



## REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

CONSENT  
December 12, 2006

Honorable Mayor and  
Members of the City Council

**Title: Administrative Matter: Correction to the On-Call Master Consultant  
Services List for Public Facilities**

**Location/Council District:** Citywide

**Recommendation:** Adopt a **Resolution** approving the On-Call Master Consultant Services List for Public Facilities adding Beals Alliance for landscape architecture, and making other administrative corrections, and Repealing Resolution 2006-784.

**Contacts:** Brian Reilly, Interim Supervising Engineer, 808-8427; Cynthia Kranc, Facilities Manager, 808-2258

**Presenters:** N/A

**Department:** General Services

**Division:** Facilities and Real Property Management

**Organization No:** 3282

**Description/Analysis:**

**Issue:** Department of General Services staff identified a mathematical computation error on the On-Call Master Consultant Services List for Public Facilities for professional services. This error resulted in one Landscape Architecture and one Mechanical Engineering firm being left off the final On-Call Master Consultant list. In addition, one firm was listed under Surveying Services by mistake, this needs to be cancelled and V.E Solutions removed from the Surveying Services List.

**Policy Considerations:** This action is consistent with Chapter 3.64 of the Sacramento City Code and complies with existing policies regarding professional service agreements.



**Environmental Considerations:** Approval of the On-Call Master Consultant Services List for Public Facilities is not a project as defined by the California Environmental Quality Act (CEQA) guidelines, Section 15378. The recommended action involves no physical construction and has no potential to cause a significant impact to the environment.

**Rationale for Recommendation:** It is in the best interest of the City to approve the On-Call Master Consultant Services List for Public Facilities and to insure the list is accurate, thus streamlining City business:

- On October 24, 2006, City Council adopted Resolution No.2006-784 approving the recommendations of the Department of General Services to establish an on-call consultant list (80 firms) for cost effective and efficient delivery of professional services.
- A total of 80 firms were initially placed on the On-Call Master Consultant Services List for Public Facilities with a qualifying final score of 750 or above. Due to a mathematical formula error in the initial list one firm was scored as 730 when they should have received a final averaged score of 877. Adding this firm (Beals Alliance) brings the total to 81 firms.

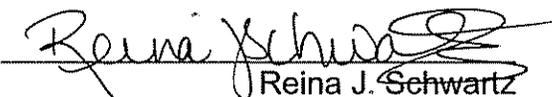
**Financial Considerations:** Funding for each agreement will be provided for in capital improvement project budgets or in department operating budgets as projects are identified.

**Emerging Small Business Development (ESBD):** The Request for Qualifications (RFQ) required consultants to submit the ESBD information provided. Of the 81 firms selected for the On-Call Master Consultant Services List for Public Facilities List, 39 firms were certified, not including sub-consultants for an SBE/EBE percentage of 47%.

Respectfully Submitted by:

  
Cynthia Kranc  
Facilities Manager

Approved by:

  
Reina J. Schwartz  
Director, Department of General Services

Recommendation Approved:

  
\_\_\_\_\_  
Ray Kerridge  
City Manager

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**RESOLUTION NO.**

Adopted by the Sacramento City Council

**December 12, 2006**

**APPROVING ON-CALL MASTER CONSULTANT SERVICES LIST FOR PUBLIC FACILITIES; AUTHORIZING OTHER CITY DEPARTMENTS TO USE THE ON-CALL MASTER CONSULTANT SERVICES LIST FOR PUBLIC FACILITIES; AND REPEALING RESOLUTION 2006-784**

