



## REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

STAFF REPORT  
September 5, 2006

Honorable Mayor and  
Members of the City Council

**Title: Contract: Purchase Hybrid Sedans**

**Location/Council District:** Citywide

**Recommendation:** Adopt a **Resolution:** 1) Authorizing the City Manager or his designee to adopt specifications of Bid No. B061181074; 2) accepting the lowest responsive bid in response to Procurement's solicitation for hybrid sedans; and 3) authorizing the City Manager or his designee to execute a contract with Elk Grove Honda for the purchase of 24 hybrid sedans in an amount not to exceed \$600,000.

**Contact:** Keith Leech, Fleet Manager, 808-5869; Christine Slay, Senior Buyer, 808-6344

**Presenters:** Keith Leech, Fleet Manager

**Department:** General Services

**Division:** Fleet Management

**Organization No:** 3259

### **Description/Analysis**

**Issue:** The Department of General Services, Fleet Management Division has a requirement to purchase 24 hybrid sedans for the Department of Transportation, Parking Services, Department of Parks and Recreation, and the Police Department. These vehicles are primarily replacements for older fleet models and will be used in various capacities throughout the City of Sacramento. Staff recommends that the City Manager or his designee accept the results of Bid No. B061181074 and execute a contract to Elk Grove Honda.

**Policy Considerations:** This recommendation is consistent with the requirements for competitive bidding as detailed in Chapter 3.56 of the City Code.

**Environmental Considerations:** This purchase is consistent with the City's revised Low Emission Vehicle Acquisition Policy, Resolution No. 2004-613 and

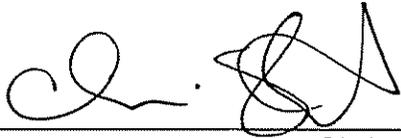


Fleet Fuel Strategies, Resolution No. 2005-454. These vehicles are certified low-emission units and meet current California Air Resources Board low emission vehicle certifications.

**Rationale for Recommendation:** In March 2006, Procurement Services sent out a formal Invitation for bid, B061181074, to purchase new, latest model hybrid sedans. These 24 units will be replacements and additions for various City departments and will provide the City better use of fuel alternatives and result in better air quality.

**Financial Considerations:** Sufficient funds for the purchase of 24 hybrid sedans in an amount not to exceed \$600,000 are available in the Department of General Services, Fleet Management operating budget, as well as the operating budgets of the Department of Transportation, Department of Parks and Recreation, and Police Department.

**Emerging Small Business Development (ESBD):** The recommended vendor, Elk Grove Honda, is not certified as an Emerging/Small business firm.

Respectfully Submitted by:   
Chris Stewart  
Procurement Services Manager

Respectfully Submitted by:   
Keith Leech  
Fleet Manager

Approved by:   
For: Reina J. Schwartz  
Director, Department of General Services

Recommendation Approved:

  
Ray Kerridge  
City Manager

**Table of Contents:**

	Report	Pg	1-3
<b>Attachments</b>			
1	Resolution	Pg	4

**RESOLUTION NO.**

Adopted by the Sacramento City Council

September 5, 2006

**AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ADOPT SPECIFICATIONS OF BID NO. B061181074; 2) ACCEPTING THE LOWEST RESPONSIVE BID IN RESPONSE TO PROCUREMENT'S SOLICITATION FOR HYBRID SEDANS; AND 3) AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE A CONTRACT WITH ELK GROVE HONDA FOR THE PURCHASE OF 24 HYBRID SEDANS IN AN AMOUNT NOT TO EXCEED \$600,000**

**BACKGROUND**

- A. The Department of General Services has a requirement for the purchase of hybrid sedans; and
- B. In March 2006, a formal invitation to bid for hybrid vehicles was issued.
- C. The City Council has adopted a policy of fuel strategies to improve air quality (Resolution 2005-454).

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The specifications of Bid No. B061181074 are accepted;
- Section 2. The lowest responsive bid in response to Procurement's solicitation for hybrid sedans is accepted; and
- Section 3. The City Manager or his designee is authorized to execute a contract to purchase 24 hybrid sedans with Elk Grove Honda, 8550 Laguna Grove Drive, Elk Grove, CA, in a total amount not to exceed \$600,000.

