



REPORT TO COUNCIL 10

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

Consent
August 15, 2006

Honorable Mayor and
Members of the City Council

Subject: Supplemental Agreements for Building Plan Review Services

Location/Council District: Citywide

Recommendation: Staff recommends that the City Council adopt the attached **Resolution** 1.) reallocating to the Development Services Department FY2006-07 operating budget \$30,680 from a FY2004-05 liquidated purchase order; 2) approving supplemental professional service agreements for plan review services with Buehler & Buehler in the Not To Exceed (NTE) amount of \$101,000; Cole, Yee, Shubert in the NTE amount of \$84,000; Cornerstone in the NTE amount of \$28,000; McKenny Krug in the NTE amount of \$7,000; Mike Anderson Engineering in the NTE amount of \$64,000; Plan Review Consultants in the NTE amount of \$90,000; and Shuhaibar in the NTE amount of \$44,000; 3) approving a supplemental professional service agreement for engineering services with Woods & Associates in the NTE amount of \$12,000; 4) approving supplemental professional service agreements for fire plan review services with Brown & Associates in the NTE amount of \$35,000 and Greg Ledesma in the NTE amount of \$56,000; 5) approving supplemental professional service agreements for inspection services with 4 Leaf Consultants in the NTE amount of \$153,000; Berryman & Henigar in the NTE amount of \$50,000 and Wildan in the NTE amount of \$57,000; 6) authorizing the City Manager to execute such supplemental agreements.

Contact: Bob Chase, Chief Building Official, 808-8024; Carl Hefner, Assistant Building Official, 808-8779

Presenters: Not applicable

Department: Development Services

Division: Building

Organization No: 4881

Description/Analysis

Issue: Staff recommends execution of contract supplements with plan review and inspection consultants totaling \$781,000. These supplemental agreements will be funded by the reallocation of funding from a liquidated prior year purchase order and the Development Services FY2006-07 operating budget.

Policy Considerations: This request to adopt the attached resolution is in accordance with the policy recommended by the Development Oversight Commission to contract out workload that cannot be performed by City

employees. Additionally, it is consistent with all four of the City Council's three-year goals from the Strategic Plan.

Commission/Committee Action: None

Environmental Considerations: There are no environmental considerations associated with this report.

Rationale for Recommendation: The use of professional services contracts for consultants and temporary inspection services provides flexibility in meeting service demand levels. In addition, these professional service agreements will allow the Department to maintain adequate service levels in plan review and inspection services for FY2006-07.

Financial Considerations: The total of all increases in the supplements total \$781,000. The Development Services FY2006-07 operating budget will fund \$750,320 of these supplemental agreements. The balance of \$30,680 will be funded by the reallocation of a liquidated purchase orders from FY2004-05. This purchase order was funded by revenue received from plan review fees paid by applicants and is therefore an appropriate use of prior year funds.

The need for consultant support for plan review and inspection services is anticipated to be lower than prior fiscal years. Therefore, the supplemental agreements amount have been lowered accordingly.

Consultant Name	Current Contract	Supplement	Proposed Contract
<u>Plan Review:</u>			
Buehler & Buehler	\$134,000	\$101,000	\$235,000
Cole, Yee, Shubert	99,000	84,000	183,000
Cornerstone	183,115	28,000	211,115
McKenny Krug	576,000	7,000	583,000
Mike Anderson Engin.	574,000	64,000	638,000
Plan Review Cons.	667,000	90,000	757,000
Shuhaibar Engineering	342,000	44,000	386,000
Woods & Assoc.	149,000	12,000	161,000

Consultant Name	Current Contract	Supplement	Proposed Contract
<u>Fire Plan Review:</u>			
Brown & Assoc.	\$129,000	\$35,000	\$164,000
Greg Ledesma	405,000	56,000	461,000
<u>Inspection Services:</u>			
4 Leaf Consultants	2,475,000	153,000	2,628,000
Berryman & Henigar	792,000	50,000	842,000
Willdan	727,880	57,000	784,880
Total Amounts:	\$ 7,252,995	\$ 781,000	\$ 8,033,995

Emerging Small Business Development (ESBD): Four of the consultants (representing thirty-five percent (35%) of the \$781,000) are businesses currently certified as Emerging or Small Business Enterprises.

Respectfully Submitted by:  _____
 Robert L. Chase
 Chief Building Official

Approved by:  _____
 William A. Thomas
 Director of Development

Recommendation Approved:


 RAY KERRIDGE
 City Manager

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RESOLUTION NO.

Adopted by the Sacramento City Council

RESOLUTION APPROVING SUPPLEMENTAL PROFESSIONAL SERVICE AGREEMENTS FOR INSPECTION SERVICES PLAN REVIEW SERVICES, AND BUILDING AND FIRE PLAN REVIEW SERVICES AND AUTHORIZING THE CITY MANAGER TO EXECUTE SUPPLEMENTAL AGREEMENTS

BACKGROUND

- A. The use of professional services contracts for consultants and temporary inspection services provides flexibility in meeting service demand levels.
- B. Professional services allow the Development Services Department to maintain adequate service levels in plan review and inspection services for the FY2006-07.
- C. The Development Services Department desires to make efficient use of existing and prior year funding sources for the supplemental agreements.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. Liquidate one FY2004-05 building consultant purchase order for \$30,680.
- Section 2. Reallocate to the Development Services FY2006-07 operating budget the liquidated purchase order in the amount of \$30,680.
- Section 3. Supplemental consultant and professional service agreements with Buehler & Buehler in the Not To Exceed (NTE) amount of \$101,000; Cole, Yee, Shubert in the NTE amount of \$84,000; Cornerstone in the NTE amount of \$28,000; McKenny Krug in the NTE amount of \$7,000; Mike Anderson Engineering in the NTE amount of \$64,000; Plan Review Consultants in the NTE amount of \$90,000; Shuhaibar in the NTE amount of \$44,000; and Woods & Associates in the NTE amount of \$12,000 for plan review services are approved.
- Section 4. Supplemental consultant and professional service agreements with Brown & Associates in the amount of \$35,000 and Greg Ledesma in the NTE amount of \$56,000 for fire plan review are approved.

Section 5. Supplemental consultant and professional service agreements with 4 Leaf Consultants in the NTE amount of \$153,000; Berryman & Henigar in the NTE amount of \$50,000 and Wildan in the NTE amount of \$57,000 for inspection and plan review services are approved.

Section 6. The City Manager is authorized to execute such approved agreements.