

REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
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CONSENT
October 3, 2006

Honorable Mayor and
Members of the City Council

Title: Supplemental Consultant Services Agreements for On-Call Construction
Inspection Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** approving Supplemental Consultant Services Agreements with Nolte Associates, Vali Cooper & Associates, Mendoza & Associates, and Salaber Associates to extend the contract expiration date by one year and increase the agreement amount by \$350,000 for each consultant.

Contact: Jon Blank, Supervising Engineer, 808-7914; Nicholas Theocharides, Engineering Services Manager, 808-5065.

Presenters: None

Department: Department of Transportation

Division: Engineering Services

Organization No: 3437

Description/Analysis

Issue: Approval of the supplemental agreements is required to provide on-call construction inspection services during the 2007 calendar year.

Policy Considerations: The action requested supports the City's strategic plan goal to achieve sustainability and enhance livability, and is consistent with Chapter 3.64 of the Sacramento City Code and existing policy regarding professional services agreements.

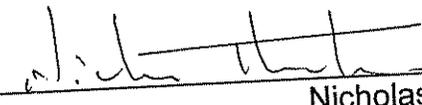
Environmental Considerations: The approval of professional service agreements is not considered a project as defined by Section 15378 of the California Environmental Quality Act guidelines. The recommended action involves no physical construction and has no potential to cause significant impact to the environment.

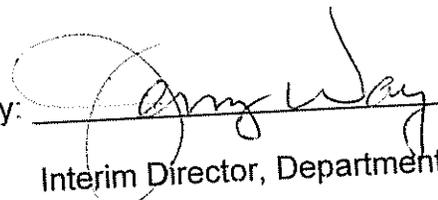
Rationale for Recommendation: A request for proposal (RFP) was advertised, and four master consultant services agreements were approved by City Council on November 1, 2005. The RFP and professional services agreement indicated that the contract life would be one year, with a one year extension. The expended amount for each consultant is reaching the contract limit of \$350,000.

Financial Considerations: The original amount of each master consultant service agreement is \$350,000. The proposed increase for each agreement is \$350,000.

The costs expended under these agreements are provided for in each capital improvement project budget, development project fee, or encroachment permit.

Emerging Small Business Development (ESBD): Mendoza & Associates and Salaber Associates are certified as Small Business Enterprises under the Emerging and Small Business Development Program (ESBD). Nolte Associates and Vali Cooper & Associates have sub-consultants that are certified as Small Business Enterprises under the ESBD Program and have met the required 20% E/SBE project participation goal.

Respectfully Submitted by: 
Nicholas Theocharides
Engineering Services Manager

Approved by: 
Jerry Way
Interim Director, Department of Transportation

Recommendation Approved:


RAY KERRIDGE
City Manager

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Attachment 1

Background Information:

The master consultant services agreements provide for the timely inspection of public transportation improvements and infrastructure. The additional consultant staff is needed to augment staffing levels during peak workloads for projects such as subdivisions in North Natomas, commercial projects located Downtown, Regional Transit's Amtrak Extension projects, and public utility projects constructed by SMUD, PG&E, and SBC.

The Department of Transportation advertised for requests for proposals for the on-call construction management services for the 2006 and 2007 calendar years. Fifteen firms responded. A panel of City staff from Engineering Services and Development Services reviewed and evaluated the firm's proposals based on experience, qualifications, and ESBD utilization. The top four firms were selected.

Consultants may provide services on one large project, a number of medium size projects, or many encroachment permits; but the aggregate amount requested for approval shall not exceed the total agreement amount for each consultant.

The master consultant services agreements were anticipated to provide services for a total of two years. It was also anticipated that the contracts would be increased by an amount similar to that of the original agreement to provide services for the second year.

Staff recommends that the contract life be a maximum of two years to provide contracting opportunities for additional emerging and small businesses.

A Request for Proposals will be advertised in mid summer 2007, and new consultants will be selected for the 2008 and 2009 calendar years.

RESOLUTION NO.

Adopted by the Sacramento City Council

APPROVING SUPPLEMENTAL AGREEMENTS WITH NOLTE ASSOCIATES, VALI COOPER & ASSOCIATES, MENDOZA & ASSOCIATES, AND SALABER ASSOCIATES TO EXTEND THE LIFE OF THE AGREEMENTS BY ONE YEAR AND INCREASE THE AGREEMENT AMOUNT BY \$350,000 FOR EACH CONSULTANT

BACKGROUND

- A. The master consultant services agreements provide for the timely inspection of public transportation improvements and infrastructure. The additional consultant staff is needed to augment staffing levels during peak workloads for projects such as subdivisions in North Natomas, commercial projects located Downtown, Regional Transit's Amtrak Extension projects, and public utility projects constructed by SMUD, PG&E, and SBC.
- B. The Department of Transportation advertised for requests for proposals for the on-call construction management services for the 2006 and 2007 calendar years: fifteen firms responded. A panel of City staff from Engineering Services and Development Services reviewed and evaluated the firm's proposals based on experience, qualifications, and ESBD utilization. The top four firms were selected. The original contract amount is \$350,000 for each consultant.
- C. Consultants may provide services on one large project, a number of medium size projects, or many encroachment permits; but the aggregate amount requested for approval shall not exceed the total agreement amount for each consultant.
- D. The master consultant services agreements were anticipated to provide services for a maximum of two years to provide contracting opportunities for emerging and small businesses.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. Approve Supplemental Agreements to the Master Consultant Services Agreements with Nolte Associates, Vali Cooper & Associates, Mendoza & Associates, and Salaber Associates to extend the life of the agreements by one year and the amount of each agreement by \$350,000.