**BACKGROUND**

- A. On December 2, 2003, City Council adopted Resolution No.2003-853 approving the recommendations of Smith Culp Consulting to improve the delivery of projects. One of the recommendations was to establish an on-call consultant list for faster and cost effective delivery of professional services.
- B. On June 20, 2006, the Department of General Services released a Request for Qualifications for on-call professional consultant services for public facilities projects defined as projects not exceeding \$150,000 or \$300,000 in total consultant costs. The document was advertised on the City's internet site at [www.pwsacramento.com/projectbids](http://www.pwsacramento.com/projectbids), the City's Office of Small Business Development's website. In addition, the Request for Qualifications was sent to the Asian Pacific, Black, Hispanic, and Metropolitan Chambers of Commerce.
- C. A total of 110 firms responded (for a total of 277 Submittals of Qualifications). Some firms responded in more than one specialty category. A panel of City staff from the Departments of General Services, Procurement, Human Resources-Risk Management/Equal Opportunity/ADA, and Transportation reviewed and evaluated the statements of qualification based on previous experience with public projects, qualifications, and Emerging Small Business Development (E/SBD) utilization. The panel selected the most qualified firms with a final score of 750 and over.
- D. On October 24, 2006 Resolution 2006-784 was adopted approving an On-Call Master Consultant Services List for Public Facilities; however an administrative error omitted Beals Alliance for the Landscape Architecture Services portion of the list for Consultants, and Kitchell for the Mechanical Engineering Services portion for fiscal year agreements in an amount not to exceed \$150,000.
- E. The adoption of this Resolution will include Kitchell and Beals Alliance on the list of approved Consultants (Exhibit A) and Repeal Resolution 2006-784.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The On-Call Master Consultant Services List for Public Facilities (Exhibit A) for a period of three fiscal years with the option to renew the list twice for one additional year is approved.
- Section 2. The City Manager or his designee is authorized to execute professional services agreements in amounts not to exceed \$150,000 or \$300,000 as identified in Exhibit A per consultant, per service provided, per fiscal year.
- Section 3. The City Manager or his designee is authorized to renew each professional services agreement by supplemental agreement each fiscal year in amounts not to exceed \$150,000 or \$300,000 as identified in Exhibit A per consultant, per service provided, per fiscal year.
- Section 4. Other City departments are authorized to use the On-Call Master Consultant Services List for Public Facilities provided that each department using the list creates its own professional services agreements, spending authority, and purchase orders.
- Section 4. Resolution No. 2006-784 is repealed.

## EXHIBIT A

TYPE OF SERVICE	FIRM NAME	AMOUNT OF AGREEMENT	ESBE/ SBE
<b>ADA</b>			
	Carlton Engineering, Inc.	\$300,000	
	Chong Partners Architecture	\$300,000	
	SZS Consulting Group	\$300,000	Yes
<b>Archeological</b>			
	EDAW Inc	\$300,000	
	Tremaine & Assoc.	\$300,000	Yes
<b>Architectural</b>			
	Chong Partners Architecture	\$300,000	
	Don Dommer Assoc.	\$300,000	
	Freitas Design & Build, Inc.	\$300,000	Yes
	FWA Forrar Williams Assoc.	\$300,000	Yes
	HMR Architects	\$300,000	Yes
	Lionakis Beaumont Design Group	\$300,000	
	Stantec	\$300,000	
	Takata-Sugioka-Kimura	\$300,000	Yes
<b>Civil Engineering</b>			
	BKF Engineers/Surveyors	\$300,000	
	Carlton Engineering	\$300,000	
	CSG Consultants	\$300,000	Yes
	Engeo Inc.	\$300,000	
	JTS Engineering Consultants	\$300,000	
	Kitchell	\$300,000	
	Omni Means Engineering	\$300,000	
	Parsons Brinckerhoff (PB)	\$300,000	
	Stantec	\$300,000	
	Willdan	\$300,000	

