designee is authorized to execute a sole source professional services agreement with the Community College Foundation in an amount not to exceed \$210,000.

EXHIBIT A

Professional Services Agreement

