



## REPORT TO COUNCIL City of Sacramento

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**STAFF REPORT**  
**November 28, 2006**

Honorable Mayor and  
Members of the City Council

**Title:** City Attorney's Annual Report for Fiscal Year 2005-2006

**Location and Council District:** City-wide

**Recommendation:**

Receive and file the Annual Report and provide direction to the City Attorney.

**Contact:** Eileen Teichert, City Attorney, 808-5346

**Presenter:** Eileen Teichert, City Attorney, 808-5346

**Department:** City Attorney's Office

**Division:** N/A

**Organization No:** 0500

**Description/Analysis**

**Issue:** The attached report, which covers Fiscal Year 2005-2006, is the eleventh annual report produced by the City Attorney's Office (CAO). Our report sets forth a number of facts and figures regarding performance by staff of the City Attorney's Office during Fiscal Year 2005-2006 and comparisons to performance in prior years. The annual report reflects the CAO's efforts to provide quality legal services over the past year while responding to the ever increasing needs for legal services.



## **Attachment 1**

### **Background**

The Sacramento City Attorney's Office is a municipal law office providing a wide variety of services to its client, the City of Sacramento. This annual report reflects the work performed by the City Attorney's Office during the fiscal year 2005-06.

In mid-fiscal year, a new city attorney, Eileen Teichert, was appointed by the City Council and took office. Her vision for the City Attorney's office is reflected in new office organization which provides for specialized roles for attorneys to improve on client confidence and responsiveness, a new defined commitment to the client through specific attorney-client relationships with each department, and a new format for the annual report that focuses on the accomplishments of the City Attorney's Office in relationship to the City's goals as well as the goals of the City Attorney's Office.

The annual report contains a detailed analysis of the performance of each of our four operating sections, and a discussion of administrative activities during the past fiscal year. For each section we report significant accomplishments, statistical information regarding workload, and comparisons with past performance. As usual, land use related work, along with ordinance drafting, placed heavy demands on the Advisory Section. The Special Projects Section continued to concentrate on a number of high profile matters and on municipal finance projects. Our Code Enforcement Section continued to face heavy administrative enforcement, civil litigation and a significant increase in criminal enforcement caseloads. The Litigation Section continued to handle and successfully resolve a large volume of cases. In response to significant changes in the organization of the City, the City Attorney's office has changed its organization and redirected staff resources to better meet the needs of the client. These changes will be reflected in our next annual report.

The City Attorney's Office touches on all aspects of City business. We play a significant role in the City's efforts to get the customer to success; promote safety, livability, and economic vitality; and promote the value of our co-workers and clients. We have included our Office Mission Statement and The City Attorney's Office Three Year Goals for the period 2006 through 2009 to guide us in providing the highest quality service to the City during the coming years.

**Policy Considerations:** This report is consistent with the City's policy of measuring performance and requiring accountability of all City departments.

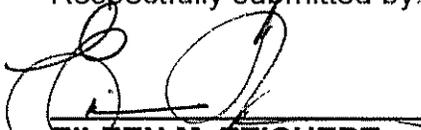
**Environmental Considerations:** CEQA does not apply where the matter before the Council does not constitute a CEQA "project." A report of this nature does not qualify as a CEQA project inasmuch as it can have no conceivable effect upon the environment.

**Rationale for Recommendation:** This report provides information and recommends the council provide direction if necessary.

**Financial Considerations:** This report does not currently have a financial impact on the City's budget. A staffing adjustment plan was submitted to the council last fiscal year and additional FTE have been approved.

**Emerging Small Business Development (ESBD):** There is no discretionary expenditure involved in this report; consequently ESBD policies and procedures are not applicable.

Respectfully submitted by:



**EILEEN M. TEICHERT**  
City Attorney

Recommendation Approved:



**RAY KERRIDGE**  
City Manager

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