<b>TYPE OF SERVICE</b>	<b>FIRM NAME</b>	<b>AMOUNT OF AGREEMENT</b>	<b>ESBE/SBE</b>
<b>Construction Management</b>			
	Analytical Planning Services (APSI)	\$300,000	Yes
	Anchor Engineering	\$300,000	Yes
	CSG Consultants	\$300,000	Yes
	Edge Development	\$300,000	
	Freitas Design & Build, Inc.	\$300,000	Yes
	Harris & Assoc.	\$300,000	
	ICM Group	\$300,000	Yes
	Kitchell	\$300,000	
	O'Connor Construction Mgmt., Inc.	\$300,000	Yes
	Parsons Brinckerhoff (PB)	\$300,000	
	Vanir	\$300,000	
<b>Cost Estimating</b>			
	Analytical Planning Services (APSI)	\$150,000	Yes
	O'Connor Construction Mgmt., Inc.	\$150,000	Yes
	Sierra West Group	\$150,000	Yes
	Silva Cost Consulting	\$150,000	Yes
<b>Electrical Engineering</b>			
	AEPC Group	\$150,000	
	ECOM Engineering	\$150,000	Yes
	Electrical Design Consultants	\$150,000	
	Glumac	\$150,000	
	Indigo Architects	\$150,000	
	Kitchell	\$150,000	
	M.Neils Engineering	\$150,000	Yes
	Stantec	\$150,000	
	Taylor Systems Engineering, Inc.	\$150,000	Yes
<b>Energy Services</b>			
	Facility Dynamics Engineering	\$150,000	
	Glumac	\$150,000	
	Indigo Architects	\$150,000	
	Johnson Controls, Inc.	\$150,000	
	Kitchell	\$150,000	
	Kuhn & Kuhn	\$150,000	
	Sacramento Engineering Consultants	\$150,000	Yes

<b>TYPE OF SERVICE</b>	<b>Taylor Systems Engineering, Inc. FIRM NAME</b>	<b>\$150,000 AMOUNT OF AGREEMENT</b>	<b>Yes ESBE/ SBE</b>
<b>Engineering Services</b>			
	Beuhler & Beuhler	\$300,000	Yes
	Carlton Engineering	\$300,000	
	MatriScope Engineering	\$300,000	Yes
<b>Fire Protection</b>			
	Jerome Hall P.E	\$150,000	
	Sacramento Engineering Consultants	\$150,000	Yes
<b>Inspection Services</b>			
	4Leaf Ind.	\$150,000	Yes
	Anchor Engineering	\$150,000	Yes
	CSG Consultants	\$150,000	Yes
	Harris & Assoc.	\$150,000	
	MatriScope Engineering Laboratories	\$150,000	Yes
	Parsons Brinckerhoff (PB)	\$150,000	
	Willdan	\$150,000	
<b>Interior Design</b>			
	Lionakis Beaumont Design Group	\$300,000	
<b>Landscape Architecture</b>			
	Beals Alliance	\$150,000	Yes
	Callander Assoc. Ldscp. Architecture	\$150,000	Yes
	Foothill Associates	\$150,000	
	Gretchen Stanz McCann Ldscp. Arch.	\$150,000	
	Pollock + Partners	\$150,000	Yes
	Quadriga Landscape Arch & Planning	\$150,000	Yes
	Stantec	\$150,000	
	The HLA Group Landscape Arch. & Planners	\$150,000	Yes
	WRG Design Inc.	\$150,000	Yes

<b>TYPE OF SERVICE</b>	<b>FIRM NAME</b>	<b>AMOUNT OF AGREEMENT</b>	<b>ESBE/SBE</b>
<b>Mechanical Engineering</b>			
	AEPC Group	\$150,000	
	Glumac	\$150,000	
	Kitchell	\$150,000	
	Peters Engineering	\$150,000	Yes
	R & A Engineering	\$150,000	
	Sacramento Engineering Consulting	\$150,000	Yes
	Sigma Engineering	\$150,000	Yes
	Taylor Systems Engineering, Inc.	\$150,000	Yes
	Turley & Assoc. Mechanical	\$150,000	Yes
<b>Project Management</b>			
	Akiyama Architects	\$300,000	Yes
	Analytical Planning Services (APSI)	\$300,000	Yes
	Anchor Engineering	\$300,000	Yes
	Freitas Design & Build	\$300,000	Yes
	Harris & Assoc.	\$300,000	
	Kitchell	\$300,000	
	O'Connor Construction Mgmt, Inc.	\$300,000	Yes
	Vanir	\$300,000	
<b>Real Estate Acquisition</b>			
	AR/WS Associated Right of Way Services	\$150,000	
	Interwest Consulting	\$150,000	
	Overland Pacific & Cutter	\$150,000	Yes
	Paragon Partners LTD.	\$150,000	
	Universal Field Services	\$150,000	
<b>Real Estate Appraisal</b>			
	AR/WS Assoc. Right of Way Services	\$150,000	
	Blaesi & Company	\$150,000	Yes
	Clark Wolcott Company	\$150,000	Yes
	Integra Realty Resources	\$150,000	
	Pattison & Assoc.	\$150,000	Yes
	Smith & Assoc. Real Estate Valuation	\$150,000	

<b>TYPE OF SERVICE</b>	<b>FIRM NAME</b>	<b>AMOUNT OF AGREEMENT</b>	<b>ESBE/SBE</b>
<b>Real Estate Relocation</b>			
	AR/WS Assoc. Right of Way Services	\$150,000	
	Overland Pacific & Cutter	\$150,000	Yes
	Paragon Partners LTD.	\$150,000	
	Universal Field Services	\$150,000	
<b>Structural Engineering</b>			
	Buehler & Buehler	\$150,000	Yes
	Carlton Engineering	\$150,000	
	Chong Partners Architecture	\$150,000	
	CSG Consultants	\$150,000	Yes
	CYS Structural Engineers	\$150,000	Yes
	Indigo Architects	\$150,000	
	Kitchell	\$150,000	
	Lionakis Beaumont Design Group	\$150,000	
	Miyamoto International	\$150,000	Yes
	VE Solutions	\$150,000	Yes
	Willdan	\$150,000	
	ZFA Structural Engineers	\$150,000	Yes
<b>Surveying</b>			
	Carlton Engineering	\$150,000	
	Geomatics Transportation Services	\$150,000	Yes
	JTS Engineering Consultants	\$150,000	Yes
	Mark Thomas & Company	\$150,000	
	RBF Consulting	\$150,000	Yes
	Wood Rodgers	\$150,000	
	WRG Design, Inc.	\$150,000	Yes
<b>Toxic Remediation</b>			
	Carlton Engineering	\$300,000	
	Converse Consultants	\$300,000	
	Engeo, Inc.	\$300,000	
	Entek Consulting Group	\$300,000	Yes
	JM Environmental, Inc.	\$300,000	Yes
	NAL National Analytical Labs	\$300,000	Yes
	Shaw Environmental & Infrastructure	\$300,000	

# Report Transmittal Form

**MEETING DATE: November 9, 2006**

2:00 p.m.  7:00 p.m.

**Title: Administrative Matter: Correction to the On-Call Master Consultant Services List for Public Facilities**

**Presenting to the following Legislative Bodies:**

<input checked="" type="checkbox"/> City Council <input type="checkbox"/> Redevelopment Agency <input type="checkbox"/> Housing Authority	<input type="checkbox"/> Financing Authority <input type="checkbox"/> Economic Development Commission <input type="checkbox"/> Other
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Type of Report: (check below)

<input checked="" type="checkbox"/> Administrative Matters <input type="checkbox"/> Special Presentation <input type="checkbox"/> Consent	<input type="checkbox"/> Public Hearing Noticing completed: <input type="checkbox"/> Staff	<input type="checkbox"/> Information <input type="checkbox"/> Regional
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Special Requirements: (check below)

<input type="checkbox"/> Majority Vote <input type="checkbox"/> 2/3 Vote <input type="checkbox"/> Suspend Competitive Bidding <input type="checkbox"/> Other	<input type="checkbox"/> Color Inserts (30 sets) <input type="checkbox"/> VHS-DVD Presentation <input type="checkbox"/> PowerPoint Presentation <input type="checkbox"/> Material On File in Clerks Office
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## Report Review

### Fiscal Impact:

- Budget Change?
- General Fund
- Other Fund
- Fund Number(s)
- Change FTE?

### Policy Issues:

- Emerging Small Business Development Issues: (ESBD) Note on Report
- Environmental Issues: Note on Report
- Legal Issues: Note on Report
- Other:

### Budget Office Review

- Yes     No    Resolution
- Yes     No    Budget Impact
- Yes     No    EB/RB Needed

### Budget Office Comments:

### Other Comments:

<b>Department:</b>	General Services	<b>Division:</b>	Fac & Real Prop Mgt
<b>Report Author/Contact:</b>	Brian Reilly	<b>Phone</b>	808-8427
<b>Report Coordinator</b>	Debbie Reeder	<b>Phone:</b>	808-4078

Department Code: For Department Use